

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

MEMORANDUM

TO: All School Board Members
FROM: Joseph W. Adams, Superintendent
DATE: September 06, 2016
SUBJECT: AGENDA - Board Meeting
MONDAY, SEPTEMBER 12, 2016 - 7:00 P.M.
Administration Office

1. Call to Order Donald Olsommer Jr., Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ Donald Olsommer Jr, President
___ William Gershey, Vice President
___ Jeffrey Gogolski, Treasurer
___ Gary Enslin
___ Bernice Fiorella
___ Andrew Gaudenzi
___ Rick Hoch
___ Donald McDonough
___ Roger Shaffer Jr.

ADMINISTRATION

___ Joseph Adams, Superintendent
___ Matthew Barrett, Assistant Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Paul Gregorski, High School Principal
___ Kristen Donohue, Middle School Principal
___ Ellen Faliskie, EverGreen Principal
___ Maria Miller, Robert D. Wilson Principal
___ Justin Pidgeon, Assistant HS Principal
___ Elizabeth Watson, Assistant MS Principal
___ Cynthia LaRosa, Director of Special Education
___ Mary Jo Price, Ass't Director of Special Educ
___ Elizabeth Gregory, Early Intervention Supervise
___ Maria Liptak, Food Service Director
___ Brian Seaman, Director of Technology

5. Approval of Minutes
Regular Board Meeting - August 1, 2016
6. Treasurer's Reports
General Account
Food Service Account
7. Approval of Bills

General Account
 Food Service Account
 Construction Account

8. Accounting of Taxes

9. Student Recognition

10. Recognition of Public - 15 minutes

11. Enrollment: DAY #3 - 2016-2017 SCHOOL YEAR

| GRADE | EVERGREEN | SN | P | RDW | SN | P | MS | SN | P | HS | SN | P | TOTAL |
|--------------|------------|-----------|----------|------------|-----------|----------|------------|-----------|----------|------------|------------|-----------|--------------|
| EARLY INT. | | 6 | | | 6 | | | | | | | | 12 |
| PRE K | 61 | | | 31 | | | | | | | | | 92 |
| KDG | 76 | 7 | | 31 | 6 | | | | | | | | 120 |
| GR. 1 | 66 | 13 | | 37 | 6 | | | | | | | | 122 |
| GR. 2 | 73 | 7 | | 37 | 11 | | | | | | | | 128 |
| GR. 3 | 54 | 15 | | 42 | 10 | | | | | | | | 121 |
| GR. 4 | 88 | 12 | 1 | 36 | 7 | 1 | | | | | | | 145 |
| GR. 5 | 67 | 15 | 1 | 35 | 14 | 2 | | | | | | | 134 |
| GR. 6 | | | | | | | 103 | 21 | 0 | | | | 124 |
| TOTAL | 485 | 75 | 2 | 249 | 60 | 3 | 103 | 21 | 0 | 0 | 0 | 0 | 998 |
| GR. 7 | | | | | | | 119 | 33 | 3 | | | | 155 |
| GR. 8 | | | | | | | 111 | 33 | 4 | | | | 148 |
| GR. 9 | | | | | | | | | | 125 | 30 | 2 | 157 |
| GR. 10 | | | | | | | | | | 148 | 25 | 1 | 174 |
| GR. 11 | | | | | | | | | | 135 | 25 | 2 | 162 |
| GR. 12 | | | | | | | | | | 121 | 30 | 5 | 156 |
| TOTAL | 485 | 75 | 2 | 249 | 60 | 3 | 333 | 87 | 7 | 529 | 110 | 10 | 1,950 |

Key: SN - Special Needs, P - Placement outside of District
 Totals: EverGreen-562; RDW-309; MS-427; HS-649 TOTAL 1,950
 May 2016 Total 1,998

12. Winter Sports Passes/Admission

It is recommended that the Board of Education approve the Winter Sports Pass System and set admission prices at \$2.00 for students and \$3.00 for adults. A Family Pass will cost \$15.00 for the Winter Sports Season home events and a Resident Pass will cost \$10.00 for the Winter Sports Season home events.

13. Memorandum of Understandings

It is recommended that the Board of Education approve the following Memorandum of Understandings between Western Wayne School District and the Western Wayne Education Association:

- a. MOU Package Proposal 7/25/2016
- b. Varsity Club Advisor and Assistant Varsity Club Advisor

14. Handbooks

It is recommended that the Board of Education approve the following Handbooks to be used for the 2016-2017 school year:

- a. Teacher Handbooks
- b. Coaches and Advisors Handbook and Student Activities Handbooks
- c. Transportation Contractors/Drivers Handbook
- d. Professional Service Provider Handbook
- e. Paraeducator Handbook
- f. Substitute Handbook

15. Transportation Contracts

It is recommended that the Board of Education approve the Transportation contracts for the 2016-2017 school year. **ATTACHMENT I**

16. Transportation Contractors, Drivers and Substitutes

It is recommended that the Board of Education approve the attached list of Western Wayne School District Transportation Contractors, Drivers and Substitutes for the 2016-2017 school year. **ATTACHMENT II**

17. Agreement

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Northeast Counseling Associates, Inc. at \$360.00 per day as needed effective September 1, 2016 through June 30, 2017.

18. Service Agreement

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Wayne County Drug & Alcohol Commission for Student Assistant Program (SAP) and Prevention Services on a program-funded

basis for the sum of \$4,000.00 effective for the 2016-2017 school year.

19. Service Agreement

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Wilkes Barre Behavioral Hospital Company, LLC for the Transition Partial Hospitalization Program at a per diem rate of \$110.00 effective for the 2016-2017 school year.

20. Agreement

It is recommended that the Board of Education approve an agreement between Western Wayne School District and New Story for Educational Services at a daily charge for the special education classroom program at a Maximum rate of \$325.00 per student and Personal Care Aide at an additional rate of \$30 per hour. This charge includes related services as deemed necessary for each student per the IEP effective the start of the 2016-2017 school year.

21. Job Descriptions

It is recommended that the Board of Education approve the following job descriptions:

- a. Transportation Administrative Assistant
- b. Paraprofessional

22. Adoption of Revised Board Policy

It is recommended that the Board of Education consider the adoption of the Following Revised Policy:

707 Use of School Facilities

23. Personnel

a. District Substitute List and NEIU Guest Teacher List **(ATTACHMENT III)**

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2016-2017 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification - U.S. Department of Justice:

1. Richard Kotchessa - Area: Custodial
2. Meagan Oliveras - Area of Certification: Social Studies
3. Alexandra Wheeler - Area of Certification: School Counselor/Elem Ed
4. Susan Young - Area of Certification: Special Education
5. NEIU Guest Teachers

b. Appointment - Custodian

It is recommended that the Board of Education appoint Drew Boandl as a full time Custodian at the starting rate of \$11.00 per hour with applicable fringe benefits effective September 13, 2016.

c. Appointment - 12-month Secretary

It is recommended that the Board of Education appoint Carrie Ann Williams as a 12-month Secretary at the starting rate of \$12.27 per hour with applicable fringe benefits effective September 13, 2016.

d. Appointment - Food Service

It is recommended that the Board of Education appoint Julie Sosnowski as a part time Food Service Worker at the rate of \$10.50 per hour effective September 13, 2016.

e. Appointment - Advisor

It is recommended that the Board of Education appoint the following as Advisor for the 2016-2017 school year at the salary listed in the Professional Employees Contract:

| | | |
|------------------|-------------------|------------|
| 1. Jessica Short | TSA Middle School | \$1,321.00 |
|------------------|-------------------|------------|

f. Appointment - Coaches

It is recommended that the Board of Education appoint the following as Coaches for the 2016-2017 school year at the salary listed in the Professional Employees Contract:

| | | |
|--------------------|----------------------------------|------------|
| 1. Christine Carey | Cheerleading, Varsity Basketball | \$3,470.00 |
| 2. Jessica Short | Cheerleading, Varsity Wrestling | \$3,470.00 |

g. Appointment of Mentor 2016-2017

It is recommended that the Board of Education appoint the following mentors for the 2016-2017 school year at the salary listed in the Professional Employees Contract:

| MENTOR | PROFESSIONAL EMPLOYEE | SALARY |
|----------------|------------------------------|---------------|
| Denise Johnson | Lori Krol | \$1,488.00 |

h. Volunteers

It is recommended that the Board of Education approve the following Volunteers.

1. Sandra Beavers - Band
2. Michelle DeLeon - Band
3. Alexis Dyer - Volleyball
4. Gail Hemmler - EverGreen Elementary
5. Shelby Karwacki - Band
6. Ashley Taggart - Band

24. Informational Items

- a. District Open House Programs 6:00 P.M. - 8:00 P.M.
Thursday, September 22, 2016 - Middle/High Schools
Tuesday, September 27, 2016 - Robert D. Wilson/EverGreen Elementary Schools
- b. Friday, September 16, 2016 - Middle School/Robert D. Wilson Picture Day
Monday, September 19, 2016 - High School Picture Day
Tuesday, September 27, 2016 - EverGreen Picture Day
- c. Student Intern:
MARYWOOD UNIVERSITY - Elizabeth Winn - Social Work Intern - Susan Schlasta -
September 6, 2016 to May 31, 2017.

25. Correspondence:

- 26. Superintendent's Report
- 27. Assistant Superintendent's Report
- 28. Principal's Report
- 29. Federal Program Report
- 30. Other Business
- 31. Future Meetings:

Monday, September 26, 2016 - 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Monday, October 03, 2016 - 7:00 P.M. Public Board Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Meeting held:

September 6, 2016 - 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970 C Easton Turnpike, Lake Ariel, PA 18436

32. Adjournment - Board Policy - 11:00 P.M.

ATTACHMENT I

VAN CONTRACTS FOR THE 2016 - 2017 SCHOOL YEAR

| CONTRACTOR | VAN | CONTRACTOR | VAN |
|------------|-----|---------------|-----|
| BEAM | 37 | HENWOOD | 30 |
| | 71 | | 43 |
| | 91 | | 44 |
| | 94 | | 53 |
| | 99 | | 56 |
| | 103 | | 90 |
| | 111 | | 93 |
| | 124 | | |
| | | J BUEHRING | 66 |
| BLACK | 31 | | |
| | 98 | KREUTZ | 41 |
| | 116 | | |
| | 120 | LA TRANS | 115 |
| | 125 | | 121 |
| | | | |
| P BUEHRING | 117 | LILLIE | 61 |
| | | | |
| BUTLER | 48 | A MICKEL | 65 |
| | | | |
| CAVAGE | 113 | D MICKEL | 70 |
| | | | |
| CHAPMAN | 34 | DONALD MILLER | 73 |
| | | | |
| COBB | 51 | PAPPAS | 49 |
| | | | 86 |
| COOK | 33 | | 123 |
| | 104 | | |
| | | STRADA | 39 |
| FIELD | 80 | | |
| | | A SWINGLE | 11 |
| FITZ | 74 | | |

| CONTRACTOR | VAN |
|------------|-----|
| DL SWINGLE | 114 |
| | |
| D SWINGLE | 108 |
| | 118 |
| | |
| J SWINGLE | 106 |
| | 112 |
| | |
| L SWINGLE | 81 |
| | |
| R SWINGLE | 45 |
| | 95 |
| | 100 |
| | |
| S SWINGLE | 77 |
| | 78 |
| | 97 |
| | 119 |
| | 122 |
| | |
| SWINGLE JR | 102 |
| | 105 |
| | |
| THORPE | 54 |
| | |
| VAN SICKLE | 89 |
| | |
| WASMAN | 85 |
| | 109 |
| | 126 |

| CONTRACTOR | VAN |
|---------------|------|
| J&J YATSONSKY | 123A |
| | |
| YEDINAK | 75 |
| | 107 |
| | 110 |

ATTACHMENT II
WESTERN WAYNE SCHOOL DISTRICT
TRANSPORTATION CONTRACTORS, DRIVERS & SUBSTITUTES
2016 - 2017

| CONTRACTOR | DRIVER |
|---------------------------|---------------------|
| Beam, Randy | Beam (Quy), Barbara |
| | Beam, Randy |
| | Carney, Linda |
| | Carney, Lyman |
| | Gillis, Adam |
| | Gillis, Derek |
| | Holtmaster, Barbara |
| | Kizer, Karen |
| | Lewis, Cathy |
| | Wyllie, Katie |
| Black, Herbert | Black, Herb |
| | Hernandez, Judy A. |
| | Hine Jr., Clinton |
| | Mehne, Robert |
| | Plunkett, Kathleen |
| | Quinn, Phillip |
| | Scalon, Andrea |
| | Stiffler, Denise |
| | Summa, Danielle |
| Buehring, Patricia | Buehring, Carl |
| | Buehring, Matthew |
| | Buehring, Patricia |
| | Kosciuk, Dawn |
| Butler, Joann | Butler, Joann |
| | Zielinski, Margaret |
| Caruth Bus Lines | Barcarola, Victoria |
| | Caruth, Kurt |
| | Centonze, Michael |
| | Chapman, Hope |
| | Farkas, Marilyn |
| | Franc, Laura |
| | Grimm, John |
| | Hineline, Michele |
| | Hollister, Kenneth |
| | Hollister, Kimberly |
| | Hums, Frances |
| | Tucker, Anne |
| Tucker, Dorrance | |
| Cavage Transit | Cavage, Andrew |
| | Cavage, Paul |
| | Cavage, Valentine |
| | Fox, Barbara |

| CONTRACTOR | DRIVER |
|-----------------------------------|----------------------|
| Lillie, John | Lillie, R. John |
| | Magalski, Meghan |
| | Maychek, Wayne |
| | Zielinski, Margaret |
| LA Transportation | Barrett, Deborah |
| | Peer, Theresa |
| | Swingle, Laura |
| | Ziegler, Shavonne |
| Substitute | Mickel, Alice |
| | |
| Mickel, Donald | Mickel, Donald |
| | Peet, Brianna |
| | Samson, Calvin |
| Miller, Donald | Fox, Barbara |
| | Miller, Donald |
| | Salak, Patricia |
| Miller, Dennis & Donna | Miller, Dennis |
| | Miller, Donna |
| | Shepherd, Annette |
| Pappas, Mark | Dotter, Megan |
| | Eggert, Shirley |
| | Smith, GinnyLu |
| Strada, Tia | Buehring, Jason |
| | Corrazzi, Jacquin |
| | Franc, Laura |
| | Johannes, Amanda |
| | Johannes, Michael |
| | Strada, Myranda |
| Strada, Tia | |
| Swingle, Ashlea | Swingle, Ashlea |
| | |
| Swingle, Debbie | Bell, Janelle |
| | Kretzschmar, Kathryn |
| | McCane, Christine |
| | Swingle, Debbie |
| | Swingle, Emil |
| Swingle, Deborah L. | Swingle, Deborah L. |
| | Swingle, Laura |
| | |

| | |
|--------------------------|----------------------|
| | |
| | Fox, Louis III |
| | Miller, Donald |
| | Piowtrowski, Paul |
| | |
| Chapman, Diana | Chapman, Rebecca |
| | Kizer, Linda |
| | |
| Cobb, John | Cavage, Andrew |
| | Cobb, John |
| | Zielinski, Margaret |
| | |
| Cook, Sharon | Cook, Kevin |
| | Cook, Sharon |
| | Eisenhauer, Nancy |
| | Pugh, Donna |
| | |
| Field, Brian | Field, Brian |
| | Koch, Stacey |
| | Kosciuk, Dawn |
| | Minnick, Pamela |
| | |
| Fitz, Diane | Fitz, Diane |
| | Hannah, Blaga |
| | Stout-Olsommer, Amy |
| | Strada, Tia |
| | |
| Hemmler, William | Hemmler, Andrew |
| | Hemmler, Gayle |
| | Hemmler, Matthew |
| | Hemmler, William |
| | Stone, John |
| | |
| Henwood, William | Butler, Caryolyn |
| | Farkas, Marilyn |
| | Henwood, Bonnie |
| | Henwood, Idamae |
| | Henwood Jr., William |
| | Hollister, Sheryl |
| | Leonard, Sandra |
| | Muller, William |
| | Nicholas, Timothy |
| | Peet, Mark |
| | Pugh, Donna |
| | Rivezzi, Michelle |
| | Sanders, Steven |
| | Stevens, Glenn |
| | Stout-Olsommer, Amy |
| | |
| JB Transportation | Buehring, Jason |
| | Buehring, Matthew |
| | Headley, Wendy |

| | |
|---------------------------|------------------------|
| Swingle, Joshua | Dennis, Patricia |
| | Eisenhauer, Nancy |
| | Swingle, Lindsay |
| | |
| Swingle, Lisa | Enslin, Brenda |
| | Swingle, Ashlea |
| | Swingle, Lisa |
| | |
| Swingle, Roy | Carachilo, Angelo |
| | Reingold, Hope |
| | Smith, Patricia |
| | Swingle, Cheryl |
| | Swingle, Roy |
| | |
| Swingle, Scott | Bower, Amber |
| | Henderson, Marjorie E. |
| | Irish, Pamela |
| | Lewis, Catherine |
| | Maines, Amber |
| | Minor, Lisa |
| | Salak, Dawn |
| | Swingle, Ashlea |
| | Swingle, Joshua |
| | Swingle, Lindsay |
| | Swingle, Lisa |
| | Swingle, Scottie |
| | Swingle, Scottie Jr. |
| | Ullner, Johnine |
| | Williams, Rosalind |
| | |
| Swingle Jr., Scott | Eisenhauer, Nancy |
| | Elder, Kelly |
| | Johannes, Amanda |
| | Swingle, Scottie Jr. |
| | |
| Thorpe, Marianne | Magalski, Meghan |
| | Maychek, Wayne |
| | Thorpe, Marianne |
| | Zielinski, Margaret |
| | |
| Van Sickle, Clyde | Pugh, Donna |
| | Van Sickle, Clyde |
| | Van Sickle, Grace |
| | |
| Wasman, Sara | Bell, Janelle |
| | DeRosa, April |
| | Dietrich, Jeanice M. |
| | Kretzschmar, Kathryn |
| | Long, Cathy |
| | Long, Richard |
| | Wasman, Gary |
| | Wasman, Sara |

| | |
|-----------------------------------|-------------------------|
| | Johannes, Amanda |
| | Strada, Myranda |
| | Strada, Tia |
| | |
| Jenkins Transportation LLC | Brown, Donald |
| | Dagger, William |
| | DeMarco, Karen |
| | Enslin, Friend |
| | Jenkins, Dianne |
| | Kiernan, Norann |
| | Kromko, Shirley |
| | Kromko, Thomas |
| | Lombardi, Beth |
| | Mosher, Linda |
| | Petrilak, Christopher |
| | Reed, Georgann |
| | Shemanski, Danielle |
| | Shemanski, Ronald |
| | Shepherd, Annette |
| | |
| Kreutz Inc. | Fox, Barbara |
| | Fox, Louis III |
| | Fox, Louis Jr. |
| | Fox, Randy |
| | Gajda, Joan Marie |
| | Good, Alan |
| | Good, Linda |
| | Gundel, Arthur |
| | Hollister-Moreau, Holly |
| | Miller, Donald |
| | Oliver, Dawn |
| | Stratton, Theresa |
| | White, Joseph |

| | |
|-----------------------------|-----------------------------|
| | |
| Yatsonsky Busing LLC | Chmielewski, Shirley |
| | Ferrara, Vanessa |
| | Gilpin, Ronda |
| | Hineline, Michele |
| | Krautter, Frederick Carroll |
| | Marks Claire |
| | Marks, Lynn |
| | Piotrowski, Paul |
| | Scott, Mark |
| | Yatsonsky (Rivezzi), Ashley |
| | Yatsonsky, Douglas |
| | Yatsonsky, James |
| | Yatsonsky, Julie |
| | Yatsonsky, Sara |
| | Yatsonsky, William C. |
| | |
| Yedinak, Gerald | Enslin, Brian |
| | McGlone, Roxanne |
| | Muller, William Russell |
| | Peer, Roger |
| | Stone, John |
| | Wagner, Linda |
| | Yedinak, Gerald |

ATTACHMENT III

2016-2017 EMERGENCY PERMIT RENEWALS

NEIU #19
GUEST TEACHER

| | | |
|-------------------------|------------------------|---------------------|
| MICHAELE ALCARO | ANJUMAN AMIN | JENNIFER BURRELL |
| 1630 WYOMING AVE | 5 CHATHAM HILL CIRCLE | 541 MAIN STREET |
| SCRANTON PA 18509 | CLARKS SUMMIT PA 18411 | VANDLING PA 18421 |
| - | -- | -- |
| VALERIE CAMERON | FRANCINE DEVINE | DEBORAH DUNSTONE |
| 2A RACHEL DRIVE | 159 THE HIDEOUT | 126 VALLEY VIEW DR |
| ARCHBALD PA 18403 | LAKE ARIEL PA 18436 | PECKVILLE PA 18452 |
| - | - | - |
| GENEVIEVE EVANS | JO ANN FREMIOTTI | WILLIAM HINES |
| 203 COLLEGE AVE BOX 183 | 54 EASTWOOD RD | 28 S WEBSTER RD |
| FACTORYVILLE PA 18419 | TUNKHANNOCK PA 18657 | SCRANTON PA 18505 |
| - | - | - |
| MARLA KOVATCH | DONALD LAPINSKI | TRACY LITTLEJOHN |
| 423 DEER RUN DR | 1018 LINCOLN AVE | 1000 LOWER PLEASANT |
| ARCHBALD PA 18403 | BLAKELY PA 18447 | PECKVILLE PA 18452 |
| - | - | - |

LOUISE LOPATOPSKY
26 FOBES DR
WAYMART PA 18472

KAREN MAHALIK
612 NEW STREET
OLYPHANT PA 18447

ANDREW MARICHAK
1237 CAPOUSE 2ND FLR
SCRANTON PA 18509

SABINA MCCONVILLE
138 THE HIDEOUT
LAKE ARIEL PA 18436

DARLENE MARKOWSKI
54 PINE GROVE RD
THORNHURST PA 1824

NANCY MCGOWAN VANNESS
33 PENNA AVE
LITTLE MEADOWS PA 18830

SUZANNE MOCERINO
1009 NAVAHO TERR
LAKE ARIEL PA 18436

KAREN O'HARA
73 WEST PALM ST
OLYPHANT PA 18447

MICHAEL PHILLIPS
309 SKYLINE DR
ARCHBALD PA 18403

JOSEPH PIERONTONI
15 MARCIE TERR
COVINGTON TWP PA 18424

ANDREA SAAM
350 OSWALD JOHNSON
CLIFFORD TWP PA 18441

DEBRA SMITH
111 OAK HILL DRIVE
ARCHBALD PA 18403

HOLLY STANTON
1420 OVERLOOK AVE
HONESDALE PA 18431

LILI VIONCEK CLARK
415 DEER RUN DRIVE
ARCHBALD PA 18403

SCOTT VIONCEK
724 THIRD STREET
EYNON PA 18403