

# Board Minutes

## April 6, 2022

WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C Easton Turnpike  
LAKE ARIEL, PA 18436

The regular monthly meeting of the Western Wayne Board of Education was held on April 6, 2022 at the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the March 22, 2022 edition of the Tri-County Independent.

President Rick Hoch called the meeting to order at 6:01 P.M.

Mr. Hoch offered a prayer followed by the Pledge of Allegiance.

Miss Emmett took roll call. Eight (8) Board Members were present and are listed as follows:

Board President – Rick Hoch	Board Member – William Gershey
Board Vice President – Dana DeSiato	Board Member – Joseph Gombita
Board Member – James Collins	Board Member – Michael Ochlan
Board Member – Gary Enslin	Board Member – Ethan Wood

Board Treasurer - Jeffrey Gogolski was excused.

Solicitor Brendan Ellis was present.

Administrators Present: Superintendent Dr. Matthew Barrett, Assistant to Superintendent Cindy LaRosa, Business Manager/Board Secretary Rose Emmett, High School Principal Paul Gregorski, Middle School Principal Jennifer Bradley, EverGreen Principal Justin Pidgeon, Robert D. Wilson Principal Maria Miller, Principal of STEAM Elizabeth Watson, Assistant High School Principal Matthew Barr, Director of Special Education Jennifer DeNike, Early Intervention Supervisor Elizabeth Gregory, Technology Director Brian Seaman, and Athletic Director/Transportation Robert Black.

Assistant Elementary Principal Kerrie Fitzsimmons, Supervisor of Pupil Personnel Katie Shemanski, Psy.D., and Food Service Director Maria Liptak were excused.

### 5. Approval of Minutes

A motion was made by Mr. Gershey and seconded by Mr. Wood to accept the minutes generated the Board Work Session – March 2, 2022 and the Regular Board Meeting – March 2, 2022.

The motion carried with all affirmatives.

### 6. Treasurer's Reports

A motion was made by Mr. Hoch and seconded by Mr. Wood to accept the Treasurer's Reports generated from the General Account, and the Food Service Account.

The motion carried with all affirmatives.

## **7. Approval of Bills**

A motion was made by Mr. Hoch and seconded by Mr. Wood to approve the payment of bills generated from the General Account, the Food Service Account, and the Construction Account.

The motion carried with all affirmatives.

## **8. Student Recognition**

High School Principal Mr. Gregorski introduced two outstanding students – Katherine Shepherd and Morgan Coccodrilli. Mr. Hoch thanked the students and congratulated them on their accomplishments. Mr. Gregorski also recognized the FBLA and PMEA students along with the Girls Basketball team, and the students who participated in the Musical.

Dr. La Rosa was excited to share that the Bureau of Special Education honored the Western Wayne Middle School at the 2022 PDE Conference for their work with *Middle School Success: The Path to Graduation (P2G)*.

**Middle School Success: The Path to Graduation (P2G)** provides intensive, ongoing professional development and coaching using evidenced-based instructional and learning practices that build the capacity of schools to address the academic and behavioral needs of middle school students with disabilities, specifically students identified with emotional disturbance. The goal is to support these students to achieve high school graduation and decrease the likelihood of dropping out before graduating.

The Middle School team was recognized during the P2G Recognition Ceremony for their dedication to the program since the start of the 2018 school year.

Congratulations to all the team members who assisted along the way. Most recent team members include the following: Jennifer DeNike, Director and Data Analyst; Jennifer Bradley, Dr. Katie Shemanski, and Stephanie Major; Joe Totsky, School Counselor, and Stephen Rovinsky, Teacher. In addition, I would personally like to thank the NEIU 19 Training and Consultation (TaC) team, specifically B.T. Lively, and our Educational Consultant at PaTTAN, Andra Bell, for their support and guidance throughout the process, especially during the pandemic. Once again, congratulations to the team!

## **9. Public Recognition**

Amanda Johnson was asking if we have a glossary of all the acronyms we use during our conversations.

**10. Enrollment Report:**

ENROLLMENT - DAY #132

2021-2022 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		18			8								26
PRE K	42			41									83
KDG	57	8	1	39	16	1							122
GR. 1	56	14		40	13								123
GR. 2	67	21		23	14								125
GR. 3	50	22		29	11								112
GR. 4	61	20	1	21	15								118
GR. 5	67	17	1	28	12								125
GR. 6							89	41	1				131
<b>TOTAL</b>	<b>400</b>	<b>120</b>	<b>3</b>	<b>221</b>	<b>89</b>	<b>1</b>	<b>89</b>	<b>41</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>965</b>
GR. 7							103	33	0				136
GR. 8							108	30	5				143
GR. 9										115	26	4	145
GR. 10										101	25	4	130
GR. 11										109	18	7	134
GR. 12										119	25	9	153
<b>TOTAL</b>	<b>400</b>	<b>120</b>	<b>3</b>	<b>221</b>	<b>89</b>	<b>1</b>	<b>300</b>	<b>104</b>	<b>6</b>	<b>444</b>	<b>94</b>	<b>24</b>	<b>1,806</b>

Key: SN – Special Needs, P – Placement outside of District

Totals: EverGreen–516; RDW–312; MS–406; HS–562; TOTAL: 1,796

Last Meeting- Total: 1,806

A motion was made by Mr. Gershey and seconded by Mr. Ochlan to approve a consent block motion for items 11 through 19k excluding 16a.

The motion carried with all affirmatives.

**11. School Calendar**

The Board of Education approved the following changes to the 2021-2022 school calendar and to allow the Superintendent to change the dates if necessary.

- a. Wednesday, June 08, 2022 – No School for Students - Teachers In-Service Day
- b. Thursday, June 09, 2022 – Last Day of School for all students and Graduation

**12. Real Estate Transfer Tax Collector**

The Board of Education appointed the Wayne County Deputy Realty Tax collector to serve the School District as Real Estate Transfer Tax Collector for the 2022-2023 school year.

### **13. Agreement/Data Processing Services**

The Board of Education approved Western Wayne School District's participation in the following software services being offered by CSIU (Central Susquehanna Intermediate Unit) for the 2022-2023 school year.

- a. The Student Information System (SIS) includes Attendance, Transportation, Health, Discipline, Scheduling, and gradebook. Cost per student is \$15.40 for first 2000 students and \$7.76 for each additional plus a flat fee of \$140.00.
- b. Payroll at a cost per student of \$4.89 for the first 2000 students and \$2.37 for each additional student plus a flat fee of \$455.00.
- c. Accounts Payable/Fund Accounting at a per student cost of \$4.23 for 1st 1500 – \$2.12 for each additional student plus a flat fee of \$80.00.
- d. Personnel at a student cost of \$2.25 per student for 1st 2500 and \$1.12 for each additional student plus a flat fee of \$455.00.
- e. Employee Portal is included in the Personnel and Payroll modules.
- f. The Student Information System – GURUBoard – ZAPS Only at a cost per student of \$0.50.

(Approximate total cost of \$49,000.00)

### **14. Transportation Fuel Subsidy**

The Board of Education approved a fuel subsidy for our transportation contractors. This subsidy will run from February 22, 2022 through the end of this school year in June of 2022. Each mile driven will receive a \$0.12 subsidy for diesel vehicles; \$0.10 subsidy for full size gas buses; and \$0.05 subsidy for all other gas vehicles.

This subsidy will cost approximately \$56,400 for the remaining days this school year.

### **15. Transportation Drivers and Substitutes**

The Board of Education approved the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractors for the 2021-2022 school year as follows contingent upon receipt of necessary paperwork:

- a. Contractor Henwood Busing – Driver Martha Henwood – effective March 28, 2022.

### **16. Memorandum of Understandings**

The Board of Education approved the following Memorandum of Understanding (MOU):

- b. WWESPA – Food Service Staff Shortage Salary Adjustment

### **17. Overnight Field Trips**

The Board of Education approved the following overnight field trips for the 2021-2022 school year:

- a. PMEA All State Conference – April 6-9, 2022 – Kalahari Resort, approximately 1 student and Chaperone/Advisor Elaine Ort.
- b. FBLA State Leadership Conference – April 10-13, 2022 – Hershey, PA, approximately 50 students. Chaperones: Theresa Lubash, Fran Vitovsky, and Denise Johnson.
- c. National Honor Society – May 25-27, 2022 – Boston, MA – approximately 50 students. Chaperones: Kendra Wayman, Greg Butler, Steve Gregorski, Tim McClure, Ben Gill, and Shelly Jonas.

### **18. Agreement – St. Joseph’s Center**

The Board of Education approved an agreement with Saint Joseph’s Center to provide services to Western Wayne children at the rate of pay per Access Rate. Services will be provided on an as needed basis as determined by the child’s IEP team for the contract period July 1, 2022 thru June 30, 2023.

### **19. Personnel**

#### **a. Substitutes**

The Board of Education approved the following personnel to be added to the District Substitute List for the 2021-2022 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

1. Wendy Castanaro – Area: Cafeteria
2. Jordan Leister – Area: Cafeteria
3. Melissa Silfee – Area of Certification: Intern Grades PK-4

#### **b. Resignations/Retirements**

The Board of Education accepted the following resignations effective the last day of the 2021-2022 school year unless specified:

1. Christine Houlgrave, Teacher - Retirement
2. Dawn Krautter, Teacher – Resignation
3. Jordan Leister, Food Service – Resignation effective April 8, 2022
4. Robert Matoushek, Teacher - Retirement
5. Gayle Sauers, Teacher – Retirement
6. Suzanne Sloan, Custodian – Resignation effective April 8, 2022

#### **c. Sabbatical Requests**

The Board of Education approved the following Sabbatical Leave of Absence requests:

1. PS#11-21-22 – Restoration of Health – Last quarter of the 2021-2022 school year and First quarter of the 2022-2023 school year.
2. PS#01-22-23 – Professional Development - 2nd semester of the 2022-2023 school year.

#### **d. Appointments – Professional Employees**

The Board of Education approved the recommendation of the Superintendent and District Administrators in the following appointments:

1. Jessica Gregorski – Professional Employee – Family & Consumer Science – Step 1M+48 - \$74,983.00 with applicable fringe benefits effective the start of the 2022-2023 school year.
2. Yana Swingle – Professional Employee – Art Education – Step 1B - \$57,683.00 with applicable fringe benefits effective the start of the 2022-2023 school year.
3. Kathleen Mariotti-Petty – Temporary Professional Employee – Language Arts – Step 2B - \$58,183.00 with applicable fringe benefits effective the start of the 2022-2023 school year

**e. Appointment – Long Term Substitute**

The Board of Education approved the recommendation of the Superintendent and District Administrators in the following appointments:

1. Theresa Valent RN, BSN, CWS – Long Term Substitute – School Nurse – Step 1B \$57,683.00 pro-rated – with applicable fringe benefits effective for the First semester of the 2022-2023 school year.

**e. Appointment – Advisors 2022-2023**

The Board of Education appointed the following to the listed advisor position for the 2022-2023 school year at the salary listed in the Professional Employees Contract: **ATTACHMENT I**

**f. Appointments – SAP Team**

The Board of Education approved the following appointments as SAP Team members for the 2022-2023 school year at the rate listed in the Professional Employees Contract of \$1,387.00:

1. Lisa Jacques – Middle School
2. Joseph Totsky – Middle School
3. Lori Krol – Middle School
4. Jessica Fullwood – Middle School
5. Joshua Rowe – Middle School
6. Renee Chernin – High School
7. Denise Johnson – High School
8. Tara Donleavy – High School
9. Christine Carey – High School
10. Colleen Carmody – High School
11. Shelly Jonas – High School
12. Maria Masankay – High School

**g. Appointments – Extended School Year 2022**

The Board of Education approved the following appointment for the Summer ESY Program 2022 contingent upon enrollment at the following rates:

1. Special Education Teachers - \$37.12/hour – Cheryl Shimkosky, Jessica Shelp, Siena Cardamone
2. Early Intervention Teachers - \$37.12/hour – Susan Larkin, Amanda Mousley, and Michelle Mistishin; Kayla Sposto, Substitute
3. Speech and Language Therapist(s) - \$37.12/hour – Alyssa Wesley, Julie Conklin, and Danielle Vokes.
4. Nurse - \$37.12/hour – Theresa Valent, Denise Johnson, and Christine Salak
5. School-Age Paraprofessionals –Jeannie Hedglin - \$10.50/hr.
6. Early Intervention Paraprofessionals – Carol OPalka – \$18.26/hr; Dawn Oliver - \$9.50/hr; Elizabeth Barbone - \$15.99/hr; Christine Chesney – \$10.50/hr.
7. Occupational Therapy – \$37.12/hour - Kristin Williams
8. Physical Therapist – Bill Conklin (Wallenpaupack employee)
9. Social Worker – \$37.12/hour – Susan Schlasta

**h. Appointments – Summer School 2022**

The Board of Education approved the following Appointments as instructors of the Summer School Program 2022 contingent upon enrollment at the rate listed in the Professional Employees Contract of \$37.12 per hour:

1. Rebecca Banik - English
2. Andrew McCaffery – Math
3. David Shimkosky – Social Studies
4. Vincent Tomassoni - Science

**i. Coaching Salaries:**

The Board of Education approved the following pro-rated salaries for the Wrestling Coach positions during the 2021-2022 school year:

- |                   |  |            |
|-------------------|--|------------|
| 1. Scott Rush     | Head Coach, Wrestling (1/2 yr)           | \$4,338.06 |
| 2. Kevin Roginski | Assistant Coach, Wrestling (1/2 yr)      | \$2,432.19 |
| 3. Kevin Roginski | Interim Head Coach, Wrestling (1/2 yr)   | \$4,338.06 |
| 4. Josh Harrison  | Interim, Ass't Coach, Wrestling (2/3 yr) | \$3,179.30 |

**j. Appointment – 2021-2022 Spring Coaching**

The Board of Education appointed the following to the listed spring coaching position for the 2021-2022 school year at the salary listed in the Professional Employees Contract contingent upon receipt of required paperwork:

- |                  |                   |            |
|------------------|-------------------|------------|
| 1. Eric Olsommer | Jr. High Softball | \$3,866.00 |
|------------------|-------------------|------------|

**k. Approval – Volunteers**

The Board of Education approved the following to the list of volunteers for the 2021-2022 school year contingent upon receipt of clearances:

1. Suzette Basile – Track and Field
2. Dawn Oliver – Unified Track

## **16. Memorandum of Understandings**

A motion was made by Mr. Gershey and seconded by Mr. Gombita to approve the following Memorandum of Understandings (MOU):

- a. WWEA – Covid Sick Days

The motion carried with seven yes votes and one abstention from Mr. Wood.

## **20. Informational Items**

### **IMPORTANT DATES – April 2022**

1. April 1, 2, & 3, 2022 – High School Musical-7 PM (Sunday 2 PM)
2. April 6-9, 2022 - PMEA All State Conference
3. April 9, 2022 - FCCLA's Drive Thru Breakfast with the Bunny - HS
4. April 11-14, 2022 - FBLA State Leadership Conference, Hershey, PA
5. April 14, 2022 - Noon Dismissal – Easter Break
6. April 15-18, 2022 - Schools Closed – Easter Break
7. April 20, 2022 - Envirothon, Auditorium (virtual)
8. April 21, 2022 – Junior Information Night – 6:00 PM - Auditorium
9. April 25-29, 2022 – PSSA Testing
10. April 29, 2022 - Middle School “Glow” Dance – 7:00 PM - Cafeteria
11. April 29, 2022 - Title I Awards Night -EverGreen Elementary Cafeteria 5:00 PM to 7:00 PM

### **Correspondence**

None.

### **Superintendent's Report**

No questions.

### **Assistant Superintendent's Report**

No questions.

### **Principal's Reports**

No questions.

### **Federal Program Report**

No report.

### **Other Business**

None.

### **Future Meetings**

April 20, 2022 – 6:00 P.M. Presentation of the Narrative Budget, Administrative Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

April 27, 2022 – 6:00 P.M. Board Work Session, Administrative Building, 1970C Easton Turnpike, Lake Ariel PA 18436.

May 04, 2022 – 6:00 P.M. Public Board Meeting and Adoption of the Tentative Budget, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

**Adjournment**

A motion was made by Mr. Wood and seconded by Mr. Hoch to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at 6:24 P.M.

The motion carried with all affirmatives.

Respectfully Submitted,



Rose E. Emmett  
Board Secretary

ATTEST: \_\_\_\_\_

APPROVED: \_\_\_\_\_