

# Board Minutes September 14, 2015

WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C Easton Turnpike  
LAKE ARIEL, PA 18436

The regular monthly meeting of the Western Wayne Board of Education was held on September 14, 2015 in the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the August 28, 2015 edition of the Wayne Independent.

Board President Alvin Hollister called the meeting to order at 7:08 P.M.

Miss Faliskie offered a prayer followed by the Pledge of Allegiance.

Board Secretary Rose Emmett took roll call. Eight (8) Board Members were present and are listed as follows:

Board President – Alvin Hollister	Board Member – Jeffrey Gogolski
Board Vice President – Donald Olsommer Jr.	Board Member – David Lindow
Board Treasurer - William Gershey	Board Member – Doris Pliss
Board Member Bernice Fiorella	
Board Member – Andrew Gaudenzi	

Board Member Donald McDonough was excused.

Administrators Present: Superintendent Joseph W. Adams, Assistant Superintendent Dr. Matthew Barrett, Business Manager/Board Secretary Rose Emmett, High School Principal Paul T. Blaum, Middle School Principal Kristen Donohue, EverGreen Principal Ellen Faliskie, Robert D. Wilson Principal Maria Miller, Assistant High School Principal Paul Gregorski, Assistant Middle School Principal Elizabeth Watson, Director of Special Education Cynthia LaRosa, Early Intervention Supervisor Elizabeth Gregory, Food Service Director Maria Liptak, and Technology Director Brian Seaman.

Assistant Director of Special Education Mary Jo Price was excused.

## **Approval of Minutes**

A motion was made by Mrs. Fiorella and Mr. Gershey to accept the minutes generated from the Regular Board Meeting on August 3, 2015 and the Special Board Meeting on August 24, 2015.

The motion carried with all affirmatives.

## **Treasurer's Report**

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to accept the Treasurer's reports generated from the General Account, the Food Service Account, and the Student Activities Account for the months of April, May and June 2015.

The motion carried with seven affirmatives and one no vote by Mr. Gaudenzi.

### **Approval of Bills**

A motion was made by Mr. Gershey and seconded by Mrs. Fiorella to pay the bills generated from the General Account and the Food Service Account, both pre-paid and current.

The motion carried with seven affirmatives and one no vote by Mr. Gaudenzi.

### **Accounting of Taxes**

There were no questions regarding the accounting of taxes.

### **Student Recognition**

High School Principal Paul T. Blaum introduced two outstanding students Alexandra Mosomillo and Ryan Batzel for student recognition.

### **Recognition of Public**

Brenda Enslin asked if we could have a microphone at the work session and Mr. Hollister said he would look into it.

Erin Shane and Stacy Batzel asked the Board questions on outsourcing of substitutes. Mr. Hollister stated that the Board has been reviewing that possibility and are going to vote on an item tonight in regards to outsourcing of substitutes.

Roger Shaffer Jr. asked why we are voting to hire a mentor teacher for an experienced teacher. There was discussion on mentoring the new teacher on specific policies and procedures that Western Wayne uses.

Amanda Johnson asked if the draft agenda could be put up on a screen at work sessions and maybe at Board meetings too.

**Enrollment: DAY #3 – 2015-2016 SCHOOL YEAR**

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		13			8								21
PRE K	67			35									102
KDG	66	8		35	4								113
GR. 1	71	6		37	8								122
GR. 2	61	14		41	7								123
GR. 3	81	10	1	40	6								138
GR. 4	65	14	1	39	13								132
GR. 5	69	11		28	6								114
GR. 6							124	35	2				161
<b>TOTAL</b>	<b>480</b>	<b>76</b>	<b>2</b>	<b>255</b>	<b>52</b>	<b>0</b>	<b>124</b>	<b>35</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,026</b>
GR. 7							100	35	3				138
GR. 8							127	34	5				166
GR. 9										143	23	1	167
GR. 10										135	26	2	163
GR. 11										118	29	1	148
GR. 12										136	21	3	160
<b>TOTAL</b>	<b>480</b>	<b>76</b>	<b>2</b>	<b>255</b>	<b>52</b>	<b>0</b>	<b>351</b>	<b>104</b>	<b>10</b>	<b>532</b>	<b>99</b>	<b>7</b>	<b>1,968</b>

Key: SN – Special Needs, P – Placement outside of District  
 Totals: EverGreen-558; RDW-307; MS-465; HS-638 TOTAL 1,968  
 June 2015 Total 2,058

**PlanCon Part K**

A motion was made by Mr. Gaudenzi and seconded by Mr. Olsommer to approve the submission of Plancon Part K: Project Refinancing and related documents as prepared and presented by Robert W. Baird & Co. to the Pennsylvania Department of Education for review and approval. This is based on our refinancing of the 2010 Bond Issues into Series of 2015.

The motion carried with all affirmatives.

**Winter Sports Passes/Admission**

A motion was made by Mrs. Fiorella and seconded by Mr. Gogolski to approve the Winter Sports Pass System and set admission prices at \$2.00 for students and \$3.00 for adults. A Family Pass will cost \$15.00 for the Winter Sports Season home events and a Resident Pass will cost \$10.00 for the Winter Sports Season home events.

The motion carried with all affirmatives.

### **PSBA Officer Election**

A motion was made by Mrs. Pliss and seconded by Mrs. Fiorella to authorize the Board Secretary to cast its majority vote for the 2016 PSBA officers as decided:

- a. Vice President – Robert Schwartz, Wallenpaupack Area SD (Pike Co.)
- b. At-Large Representative (East) – Gary Smedley, Carbondale Area SD (Lackawanna Co.)

The motion carried with seven affirmatives and one no vote by Mr. Gaudenzi.

### **Transportation Contractors, Drivers and Substitutes**

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to approve the attached list of Western Wayne School District Transportation Contractors, Drivers and Substitutes for the 2015-2016 school year.  
ATTACHMENT I

The motion carried with all affirmatives.

### **Transportation – Extra Curricular**

A motion was made by Mr. Gogolski and seconded by Mr. Olsommer to award Dianne Jenkins the Extra Curricular Transportation Runs for the 2015-2016 school year at the following rates: Rate per mile \$2.95 with a minimum for mileage of \$86.11 and a waiting time at the hourly rate of \$11.44 per hour. This is a 0.8% increase from 14-15 School Year.

The motion carried with all affirmatives.

### **Transportation – Changes**

A motion was made by Mrs. Fiorella and seconded by Mr. Gogolski to approve the following Transportation Contract Changes at State Formula for the 2015-2016 school year:

- a. Alice Mickel – Van #65 – Lake Ariel & South Canaan to MS/HS and AM & PM EI from South Canaan to EverGreen – effective August 27, 2015.
- b. Gerald Yedinak – Van #75 - Lakeside Elementary School, Honesdale after dropping off students at WWMS/WWHS – effective September 8, 2015.

The motion carried with all affirmatives.

### **Agreement**

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to approve an agreement between Western Wayne School District and New Story for Educational Services at a daily rate of \$235.00 per student. This charge includes related services as deemed necessary for each student per the IEP effective the start of the 2015-2016 school year.

The motion carried with all affirmatives.

#### **Agreement – VIP**

A motion was made by Mrs. Pliss and seconded by Mrs. Fiorella to approve an Agreement between Western Wayne School District and Victims' Intervention Program (VIP) at a cost of \$3,500.00 for the 2015-2016 school year.

The motion carried with all affirmatives.

#### **Service Agreement**

A motion was made by Mrs. Fiorella and seconded by Mrs. Pliss to approve an agreement between Western Wayne School District and Wayne County Drug & Alcohol Commission for Student Assistant Program (SAP) and Prevention Services on a program-funded basis for the sum of \$4,000.00 effective for the 2015-2016 school year.

The motion carried with all affirmatives.

#### **Agreement**

A motion was made by Mr. Gogolski and seconded by Mr. Olsommer to approve an agreement between Western Wayne School District and NHS Human Services for Partial Hospitalization Services of \$15.00 per hour with a maximum daily cost of \$90.00 as deemed necessary for each student per the IEP for the 2015-2016 school year.

The motion carried with all affirmatives.

#### **Final Adoption of Board Policy**

A motion was made by Mrs. Fiorella and seconded by Mrs. Pliss to consider the final adoption of the following Policies – Second Reading:

- 701.1 Construction-Renovation of School Facilities
- 701 Facilities Planning
- 702 Gifts, Grants, Donations
- 703 Sanitary Management
- 704 Maintenance
- 705 Safety
- 706 Property Records
- 708 Lending of Equipment and Books
- 709 Building Security
- 710.1 Use of School Vehicles by Staff
- 710 Use of Facilities by Staff
- 715 Use of Fax Machines-Document Scanning
- 716. Attachment
- 716 Integrated Pest Management

718 Service Animals in Schools  
800 Records Management  
801 Public Records  
802 School Organization  
803 School Calendar  
804 School Day  
805 Emergency Preparedness  
806 Child Abuse  
807 Opening Exercises-Flag Displays  
808.1 Free-Reduced Price Meals-Free Milk  
808 Food Services  
810.1 Drug Alcohol Testing-Covered Drivers  
810 Transportation  
811 Bonding  
812 Property Insurance  
813 Other Insurance  
814 Copyright Material  
815 Acceptable Use of Internet-Computers and Network Resources  
818 Contracted Services  
820 Handling-Removal of Bodily Fluids  
822 Automated External Defibrillator  
828 Fraud  
830 Breach of Computerized Personal Information  
901 Public Relations Objectives  
902 Publications Program  
903 Public Participation at Board Meetings  
904.1 Tobacco Use  
904 Public Attendance at School Events  
905 Citizen Advisory Committee  
906 Public Complaints  
907 School Visitors  
908 Relations with Parents-Guardians  
909 Municipal Government Relations  
910 Community Engagement  
911 New Media Relations  
912 Relations with Educational Institutions  
913.1 Commercial Advertising on School Property-Website  
913.1 Guidelines  
913 Non-School Organizations-Groups-Individuals  
914 Relations with the Intermediate Unit  
917 Parental-Family Involvement  
918 Title I Parental Involvement

Mr. Hollister thanked the policy committee for their work on all these updates.

The motion carried with all affirmatives.

## **Overnight Trips**

A motion was made by Mr. Gaudenzi and seconded by Mr. Olsommer to approve the following overnight trips and chaperones for the 2015-2016 school year:

- a. FBLA Conference – October 24-26, 2015 – Penn State University – Eight students and one Advisor/one volunteer – approximate cost \$260.90. Chaperones: Theresa Lubash and Frances Vitovsky.
- b. PMEA District Orchestra – February 24-26, 2016 – Twin Valley High School – two selected students and one advisor – approximate cost \$1,075.00. Chaperone: Elaine Ort.
- c. PMEA Region Band – March 10-12, 2016 – location to be announced – nine selected students and one advisor – approximate cost \$2,295.00. Chaperone: Elaine Ort. (Students pay transportation cost).
- d. All State PMEA Music Festival – March 30-April 2, 2016 – Hershey – One student and one advisor – approximate cost \$1,642.56. Chaperone: Tom Lopatofsky.
- e. PA Jr. Academy of Science – May 16-17, 2016 – Penn State Main Campus – Grades 7-12 – Chaperones: Christine McClure and Maria Masankay. Approximate cost: \$340.00 (Students pay transportation cost).
- f. Spring Band Trip – April 14-16, 2016 – Cleveland, Ohio – Approximately 90 students – Approximate cost: \$1,320.00. Chaperones: Maria Arneil, Jessica McLaughlin, Band Parents (Band pays for transportation).

The motion carried with all affirmatives.

## **Agreement - Educational Staffing Services**

A motion was made by Mrs. Fiorella and seconded by Mr. Gogolski to approve an Agreement with Kelly Services, Inc. to provide education-related services to the district, pending agreement on contract terms.

The motion carried with six affirmatives and two no votes from Mr. Gaudenzi and Mrs. Pliss.

## **Personnel**

### **District Substitute List**

A motion was made by Mr. Gershey and seconded by Mrs. Fiorella to approve the following personnel to be added to the District Substitute List for the 2015-2016 school year per Certification, Act 24/34/151/114/153/168 Guidelines, and Employment Eligibility Verification - U.S. Department of Justice:

1. Jordyn Iacono – Area of Certification: Health & Physical Education
2. Corina Robbins – Area of Certification: Health & Physical Education
3. Kara Wiseman – Area of Certification: Elem/Science/Social Studies/Math

The motion carried with all affirmatives.

### **Appointment – Mentors**

A motion was made by Mrs. Fiorella and seconded by Mr. Olsommer to appoint the following Mentor Teachers for the 2015-2016 school year at the salary listed in the Professional Employees Contract pending adjustment upon updated contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
1. Maria Masankay	Trina Carito	\$1,445.00
2. Tara Donleavy	Cheryl Shimkosky	\$1,445.00
3. Maria Phillips	Sara Brzycki	\$1,445.00

The motion carried with six affirmatives and two no votes from Mr. Gaudenzi and Mr. Lindow.

**Appointment – Advisors**

A motion was made by Mrs. Fiorella and seconded by Mr. Olsommer to appoint the following as advisors for the 2015-2016 school year at the salary listed in the Professional Employees Contract pending adjustment upon updated contract:

1. Annette Shepard	Varsity Club	\$1,283.00
2. Todd Pauler	Student Government-MS	\$2,016.00

The motion carried with all affirmatives.

**Volunteers**

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to approve the following Volunteers.

1. Russell Bateman – 7th & 8th grade Boys Soccer
2. Hope Jezorwski – Band
3. Kathleen Schaffer – Band
4. Frances Vitovsky - FBLA
5. Donna Urian – Band
6. Raymond Ofner – Band
7. Cynthia Davis – Band
8. Cynthia Motichka – Band
9. Katherine Petrilak - Band

The motion carried with all affirmatives.

**Informational Items**

District Open House Programs 6:00 P.M. - 8:00 P.M.  
 Tuesday, September 15, 2015 – RDW/EverGreen Elementary Schools  
 Wednesday, September 16, 2015 – Middle and High School

Monday, September 14, 2015 – High School Picture Day  
 Friday, September 18, 2015 – Middle School/RDW Picture Day  
 Tuesday, September 29, 2015 – EverGreen Picture Day

**Student Teacher/Intern:**

MARYWOOD UNIVERSITY – Samantha Jones – Social Work Intern – Susan Schlasta – September 15, 2015 to May 18, 2016. Brea Fedor – Student Teacher – EverGreen PreKindergarten – MaryBeth Lunney – August 31, 2015 to October 23, 2015. Kerrie Fitzsimmons – Internship – Principal Certification – August 24, 2015 to June 2016 – Maria Miller.

**Correspondence**

No correspondence.

**Superintendent's Report**

No questions.

**Assistant Superintendent's Report**

No questions.

**Principal's Reports**

No questions.

**Federal Program Report**

Miss Faliskie notified the Board of Education that our Federal Programs will be audited this year.

**Other Business**

A motion was made by Mrs. Pliss and seconded by Mrs. Fiorella that all new School Board Members attend the PSBA training session once elected. Following discussion of whether or not this could be required and who would pay for the training, Mr. Olsommer made a motion to table Mrs. Pliss' motion and Mr. Gershey seconded that request. The motion to table carried with seven affirmatives and one no vote by Mrs. Pliss. The Board will seek legal advice as to whether or not this could be required.

**Future Meetings:**

Wednesday, September 30, 2015 - 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Monday, October 05, 2015 - 7:00 P.M. Public Board Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

**Meetings held:**

August 19, 2015 - 6:30 P.M. Board Committee for Negotiations, WWEA, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

September 2, 2015 - 6:00 P.M. Board Committee for Negotiations, WWEA, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

September 8, 2015 - 6:30 P.M. Board Committee for Negotiations, WWEA, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

September 9, 2015 – 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970 C Easton Turnpike, Lake Ariel, PA 18436.

**Adjournment**

A motion was made by Mr. Lindow and seconded by Mr. Gaudenzi to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at 8:00 P.M.

The motion carried with all affirmatives.

Respectfully Submitted,

Rose E. Emmett  
Board Secretary

ATTEST: \_\_\_\_\_

APPROVED: \_\_\_\_\_