

**WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL, PA 18436**

MEMORANDUM

TO: All School Board Members
FROM: Matthew Barrett, Ed.D., Superintendent
SUBJECT: AGENDA - Board Meeting
WEDNESDAY, APRIL 06, 2022

1. Call to Order Rick Hoch, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ Rick Hoch, President
___ Dana DeSiato, Vice President
___ Jeffrey Gogolski, Treasurer
___ James Collins
___ Gary Enslin
___ William Gershey
___ Joseph Gombita
___ Michael Ochlan
___ Ethan Wood

ADMINISTRATION

___ Matthew Barrett, Ed.D., Superintendent
___ Cynthia LaRosa, Ph.D., Assistant Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Paul Gregorski, High School Principal
___ Jennifer Bradley, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Maria Miller, Robert D. Wilson Principal
___ Elizabeth Watson, STEAM Principal
___ Matthew Barr, High School Assistant Principal
___ Kerrie Fitzsimmons, EverGreen Ass't Principal
___ Jennifer DeNike, Director of Special Education
___ Katie Shemanski, Psy.D., Supv of Pupil Personnel
___ Elizabeth Gregory, Early Intervention Supervisor
___ Maria Liptak, Food Service Director
___ Brian Seaman, Technology Director
___ Robert Black, Athletic Director

SOLICITOR

___ Brendan Ellis

5. Approval of Minutes
Board Work Session - March 2, 2022
Regular Board Meeting - March 2, 2022
6. Treasurer's Reports
General Account
7. Approval of Bills
General Account
Food Service Account
Construction Account

8. Student Recognition

9. Recognition of Public - 15 minutes

10. Enrollment Report:

ENROLLMENT - DAY #132

2021-2022 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		15			8								23
PRE K	42			41									83
KDG	57	8	1	39	16	1							122
GR. 1	56	14		40	13								123
GR. 2	67	21		24	13								125
GR. 3	51	21		29	11								112
GR. 4	62	18	1	22	15								118
GR. 5	64	17	1	28	12								122
GR. 6							90	40	1				131
TOTAL	399	114	3	223	88	1	90	40	1	0	0	0	959
GR. 7							100	33	0				133
GR. 8							107	30	5				142
GR. 9										116	24	3	143
GR. 10										100	23	8	131
GR. 11										109	19	7	135
GR. 12										119	25	9	153
TOTAL	399	114	3	223	88	1	297	103	6	444	91	27	1,796

Key: SN - Special Needs, P - Placement outside of District

Totals: EverGreen-516; RDW-312; MS-406; HS-562; **TOTAL: 1,796**

Last Meeting- Total: 1,806

11. School Calendar

It is recommended that the Board of Education approve the following changes to the 2021-2022 school calendar and to allow the Superintendent to change the dates if necessary.

- a. Wednesday, June 08, 2022 - No School for Students - Teachers In-Service Day
- b. Thursday, June 09, 2022 - Last Day of School for all students and Graduation

12. Real Estate Transfer Tax Collector

It is recommended that the Board of Education appoint the Wayne County Deputy Realty Tax collector to serve the District as Real Estate Transfer Tax Collector for the 2022-2023 school year.

13. Agreement/Data Processing Services

It is recommended that the Board of Education approve Western Wayne School District's participation in the following software services being offered by CSIU (Central Susquehanna Intermediate Unit) for the 2022-2023 school year.

- a. The Student Information System (SIS) includes Attendance, Transportation, Health, Discipline, Scheduling, and Gradebook. Cost per student is \$15.40 for first 2000 students and \$7.76 for each additional plus a flat fee of \$140.00.
- b. Payroll at a cost per student of \$4.89 for the first 2000 students and \$2.37 for each additional student plus a flat fee of \$455.00.
- c. Accounts Payable/Fund Accounting at a per student cost of \$4.23 for 1st 1500 - \$2.12 for each additional student plus a flat fee of \$80.00.
- d. Personnel at a student cost of \$2.25 per student for 1st 2500 and \$1.12 for each additional student plus a flat fee of \$455.00.
- e. Employee Portal is included in the Personnel and Payroll modules.
- f. The Student Information System - GURUBoard - ZAPS Only at a cost per student of \$0.50.

(Approximate total cost of \$49,000.00)

14. Transportation Fuel Subsidy

It is recommended that the Board of Education approve a fuel subsidy for our transportation contractors. This subsidy will run from February 22, 2022 through the end of this school year in June of 2022. Each mile driven will receive a \$0.12 subsidy for diesel vehicles; \$0.10 subsidy for full size gas buses; and \$0.05 subsidy for all other gas vehicles.

This subsidy will cost approximately \$56,400 for the remaining days this school year.

15. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractors for the 2021-2022 school year as follows contingent upon receipt of necessary paperwork:

- a. Contractor Henwood Busing - Driver Martha Henwood - effective March 28, 2022.

16. Memorandum of Understandings

It is recommended that the Board of Education approve the following Memorandum of Understandings (MOU):

- a. WWEA - Covid Sick Days
- b. WWESPA - Food Service Staff Shortage Salary Adjustment

17. Overnight Field Trips

It is recommended that the Board of Education approve the following overnight field trips for the 2021-2022 school year:

- a. PMEA All State Conference - April 6-9, 2022 - Kalahari Resort, approximately 1 student and Chaperone/Advisor Elaine Ort.
- b. FBLA State Leadership Conference - April 10-13, 2022 - Hershey, PA, approximately 50 students. Chaperones: Theresa Lubash, Fran Vitovsky, and Denise Johnson.
- c. National Honor Society - May 25-27, 2022 - Boston, MA - approximately 50 students. Chaperones: Kendra Wayman, Greg Butler, Steve Gregorski, Tim McClure, Ben Gill, and Shelly Jonas.

18. Agreement - St. Joseph's Center

It is recommended that the Board of Education approve an agreement with Saint Joseph's Center to provide services to Western Wayne children at the rate of pay per Access Rate. Services will be provided on an as needed basis as determined by the child's IEP team for the contract period July 1, 2022 thru June 30, 2023.

19. Personnel

a. Substitutes

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2021-2022 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

1. Wendy Castanaro - Area: Cafeteria
2. Jordan Leister - Area: Cafeteria
3. Melissa Silfee - Area of Certification: Intern Grades PK-4

b. Resignations/Retirements

It is recommended that the Board of Education accept the following resignations effective the last day of the 2021-2022 school year unless specified:

1. Christine Houlgrave, Teacher - Retirement
2. Dawn Krautter, Teacher - Resignation
3. Jordan Leister, Food Service - Resignation effective April 8, 2022
4. Robert Matoushek, Teacher - Retirement
5. Gayle Sauers, Teacher - Retirement
6. Suzanne Sloan, Custodian - Resignation effective April 8, 2022

c. Sabbatical Requests

It is recommended that the Board of Education approve the following Sabbatical Leave of Absence requests:

1. PS#11-21-22 - Restoration of Health - Last quarter of the 2021-2022 school year and First quarter of the 2022-2023 school year.
2. PS#01-22-23 - Professional Development - 2nd semester of the 2022-2023 school Year.

d. Appointments - Professional Employees

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointments:

1. Jessica Gregorski - Professional Employee - Family & Consumer Science - Step 1M+48 - \$74,983.00 with applicable fringe benefits effective the start of the 2022-2023 school year.
2. Yana Swingle - Professional Employee - Art Education - Step 1B - \$57,683.00 with applicable fringe benefits effective the start of the 2022-2023 school year.
3. Kathleen Mariotti Petty - Temporary Professional Employee - Language Arts - Step 2B - \$58,183.00 with applicable fringe benefits effective the start of the 2022-2023 school year

e. Appointment - Long Term Substitute

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointments:

1. Theresa Valent RN, BSN, CWS - Long Term Substitute - School Nurse - Step 1B \$57,683.00 pro-rated - with applicable fringe benefits effective for the First semester of the 2022-2023 school year.

e. Appointment - Advisors 2022-2023

It is recommended that the Board of Education appoint the following to the listed advisor position for the 2022-2023 school year at the salary listed in the Professional Employees Contract: **ATTACHMENT I**

f. Appointments - SAP Team

It is recommended that the Board of Education approve the following appointments as SAP Team members for the 2022-2023 school year at the rate listed in the Professional Employees Contract of \$1,387.00:

1. Lisa Jacques - Middle School
2. Joseph Totsky - Middle School
3. Lori Krol - Middle School
4. Jessica Fullwood - Middle School
5. Joshua Rowe - Middle School
6. Renee Chernin - High School
7. Denise Johnson - High School
8. Tara Donleavy - High School
9. Christine Carey - High School
10. Colleen Carmody - High School
11. Shelly Jonas - High School
12. Maria Masankay - High School

g. Appointments - Extended School Year 2022

It is recommended that the Board of Education approve the following appointment

for the Summer ESY Program 2022 contingent upon enrollment at the following rates:

1. **Special Education Teachers** - \$37.12/hour - Cheryl Shimkosky, Jessica Shelp, Siena Cardamone
2. **Early Intervention Teachers** - \$37.12/hour - Susan Larkin, Amanda Mousley, and Michelle Mistishin; Kayla Sposto, Substitute
3. **Speech and Language Therapist(s)** - \$37.12/hour - Alyssa Wesley, Julie Conklin, and Danielle Vokes.
4. **Nurse** - \$37.12/hour - Theresa Valent, Denise Johnson, and Christine Salak
5. **School-Age Paraprofessionals** - Jeannie Hedglin - \$10.50/hr.
6. **Early Intervention Paraprofessionals** - Carol O'Palka - 18.26/hr; Dawn Oliver - \$9.50/hr; Elizabeth Barbone - \$15.99/hr; Christine Chesney - \$10.50/hr.
7. **Occupational Therapy** - \$37.12/hour - Kristin Williams
8. **Physical Therapist** - Bill Conklin (Wallenpaupack employee)
9. **Social Worker** - \$37.12/hour - Susan Schlasta

h. Appointments - Summer School 2022

It is recommended that the Board of Education approve the following Appointments as instructors of the Summer School Program 2022 contingent upon enrollment at the rate listed in the Professional Employees Contract of \$37.12 per hour:

1. Rebecca Banik - English
2. Andrew McCaffery - Math
3. David Shimkosky - Social Studies
4. Vincent Tomassoni - Science

i. Coaching Salaries:

It is recommended that the Board of Education approve the following pro-rated salaries for the Wrestling Coach positions during the 2021-2022 school year:

1. Scott Rush	Head Coach, Wrestling (1/2 yr)	\$4,338.06
2. Kevin Roginski	Assistant Coach, Wrestling (1/2 yr)	\$2,432.19
3. Kevin Roginski	Interim Head Coach, Wrestling (1/2 yr)	\$4,338.06
4. Josh Harrison	Interim, Ass't Coach, Wrestling (2/3 yr)	\$3,179.30

j. Appointment - 2021-2022 Spring Coaching

It is recommended that the Board of Education appoint the following to the listed spring coaching position for the 2021-2022 school year at the salary listed in the Professional Employees Contract contingent upon receipt of required paperwork:

1. Eric Olsommer	Jr. High Softball	\$3,866.00
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k. Approval - Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers for the 2021-2022 school year contingent upon receipt of clearances:

1. Suzette Basile - Track and Field
2. Dawn Oliver - Unified Track

20. Informational Items:

a. **IMPORTANT DATES** - April 2022

1. **April 1, 2, & 3, 2022** - High School Musical-7 PM (Sunday 2 PM)
2. **April 6-9, 2022** - PMEA All State Conference
3. **April 9, 2022** - FCCLA's Drive Thru Breakfast with the Bunny - HS
4. **April 11-14, 2022** - FBLA State Leadership Conference, Hershey, PA
5. **April 14, 2022** - Noon Dismissal - Easter Break
6. **April 15-18, 2022** - Schools Closed - Easter Break
7. **April 20, 2022** - Envirothon, Auditorium (virtual)
8. **April 21, 2022** - Junior Information Night - 6:00 PM - Auditorium
9. **April 25-29, 2022** - PSSA Testing
10. **April 29, 2022** - Middle School "Glow" Dance - 7:00 PM - Cafeteria
11. **April 29, 2022** - Title I Awards Night -EverGreen Elementary Cafeteria
5:00 PM to 7:00 PM

21. Correspondence

22. Superintendent's Report

23. Assistant Superintendent's Report

24. Principal's Report

25. Federal Programs Report

26. Other Business

27. Future Meetings:

April 20, 2022 - 6:00 P.M. Presentation of the Narrative Budget, Administrative Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

April 27, 2022 - 6:00 P.M. Board Work Session, Administrative Building, 1970C Easton Turnpike, Lake Ariel PA 18436.

May 04, 2022 - 6:00 P.M. Public Board Meeting and Adoption of the Tentative Budget, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

28. Adjournment - Board Policy - 11:00 P.M.