



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

ELLEN M. FALISKIE
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Thursday, September 27, 2018

The regular monthly meeting of the Workplace Safety Committee was held on Thursday, September 27, 2018 in the Conference room of the Robert D. Wilson Elementary School.

The meeting was called to order by Jennifer Keating at 1:33 PM.

The following ten (10) members were present: Jennifer Keating, Susan Romanski, Warren Brundage, Paul Gregorski, Denise Johnson, Brian Landry, Ellen Muller, Alene Olsommer, Maria Palko, and Brian Seaman. One (1) member was absent: David Robinson.

Approval of Minutes

A motion was made by Ellen Muller and seconded by Warren Brundage to approve the minutes of the August 22, 2018 meeting. The motion carried with all affirmatives.

Old Business

Discussion was held on old business. Several items are still pending.

RDW – Air Conditioning is still a work in progress.

HS – Parking lot lights that are not working. Joe Dunda is working on this problem. CM3 is working on the issue of roof leaks in the High school and Middle school.

MS – Tile needs fixing downstairs and worn stair treads on front staircase are still an issue. This can be discussed with Joe Dunda as it is a slip and fall situation.

Report on Condition of Buildings

The condition of the buildings was discussed. Alene Olsommer reported musty conditions in the Emotional support classroom in the Middle School. Paul Gregorski reported to the Committee about the issue of Air quality in the High School and Middle School buildings. Testing has been done and an air machine and dehumidifier have been set up in the high school library. The Library is closed for now until the report is received. Procedures will follow in accordance with the report. Also, other areas of the

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buildings that have issues, have been cleaned by the custodial staff. An email has been sent out to staff and parents to inform them of this situation.

Ellen Muller reported about the roof leaking in the library of EverGreen Elementary. This issue has now been fixed.

All other buildings were reported ok.

New Business

Injury Reports – Jennifer Keating reported there was one injury. An employee slipped on water on the floor of the bathroom.

Email Reports:

Three emails were received by the Committee:

1. Air quality in the library and faculty room of the high school. This issue was discussed above.
2. ID Badges not able to scan to open lower level door in Middle School. Brian Seaman reported that this has been fixed. Discussion was held on whether or not substitute employee ID Badges could open building doors. Jennifer Keating will work with Don Sutton on this issue to make sure that substitutes do not have access to the doors. Paul Gregorski did report that the State Police will be given an access badge for the buildings that will be kept in their patrol cars and that the State Police will be occasionally driving around the campuses as a routine exercise.
3. Floor in the concession stand has been painted; paint is peeling and very slippery. Administration did look at this problem. No action has been taken.

The October meeting of the Workplace Safety Committee will be held at the EverGreen Elementary School with a tour to follow the meeting. Joe Dunda, Director of Building and Grounds has been invited to attend the meetings of the Workplace Safety Committee as a guest. Members will be contacted with the date and time.

At this time, Warren Brundage led the Committee on a tour of the Robert D. Wilson Elementary building. The Committee did not find any issues with the building.

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Adjournment

Denise Johnson made a motion seconded by Brian Seaman to adjourn the meeting of the Workplace Safety Committee at 2:24 PM.

The motion carried with all affirmative.

Susan Romanski, Secretary
Workplace Committee

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