

Board Minutes April 13, 2015

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

The regular meeting of the Western Wayne Board of Education was held on April 13, 2015 in the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the April 2, 2015 edition of the Wayne Independent.

Board President Alvin Hollister called the meeting to order at 7:00 P.M.

Miss Faliskie offered a prayer followed by the Pledge of Allegiance.

Board Secretary Rose Emmett took roll call. (9) Board Members were present and are listed as follows:

Board President – Alvin Hollister	Board Member – David Lindow
Board Vice President – Donald Olsommer Jr.	Board Member – Donald McDonough
Board Treasurer William Gershey	Board Member – Doris Pliss
Board Member - Bernice Fiorella	Board Member – Gary Podunajec
Board Member – Andrew Gaudenzi	

Administrators Present: Superintendent Dr. Clayton LaCoe, Assistant Superintendent Patrick Sheehan, Business Manager/Board Secretary Rose Emmett, Middle School Principal Kristen Donohue, EverGreen Principal Ellen Faliskie, Robert D. Wilson Principal Maria Miller, Assistant High School Principal Paul Gregorski, Assistant Middle School Principal Mary Ann Olsommer, Director of Special Education Tanya Carrelle, Assistant Director of Special Education Cynthia LaRosa, Early Intervention Supervisor Elizabeth Gregory, and Food Service Director Maria Liptak.

Administrator excused: High School Principal Dr. Matthew Barrett.

Approval of Minutes

A motion was made by Mrs. Pliss and seconded by Mrs. Fiorella to accept the minutes generated from the regular Board meeting on March 2, 2015.

The motion carried with all affirmatives.

Treasurer's Report

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to accept the Treasurer's reports generated from the General Account and the Food Service Account.

The motion carried with eight affirmatives and one no vote by Mr. Gaudenzi.

Approval of Bills

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to pay the bills generated from the General Account and the Food Service Account.

The motion carried with eight affirmatives and one no vote by Mr. Gaudenzi.

Student Recognition

High School Assistant Principal Paul Gregorski introduced two outstanding students Tyler Bergsma and Carly Swingle for student recognition.

Annette Shepard and students made a presentation to the Board of Education regarding Rachel's Challenge.

Recognition of Public

Amanda Johnson noted that she tapes the Board Meetings and they are available to view on YouTube.

Kay Johnson read a note from her sister Alicia Hawk regarding school taxes. She asked the Board of Education to consider not raising the taxes anymore, because of the current taxes she must sell her home, she cannot afford them anymore.

Joe Espisito asked what the decision is on the employee whose weapon discharged. Mr. Hollister stated that the Board upholds the Superintendent's decision and it is a personnel matter. Mr. Espisito also asked about the budget decision. Mr. Hollister said there will be more discussions this month and a tentative vote scheduled for the May 2015 meeting. Mr. Gaudenzi stated he was against the decision regarding the weapon discharge incident.

Jim Merritt said the Board made the right decision to bring the officer back, he served his country and the state and is comfortable with his children in school with that employee. Everyone deserves a second chance.

Kendra Wayman stated that she as a parent and an employee supports the officer and feels much safer with him on duty.

Brenda Enslin asked why it is different for employees than students.

Mr. McDonough stated he was opposed to the officer coming back.

Ken Janiszewski said the officer made one mistake, he supports the decision because he helps kids.

Tony Renda asked what guarantees that the incident would not happen again. He was told that the Board will pass updated policy that address' the incident and future prevention.

Shelly Jonas, an employee, also spoke in support of the officer and fully supports all three of the officers employed by the District.

Enrollment Report:
 ENROLLMENT - DAY #125

2014-2015 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		8			8								16
PRE K	62			34									96
KDG	74	5		36	9								124
GR. 1	63	13		45	8								129
GR. 2	84	11	1	45	7								148
GR. 3	72	12	1	38	15								138
GR. 4	68	13		27	6								114
GR. 5	81	13	3	41	23								161
GR. 6							96	38	2				136
TOTAL	504	75	5	266	76	0	96	38	2	0	0	0	1,062
GR. 7							123	38	5				166
GR. 8							141	31	2				174
GR. 9										138	31	4	173
GR. 10										113	35	8	156
GR. 11										130	30	3	163
GR. 12										153	26	5	184
TOTAL	504	75	5	266	76	0	360	107	9	534	122	20	2,078

Key: SN – Special Needs, P – Placement outside of District
 Totals: EverGreen-584; RDW-342; MS-476; HS-676 Total: 2,078
 Last Meeting - March Total: 2,075

Real Estate Transfer Tax Collector

A motion was made by Mrs. Fiorella and seconded by Mr. Olsommer to appoint the Wayne County Deputy Realty Tax collector to serve the District as Real Estate Transfer Tax Collector for the 2015-2016 school year.

The motion carried with all affirmatives.

Acceptance of Deputy Tax Collector

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to accept Marianne L. Thorpe, Clinton Township Tax Collector, appointment of Christine Kwiatkowski as Deputy Tax Collector for Clinton Township during the term of January 1, 2014 through December 31, 2017.

The motion carried with eight affirmatives and one abstention by Mrs. Pliss.

Real Estate Tax Rebate

A motion was made by Mr. Gershey and seconded by Mrs. Fiorella to approve a Real Estate Tax Rebate in the amount of \$1,765.89 on property # 12-0-0047-0047 in Lake Township. The rebate is due to a Veteran’s Tax Exemption Certification.

The motion carried with all affirmatives.

Printing of Tax Duplicates

A motion was made by Mrs. Pliss and seconded by Mr. Podunajec to approve a contract with Government Software Services, Honesdale, PA to print school tax duplicates and bills for Real Estate for the 2015 year as proposed at \$0.065 each, per name printed for the two copies of the Real Estate Duplicate, \$0.1695 for each tax statement prepared, and the sum of \$9.50 each per duplicate bound. This is the same rate as last year.

The motion carried with all affirmatives.

GASB 45 Valuation Services

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to accept the proposal of Conrad Siegal Actuaries to complete our GASB 45 Report - Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions at a cost of \$5,400. This biennial valuation report will cover the fiscal years ending June 30, 2015 and 2016.

The motion carried with eight affirmatives and one no vote from Mr. Gaudenzi.

Bond Refinance

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to approve the Resolution as presented by Bond Counsel authorizing the issuance of the General Obligation Bonds, Series of 2015, in connection with the refunding of the 2010A, 2010B, and 2010AA Bonds of this School District for savings purposes.

Attorney Ben Reid from Rhodes and Sinon LLC reviewed the bond documents with the Board of Education prior to the vote.

The motion carried with all affirmatives in a roll call vote.

Special Education Services

A motion was made by Mrs. Fiorella and seconded by Mr. McDonough to approve a contract with Northeastern Educational Intermediate Unit #19 for Special Education Services for the 2015-2016 school year as needed as the Special Education population requires, at an estimated cost of \$313,000.00 and to approve the Northeastern Educational Intermediate Unit Resolution pursuant to said contract.

The motion carried with eight affirmatives and one no vote from Mrs. Pliss.

Award of Fuel Oil Bid

A motion was made by Mr. McDonough and seconded by Mrs. Pliss to allow the Business Manager to award the Fuel Oil bid for the 2015-2016 School Year to the lowest responsible bidder once received from Intermediate Unit 19 Joint Purchasing Committee.

The motion carried with all affirmatives.

LEA Policies and Procedures – IDEA

A motion was made by Mr. Gershey and seconded by Mr. McDonough to approve the LEA policies and procedures that adhere to the requirements under the Individuals with Disabilities Education Act, Part B (IDEA-B), to establish eligibility under the provisions at 34 CFR 300.180 meeting the conditions under 300.220-300.250, and thereby consistent with the State's IDEA-B, policies and procedures under 34 CFR300.131-300.156.

The motion carried with all affirmatives.

Graduation

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to approve 7:00 PM on June 19, 2015 as the date for Graduation and the last day of school for students and to allow the Superintendent to change the date if necessary.

The motion carried with all affirmatives.

Calendar Change

A motion was made by Mr. McDonough and seconded by Mrs. Fiorella to approve the following changes to the 2014-2015 school calendar:

- a. November 25, 2014 – Noon Dismissal – Act 80 Day
- b. June 5, 2015 – Noon Dismissal – Act 80 Day
- c. June 22, 2015 –Teacher In-Service – Act 80 Day

The motion carried with all affirmatives.

Waivers of Expulsion Hearing and Stipulation

A motion was made by Mr. Lindow and seconded by Mr. Podunajec to adopt the proposed Waivers of Expulsion Hearing and Stipulation relating to the following students, thereby excluding the students from the Western Wayne School District in accordance with the terms thereof.

- a. S#11-14-15
- b. S#12-14-15

The motion carried with all affirmatives.

Trainers Contract

A motion was made by Mr. McDonough and seconded by Mrs. Pliss to approve a Service Agreement between Western Wayne School District and ProCare Physical Therapy Inc. for services of an athletic trainer for the 2015-2016 school year at a minimum of \$23,650.00 prorated on an hourly basis of \$21.50 per hour.

Mr. Gaudenzi asked if this is an increase from 14-15, yes it is by \$0.50 per hour. Mr. Gaudenzi also questioned if this includes the trainer fee for the dream game? Mr. Hollister made it clear that the dream game was not part of this contract and is a separate issue.

The motion carried with eight affirmatives and one no vote from Mr. Gaudenzi.

First Reading – Adoption of Board Policy

A motion was made by Mrs. Fiorella and seconded by Mrs. Pliss to consider the adoption of the following Policies – First Reading:

- 305 Employment of Substitutes
- 306 Employment of Summer School Staff
- 307 Student Teachers/Interns
- 308 Employment Contract/Board Resolution
- 309 Assignment and Transfer
- 310 Abolishing a Position
- 311 Suspensions/Furloughs
- 312 Performance Assessment of Superintendent/Assistant Superintendent
- 315 School Police Officers

The motion carried with eight affirmatives and one no vote from Mr. Gaudenzi.

Revised Job Description

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to approve the revised job description for the School Police Officer. Attachment I

The motion carried with eight affirmatives and one no vote from Mr. Gaudenzi.

Chaperones – Overnight Trip

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to approve the following chaperones for the National Honor Society Trip to Boston on May 28-30, 2015:

- a. Kendra Wayman
- b. Ben Gill
- c. Greg Butler
- d. Shelly Jonas

The motion carried with all affirmatives.

Overnight Trip and Chaperones

A motion was made by Mr. McDonough and seconded by Mrs. Fiorella to approve the overnight trip and chaperones for the High School and Middle School TSA State Conference in Seven Springs PA on April 15-18, 2015. Chaperones – David Rupp, Brian Landry, Georgia Mitchell, Kim Butler, Joyce Smith, and Jennifer Correll.

The motion carried with all affirmatives.

Contract

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to approve a contract with Western Wayne School District and Amy Williams, Extended School Year Physical Therapist, at the rate of \$65.00 per hour. This contract is on an as needed basis and per students' IEP.

The motion carried with all affirmatives.

Personnel

Substitutes

A motion was made by Mrs. Fiorella and seconded by Mr. Podunajec to approve the following personnel to be added to the District Substitute List for the 2014-2015 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

1. Nicole Longuet – Area: Cafeteria/Secretarial/Teacher Assistant
2. Phoebe Olsommer – Area of Certification: Art
3. Paula Strada – Area of Certification: Art
4. Patricia Weidner – Area: Secretarial/Teacher Assistant

The motion carried with seven affirmatives, one no vote by Mr. Gaudenzi and one abstention by Mr. Olsommer.

Business Manager Employment Agreement

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to approve the Employment Agreement between Western Wayne School District and Business Manager Rose Emmett effective July 01, 2015.

The motion carried with all affirmatives.

Appointments –Summer ESY (Extended School Year) Program – 2015

A motion was made by Mrs. Pliss and seconded by Mr. Olsommer to approve the following appointments for the Summer ESY Program 2015 contingent upon enrollment at the following rates pending adjustment upon updated contract:

1. Michelle Mistishin - EI teacher - \$32.11 per hour
2. Sarah Wood - EI teacher - \$32.11 per hour
3. Amanda Mousley - EI & Elementary Life Skills teacher - \$32.11 per hour
4. Carol Opalka - EI paraprofessional - \$11.67 per hour
5. Autumn Booths - EI & MS Life Skills & Autistic Support paraprofessional – \$7.50 per hour
6. Mary Schlasta - EI paraprofessional - \$7.50 per hour
7. Cara Gavin - Autistic Support Teacher - \$32.11 per hour
8. Coleen Dulay - Autistic Support Teacher - \$32.11 per hour
9. Sheila DeGroat – Autistic Support paraprofessional - \$10.30 per hour
10. Shirley Kromko - Autistic Support paraprofessional - \$8.74 per hour
11. Danielle Vokes - Speech/Language Therapist-EI/Autistic/Multi Handicapped Program - \$32.11 per hour
12. Tammy Dobrzyn -Speech/Language Therapist– EI/Autistic/Multi Handicapped Program - \$32.11 per hour
13. Marnell Fortuner-Elementary Learning Support Teacher - \$32.11 per hour

14. Samantha David - Middle School Life Skills & Emotional Support teacher – \$32.11 per hour
15. Sarah Rickert - High School Life Skills teacher - \$32.11 per hour
16. Michelle Emerson - Elementary Life Skills Paraprofessional – \$8.96 per hour
17. Myranda Strada – Elementary & Middle School Life Skills & Emotional Support Paraprofessional – \$7.50 per hour
18. Connie Herzog – Learning Support Paraprofessional - \$13.13 per hour
19. Maria Shelp – Nurse - \$32.11 per hour
20. Christina Salak - Nurse - \$32.11 per hour
21. Denise Johnson - Nurse - \$32.11 per hour
22. Georgia Mitchell - Nurse - \$32.11 per hour

The motion carried with all affirmatives.

Appointment – Temporary Professional Employee

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Jaclyn Sirchia - Temporary Professional Employee – Special Education – Step 1M - \$48,633.00 pending adjustment upon updated contract - with applicable fringe benefits effective the beginning of the 2015-2016 school year.

The motion carried with seven affirmatives, one no vote by Mr. Gaudenzi and one abstention by Mr. McDonough.

Letters of Assurance

A motion was made by Mr. Gershey and seconded by Mr. McDonough to approve the authorization of Reasonable Assurance of Employment letters to be sent out by the Superintendent's Office by May 01, 2015 to substitute teachers, custodial, secretaries - 10 month, cafeteria, teacher aides, library aides and all approved substitutes as listed on the District Substitute List for 2014-2015 school year with a return required by June 30, 2015 to be included on the 2015-2016 District Substitute List.

The motion carried with all affirmatives.

District Dentist

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to appoint Dr. Cathy Salak, DMD, as the District Dentist to examine students upon original entry and in Grades Kdg or 1, 3 and 7 at the rate of \$5.00 per student for the 2015-2016 school year. This fee will include the dental equipment needed for the screenings.

The motion carried with all affirmatives.

Resignation for Retirement Purposes

A motion was made by Mr. Olsommer and seconded by Mr. Gershey to accept the resignation for retirement purposes from Guidance Secretary Arlette Marquette effective the end of the 2014-2015 school year.

The motion carried with all affirmatives.

Resignation

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to accept the resignation of Emily Martinkovitch, Assistant Track and Field Coach for the Spring 2015 season.

The motion carried with all affirmatives.

Appointment of Coach – 2014-2015

A motion was made by Mr. Podunajec and seconded by Mr. Hollister to appoint the following to the listed coaching position for the 2014-2015 school year at the salary listed in the Professional Employees Contract pending adjustment upon updated contract:

1. Andrew McCaffery Ultimate Frisbee (partial pro-rated) \$3,049.00

The motion carried with eight affirmatives and one no vote from Mr. Gaudenzi.

Appointment – Volunteers

A motion was made by Mr. McDonough and seconded by Mrs. Fiorella to approve the following to the list of volunteers:

1. Dan Capwell – Varsity Baseball
2. Todd Pope – Jr. High Baseball

The motion carried with all affirmatives.

Informational Items:

The 2015-2018 District Comprehensive Plan was approved by the Department of Education.

Important Dates:

1. High School Musical “Seussical” – April 18, 2015 at 7:00 PM and April 19, 2015 at 3:00 PM
2. PSSA English Language Arts - Grades 3 thru 8 - April 23-29, 2015
3. Title I Awards Night - April 24, 2015 – 5:30 PM – EverGreen Cafeteria/Gym
4. PSSA Mathematics – Grades 3 thru 8 – April 29, 30, May 1, 2015
5. PSSA Science 4th & 8th Grades – May 1-5, 2015
6. Jr/Sr Prom – May 2, 2015 – 5:00 PM – Ladore Lodge
7. AP Testing – May 4-12, 2015 – Board Room – District Office
8. High School Spring Concert, Art Show and Academic Fair – May 9, 2015 – 1:00 PM to 5:00 PM
9. 6th Grade Band Spring Concert – May 12, 2015 – 7:00 PM – HS Auditorium
10. 7th & 8th Grade Band/Jazz Band Concert – May 13, 2015 – 7:00 PM – HS Auditorium
11. NEIU Reading Competition – May 14, 2015 – High School & Middle School - 3:30 PM to 9:00 PM
12. Middle School Chorus Concert – May 15, 2015 – 7:00 PM – HS Auditorium
13. National Honor Society Induction Ceremony – May 20, 2015 - 7:00 PM – High School
14. Keystone Exams – May 20 - June 3, 2015

Correspondence

Kinder Morgan made a donation of \$10,000 towards the EverGreen Elementary Playground.

Superintendent's Report

No questions.

Assistant Superintendent's Report

No questions.

Principal's Reports

No questions.

Federal Program Report

No report.

Other Business

Mr. Gaudenzi wanted to recognize the Robotics Club and Alex Long for being Athlete of the Week. Mrs. Pliss let everyone know about a "Heroin Prevention Program" offered at the Hamlin Fire Hall on April 16th. Mrs. Fiorella invited all to a "Meet the Candidates" night at the Salem Public Library on April 30th from 7-9 P.M.

Future Meetings:

April 22, 2015 – 6:00 P.M. Presentation of the Narrative Budget for the 2015- 2016 School Year District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

April 29, 2015 – 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

May 4, 2015 – 7:00 P.M. Public Board Meeting and Adoption of Tentative Budget, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Meetings Held:

March 04, 2015 – 6:30 P.M. Board Committee for Negotiations, WWESP, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

March 06, 2015 – 9:00 A.M. Board Committee Meeting for Policy Review, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

March 10, 2015 – 6:30 P.M. Executive Session for Personnel and Legal reasons, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

March 12, 2015 – 6:30 P.M. Board Committee for Negotiations, WWEA, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

March 17, 2015 – 6:30 P.M. Executive Session for Personnel and Legal reasons, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

March 26, 2015 – 9:00 A.M. Board Committee Meeting for Policy Review, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

April 2, 2015 – 9:00 A.M. Board Committee Meeting for Policy Review, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

April 8, 2015 – 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Adjournment

A motion was made by Mr. McDonough and seconded by Mr. Lindow to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at 8:15 P.M.

The motion carried with all affirmatives.

Respectfully Submitted,

Rose E. Emmett
Board Secretary

ATTEST: _____

APPROVED: _____