



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant To Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Thursday, November 7, 2019

The regular monthly meeting of the Workplace Safety Committee was held on Thursday, November 7, 2019 in the Conference room of the EverGreen Elementary School.

The meeting was called to order by Jennifer Keating at 1:31 PM.

The following seven (7) members were present: Jennifer Keating, Susan Romanski, Paul Gregorski, Ellen Muller, David Robinson, and Brian Seaman. Denise Johnson was present through a phone conference. Four (4) members were excused/absent: Warren Brundage, Brian Landry, Alene Olsommer, and Maria Palko.

Approval of Minutes

A motion was made by Ellen Muller and seconded by David Robinson to approve the minutes of the October 25, 2019 meeting. The motion carried with all affirmatives.

Old Business

One item of Old Business was discussed. The fire lane blocked at the Middle School during evening events. Suggestions had been made including having security place cones to block the lane and/or painting the area as a fire lane. Joe Dunda, Building and Grounds Director will be contacted about painting this area in the Spring/Summer.

Report on Condition of Buildings

RDW – Ok

EverGreen – Ok

Middle School - OK

High School – Ok

District Office – OK

BOARD OF EDUCATION

Bernice Fiorella, President Rick Hoch, Vice President Jeffrey Gogolski, Treasurer
Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant To Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

NEW BUSINESS:

Injury Reports – Jennifer Keating reported that the District is in good standing. There are a few old claims that are still open.

Email Reports – The Committee had received several emails as follows:

- Middle School Principal Jennifer Bradley concerned about the phone in the Middle School cafeteria. No one can hear it when it rings. This is a problem when the office is trying to reach her in the cafeteria. Brian Seaman reported that he spoke to Mrs. Bradley and she can carry the radio with her and the office will be able to reach her and the SPR's through the radio. This phone was placed in there for getting help in case of an emergency.
- High School Teacher Mark Nebzydoski reported that room 812 has an eye wash station that has not been functional for some time. The old eye wash station was leaking and the water needed to be shut off to both the eye wash and safety shower. Dave Robinson reported that a new eye wash station was ordered and that the custodial department hadn't had time to install it.
Note: Dave Robinson reported that the new eye wash station was installed on November 13th.

Other:

At this time, the Committee conducted a tour of the EverGreen Elementary School.

EverGreen custodian Adam Lanza approached the Committee with a concern about the ladder on the garden rooftop. He suggested a permanent ladder with a cage be installed. Paul Gregorski asked Mr. Lanza to please email the Committee so we can look into this situation. One issue was found concerning the door leading out on to the roof top garden. Towels were placed at the bottom of the door to prevent water from coming in due to poor drainage. The water runs under the door and onto the upstairs floor which then leaks down through the ceiling. Discussion was held concerning some sort of door seal and possibly extending the drain pipe further so it does not drain onto the rooftop and under the door. The EverGreen School was clean, organized, and in good condition.

The December Committee meeting will be held the District Office on Thursday, December 12th at 9:00 AM. All future meetings for the winter months will be held at the District office.

BOARD OF EDUCATION

Bernice Fiorella, President Rick Hoch, Vice President Jeffrey Gogolski, Treasurer
Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant To Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

Adjournment

Brian Seaman made a motion seconded by Ellen Muller to adjourn the meeting of the Workplace Safety Committee at 2:09 PM.

The motion carried with all affirmative.

Susan Romanski, Secretary
Workplace Committee

BOARD OF EDUCATION

Bernice Fiorella, President Rick Hoch, Vice President Jeffrey Gogolski, Treasurer
Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood