



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant To Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Tuesday, August 3, 2021

The regular monthly meeting for July 2021 of the Workplace Safety Committee was held on Tuesday, August 3, 2021, in person and via Zoom at the EverGreem Elementary School.

The following seven (7) members participated as follows: Jennifer Keating, Susan Romanski, Brian Landry, Ellen Muller, Alene Olsommer, David Robinson, and Brian Seaman. Four (4) members were absent: Erica Germani, Paul Gregorski, Denise Johnson, and Susan Pauler.

Meeting

The meeting was called to order by Jen Keating at 1:15 PM.

Approval of Minutes

A motion was made by Ellen Muller and seconded by Brian Seaman to approve the minutes of the June 30, 2021 meeting. The motion carried with all affirmatives.

Old Business

RDW - There are still two issues that need to be addressed: 1. "one way" or "do not enter" sign needs to be placed in the driveway as there is a problem with traffic going the wrong way. 2. the cafeteria tables are old and hard for the custodial staff to maneuver. Discussion was held. Dave Robinson will look into this for the Committee.

Report on condition of buildings

All Buildings are being cleaned and prepped for the opening of school on August 30th.

New Business

- Injury Reports – One injury was reported. A slip and fall occurred. Employee reported the incident but did not fill out a report. No action was required.
- Email Reports – no emails to report

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Tour of Building

At this time, the Committee went on a tour of the EverGreen Elementary School. Principal Justin Pidgeon toured the building along with the Committee. The school was still being cleaned and prepped for the opening of school on August 30th. No issues were found.

Future Meetings

Discussion was held about combining our August meeting with the scheduled district wide In-Service program on August 25, 2021. The Committee will continue with building inspections in September. A date will be determined and emailed to the Committee.

Adjournment

Ellen Muller made a motion seconded by Alene Olsommer to adjourn the meeting of the Workplace Safety Committee meeting at 2:00 PM.

The motion carried with all affirmative.

Susan Romanski
Secretary
Workplace Safety Committee

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