

**WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL, PA 18436**

MEMORANDUM

TO: All School Board Members

FROM: Matthew Barrett, Ed.D., Superintendent

DATE: December 4, 2017

SUBJECT: AGENDA - Board Meeting
MONDAY, DECEMBER 4, 2017 - 7:00 PM
Western Wayne Administration Building, District Board Room,
1970C Easton Turnpike, Lake Ariel, PA 18436

1. Call to Order Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ Gary Enslin
___ Bernice Fiorella
___ William Gershey
___ Jeffrey Gogolski, Treasurer
___ Joseph Gombita
___ Rick Hoch
___ Mike Ochlan
___ Roger Shaffer
___ Ethan Wood

ADMINISTRATION

___ Matthew Barrett, Ed.D., Superintendent
___ Ellen Faliskie, Assistant Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Paul Gregorski, High School Principal
___ Kristen Donohue, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Maria Miller, Robert D. Wilson Principal
___ Jennifer Bradley, HS Assistant Principal
___ Elizabeth Watson, MS Assistant Principal
___ Kerrie Fitzsimmons, EverGreen Ass't Principal
___ Cynthia LaRosa, Director of Special Education
___ Jennifer DeNike, Ass't Director of Special Ed
___ Elizabeth Gregory, Early Intervention Supervisor
___ Maria Liptak, Food Service Director
___ Brian Seaman, Technology Director

5. Approval of Minutes

Regular Board Meeting - November 06, 2017

6. Treasurer's Reports
 General Account
 Food Service Account

7. Approval of Bills
 General Account
 Food Service Account
 Construction Account

8. Accounting of Taxes

9. Student Recognition
 a. Principal's List Awards
 b. Student Recognition

10. Recognition of Public - 15 minutes

11. Enrollment Report:
 ENROLLMENT - DAY #59

2017-2018 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		20			8								28
PRE K	57			41									98
KDG	72	12	1	27	6								118
GR. 1	65	12		32	9								118
GR. 2	61	15		37	9								122
GR. 3	70	17		34	10								131
GR. 4	57	14	1	43	13								128
GR. 5	76	21	2	34	5	3							141
GR. 6							101	36	2				139
TOTAL	458	111	4	248	60	3	101	36	2	0	0	0	1,023
GR. 7							99	23	0				122
GR. 8							136	31	5				172
GR. 9										112	32	3	147
GR. 10										130	24	2	156
GR. 11										145	25	2	172
GR. 12										127	27	1	155
TOTAL	458	111	4	248	60	3	336	90	7	514	108	8	1,947

Key: SN - Special Needs, P - Placement outside of District
Totals: EverGreen-573; RDW-311; MS-433; HS-630 **TOTAL: 1,947**
November 6, 2017 Total: 1,951

12. Purchase of Tractor

It is recommended that the Board of Education approve the purchase of a John Deere Lawn Tractor at the State contract price of \$22,687.42 to replace the tractor at Robert D. Wilson Elementary.

13. Performance Contract Scope and Cost

It is recommended that the Board of Education approve the scope of the Guaranteed Energy Savings Performance contract with CM3 Building Solutions, Inc. for a cost not to exceed \$618,530.00.

14. Agreement

It is recommended that the Board of Education approve the 2018 Pest Control Service Agreement between Western Wayne School District and JC Ehrlich Co. Inc. at \$57.00 per month per building.

15. Job Description

It is recommended that the Board of Education approve the following job description:

- a. Director of Buildings and Grounds

16. Appointment - Independent Contractor

It is recommended that the Board of Education approve the following Independent Contractor to provide occupational services to children in the Early Intervention and School age programs on an as needed basis for the 2017-2018 school year:

- a. Jennifer Barillo - \$65.00 per hour - As needed/per student IEP's and 504 Service Agreements.

17. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2017-2018 school year as follows contingent upon receipt of necessary paperwork:

1. Contractor Henwood Busing: Driver Steven Sanders
2. Contractor Debbie L. Swingle: Driver Jamie LePore
3. Contractor Scottie Swingle: Drivers Drianna Torres and Victoria Aspinall
4. Contractor Scottie Swingle Jr.: Drivers Doreen Jacob and April Stackhouse
5. Contractor Donald Mickel: Driver Judith Massetti
6. Contractor Gerald Yedinak: Driver Roxanne McGlone

18. Overnight Trip and Chaperones

It is recommended that the Board of Education approve the following overnight trip and chaperones for the 2017-2018 school year:

- a. National Honor Society Trip** - May 22-24, 2018 - Washington D.C./Baltimore - TBD students and five Chaperones. Chaperones: Kendra Wayman, Ben Gill, Greg Butler, Tim McClure, and Shelly Jonas.

19. Personnel

a. District Substitute List

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2017-2018 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification - U.S. Department of Justice, Contingent upon receipt of clearances:

1. Jacqueline Lowe - Area: Nurse
2. Brianna Vinton - Area: Guest Teacher (currently TA/Custodial)

b. Appointment - Director of Building and Grounds

It is recommended that the Board of Education appoint Joseph Dunda as Director of Building and Grounds at a salary of \$70,000.00 in accordance with the Act 93 Agreement effective upon release of current employment.

c. Appointment of Coaches

It is recommended that the Board of Education appoint the following to the listed coaching positions for the 2017-2018 school year at the salary listed in the Professional Employees Contract contingent upon receipt of necessary employment paperwork:

- | | | |
|----------------|---|------------|
| 1. John Boandl | Baseball, Assistant-3 rd yr. | \$3,473.10 |
| 2. Mark Turner | Wrestling, Jr. High (7,8,9) | \$3,405.00 |

d. Resignation

It is recommended that the Board of Education accept the resignation of Jared Hayden as Mock Trial Advisor for the 2017-2018 school year effective November 21, 2017.

e. Appointment - Advisor

It is recommended that the Board of Education appoint the following to the listed advisor position for the 2017-2018 school year at the salary listed in the Professional Employees Contract:

- | | | |
|--------------------|--------------------|------------|
| 1. Meagan Oliveras | Mock Trial Advisor | \$1,489.00 |
|--------------------|--------------------|------------|

20. Schedule of Meetings 2018

It is recommended that the Board of Education approve the following schedule of Monthly Public Board Meetings for 2018:

All meetings are on the 1st Monday except when noted different.
(*not on the first Monday)

*Tuesday, January 16, 2018

February 5, 2018

March 5, 2018

*Tuesday, April 3, 2018 (April 02 - Easter Monday)

*May 7, 2018 - Tentative Budget Adoption for the 2018-2019 school year

*June 11, 2018 - Adoption of District Budget for the 2018-2019 school year

July (if needed)

August 6, 2018

*September 10, 2018 (September 03 - Labor Day)

October 1, 2018

November 5, 2018

December 3, 2018 ***** (Reorganization Meeting)

Note: All Board meetings are held at 7:00 PM - All Work Sessions are held the Monday before the Board meeting at 6:00 PM with the exception of Tuesday, September 4, 2018 and Tuesday, November 27, 2018 - District Administration Building Board Room, Western Wayne School District, 1970C Easton Turnpike, Lake Ariel, PA 18436.

21. Informational Items:

a. Dates to Remember:

1. December 1, 2017 - Red Cross Blood Drive - High School
2. December 2, 2017 - High School Semi Formal - 4:00 PM to 9:00 PM @ Ladore
3. December 5, 2017 - Middle School Chorus Concert - 7:00 PM
4. December 8, 2017 - EverGreen Grade 4 Parent Day - 1:30 PM
5. December 9, 2017 - EverGreen Santa's Workshop - 10 AM to 3 PM
6. December 12, 2017- Middle School Band Concert - 7:00 PM
7. December 12,13,14,2017 - Robert D. Wilson's "Santa's Workshop"
8. December 13, 2017 - Robert D. Wilson Grades 3 & 4 Concert - 7:00 PM
9. December 15, 2017 - EverGreen Grade 3 Parent Day(weather date 18th)
10. December 15, 2017 - High School Holiday Concert - 7:00 PM
11. December 22, 2017 - Early Dismissal Christmas Break - 12:00 Noon
12. January 8-22, 2018 - Wave 2 Winter Keystone Exams
13. January 17, 2018 - High School Curriculum Night - 6:00 PM (snow date: January 24, 2018)

- b. STUDENT INTERN/TEACHERS: **EASTERN UNIVERSITY - Intern Jacqui Lowe** - School Nurse Practicum 100 Clinical Hours - January 8, 2018 to April 25, 2018 - Denise Johnson; **MARYWOOD UNIVERSITY - Student Teacher Erin Fusco** - Special Education - March 20, 2018 to May 11, 2018 - Erica Coccodrilli @ RDW; **Student Teacher Kathryn Eckweiler** - Special Education - March 20, 2018 to May 11, 2018 - Lisa Boguski @ RDW.

22. Correspondence

23. Superintendent's Report

24. Assistant Superintendent's Report

25. Principal's Report

- 26. Federal Programs Report
- 27. Other Business
- 28. Future Meetings

Monday, January 08, 2018 - 6:00 PM - Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Tuesday, January 16, 2018 - 7:00 PM - Public Board Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Informational: Meetings held

November 28, 2017 - 6:00 PM - Board Committee Meeting, Executive Session for Personnel immediately following the Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

- 29. Adjournment - Board Policy - 11:00 P.M.