

**WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C EASTON TURNPIKE  
LAKE ARIEL, PA 18436**

**MEMORANDUM**

TO: All School Board Members  
FROM: Matthew Barrett, Ed.D., Superintendent  
DATE: December 3, 2018  
SUBJECT: AGENDA - Board Meeting  
**MONDAY, DECEMBER 3, 2018 - 7:00 PM**  
Western Wayne Administration Building, District Board Room,  
1970C Easton Turnpike, Lake Ariel, PA 18436

1. Call to Order Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

**BOARD**

\_\_\_ Gary Enslin  
\_\_\_ Bernice Fiorella  
\_\_\_ William Gershey  
\_\_\_ Jeffrey Gogolski, Treasurer  
\_\_\_ Joseph Gombita  
\_\_\_ Rick Hoch  
\_\_\_ Michael Ochlan  
\_\_\_ Roger Shaffer  
\_\_\_ Ethan Wood

**SOLICITOR**

\_\_\_ Matthew Meagher

**ADMINISTRATION**

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Ellen Faliskie, Assistant Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Kristen Donohue, Middle School Principal  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Maria Miller, Robert D. Wilson Principal  
\_\_\_ Jennifer Bradley, HS Assistant Principal  
\_\_\_ Elizabeth Watson, MS Assistant Principal  
\_\_\_ Kerrie Fitzsimmons, EverGreen Ass't Principal  
\_\_\_ Cynthia LaRosa, Director of Special Education  
\_\_\_ Jennifer DeNike, Ass't Director of Special Ed  
\_\_\_ Elizabeth Gregory, Early Intervention Supervisor  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Brian Seaman, Technology Director  
\_\_\_ Joseph Dunda, Director of Building & Grounds  
\_\_\_ Robert Black, Athletic Director

5. Approval of Minutes

Regular Board Meeting - November 05, 2018

6. Treasurer's Reports  
 General Account  
 Food Service Account

7. Approval of Bills  
 General Account  
 Food Service Account

8. Accounting of Taxes

9. Student/Staff Recognition  
 a. Principal's List Awards  
 b. Student Recognition  
 c. Staff Recognition

10. Recognition of Public - 15 minutes

11. Enrollment Report:  
 ENROLLMENT - DAY #59

2018-2019 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		15			7								22
PRE K	58			33	6								91
KDG	63	11		38	6								118
GR. 1	74	15		26	8								123
GR. 2	69	14		31	8								122
GR. 3	56	29		38	7								130
GR. 4	60	22		30	10								122
GR. 5	60	19		42	16								137
GR. 6							109	28	4				141
<b>TOTAL</b>	<b>440</b>	<b>125</b>	<b>0</b>	<b>238</b>	<b>62</b>	<b>0</b>	<b>109</b>	<b>28</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,006</b>
GR. 7							93	33	3				129
GR. 8							108	20	5				133
GR. 9										133	28	7	168
GR. 10										107	31	3	141
GR. 11										133	27	4	164
GR. 12										142	24	1	167
<b>TOTAL</b>	<b>440</b>	<b>125</b>	<b>0</b>	<b>238</b>	<b>62</b>	<b>0</b>	<b>310</b>	<b>81</b>	<b>12</b>	<b>515</b>	<b>110</b>	<b>15</b>	<b>1,908</b>

Key: SN - Special Needs, P - Placement outside of District  
Totals: EverGreen-565; RDW-300; MS-403; HS-640 **TOTAL: 1,908**  
November Total: 1,905

12. Audit

It is recommended that the Board of Education accept the Audit Report of the Western Wayne School District for the year ended June 30, 2018 as prepared by Brian T. Kelly, CPA.

13. Fund Balance Designation

It is recommended that the Board of Education approve the recommendation of the Business Manager to designate a portion of our ending 2017-2018 Fund Balance to manage future budgets as per Governmental Accounting Standards Board Statement Number 54 (GASB 54). Committed: \$608,700; Assigned: \$7,656,329 and Unassigned: \$3,320,435.

14. Agreement

It is recommended that the Board of Education approve the 2019 Pest Control Service Agreement between Western Wayne School District and JC Ehrlich Co. Inc. at \$57.00 per month per building.

15. Revised Board Policies

It is recommended that the Board of Education approve the revision of the following Policies:

200 PUPILS  
    222 Tobacco  
800 OPERATIONS  
    810 Transportation  
    818 Contracted Services Personnel

16. First Reading - Adoption of Board Policies

It is recommended that the Board of Education consider the adoption of the following Policies - First Reading:

100 PROGRAMS  
    113.5 Surrogate Parents  
200 PUPILS  
    218.3 Threat Assessment  
800 OPERATIONS  
    810.2 Transportation - Video/Audio

17. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2018-2019 school year as follows contingent upon receipt of necessary paperwork:

1. Contractor Henwood Busing - Driver Erica Musgrave

18. Transportation - New Contracts

It is recommended that the Board of Education approve the following new Transportation Contracts at State Formula for the 2018-2019 school year:

- a. Contractor RBeam Transportation - Van #127 - South Canaan to Wilkes Barre Partial Children's Center effective November 13, 2018.
- b. Contractor Cavage Transit - Van #74 - Waymart to Merakey Scranton School effective December 3, 2018.

19. Overnight Trip and Chaperones

It is recommended that the Board of Education approve the following overnight trip and chaperones for the 2018-2019 school year:

- a. **Girls Basketball** - Towanda, PA - December 7-8, 2018 - approximately 15 students and two coaches. Chaperones: Chelsey Frazier and Shannon Nolan

20. Waiver of Expulsion Hearing and Stipulation

It is recommended that the Board of Education adopt the proposed Waiver of Expulsion Hearing and Stipulation relating to the following student, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

- a. S#02-18-19

21. Facilities Use Request

It is recommended that the Board of Education approve a facility use request from Total Control Training Inc/PA Motorcycle Safety Program to use the high school parking lot for motorcycle safety training from June to October 2019.

22. Personnel

- a. District Substitute List

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2018-2019 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification - U.S. Department of Justice, Contingent upon receipt of clearances:

1. Melinda Maros - Area: Clerical, Aide
2. \*Remove Ellen Dramisino-substitute Aide per request received.

b. Resignation - Coach

It is recommended that the Board of Education accept the resignation of Matt Brussell as Weight Room-Winter After School Coach effective November 8, 2018.

c. Appointment of Coaches

It is recommended that the Board of Education appoint the following to the listed coaching positions for the 2018-2019 school year at the salary listed in the Professional Employees Contract contingent upon receipt of necessary employment paperwork:

1. John Boandl	Baseball, Head - 4 <sup>th</sup> yr	\$5,731.00
2. Jim Piontek	Baseball, Assistant - 3 yrs	\$3,473.00
3. David Piowarczyk	Track, Assistant-12 yrs	\$3,039.80
4. Mark A. Bell	Track, Assistant-1 yr	\$2,937.00
5. Justin Collins	Weight Room-Winter After School (32 of 64 sessions) 3 yrs	\$1,902.00

d. Appointment - Advisors

It is recommended that the Board of Education appoint the following to the listed Advisor positions for the 2018-2019 school year at the salary as listed in the Professional Employees Contract:

1. Thomas Lodini	Mock Trial Advisor	\$1,489.00
2. Joyce Covalski	HS Musical Technical Director	\$ 696.00

e. Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers for the 2018-2019 school year contingent upon receipt of necessary clearances:

1. Kimberly Altenhofen - Band
2. Heather Fedoryk - Great Day Program
3. Kevin Urian - Band

23. Schedule of Meetings **2019**

It is recommended that the Board of Education approve the following schedule of Monthly Public Board Meetings for 2019:

All meetings are held on the 1st Monday of the month except when noted different. (\*not on the first Monday)

- \*January 14, 2019
- February 4, 2019
- March 4, 2019
- April 1, 2019
- May 6, 2019 - Tentative Budget Adoption for the 2019-2020 school year

\*June 10, 2019 - Adoption of District Budget for the 2019-2020 school year  
July (if needed)  
August 5, 2019  
\*September 9, 2019 (September 01 - Labor Day)  
October 7, 2019  
November 4, 2019  
\*Tuesday, December 3, 2019 \*\*\*\*\* (Reorganization Meeting)

Note: All Board meetings are held at 7:00 PM - All Work Sessions are held the Monday before the Board meeting at 6:00 PM with the exception of Tuesday, September 3, 2019 - District Administration Building Board Room, Western Wayne School District, 1970C Easton Turnpike, Lake Ariel, PA 18436.

24. Informational Items:

a. **Board President** - Jaclyn Jayne has attained Tenure in the Western Wayne School District.

b. Dates to Remember:

1. December 01, 2018 - **High School Semi Formal** - Ladore - 4:00 PM to 9:00 PM
2. December 04, 2018 - **Middle School 7<sup>th</sup> \* 8<sup>th</sup> Grade Chorus Concert** - 7:00 PM
3. December 06, 2018 - Robert D. Wilson Grades 3 & 4 Concert - 7:00 PM  
(weather date December 12<sup>th</sup>)
4. December 07, 2018 - **EverGreen Grade 3 Parent Day** - weather date- Dec 14<sup>th</sup>
5. December 11, 2018 - **Middle School 7<sup>th</sup> & 8<sup>th</sup> Grade Band Concert** - 7:00 PM
6. December 13, 2018 - **EverGreen 3<sup>rd</sup> & 4<sup>th</sup> Grade Concert** - 7 PM -(snow date December 18<sup>th</sup>)
7. December 13, 2018 - **RDW PTA Meeting** - 6:30 PM
8. December 14, 2018 - **High School Concert** - 7:00 PM
9. December 21, 2018 - **Early Dismissal Christmas Break** - 12:00 Noon
10. January 7-18, 2019- **Winter Keystone Exams**
11. January 08, 2019 - **6<sup>th</sup> Grade Band & Chorus Concert** - 7:00 PM
12. January 16, 2019 - **High School Curriculum Night** - 6:00 PM (snow date: January 23, 2019)
13. January 24-26, 2019 - **PMEA District Band**

25. Correspondence

26. Superintendent's Report

27. Assistant Superintendent's Report

28. Principal's Report

29. Federal Programs Report

30. Other Business

31. Future Meetings

Monday, January 07, 2019 - 6:00 PM - Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Monday, January 14, 2019 - 7:00 PM - Public Board Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

**Informational: Meetings held**

November 5, 2018 - 6:30 PM - Executive Session for Personnel prior to Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

November 27, 2018 - 6:00 PM - Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

32. Adjournment - Board Policy - 11:00 P.M.