

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

MEMORANDUM

TO: All School Board Members
FROM: Matthew Barrett, Ed.D., Superintendent
SUBJECT: AGENDA - Board Meeting
MONDAY, MAY 07, 2018
District Board Room - Administration Building

1. Call to Order Bernice Fiorella, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ Bernice Fiorella, President
___ Rick Hoch, Vice President
___ Jeffrey Gogolski, Treasurer
___ Gary Enslin
___ William Gershey
___ Joseph Gombita
___ Michael Ochlan
___ Roger Shaffer Jr.
___ Ethan Wood

SOLICITOR

___ Matthew Meagher

ADMINISTRATION

___ Matthew Barrett, Ed.D., Superintendent
___ Ellen Faliskie, Assistant Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Paul Gregorski, High School Principal
___ Kristen Donohue, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Maria Miller, Robert D. Wilson Principal
___ Jennifer Bradley, Assistant HS Principal
___ Elizabeth Watson, Assistant MS Principal
___ Kerrie Fitzsimmons, EverGreen Ass't Principal
___ Cynthia LaRosa, Director of Special Education
___ Jennifer DeNike, Ass't Director of Special Educ
___ Elizabeth Gregory, Early Intervention Supervisor
___ Maria Liptak, Food Service Director
___ Brian Seaman, Technology Director
___ Joseph Dunda, Director of Building & Grounds

5. Approval of Minutes
Regular Board Meeting - April 03, 2018
6. Treasurer's Reports
General Account
Food Service Account
Student Activities Account - January, February, March 2018
7. Approval of Bills
General Account
Food Service Account
8. Recognition of Public - 15 minutes

9. Student Recognition

a. Presentation of Student Awards

Bernice Fiorella, President

10. Enrollment Report:

ENROLLMENT - DAY #142

2017-2018 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		22			8								30
PRE K	59			39									98
KDG	72	13		26	8								119
GR. 1	66	11		31	9								117
GR. 2	52	24		36	10								122
GR. 3	66	17		31	12	1							127
GR. 4	55	17	1	42	15								130
GR. 5	76	23	2	36	5	5							147
GR. 6							99	34	4				137
TOTAL	446	127	3	241	67	6	99	34	4	0	0	0	1,027
GR. 7							100	24	1				125
GR. 8							136	32	7				175
GR. 9										107	31	3	141
GR. 10										130	27	3	160
GR. 11										141	23	2	166
GR. 12										130	24	2	156
TOTAL	446	127	3	241	67	6	335	90	12	508	105	10	1,950

Key: SN - Special Needs, P - Placement outside of District

Totals: EverGreen-576; RDW-314; MS-437; HS-623

TOTAL: 1,950

Last Month - **April Total:** 1,942

11. Approval of the 2017-2018 Graduate List

It is recommended that the Board of Education approve attached list for Graduation on June 22, 2018 as presented by High School Principal Mr. Paul Gregorski contingent upon each having satisfactorily completed all school and state requirements by Graduation. **ATTACHMENT I**

12. CM3 Bills Payable

It is recommended that the Board of Education authorize the Board Treasurer and Business Manager to review CM3 bills payable for the ongoing construction project and

approve the payment of contracts which are in order and ready for payment. Bills processed under this authorization will be reported to the Board of Education at the following Board Meeting.

13. Legislative Representative/Liaison

It is recommended that the Board of Education appoint Bernice Fiorella as PSBA Legislative Representative/Liaison for the 2018-2019 school year.

14. Appointment

It is recommended that the Board of Education appoint Director(s) Bernice Fiorella and Rick Hoch as voting delegate(s) to the PSBA 2018 Delegate Assembly.

15. Election of Board Treasurer

- a. Solicit nominations for Board Treasurer
- b. Election of Board Treasurer - in accordance with Section 404 of the Public School Code

16. Board Treasurer's Salary

It is recommended that the Board of Education approve the amount of \$3,000.00 for the Board Treasurer's salary for the 2018-2019 school year.

17. Board Treasurer's Bond

It is recommended that the Board of Education approve the Public Official's Treasurer's Bond at \$25,000.00 for the 2018-2019 school year at an estimated cost of \$250.00.

18. Donation of Board Treasurer's Salary

It is recommended that the Board of Education approve a donation of the Board Treasurer's salary in the amount of \$1,000.00 to Western Wayne Co-Curricular; \$1,000.00 to Wayne County Library; \$500.00 to Friends of Wrestling; \$500.00 to Friends of Girls Basketball.

19. Exoneration of Municipal Tax Collectors

It is recommended that the Board of Education approve the exoneration of the Municipal Tax Collectors from the collection of the 2017 Duplicates.

20. Appointment of Tax Collectors

It is recommended that the Board of Education appoint the following elected Tax Collectors to serve the District for the 2018 duplicate:

- a. Canaan Township Linda Davis, 456 O'Connell Road, Waymart, PA 18472
- b. Clinton Township #1 Marianne Thorpe, 1095 Belmont Turnpike, Waymart, PA 18472
- c. Lake Township Michele Valentino, 39 Bandits Lane, Lake Ariel, PA 18436
- d. Salem Township Marlene Yedinak, 135 Cemetery Road, Moscow, PA 18444
- e. South Canaan Township Paula Herzog, 467 St. Tikhon's Rd., Waymart, PA 18472
- f. Sterling Township Cindy Hefty, 429 Sterling Road, PO Box 99, Sterling PA 18463
- g. Waymart Borough Mary Bosshard, 39 Carbondale Road, Waymart, PA 18472

21. Adoption of the 2018-2019 Fiscal Year Tentative Budget

It is recommended that the Board of Education adopt the 2018-2019 Fiscal Year Tentative Budget showing estimated available resources of \$54,746,788.00 and estimated expenditures and ending fund balance in the amount of \$54,746,788.00 establishing real estate tax millage of 16.9529 with a 2% discount if the whole amount of the tax is paid within two months after the date of the tax notice; payment at face if the tax is paid within two months following the end of the discount period; penalty of 10% on all taxes not paid within four months after the date of the tax notice.

(ATTACHMENT - II)

22. Adoption of the 2018-2019 Tax Resolutions

It is recommended that the Board of Education adopt the attached 2018-2019 Tax Resolutions. **(ATTACHMENT III)**

23. Designation of Depositories

It is recommended that the Board of Education approve the designation of depositories for the 2018-2019, 2019-2020 fiscal years as listed: (Section 621)

- a. Honesdale National Bank
General Fund Interest Bearing Checking Account and Certificates of Deposit.
- b. Wayne Bank
Capital Reserve Fund Account and Certificates of Deposit.
- c. NBT Bank
Payroll Account, Savings Account, Certificates of Deposit, Middle School Account, all Western Wayne High School Accounts including Activities Account, Athletic Account, and National School Lunch Program Account.

24. Bid Authorization

It is recommended that the Board of Education authorize the Business Manager to award the Fuel Oil bid to the lowest responsible bidder for the 2018-2019 school year.

25. Agreement - Friendship House

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Friendship House at an hourly rate of \$52.00 effective for the 2018-2019 school year.

26. Contract

It is recommended that the Board of Education approve a contract between Western Wayne School District and Blackboard Connect Inc. at a cost of \$2.00 per user effective July 1, 2018 to June 30, 2019.

27. Contract

It is recommended that the Board of Education approve a contract between Western Wayne School District and Carol R. Lienert, C.R.N.P., to provide the required medical review of the IEP students who are eligible for the medical Access Program, confirming that services are needed, and further that they are being provided, at the rate of \$10.00 for each Access Medical Practitioner Authorization form effective July 1, 2018 for the 2018-2019 school year.

28. Contract

It is recommended that the Board of Education approve the Independent Contractor Consulting Agreement with Western Wayne School District and Joseph Adams for consulting services on an as needed basis.

29. Transportation - Extra Curricular

It is recommended that the Board of Education award Dianne Jenkins the Extra Curricular Transportation Runs for the 2018-2019 school year with Caruth Bus Lines, Inc. as backup on an as needed basis at the following rates: Rate per mile \$3.39 with a minimum for mileage of \$90.39 and a waiting time at the hourly rate of \$12.01 per hour.

30. Transportation - New Contract

It is recommended that the Board of Education approve the following new Transportation contract at State Formula for the 2017-2018 school year:

- a. Contractor Rbeam Transportation LLC - Van #127 - South Canaan to Valley View Partial effective April 9, 2018.

31. Transportation - Extension

It is recommended that the Board of Education approve the following Transportation contract extension at State Formula for the 2017-2018 school year:

- a. Contractor Donald Mickel - Van #70 - Hamlin to WWHS/MS to Human Resource Center, Honesdale effective May 11, 2018.

32. Transportation - Name Change

It is recommended that the Board of Education approve the following change in the Business name of van contractor Diana Chapman and Rebecca Chapman to Rebecca Chapman for Van #34 effective April 23, 2018.

33. Appointment - Special Counsel

It is recommended that the Board of Education approve King, Spry, Herman, Freund & Faul, LLC as Special Counsel for Western Wayne School District at the rate of \$170.00 per hour on an as needed basis for the 2018-2019 school year.

34. Appointment - District Solicitor

It is recommended that the Board of Education appoint Matthew L. Meagher, Esquire, as District Solicitor at an annual retainer fee of \$750.00 and an hourly rate of \$150.00 for the 2018-2019 school year.

35. Americans with Disabilities Act (ADA) - Title IX Coordinator

It is recommended that the Board of Education approve the Assistant Superintendent as ADA Officer and Title IX Coordinator for the Western Wayne School District in compliance with the American Disabilities Act for the 2018-2019 school year.

36. Affirmative Action Compliance Officer

It is recommended that the Western Wayne District Board of Education appoint the Assistant Superintendent as the District's "Affirmative Action Compliance Officer" for the 2018-2019 school year.

37. Right-to-Know Officer

It is recommended that the Western Wayne District Board of Education appoint the Assistant Superintendent as the District's "Right-to-Know" Officer for the 2018-2019 school year.

38. Settlement Agreement

It is recommended that the Board of Education adopt the proposed Confidential Settlement Agreement and Release relating to the following student, in accordance with the terms thereof.

A. S#04-17-18

39. LEA Policies and Procedures - IDEA

It is recommended that the Board of Education approve the LEA policies and procedures that adhere to the requirements under the Individual with Disabilities Education Act, Part B (IDEA-B).

40. Request for Facilities

It is recommended that the Board of Education approve the Request for Facilities from Angela Booths of Fierce Fit for the use of the Track and Field for Speed and Agility Camp for Western Wayne Students from July 10 to August 2, 2018 on Tuesdays and Thursdays from 8:00 AM to 10:00 AM. The fee will be \$200.00 for the use of the track per the Facilities Use Guidelines.

41. Request for Facilities

It is recommended that the Board of Education approve the Request for Facilities from Greentown Dance Studio for the use of the Auditorium, band room, LGI, and lavatories for Dress Rehearsal & Dance Recital on June 9 & 10, 2018 from 1:00PM to 7:00 PM on both days. The fee will be \$300.00 for the use of the auditorium plus a custodial fee of \$21.00/hour per the Facilities Use Guidelines. Employment of security will be required and the responsibility of the Greentown Dance Studio.

42. Overnight Trips/Chaperones

It is recommended that the Board of Education approve the following overnight trips and chaperones:

- a. Senior Class Trip - Philadelphia, PA - June 18-19, 2018 - Approximately 55 students and 4 chaperones. Chaperones: Maria Masankay, Kasey Gribble, + 2 TBD.
- b. TSA National Conference - Atlanta, Georgia - June 22-26, 2018 - 6 Students and 1 Advisor - Approximate cost: \$8,470.00. Chaperone: Pat Farley

43. Renewal of Board Policies

It is recommended that the Board of Education consider the renewal of the following Policies:

- a. Section: 100 PROGRAMS
 - 105 Curriculum
 - 138 Limited English Proficiency Program
- b. Section: 200 PUPILS
 - 239 Foreign Exchange Students
 - 246 Wellness
- c. Section: 300 EMPLOYEES
 - 302 Employment of Superintendent/Assistant Superintendent
- d. Section: 800 OPERATIONS
 - 819 Suicide Awareness, Prevention and Response
 - 827 Conflict of Interest

44. Waiver of Expulsion Hearing and Stipulation

It is recommended that the Board of Education adopt the proposed Waiver of Expulsion Hearing and Stipulation relating to the following student, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

- a. S#03-17-18

45. Personnel

a. Substitute List

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2017-2018 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

- 1. Alyssa Buck - Area: Guest Teacher
- 2. Erin Schane - Area: Aide/Cafeteria/Secretarial

b. Resignation/Retirement

It is recommended that the Board of Education accept the following resignation for retirement purposes:

- 1. Christina Salak, Assistant School Nurse - effective the end of the 2017-2018 school year.

c. Sabbatical Requests

It is recommended that the Board of Education approve the following Sabbatical leaves of absence for Professional Development request for the First and Second Semesters of the 2018-2019 school year:

- 1. PS# 01-18-19
- 2. PS# 02-18-19

d. Letters of Assurance

It is recommended that the Board of Education approve the authorization of Reasonable Assurance of Employment letters to be sent out by the Superintendent's Office by May 25, 2018 to substitute teachers, custodial, secretaries - 10 month,

cafeteria, teacher aides, library aides, and all approved substitutes as listed on the District Substitute List for 2017-2018 school year with a return required by June 30, 2018 to be included on the 2018-2019 District Substitute List.

e. Hourly/Per Diem Rates for the 2018-2019 school year

It is recommended that the Board of Education set the hourly/per diem rates for the 2018-2019 school year as follows:

1. Substitute Teachers - \$95 per diem - Guest Teachers - \$85 per diem
2. Substitute Teacher Aide - \$9.50 per hour
3. Substitute Secretary - \$10.50 per hour
4. Homework Help - \$95 per diem
5. Security - \$19.00 per hour (Minimum of \$40.00 per event)

f. Appointments - Summer ESY (Extended School Year) Program - 2018

It is recommended that the Board of Education approve the following appointment for the Summer ESY Program 2018 contingent upon enrollment at the following rate:

1. **Special Education Teachers** - \$34.06/hour - Elizabeth Bellush Moore, Samantha David, Cheryl Shimkosky, Amanda Mousley, Jessica Shelp
2. **Early Intervention Teachers** - \$34.06/hour - Michelle Mistishin, Danielle Vokes, Susan Larkin, Amanda Mousley
3. **Speech and Language Therapist(s)** - \$34.06/hour - Alyssa Gatto, Danielle Vokes
4. **Nurse(s)** - \$34.06/hour - Christina Salak; Maria Shelp
5. **Paraprofessionals** - Angela Berger - \$14.01/hr; Michelle Emerson - \$13.11/hr; Erin Schane - \$9.50/hr;
6. **Early Intervention Paraprofessionals** - Carol Opalka - \$15.91/hr; Myranda Strada - \$9.50/hr; Michelle Emerson - \$13.11/hr; Sarah Larkin - \$9.50/hr.
7. **Occupational Therapy** - Sarah Queipo
8. **Physical Therapist** - Michele Kapinus

g. Appointments - Summer School 2018

It is recommended that the Board of Education approve the following appointments as instructors of the Summer School Program 2018 contingent upon enrollment at the rate listed in the Professional Employees Contract of \$34.06 per hour:

1. Anthony Zoppi
2. Justin Collins
3. Andrew McCaffery
4. James Rebar

h. Appointments - High School SAP Team

It is recommended that the Board of Education approve the following appointments as SAP Team members for the 2018-2019 school year at the rate listed in the Professional Employees Contract of \$1,236.00.

1. Matt Fitzsimmons
2. Renee Chernin
3. Kasey Gribble
4. Rachael Palko
5. Denise Johnson
6. Maria Masankay
7. Theresa Lubash

i. Appointment - Fall Coaching

It is recommended that the Board of Education appoint the following to the listed Fall Coaching position for the 2018-2019 school year at the salary listed in the Professional Employees Contract:

1. Brian Laity	Soccer, Boys 7 th & 8 th (2 nd yr)	\$2,213.00
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j. Appointment - Winter Coaching

It is recommended that the Board of Education appoint the following to the listed Coaching positions for the 2018-2019 school year at the salary listed in the Professional Employees Contract:

1. Al Semenza	Basketball, Boys Head	\$7,987.62
2. Brenden Wahl	Basketball, Boys Assistant (split)	\$2,778.99
3. Andrew Bennie	Basketball, Boys Assistant (split)	\$2,778.99
4. Matthew Fitzsimmons	Basketball, Boys Jr. High 9 th	\$4,091.18
5. John Armillay	Basketball, Boys Jr. High 8 th	\$3,915.00
6. Eric Olsommer	Basketball, Boys Jr. High 7 th	\$3,915.00
7. Natalie Winters	Basketball, Girls Head	\$7,831.00
8. Chelsey Frazier	Basketball, Girls Assistant	\$5,449.00
9. Brian Hodorawis	Basketball, Girls Jr. High 7 th	\$4,052.03
10. Todd Pauler	Basketball, Girls Jr. High 8 th	\$4,052.03
11. Christine Carey	Basketball, Cheerleading (split)	\$1,822.74
12. Carrie Williams	Basketball, Cheerleading (split)	\$1,787.00
13. Dante Terenzio	Wrestling, Head Coach	\$7,929.14
14. Paula Herzog	Wrestling, Cheerleading Coach	\$3,574.00

k. Advisor Salary Adjustment

It is recommended that the Board of Education approve the following advisor salary adjustments for Brian Landry, Robotics Advisor:

2017-2018 school year - \$5,834.95
2018-2019 school year - \$5,834.95

46. Approval - Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers for the 2018-2019 school year contingent upon receipt of clearances:

1. Stephen Semenza - Boys Basketball
2. Leigh Ann Hanley - EverGreen
3. Michael Lyle - High School
4. Andy Wood - High School

47. Informational Items:

a. **IMPORTANT DATES:**

1. May 02, 2018 - National Honor Society Induction Ceremony @ 7:00 PM
2. May 04, 2018 - RDW PreK Field Trip to Waymart Wayside Park, Fire Station
3. May 05, 2018 - Prom - Genetti's @ 4:00 PM to 9:00 PM
4. May 08, 2018 - 6th Grade Band/Chorus Spring Concert @ 7:00 PM
5. May 09, 2018 - Special Olympics @ Delaware Valley School District
6. May 10, 2018 - NEIU Reading Competition
7. May 10, 2018 - EverGreen Grades 1st & 2nd Grades Concert @ 7:00 PM
8. May 11, 2018 - EverGreen Kindergarten Career Day @ 11:00 AM to 11:30 AM
8. May 12, 2018 - High School Art Show @ 1:00 PM & Spring Concert @ 3:00 PM
9. May 15, 2018 - 7th & 8th Grade Band Concert @ 7:00 PM - HS Auditorium

10. May 17, 2018 - EverGreen 4th Grade Field trip to Steamtown Historical Park
11. May 18, 2018 - Robert D. Wilson Discovery Day
12. May 18, 2018 - EverGreen Touch A Truck - All Grades
13. May 18, 2018 - Middle School Student Council Dance @ 7:00 PM to 9:00 PM
14. May 22, 2018 - 7th and 8th Grade Chorus Concert @ 7:00 PM
15. May 22-24, 2018- NHS Trip to Baltimore/Washington DC
16. May 04, 2018 - RDW Grade 3 Field trip to Everhart Museum
17. May 24, 2018 - EverGreen Kindergarten trip to Lackawanna Environmental Center
18. May 24, 2018 - EverGreen Pre-K Grandparent Day (both sessions)
19. May 24, 2018 - EverGreen 4th Grade Trip - Promised Land State Park
20. May 24, 2018 - 6th Grade Science Day at Lacawac
21. May 25, 2018 - 6th Grade Band Trip to Knoebels
22. May 29, 2018 - Varsity Club Sports Banquet - Ladore Lodge @ 6:00 PM
23. May 30, 2018 - EverGreen 3rd Grade Trip to Quiet Valley Living Historical Farm
24. May 31, 2018 - EG PTA Reflections Awards-1:30 PM-Installation Dinner-6:00 PM
25. June 01, 2018 - 8th Grade Leadership Camp at Pocono Valley Resort
26. June 01, 2018 - EverGreen 5th Grade Picnic - Moffitt Estates
27. June 01, 2018 - EverGreen 2nd Grade Trip - Honesdale
28. June 01, 2018 - RDW 1st Grade Trip - Lackawanna College Environmental Center
29. June 01, 2018 - RDW 5th Grade Trip - Lacawac Sanctuary
30. June 02, 2018 - 7th & 8th Grade Band Trip to Dorney Park
31. June 04, 2018 - RDW PreK Bus Ride and Orientation
32. June 05, 2018 - RDW 2nd Grade Trip - Steamtown
33. June 06, 2018 - RDW 4th Grade Trip - Lacawac Sanctuary
34. June 07, 2018 - RDW Kindergarten Trip - Lacawac Sanctuary
35. June 08, 2018 - RDW Field Day
36. June 08, 2018 - Sports Physicals
37. June 11, 2018 - EverGreen 3rd, 4th, 5th grades Social Skills Carnival
38. June 12, 2018 - Middle School Field Day
39. June 13-14, 2018- Senior Final Exams
40. June 14, 2018 - Senior Night @ 7:00 PM
41. June 15, 2018 - EverGreen Field Day (rain date June 19th)
42. June 15, 2018 - Middle School 8th Grade Dance @ 7:00 PM to 9:00 PM
43. June 18-19, 2018 - Grades 9-11 Final Exams
44. June 20, 2018 - EverGreen 5th Grade Moving Up Ceremony @ 1:30 PM
45. June 20, 21, 22 2018 - Graduation Practice
46. June 21, 2018 - 8th Grade Moving Up Ceremony @ 9:00 AM
47. June 21, 2018 - Robert D. Wilson 5th Grade Moving Up Ceremony
48. June 22, 2018 - **GRADUATION** @ 6:00 PM
49. June 22, 2018 - **LAST DAY OF SCHOOL**
50. June 25, 2018 - Teacher In-Service

Testing: Extended dates

PSSA Window (Science & Make Ups): May 7th to May 11th

AP Exams: May 7-17, 2018

Keystones: May 21st to June 1st

- b. **Student Teachers:** UNIVERSITY OF SCRANTON - **EverGreen Elementary** - September 6 thru December 7, 2018: **Student Teacher Danielle Remy** - Grade 3 - Teacher Grace Clauss; Student Teacher **Sarah Breen** - Grade 1 - Teacher Kathryn Palmer; Student Teacher **Brianne Niewinski** - Grade 2 - Teacher Mary Lou Samson. **Intern: Alayna Gatto,** MARYWOOD UNIVERSITY - School Psychologists Kristin Johnson and Katie Shemanski -2018-19 school year.

48. Correspondence

49. Superintendent's Report

50. Assistant Superintendent's Report

51. Principal's Report

52. Federal Program's Report

53. Other Business

54. Future Meetings:

June 04, 2018 - 6:00 P.M. Board Committee Meeting, District Board Room,
Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436

June 11, 2018 - 7:00 P.M. Public Board Meeting and Final Adoption of the General Fund
Budget 2018-2019, District Board Room, Administration Building, 1970C Easton Turnpike,
Lake Ariel PA 18436

Informational: Meeting held

April 30, 2018 - 6:00 P.M. Board Committee Meeting, the Presentation of the Narrative
Budget 2018-2019, and Executive Session immediately followed the meeting - District
Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

55. Adjournment - Board Policy - 11:00 P.M.