



**MATTHEW BARRETT, Ed. D.**  
Superintendent of Schools

**ELLEN M. FALISKIE**  
Assistant Superintendent

**ROSE E. EMMETT**  
Business Manager / Board Secretary

**MINUTES**  
**WORKPLACE SAFETY COMMITTEE MEETING**  
Thursday, November 29, 2018

The regular monthly meeting of the Workplace Safety Committee was held on Thursday, November 29, 2018 in the Conference room of the Administration Office.

The meeting was called to order by Jennifer Keating at 9:05 AM.

The following nine (9) members were present: Jennifer Keating, Susan Romanski, Warren Brundage, Paul Gregorski, Denise Johnson, Alene Olsommer, Maria Palko, David Robinson, and Brian Seaman. Two (2) members were absent: Brian Landry and Ellen Muller.

Guest Joe Dunda, Director of Building and Grounds was unable to attend.

**Approval of Minutes**

A motion was made by Warren Brundage and seconded by David Robinson to approve the minutes of the October 18, 2018 meeting. The motion carried with all affirmatives.

**Old Business**

Discussion was held on old business.

Middle School – Tile in front of the Sensory Room. Dave Robinson will look into this and see if there is something that can be fixed now or if it will have to wait until next summer. Alene Olsommer will show Dave the tile so he can assess the situation.

**Report on Condition of Buildings**

The high school has several issues with roof leaks around rooms 311, 114, and 115. Paul Gregorski also reported that the pole light outside the main office is missing its plate. Dave Robinson said he would take care of replacing the plate.

**BOARD OF EDUCATION**

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Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood



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All other buildings were reported ok.

#### **NEW BUSINESS:**

**Injury Reports** – Jennifer Keating reported there were no injuries.

#### **Email Reports:**

The first email was from Joe Dunda reporting to the Committee that the “Green” cleaning wipes that were discussed at the last meeting are unavailable. He did order the usual Sani-wipes that will be available to the teachers but advised that the younger children should not be using them.

Second email was from EverGreen Nurse Christy Davis asking to have the AED in the EverGreen office moved to a more accessible spot for the public to use after school hours. The Committee suggested that it be moved to the central lobby by the gym. Joe Dunda and Principal Justin Pidgeon will be contacted to see if it is possible for it to be moved.

Paul Gregorski reported that CPR Training for all 11<sup>th</sup> grade students would be held in December. Discussion was held on certifying the District School Nurses sometime in the near future. At this time, only the high school physical education teachers are CPR certified.

#### **Scheduled meeting:**

The December meeting of the Workplace Safety Committee will be held in the conference room of the Administration office. Members will be contacted with the date and time.

#### **Adjournment**

Brian Seaman made a motion seconded by Alene Olsommer to adjourn the meeting of the Workplace Safety Committee at 9:20 AM.

The motion carried with all affirmative.

Susan Romanski, Secretary  
Workplace Committee

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