

**WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL, PA 18436**

MEMORANDUM

TO: All School Board Members
FROM: Matthew Barrett, Ed.D., Superintendent
SUBJECT: AGENDA - Board Meeting -
WEDNESDAY, APRIL 07, 2021

1. Call to Order Bernice Fiorella, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ Bernice Fiorella, President
___ Rick Hoch, Vice President
___ Jeffrey Gogolski, Treasurer
___ Dana DeSiato
___ Gary Enslin
___ William Gershey
___ Joseph Gombita
___ Michael Ochlan
___ Ethan Wood

SOLICITOR

___ Matthew Meagher

ADMINISTRATION

___ Matthew Barrett, Ed.D., Superintendent
___ Cynthia LaRosa, Ph.D., Ass't To Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Paul Gregorski, High School Principal
___ Jennifer Bradley, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Maria Miller, Robert D. Wilson Principal
___ Elizabeth Watson, STEAM Principal
___ Matthew Barr, Assistant HS Principal
___ Kerrie Fitzsimmons, EverGreen Ass't Principal
___ Jennifer DeNike, Director of Special Education
___ Katie Shemanski, Psy.D., Supv of Pupil Personnel
___ Elizabeth Gregory, Early Intervention Supervisor
___ Maria Liptak, Food Service Director
___ Brian Seaman, Technology Director
___ Joseph Dunda, Director of Building & Grounds
___ Robert Black, Athletic Director

5. Approval of Minutes
Board Work Session - March 03, 2021
Regular Board Meeting - March 03, 2021
6. Treasurer's Reports
General Account
7. Approval of Bills
General Account
Food Service Account

8. Student Recognition

9. Recognition of Public - 15 minutes

10. Enrollment Report:

ENROLLMENT - DAY #125

2020-2021 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		20			8								28
PRE K	41			38									79
KDG	63	12		47	12								134
GR. 1	70	18		32	11								131
GR. 2	57	16		32	10								115
GR. 3	71	17	1	26	11								126
GR. 4	69	19		28	10								126
GR. 5	61	26	1	30	8								126
GR. 6							96	40	0				136
TOTAL	432	128	2	233	70		96	40	0	0	0	0	1,001
GR. 7							100	35	1				136
GR. 8							120	24	5				149
GR. 9										99	31	3	133
GR. 10										110	25	3	138
GR. 11										122	29	5	156
GR. 12										107	26	6	139
TOTAL	432	128	2	233	70	0	316	99	6	438	111	17	1,852

Key: SN - Special Needs, P - Placement outside of District

Totals: EverGreen-562; RDW-303; MS-421; HS-566; **TOTAL: 1,852**

Last Meeting- Total: 1,856

11. School Calendar Change/Graduation

It is recommended that the Board of Education approve the following changes to the 2020-2021 school calendar and to allow the Superintendent to change the dates if necessary.

- Asynchronous Learning Days - Noon dismissal - April 16th, April 30th, and May 14, 2021.
- Thursday, June 17, 2021 - Teacher In-Service Day and a regular school day for only high school students and high school teachers.
- Friday, June 18, 2021 - Last Day of School for all students and Graduation
- Monday, June 21, 2021 - High School Teachers In-Service Day

12. Real Estate Transfer Tax Collector

It is recommended that the Board of Education appoint the Wayne County Deputy Realty Tax collector to serve the District as Real Estate Transfer Tax Collector for the 2021-2022 school year.

13. Real Estate Tax Rebate

It is recommended that the Board of Education approve a Real Estate Tax Rebate from the 2019-2020 School Year in the amount of \$15,700.54 on property # 22-0-0043-0010 in Salem Township. The rebate is the result of Civil Case #594-2019.

14. Agreement/Data Processing Services

It is recommended that the Board of Education approve Western Wayne School District's participation in the following software services being offered by CSIU (Central Susquehanna Intermediate Unit) for the 2021-2022 school year.

- a. The Student Information System (SIS) includes Attendance, Transportation, Health, Discipline, Scheduling, and Gradebook. Cost per student is \$15.30 for first 2000 students and \$7.66 for each additional plus a flat fee of \$130.00.
- b. Payroll at a cost per student of \$4.79 for the first 2000 students and \$2.32 for each additional student plus a flat fee of \$445.00.
- c. Accounts Payable/Fund Accounting at a per student cost of \$4.15 for 1st 1500 - \$2.08 for each additional student plus a flat fee of \$70.00.
- d. Personnel at a student cost of \$2.16 per student for 1st 2500 and \$1.08 for each additional student plus a flat fee of \$445.00.
- e. Employee Portal is included in the Personnel and Payroll modules.
- f. The Student Information System - GURUBoard - ZAPS Only at a cost per student of \$0.50.

(Approximate total cost of \$49,000.00)

15. Bid Authorization

It is recommended that the Board of Education authorize the Business Manager to award the Fuel Oil bid to the lowest responsible bidder for the 2021-2022 school Year.

16. Transportation - Contract New

It is recommended that the Board of Education approve the following New Transportation Contract at State Formula for the 2020-2021 school year:

- a. Contractor Debbie Swingle - Van #137 - Dalton to Robert D. Wilson Elementary effective March 8, 2021.

17. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of

Western Wayne School District Transportation Drivers and Substitutes for the listed contractors for the 2020-2021 school year as follows contingent upon receipt of necessary paperwork:

a. Contractor Lisa Swingle - Driver Connie Beavers effective March 29, 2021.

18. Job Description

It is recommended that the Board of Education approve the revised Department Chairpersons job description effective for the start of the 2021-2022 school year.

19. Memorandum of Understanding

It is recommended that the Board of Education approve the Memorandum of Understanding between the Western Wayne School District, the Wayne County District Attorney's Office and the Pennsylvania State Police.

20. Agreement - St. Joseph's Center

It is recommended that the Board of Education approve an agreement with Saint Joseph's Center to provide services to Western Wayne children at the rate of pay per Access Rate. Services will be provided on an as needed basis as determined by the child's IEP team for the contract period July 1, 2021 thru June 30, 2022.

21. Agreement - Friendship House

It is recommended that the Board of Education approve an agreement with Western Wayne School District and Friendship House concerning mental health services for the 2021-2022 school year at an hourly rate of \$52.00.

22. Agreement - The Meadows Psychiatric Center

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and The Meadows Psychiatric Center, Centre Hall, PA at a rate of \$67.00 per day for educational services for the 2021-2022 and 2022-2023 school years.

23. Personnel

a. Substitutes

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2020-2021 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

1. Marena Horan* - Area: Guest Teacher
2. Caitlin Henneforth* - Area: Guest Teacher
3. Jordan Leister - Area: Cafeteria
4. Michael Rotolo - Area: Custodial
5. Kiersten Semon - Area: Guest Teacher
6. Alysa Vieira - Area of Certification: School Counselor K-12
7. Nicole Williams - Area: Paraprofessional

* pending completed employment paperwork

b. Resignations/Retirements

It is recommended that the Board of Education accept the following resignations for retirement purposes effective the last day of the 2020-2021 school year as follows:

1. Cynthia Bianchi, Teacher
2. Sharon Giombetti, Teacher
3. Ellen McGuigan, Teacher
4. Debra Nolan, Teacher

c. Appointment - Custodian

It is recommended that the Board of Education approve the following recommendation of the Superintendent and District Administrators in the following appointment:

1. Nathan Chamberlain - Custodian - full time - \$11.00 per hour - with applicable fringe benefits - effective April 8, 2021.

d. Appointment - 2020-2021 Spring Coaching

It is recommended that the Board of Education appoint the following to the listed spring coaching position for the 2020-2021 school year at the salary listed in the Professional Employees Contract contingent upon receipt of required paperwork:

- | | | |
|---------------------|---------------------------------------|------------|
| 1. Abigail Anderson | Softball, Jr High -1 st yr | \$3,757.00 |
|---------------------|---------------------------------------|------------|

e. Appointments - 2021-2022 Fall Coaching

It is recommended that the Board of Education appoint the following to the listed fall coaching positions for the 2021-2022 school year at the salary listed in the Professional Employees Contract contingent upon receipt of required paperwork:

- | | | |
|-----------------------------|---|------------|
| 1. Randy Wolff | Football, Head Coach-6 th yr | \$9,080.48 |
| 2. Tim Hess | Football, Assistant Coach-18 th yr | \$4,935.54 |
| 3. Shane Grodack | Football, Assistant Coach-14 th yr | \$4,888.31 |
| 4. Donald McDonough | Football, Assistant Coach-14 th yr | \$4,888.31 |
| 5. David Shimkosky | Football, Assistant Coach-5 th yr | \$4,817.46 |
| 6. John Boandl* | Football, Assistant Coach-5 th yr | \$3,211.64 |
| 7. Kevin Roginski* | Football, Assistant Coach-2 nd yr | \$3,148.67 |
| 8. Jason Sauter* | Football, Assistant Coach-4 th yr | \$3,211.64 |
| *two positions split 3 ways | | |
| 9. Kaitlyn Torquati | Cheerleading, Varsity Football-2 nd yr | \$4,056.00 |
| 10. Laura Wojnar | Cross Country, Head Coach-3 rd yr | \$4,162.62 |
| 11. Annette Fox | Cross Country, Assistant Coach -3 rd yr | \$3,192.60 |
| 12. Marty O'Hara | Golf-6 th yr | \$3,817.18 |
| 13. Matthew Fitzsimmons | Soccer, Head Coach Boys-25 th yr | \$6,027.90 |
| 14. James Moro | Soccer, Assistant Boys-9 th yr | \$3,509.21 |
| 15. Charles Bayly | Soccer , 7 th & 8 th Boys-2 nd yr | \$2,529.00 |
| 16. R. Darren Thorpe | Volleyball, Head Coach Girls-16 th yr | \$4,525.90 |
| 17. Shannon Boandl | Volleyball, Assistant Girls -5 th yr | \$2,707.08 |

f. Appointment - Advisors 2021-2022

It is recommended that the Board of Education appoint the following to the listed advisor position for the 2021-2022 school year at the salary listed in the Professional Employees Contract: **ATTACHMENT I**

g. Appointments - SAP Team

It is recommended that the Board of Education approve the following appointments as SAP Team members for the 2021-2022 school year at the rate listed in the Professional Employees Contract of \$1,347.00:

1. Lisa Jacques - Middle School
2. Lori Krol - Middle School
3. Joseph Totsky - Middle School
4. Rachael Palko - High School
5. Renee Chernin - High School
6. Denise Johnson - High School
7. Tara Donleavy - High School
8. Kasey Gribble - High School
9. Shelly Jonas - High School
10. Maria Masankay - High School

h. Appointments - Extended School Year 2021

It is recommended that the Board of Education approve the following appointment for the Summer ESY Program 2021 contingent upon enrollment at the following rates:

1. **Special Education Teachers** - \$36.07/hour - Jessica Shelp, Amanda Mousley, Sienna Cardamone. Nicole Williams - substitute
2. **Early Intervention Teachers** - \$36.07/hour - Michelle Mistishin, Sienna Cardamone, Amanda Mousley, and Susan Larkin - substitute
3. **Speech and Language Therapist(s)** - \$36.07/hour - Julie Conklin, Alyssa Wesley, and Danielle Vokes
4. **Nurse** - \$36.07/hour - Maria Shelp and Christina Salak
5. **School-Age Paraprofessionals** -Angela Berger - \$15.94/hr, Erica Musgrave - \$10.50/hr, Christine Smith - \$19.35/hr, Denise Caucci - \$14.93/hr, Jeannie Hedglin - \$9.50/hr. Sabria Morgan and Nicole Williams - Substitutes - \$9.50/hr.
6. **Early Intervention Paraprofessionals** - Elizabeth Barbone - \$15.57/hour, Dee Ann Kromko - \$9.50/hr - Erica Musgrave - \$10.50/hr, and Carol Zawislak \$20.45/hr. Christine Chesney - substitute Para - \$9.50/hr.
7. **Occupational Therapy** - Sarah Queipo Toigo (Wallenpaupack employee)
8. **Physical Therapist** -William Conklin (Wallenpaupack employee)and Michelle Kapinus.
9. **Social Worker** - \$36.07/hour - Susan Schlasta
10. **Behavior Specialist** - \$36.07/hour - Carrie Gill (contingent upon receipt of Clearances)

i. Approval - Volunteer

It is recommended that the Board of Education approve the following to the list of volunteers for the 2020-2021 school year contingent upon receipt of clearances:

1. Eric Olsommer - Softball

24. Informational Items:

a. **IMPORTANT DATES** - April 2021

1. **April 01, 2021** - Noon Dismissal - Easter Break
2. **April 02-05, 2021** - Schools Closed - Easter Break
3. **April 09-11, 2021** - High School Musical
4. **April 11-14, 2021** - FBLA State Leadership Conference (virtual)
5. **April 14-18, 2021** - PMEAll-State Conference (virtual)
6. **April 15, 2021** - Envirothon (virtual)
7. **April 21, 2021** - Junior Information Night - 6:00 PM - Auditorium
8. **April 29, 2021** - 6th grade Chorus Concert - 7:00 PM - Auditorium

25. Correspondence

26. Superintendent's Report

27. Assistant Superintendent's Report

28. Principal's Report

29. Federal Programs Report

30. Other Business

31. Future Meetings:

April 21, 2021 - 6:00 P.M. Presentation of the Narrative Budget with the May Board Work Session to immediately follow Budget presentation, via Zoom, 1970C Easton Turnpike, Lake Ariel, PA 18436

May 05, 2021 - 6:00 P.M. Public Board Meeting and Adoption of Tentative Budget, Via Zoom, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

32. Adjournment - Board Policy - 11:00 P.M.