

# Board Minutes August 3, 2015

WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C Easton Turnpike  
LAKE ARIEL, PA 18436

The regular monthly meeting of the Western Wayne Board of Education was held on August 3, 2015 in the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the June 30, 2015 edition of the Wayne Independent.

Board President Alvin Hollister called the meeting to order at 7:02 P.M.

Miss Faliskie offered a prayer followed by the Pledge of Allegiance.

Board Secretary Rose Emmett took roll call. (8) Board Members were present and are listed as follows:

Board President – Alvin Hollister	Board Member – Jeffrey Gogolski
Board Vice President – Donald Olsommer Jr.	Board Member – David Lindow
Board Treasurer - William Gershey	Board Member – Donald McDonough
Board Member – Andrew Gaudenzi	Board Member – Doris Pliss

Board Member Bernice Fiorella was excused.

Administrators Present: Superintendent Joseph W. Adams, Business Manager/Board Secretary Rose Emmett, High School Principal Dr. Matthew Barrett, Middle School Principal Kristen Donohue, EverGreen Principal Ellen Faliskie, Robert D. Wilson Principal Maria Miller, Assistant High School Principal Paul Gregorski, Director of Special Education Cynthia LaRosa, Early Intervention Supervisor Elizabeth Gregory, Food Service Director Maria Liptak, and Technology Director Brian Seaman.

Administrators excused: Assistant Superintendent Patrick Sheehan and Assistant Director of Special Education Mary Jo Price.

Mr. Hollister announced that the Board of Education met in executive session for personnel prior to this meeting.

## **Approval of Minutes**

A motion was made by Mr. McDonough and seconded by Mrs. Pliss to accept the minutes generated from the Regular Board Meeting on June 08, 2015, the Special Board Meeting on June 24, 2015, and the Special Board Meeting on July 1, 2015.

The motion carried with all affirmatives.

### **Correction of May 2015 Minutes**

A motion was made by Mr. Gershey and seconded by Mr. Hollister to correct the Minutes of the May 4, 2015 to reflect the correct donation recipient for the treasury salary as the Western Wayne Education Foundation, not the Western Wayne Education Association.

The motion carried with all affirmatives.

### **Treasurer's Report**

A motion was made by Mr. Gershey and seconded by Mr. McDonough to accept the Treasurer's reports generated from the General Account and the Food Service Account.

The motion carried with seven affirmatives and one no vote by Mr. Gaudenzi.

### **Approval of Bills**

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to pay the bills generated from the General Account and the Food Service Account, both pre-paid and current.

The motion carried with seven affirmatives and one no vote by Mr. Gaudenzi.

### **Recognition of Public - 15 Minutes**

Mark Davis from the Wild Turkey Federation presented the Board of Education with their third donation in the amount of \$1,000. Over the past three years, the Federation has donated \$3,500 towards educational signage at our EverGreen Elementary School.

### **Handbooks**

A motion was made by Mr. Gershey and seconded by Mr. McDonough to approve Student/Parent Handbooks to be used for the 2015-2016 school year; the Teacher Handbooks, Coaches and Advisors Handbook and Student Activities Handbooks to be used for the 2015-2016 school year and the Bus Contractors/Drivers Handbook to be used for the 2015-2016 school year.

Mr. Gaudenzi asked if the Board could get the handbooks in electronic form in future years to save on paper/printing.

The motion carried with seven affirmatives and one abstention from Mrs. Pliss.

### **Service Contracts**

A motion was made by Mr. McDonough and seconded by Mr. Olsommer to approve the attached list of Service Contracts all for the one year period commencing August 01, 2015. ATTACHMENT I

The motion carried with all affirmatives.

### **Authorization**

A motion was made by Mr. Gogolski and seconded by Mrs. Pliss to authorize the Honesdale National Bank to debit our

General Fund Account for the payment of interest and principal on all bond payments that come due during the period July 1, 2015 through June 30, 2016.

Miss Emmett informed the Board of Education that we were able to complete the Bond Refinancing from our Parameters resolution approved in April 2015. The savings is approximately \$347,000 for the 2015-16 School Year.

The motion carried with all affirmatives.

### **Transportation Van Contracts**

A motion was made by Mr. McDonough and seconded by Mr. Olsommer to approve the attached Transportation Contracts. ATTACHMENT II

The motion carried with all affirmatives.

### **Final Adoption of Board Policy**

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to consider the final adoption of the following Policies – Second Reading:

- A. 331 Job Related Expenses
- 332 Working Periods
- 333 Professional Development
- 334 Sick Leave
- 335 Family and Medical Leave
- 336 Personal Necessity Leave
- 337 Vacation
- 338.1 Compensated Professional Leave
- 338 Sabbatical Leave
- 339 Uncompensated Leave
- 340 Responsibility for Student Welfare
- 341 Benefits for Part-Time Employees
- 342 Jury Duty
- 343 Paid Holidays
- 347 Worker’s Compensation Transitional Return-to-Work Program
- 348 Unlawful Harrassment
- 351 Drug and Substance Abuse
- 707 Use of School Facilities

The motion carried with all affirmatives.

### **First Reading – Adoption of Board Policy**

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to consider the adoption of the following Policies – First Reading:

- 701.1 Construction-Renovation of School Facilities
- 701 Facilities Planning
- 702 Gifts, Grants, Donations
- 703 Sanitary Management

704 Maintenance  
705 Safety  
706 Property Records  
708 Lending of Equipment and Books  
709 Building Security  
710.1 Use of School Vehicles by Staff  
710 Use of Facilities by Staff  
715 Use of Fax Machines-Document Scanning  
716 Attachment  
716 Integrated Pest Management  
718 Service Animals in Schools  
800 Records Management  
801 Public Records  
802 School Organization  
803 School Calendar  
804 School Day  
805 Emergency Preparedness  
806 Child Abuse  
807 Opening Exercises-Flag Displays  
808.1 Free-Reduced Price Meals-Free Milk  
808 Food Services  
810.1 Drug Alcohol Testing-Covered Drivers  
810 Transportation  
811 Bonding  
812 Property Insurance  
813 Other Insurance  
814 Copyright Material  
815 Acceptable Use of Internet-Computers and Network Resources  
818 Contracted Services  
820 Handling-Removal of Bodily Fluids  
822 Automated External Defibrillator  
828 Fraud  
830 Breach of Computerized Personal Information  
901 Public Relations Objectives  
902 Publications Program  
903 Public Participation at Board Meetings  
904.1 Tobacco Use  
904 Public Attendance at School Events  
905 Citizen Advisory Committee  
906 Public Complaints  
907 School Visitors  
908 Relations with Parents-Guardians  
909 Municipal Government Relations  
910 Community Engagement  
911 New Media Relations  
912 Relations with Educational Institutions  
913.1 Commercial Advertising on School Property-Website  
913.1 Guidelines  
913 Non-School Organizations-Groups-Individuals  
914 Relations with the Intermediate Unit

- 917 Parental-Family Involvement
- 918 Title I Parental Involvement

The motion carried with all affirmatives.

**Agreement**

A motion was made by Mr. Gaudenzi and seconded by Mr. Gogolski to approve an agreement between Western Wayne School District and Wayne Highlands Middle School NHS Partial Hospitalization at the rate of \$90.00 per hour for educational services for up to two hours per day.

The motion carried with all affirmatives.

**Dual Enrollment Agreement – Lackawanna College**

A motion was made by Mr. McDonough and seconded by Mr. Olsommer to approve the Dual Enrollment Agreement between Western Wayne School District and Lackawanna College for the 2015-2016 school year.

The motion carried with all affirmatives.

**Agreement – PATH**

A motion was made by Mr. McDonough and seconded by Mr. Olsommer to approve an Agreement between Western Wayne School District and PA Treatment & Healing (PATH) at a daily tuition rate of \$62.41 and Special Education AEDY rate of \$67.41 per day for the 2015-2016 school year.

The motion carried with all affirmatives.

**Agreement – The Meadows Psychiatric Center**

A motion was made by Mr. Gershey and seconded by Mr. McDonough to approve an Agreement between Western Wayne School District and The Meadows Psychiatric Center, Centre Hall, PA at a rate of \$60 per day for educational services for the 2015-2016 school year.

The motion carried with all affirmatives.

**Agreement – Human Resource’s Center, Inc.**

A motion was made by Mr. McDonough and seconded by Mr. Gogolski to approve an Agreement between Western Wayne School District and Human Resources Center, Inc., Honesdale, PA as determined by the child’s IEP team effective September 1, 2015 at the following rates:

- a. Vocational Training-Facility Based: \$32.76 for each 4.5 hour facility based day of service and \$54.60 for a full production day.
- b. Adult Day Services Program “Our Place”: Level 1 - \$15.92 per hour and Level 2: \$12.56 per hour.
- c. School to Employment Services: \$500.00 per session not to exceed 20 sessions.

The motion carried with all affirmatives.

### **NEIU Board Appointment**

A motion was made by Mr. Hollister and seconded by Mr. McDonough to appoint William Gershey as their representative to the Northeastern Education Intermediate Unit #19 Board to fill the vacant seat of Mr. McDonough with term ending June 30, 2017.

Mr. Hollister thanked Mr. McDonough for his service and Mr. Gershey for agreeing to serve.

The motion carried with all affirmatives.

### **IDEA – LEA Appointment**

A motion was made by Mr. McDonough and seconded by Mr. Gershey to appoint Mary Jo Price and Kathleen Shemanski to serve as District LEA's for IDEA.

The motion carried with all affirmatives.

### **Real Estate Tax Rebate**

A motion was made by Mr. Gershey and seconded by Mr. McDonough to approve a real estate tax rebate in the amount of \$1,005.50 on property # 04-0007-0011 in Canaan Township. This rebate is due to the removal of a building from the property.

The motion carried with all affirmatives.

### **Personnel**

#### **District Substitute List 2015-2016 School Year**

A motion was made by Mr. Gaudenzi and seconded by Mr. McDonough to approve the attached District Substitute list for the 2015-2016 school year per Certification, Act 24/34/151/114/153/168 Guidelines, and Employment Eligibility Verification – U.S. Department of Justice. ATTACHMENT III

The motion carried with all affirmatives.

#### **Resignations**

A motion was made by Mrs. Pliss and seconded by Mr. Olsommer to approve the following resignations, with regrets:

1. Patrick Sheehan, Assistant Superintendent effective August 3, 2015.
2. Chase Smith, Middle School Teacher effective end of 2014-2015 school year.
3. Donald J. McDonough, Technology Support Specialist effective August 12, 2015.
4. David Piwowarczyk, Para professional effective August 12, 2015.

The motion carried with all affirmatives.

#### **Appointment – Assistant Superintendent**

A motion was made by Mr. Gogolski and seconded by Mr. Gershey to elect Dr. Matthew Barrett as District Assistant Superintendent for a term beginning August 4, 2015 and ending June 30, 2020, subject to signed contract based on the

agreed upon terms.

The motion carried with all affirmatives through a roll call vote.

**Appointment – Middle School Assistant Principal**

A motion was made by Mr. Lindow and seconded by Mr. Olsommer to appoint Elizabeth Watson as Middle School Assistant Principal at the salary of \$65,000 effective upon release.

The motion carried with all affirmatives.

**Appointment – Professional Employee**

A motion was made by Mr. McDonough and seconded by Mr. Gershey to approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Trina Carito - Professional Employee – Science – Step 3B - \$45,083 pending adjustment upon updated contract - with applicable fringe benefits effective the beginning of the 2015-2016 school year.

The motion carried with all affirmatives.

**Appointment – Mentor Teachers**

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to appoint the following Mentor teachers for the 2015-2016 school year at the salary listed in the Professional Employees Contract pending adjustment upon updated contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
Tamara Dobrzyn	Alyssa Gatto	\$1,445.00
Maria Arneil	Sarah Calabro	\$1,445.00

The motion carried with seven affirmatives and one no vote from Mr. Gaudenzi.

**Appointment**

A motion was made by Mr. McDonough and seconded by Mr. Gogolski to appoint Naomi Spewak as a part-time Food Service Worker at the rate of \$10.50 per hour effective August 26, 2015.

The motion carried with all affirmatives.

**Act 93 Amendment**

A motion was made by Mr. Gogolski and seconded by Mrs. Pliss to amend the 2015-2016 salaries for the existing Act 93 2014-2017 school year's agreement.

The motion carried with all affirmatives.

### **Appointments – Coaches 2015-2016**

A motion was made by Mr. McDonough and seconded by Mr. Olsommer to appoint the following to the listed coaching positions for the 2015-2016 school year at the salary listed in the Professional Employees Contract pending adjustment upon updated contract and contingent upon receipt of clearances:

1. Daniel Patrisso	Football, Assistant	\$3,979.00
2. Tom Howe	Golf	\$3,049.00
3. Ellin O’Hora	Tennis, Girls	\$3,049.00

The motion carried with seven affirmatives and one no vote from Mr. Gaudenzi.

### **Approval – Volunteers**

A motion was made by Mrs. Pliss and seconded by Mr. McDonough to approve the following to the list of volunteers for the 2015-2016 school year contingent upon receipt of clearances:

1. Betty Buli – EverGreen Elementary
2. Cindy Gibbs – EverGreen Elementary
3. Bernice Fiorella – EverGreen Elementary
4. Nicole Longuet – EverGreen Elementary
5. Sandra Mullen – EverGreen Elementary
6. Jeanette Wenkosky – EverGreen Elementary/District Office
7. Bonita Wadell - Tennis

The motion carried with all affirmatives.

### **Informational Items:**

Student Teacher/Intern:

MARYWOOD UNIVERSITY: Stephanie Bryant – Social Work Intern – Diane Tansits – 2015-2016 school year.

Mr. Hollister also welcomed Mr. Adams, his official start date is August 10, 2015.

### **Upcoming dates:**

1. August 18, 2015 – MS 6th Grade & New Student Orientation- Session 1-10:00 AM to 11:30 and Session 2 – 1:00 PM to 2:30 PM.
2. August 19, 2015 – Freshman & New Student Orientation – High School - 6 PM to 7:30 PM, with Sports Information Night to follow at 7:30 PM.
3. August 20, 2015 – PreK Open House – 9 AM to 11 AM – RDW and EverGreen
4. August 20, 2015 - New Teacher Induction – 9 AM – Administration Building
5. August 24 & 25, 2015 – Teacher In-Service days
6. August 26, 2015 – FIRST DAY OF SCHOOL FOR STUDENTS

### **Correspondence**

None.



## **Federal Program Report**

None.

## **Other Business**

None.

## **Future Meetings:**

September 09, 2015 - 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

September 14, 2015 - 7:00 P.M. Public Board Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

## **Meetings Held**

June 15, 2015 – 7:00 P.M. Executive Session for Personnel, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436

June 17, 2015 – 7:00 P.M. Executive Session for Personnel, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436

June 22, 2015 – 6:00 P.M. Executive Session for Personnel, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436

June 24, 2015 – 6:00 P.M. Special Board Meeting for General Purposes and Adoption of the General Fund Budget 2015-2016, District Board Room, Administration Building 1970C Easton Turnpike, Lake Ariel PA 18436

June 30, 2015 – 6:30 P.M. Board Committee for Negotiations, WWEA, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

July 1, 2015 – 6:00 P.M. Special Board Meeting for General Purposes, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436

July 10, 2015 – 9:00 A.M. – Noon - Board Policy Committee Meeting, Conference Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

July 17, 2015 – 9:00 A.M. – 11:00 A.M. Board Policy Committee Meeting, Conference Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

July 29, 2015 – 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

## **Adjournment**

A motion was made by Mr. McDonough and seconded by Mr. Lindow to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at 7:37 PM.

The motion carried with all affirmatives.

Respectfully Submitted,

Rose E. Emmett  
Board Secretary

ATTEST: \_\_\_\_\_

APPROVED: \_\_\_\_\_