

Board Minutes January 13, 2015

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

The regular meeting of the Western Wayne Board of Education was held on January 13, 2015 in the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436. This meeting was rescheduled from January 12, 2015 due to inclement weather.

The meeting was advertised in the legal section of the December 31, 2014 edition of the Wayne Independent.

Board President Alvin Hollister called the meeting to order at 7:00 P.M.

Miss Faliskie offered a prayer followed by the Pledge of Allegiance.

Board Secretary Rose Emmett took roll call. (8) Board Members were present and are listed as follows:

Board President – Alvin Hollister	Board Member – David Lindow
Board Vice President – Donald Olsommer Jr.	Board Member – Donald McDonough
Board Treasurer – William Gershey	Board Member – Doris Pliss
Board Member - Bernice Fiorella	
Board Member – Andrew Gaudenzi	

Board Member Gary Podunajec was excused.

Administrators Present: Superintendent Dr. Clayton LaCoe, Business Manager/Board Secretary Rose Emmett, Assistant Superintendent Patrick Sheehan, High School Principal Dr. Matthew Barrett, Middle School Principal Kristen Donohue, EverGreen Principal Ellen Faliskie, Assistant High School Principal Paul Gregorski, Assistant Middle School Principal Mary Ann Olsommer, Director of Special Education Tanya Carrelle, and Assistant Director of Special Education Cynthia LaRosa.

Administrators excused: Robert D. Wilson Principal Maria Miller, Early Intervention Supervisor Elizabeth Gregory and Food Service Director Maria Liptak.

Approval of Minutes

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to accept the minutes generated from the Reorganization and Regular Board meetings of December 3, 2014.

The motion carried with all affirmatives.

Treasurer's Report

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to accept the Treasurer's reports generated from the General Account, and the Food Service Account.

The motion carried with all affirmatives.

Approval of Bills

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to pay the bills generated from the General Account and the Food Service Account.

The motion carried with all affirmatives.

Accounting of Taxes

There were no questions regarding the accounting of taxes.

Student Recognition

High School Principal Matthew Barrett introduced two outstanding students Scott Sauers, Jr. and Kayla Bolduc for student recognition.

January is School Board Recognition Month – three representatives of Student Council - Adam Curtis, Jacob Karnick, and Olivia Troiano thanked the Board members for their service and gave them a token of their appreciation.

Recognition of Public

Amanda Johnson stated that the Board had not addressed the lack of representation of band, FBLA, and other extra-curricular clubs on our website and Facebook. Only promote sports and some arts. Mr. Hollister said he will have our technology department work on this.

Enrollment Report:

ENROLLMENT - DAY #74 - 2014-2015 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		8			5								13
PRE K	62			34									96
KDG	75	5		36	9								125
GR. 1	63	12		44	9								128
GR. 2	88	8		45	9								150
GR. 3	71	10		41	12								134
GR. 4	66	13		29	5								113
GR. 5	80	13	1	42	21								157
GR. 6							99	36	3				138
TOTAL	505	69	1	271	70	0	99	36	3	0	0	0	1,054
GR. 7							121	36	2				159
GR. 8							144	34	2				180
GR. 9										134	32	2	168
GR. 10										114	38	7	159
GR. 11										131	32	2	165
GR. 12										151	28	7	186
TOTAL	505	69	1	271	70	0	364	106	7	530	130	18	2,071

Key: SN – Special Needs, P – Placement outside of District

Totals: EverGreen-575; RDW-341; MS-477; HS-678 TOTAL: 2,071

November Total: 2,081

Adoption of Proposed Preliminary Budget

A motion was made by Mr. Olsommer and seconded by Mr. Hollister to adopt the 2015-2016 Fiscal Year Proposed Preliminary Budget showing estimated available resources of \$42,702,040 and estimated expenditures and ending fund balance in the amount of \$42,702,040 establishing real estate tax millage of 16.6720 with a 2% discount if the whole amount of the tax is paid within two months after the date of the tax notice; payment at face if the tax is paid within two months following the end of the discount period; penalty of 10% on all taxes not paid within four months after the date of the tax notice. This will be a 5.45% tax increase. (ATTACHMENT – I)

Mr. Gaudenzi stated that the tax increase is a big concern, he will not support it; Mr. Gershey stated that this is worst case scenario but not necessarily what will happen in June and need to consider it now; Mrs. Pliss stated that this is needed now as to not tie the business manager's hands in preparing the budget over the next few months. After several more minutes of discussion, the board voted as follows:

The motion failed with Mr. Hollister, Mr. Gershey and Mr. Olsommer voting in the affirmative and Mrs. Fiorella, Mr. Gaudenzi, Mr. Lindow, Mr. McDonough and Mrs. Pliss voting no.

Staffing

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to authorize the Superintendent to analyze professional staffing needs for 2015-2016 school year and to make recommendations to the Board related thereto.

The motion carried with all affirmatives.

Resolution

Mr. Lindow proposed a motion for the Board of Education to stay within the Act 1 Index for the 2015-2016 School Year.

The motion failed to get a second.

Tax Rebate

A motion was made by Mr. Gaudenzi and seconded by Mr. Olsommer to approve a Real Estate Tax Rebate in the amount of \$135.05 on property # 04-0-0242-0094- .L056K in Canaan Township. The rebate is due to the removal of a trailer.

The motion carried with all affirmatives.

Tax Rebate

A motion was made by Mrs. Fiorella and seconded by Mrs. Pliss to approve a Real Estate Tax Rebate in the amount of \$151.84 on property # 12-0-0293-0032.A002-L0199 in Lake Township. The rebate is due to the registration of a trailer.

The motion carried with all affirmatives.

Tax Rebate

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to approve a Real Estate Tax Rebate in the amount of 2,960.86 on property # 22-0-0028-0189 in Salem Township. The rebate is due to a Veteran's Tax Exemption Certification.

The motion carried with all affirmatives.

Audit

A motion was made by Mr. Olsommer and seconded by Mr. Hollister to accept the Audit Report of the Western Wayne School District for the year ended June 30, 2014 as prepared by Brian T. Kelly, CPA.

The motion carried with all affirmatives.

Fund Balance Designation

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to approve the recommendation of the Business Manager to designate a portion of our ending 2013-2014 Fund Balance to manage future budgets as per Governmental Accounting Standards Board Statement Number 54 (GASB 54). Committed: \$0; Assigned: \$0; and Unassigned: \$844,451.

The motion carried with all affirmatives.

Acceptance of Deputy Tax Collector

A motion was made by Mr. Gaudenzi and seconded by Mr. Gershey to accept Paula Herzog's, South Canaan Township Tax Collector, appointment of Kaitlyn V. Herzog as Deputy Tax Collector for South Canaan Township during the term of January 1, 2014 through December 31, 2017.

The motion carried with all affirmatives.

Acceptance of Deputy Tax Collector

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to accept Linda Davis's, Canaan Township Tax Collector, appointment of Daniel E. Davis as Deputy Tax Collector for Canaan Township during the term of January 1, 2014 through December 31, 2017.

The motion carried with all affirmatives.

Overnight field trips and Chaperones

A motion was made by Mr. Gaudenzi and seconded by Mr. Olsommer to approve the following overnight field trips and chaperones as listed:

- a) District Band Festival – Marywood University – January 8-10, 2015. Chaperone: Elaine Ort - 10 students. Cost: Student fees \$1400.00; Transportation (students pay) \$123.06; Hotels/Meals \$350.00; Director Extra Pay \$166.11; Sub rate \$170.00; Total district cost \$2086.11. $10 \text{ students} / \$2086.11 = \208.61 (cost per student).
- b) District Orchestra – Lackawanna Trail – February 4-6, 2015. Chaperone: Elaine Ort – 2 students. Cost: Student fees \$280.00; Hotel/meals \$250.00; Director Extra Pay \$166.11; Sub rate \$170.00; Total district cost \$990.00. $2 \text{ students} / \$990.00 = \495.00 (cost per student).
- c) Region Band – Williamsport – February 11-13, 2015. Chaperone: Elaine Ort – 8 students (approximate). Cost: Student fees \$1400.00; Meals/Hotel \$350.00; Director Extra Pay \$166.11; Sub rate \$255.00. Total district cost \$2,295.00. $(8 \text{ students} / \$2,295.00 = \286.88 cost per student).
- d) Region Orchestra – Scranton Cultural Center – March 11-13, 2015. Chaperone: Elaine Ort – 2 students (approximate). Cost: Student fees \$280.00; Meals/Hotel \$250.00; Director Extra pay \$166.11; Sub rate \$170.00. Total district cost \$990.00. $(2 \text{ students} / \$990.00 = \495.00 cost per student).
- e) All State Band – Hershey – March 25-28, 2015. Chaperone: Elaine Ort – 2 students (approximate). Cost: Student fees \$500.00; Meals/Hotel \$500.00; Director Extra Pay \$193.80; Sub rate \$255.00. Total district cost: \$1,642.00. $(2 \text{ students} / \$1,642.00 = \821.00 cost per student).
- f) District Jazz – Forest City/Scranton Cultural Center – April 17-18, 2015. Chaperone: Elaine Ort – 1 student (approximate). Cost: Student fee \$140.00; Director Extra pay \$55.37; Sub rate \$85.00. Total district cost: \$321.89. $(1 \text{ student} / \$321.89 = \321.89 cost per student).

- g) Marching Band Disney Trip – Disney World, Florida – April 22-25, 2015 – 86 students. Chaperone pay \$664.44 (students pay for all other costs). Chaperones: Elaine Ort, Jessica McLaughlin, Maria Arneil, Chuck Bayly, Harriet Bayly, Marty Ort, Marie Jellock, Angel Hutchins, Stacey Batzel, Warren Batzel, Greg Skirpan, Cindy Davis, Cindy Motichka, MaryAnn Curtis, Yvonne Berger, Arnie Berger, Noreen Ofner, Debbie Wilson. (86 students/\$664.44 = \$7.73 cost per student).

The Board discussed the need to stay overnight for local trips, it was stated that it was part of the experience. They discussed letting it be as stated for remainder of 14-15, but change practice for 15-16 and future years by not allowing overnights for local events.

The motion carried with all affirmatives.

Final Adoption of Board Policy

A motion was made by Mrs. Fiorella and seconded by Mrs. Pliss to consider the final adoption of the following Policies – Second Reading:

- 230 Public Performances by Students
- 231 Social Events and Class Trips
- 232 Student Involvement in Decision Making
- 233 Suspension & Expulsion
- 234 Pregnant/Parenting Married Students
- 235.1 Surveys
- 235 Student Rights & Responsibilities
- 236 Student Assistance Program
- 237 Electronic Devices
- 239 Foreign Exchange Students
- 246 Student Wellness
- 247 Hazing
- 248 Attachment
- 248 Unlawful Harassment
- 249 Bullying/Cyberbullying
- 250 Student Recruitment
- 251 Homeless Students

The motion carried with all affirmatives.

First Reading – Adoption of Board Policy

A motion was made by Mrs. Fiorella and seconded by Mr. Gershey to consider the adoption of the following Policies – First Reading:

- 301 Creating a Position
- 302 Employment of Superintendent/Assistant Superintendent
- 304 Employment of District Staff

The motion carried with all affirmatives.

Waivers of Expulsion Hearing and Stipulation

A motion was made by Mr. Lindow and seconded by Mr. Olsommer to adopt the proposed Waivers of Expulsion Hearing and Stipulation, thereby excluding the students from the Western Wayne School District in accordance with the terms thereof as listed:

- a) S#08-14-15
- b) S#09-14-15
- c) S#10-14-15

The motion carried with all affirmatives.

Personnel

District Substitute List

A motion was made by Mrs. Fiorella and seconded by Mrs. Pliss to approve the following personnel to be added to the District Substitute List for the 2014-2015 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification – U.S. Department of Justice, Contingent upon receipt of clearances:

Janelle Bell – Area: Teacher Assistant/Secretarial

The motion carried with all affirmatives.

Appointment of Spring Coach

A motion was made by Mr. Gaudenzi and seconded by Mr. Olsommer to appoint the following to the listed coaching position for the 2014-2015 school year at the salary listed in the Professional Employees Contract pending adjustment upon updated contract contingent upon receipt of clearances:

Joseph Romanowski	Softball, Jr. High	\$3,210.00
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The motion carried with all affirmatives.

Volunteers

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to approve the following to the list of volunteers for the 2014-2015 school year contingent upon receipt of clearances:

1. John Casey – Track and Field
2. Nicole Longuet – EverGreen Elementary
3. Melinda Maros – EverGreen Elementary
4. Judith McDermott – EverGreen Elementary and WW Middle School
5. Francis Motichka – Band and Junior High Baseball

The motion carried with all affirmatives.

Informational Items:

President Alvin Hollister – Megan Rush has attained Tenure in the Western Wayne School District.

Upcoming Dates:

1. 6th Grade Concert – January 8, 2015 – 7:00 PM – High School Auditorium
2. Curriculum Night – Western Wayne High School – January 14, 2015 – 6:00 P.M. Western Wayne High School Auditorium – Snow date: January 21, 2015
3. Teacher In-Service Early Dismissal - 12:00 Noon – January 19, 2015

Student Teaching – **MARYWOOD UNIVERSITY** – Christina Wolfe – PreK – Michele Tickner – EverGreen Elementary – January 15, 2015 to March 6, 2015. INTERN – **MISERICORDIA UNIVERSITY** – Chelsea Hall – Occupational Therapy – Jennifer Barillo – January 22, 2015 to March 26, 2015 (Thursdays). INTERN – **UNIVERSITY OF SCRANTON** – Caroline Connors – HS Guidance – Matthew Fitzsimmons – March 23, 2015 to May, 2015.

Informational: The IRS mileage rate is increasing to 57.5 cents per mile effective January 01, 2015.

Correspondence

No correspondence.

Superintendent's Report

No questions.

Assistant Superintendent's Report

No questions.

Principal's Reports

No questions.

Special Education Reports

No questions.

Federal Program Report

No report.

Other Business

Mr. McDonough congratulated Kyle Hanes picked as State All Star Wide Receiver and is being recruited by Penn State. Mr. Gaudenzi commended the wrestling team and Coach Terenzio .

Future Meetings

Wednesday, February 4, 2015 - 6:00 P.M. Board Committee Meeting, Library, EverGreen Elementary School, 739 Easton Turnpike, Lake Ariel, PA 18436

February 09, 2015 - 7:00 P.M. Public Board Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Meetings Held

January 7, 2015 – 6:00 P.M. Board Committee Meeting, Library, Robert D. Wilson Elementary School, 74 Belmont Street, Waymart, PA 18472

January 7, 2015 – 9:30 P.M. following Committee Meeting, Executive Session for Personnel and Legal Matters, Robert D. Wilson Elementary School, 74 Belmont Street, Waymart, PA 18472

Prior to the meeting this evening (January 13, 2015), the Board met in Executive Session for Legal and Personnel matters.

Adjournment

A motion was made by Mr. Lindow and seconded by Mr. McDonough to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at 8:04 PM.

The motion carried with all affirmatives.

Respectfully Submitted,

Rose E. Emmett
Board Secretary

ATTEST: _____

APPROVED: _____