

Board Minutes November 11, 2013

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

The regular meeting of the Western Wayne Board of Education was held on November 11, 2013 in the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the November 1, 2013 edition of the Wayne Independent.

Board President Alvin Hollister called the meeting to order at 7:00 P.M.

Miss Faliskie offered a Veteran's Day prayer followed by the Pledge of Allegiance.

Board Member Gary Podunajec took roll call. (7) Board Members were present and are listed as follows:

Board President – Alvin Hollister
Board Treasurer- Frank Ward
Board Member – William Gershey

Board Member - David Lindow
Board Member – Donald Olsommer Jr.
Board Member – Gary Podunajec
Board Member – James Salak

Administrators Present: Superintendent Dr. Clayton LaCoe, Assistant Superintendent Patrick Sheehan, High School Principal Matthew Barrett, Middle School Principal Kristen Donohue, EverGreen Principal Ellen Faliskie, Robert D. Wilson Principal Maria Miller, Director of Student Services Michael Cole, Early Intervention Supervisor Elizabeth Deecki, and Food Service Director Maria Liptak.

Board Members Excused: Donald McDonough and Doris Pliss.

Administrators Excused: Business Manager/Board Secretary Rose Emmett, Assistant Principal Mary Ann Olsommer, Director of Special Education Tanya Carrelle, Assistant Director of Special Education Cynthia LaRosa.

Approval of Minutes

A motion was made by Mr. Gershey and seconded by Mr. Podunajec to accept the minutes generated from the Regular Board Meeting of October 7, 2013.

The motion carried with all affirmatives.

Treasurer's Report

A motion was made by Mr. Ward and seconded by Mr. Podunajec to accept the Treasurer's reports generated from the General Account , Food Service Account, and Student Activities Account for July, August, and September 2013.

The motion carried with all affirmatives.

Approval of Bills

A motion was made by Mr. Ward and seconded by Mr. Olsommer to pay the bills generated from the General Account, Food Service Account, and the Construction Account.

The motion carried with all affirmatives.

Accounting of Taxes

There were no questions regarding the Accounting of Taxes.

Student Recognition

High School Principal Matthew Barrett introduced two outstanding seniors for student recognition.

The first student recognized was Sam Hoch, son of Richard and Jennifer Hoch of Lake Ariel. Sam's future plans are to attend Penn State University to major in Chemical Engineering, minor in Petroleum and National Gas Engineering and eventually enter that aspect of engineering.

The next student recognized was Olivia Funk, daughter of Emi and Kevin Funk of Lake Ariel. Olivia's future plans are to attend a college in New York, possibly SUNY or Columbia for Pharmacy/Spanish.

Recognition of Public

No one from the public addressed the Board of Education.

Mr. Hollister presented the Enrollment Day #46 2013-2014 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		7			5								12
PRE K	61			36									97
KDG	58	14		46	7								125
GR. 1	83	7		42	11								143
GR. 2	77	8		44	9								138
GR. 3	70	13		31	5								119
GR. 4	71	15	1	48	17								152
GR. 5	68	22	1	32	18								141
GR. 6							122	39	2				163
TOTAL	488	86	2	279	72	0	122	39	2	0	0	0	1,090
GR. 7							136	41	3				180
GR. 8							125	38	2				165
GR. 9										114	43	3	160
GR. 10										124	39	4	167
GR. 11										159	30	5	194
GR. 12										154	27	4	185
TOTAL	488	86	2	279	72	0	383	118	7	551	139	16	2,141

Key: SN - Special Needs, P - Placement outside of District
 Totals: EverGreen-576; RDW-351; MS-508; HS-706 Total 2,141
 September 27th Total 2,150

Election of Board Treasurer – in accordance with Section 404 of the Public School Code.

A motion was made by Mr. Ward and seconded by Mr. Olsommer to nominate William Gershey to serve as Board Treasurer.

A motion was made by Mr. Ward and seconded by Mr. Olsommer to close the nominations. Mr. Hollister closed the nominations.

The motion carried with all affirmatives .

Mr. Gershey would like to donate his pro-rated Treasurer’s salary to the Lake/Salem Community Library and to the Western Wayne Education Community Foundation.

Mr. Hollister thanked Mr. Ward for his years of service as Treasurer, President, and Vice President and wished him well on his retirement.

Act 48 Agreement

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to approve the Agreement between Western Wayne School District and the Northeastern Educational Intermediate Unit #19 at \$10.00 per professional employee for Act 48 services for the period from July 1, 2013 through June 30, 2014.

The motion carried with all affirmatives.

Job Description

A motion was made by Mr. Olsommer and seconded by Mr. Ward that the Board of Education approve the job description for Assistant Director of Special Education. **ATTACHMENT I**

The motion carried with all affirmatives.

Agreement

A motion was made by Mr. Gershey and seconded by Mr. Podunajec to recommend that the Board of Education approve an agreement between Western Wayne School District and Wayne County Office of Behavioral and Developmental Programs and Early Intervention regarding the Student Assistant Program for the 2013-2014 school year effective September 1, 2013 through June 30, 2014.

The motion carried with all affirmatives.

Agreement

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer that the Board of Education approve an agreement between Western Wayne School District and Education Inc., Plymouth, MA for hospital educational services at the rate of \$44.00 per hour effective July 1, 2013 to June 30, 2014 inclusive.

The motion carried with all affirmatives.

Overnight Trips and Chaperones

A motion was made by Mr. Podunajec and seconded by Mr. Gershey that the Board of Education approve the listed overnight trips and chaperones as listed:

- a. National Honor Society – Baltimore, Maryland - May 22-24, 2014
Chaperones: Kendra Wayman and Ben Gill
- b. FCCLA – Lancaster, PA – March 19-21, 2014 – cost to be determined
Chaperones: Jim Kobeski and Colleen Carmody
- c. FBLA – Hershey, PA – April 6-9, 2014 – approximate cost of \$13,896.00
Chaperones: Fran Vitovsky, Theresa Lubash, Nancy Hollister
- d. First Robotics – Mt. Olive, New Jersey – February 28-March 2, 2014 – approximate cost of \$520.00
Chaperones: Brian Landry and Patrick Farley
- e. First Robotics – Bridgewater, New Jersey – March 28-30, 2014 – approximate cost of \$520.00
Chaperones: Brian Landry and Patrick Farley

The motion carried with all affirmatives.

Veteran's Tax Rebate

A motion was made by Mr. Olsommer and seconded by Mr. Podunajec that the Board of Education approve a Real Estate Tax Exemption on property #26-0-0330-0033.0004 in Sterling Township. This is due to a Disabled Veteran's Tax Exemption Certification.

The motion carried with all affirmatives.

Personnel

District Substitute List

A motion was made by Mr. Salak and seconded by Mr. Podunajec to approve the following personnel to be added to the District Substitute List for the 2013-2014 school year per Certification, Acts 24/34/151/114 Guidelines, Employment Eligibility Verification - U.S. Department of Justice:

1. Kelly Assenza – Area of Certification: Early Childhood/Elementary/ESL
2. Patricia Buehring – Area – Teacher Assistant
3. Todd Edwards – Area of Certification: Elementary
4. Joseph Fobes Jr. – Area: Custodial
5. Carmela Kelly – Area: Secretarial
6. Jillian Rosencranz – Area of Certification: Mathematics
7. Jill Scaduto – Area: Cafeteria/Custodial/TA/Secretarial

The motion carried with all affirmatives.

Salary Adjustment

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to approve a salary adjustment for Tanya Carrelle, Director of Special Education due to obtaining her Supervisor of Special Education Certification from the Pennsylvania Department of Education.

The motion carried with all affirmatives.

Child Rearing Leave

A motion was made by Mr. Podunajec and seconded by Mr. Ward to approve the request of employee PS#02-13-14 for a child rearing leave effective November 26, 2013 to February 2, 2014.

The motion carried with all affirmatives.

Resignation/Retirement

A motion was made by Mr. Ward and seconded by Mr. Salak to accept the resignation of Nancy Savage for retirement purposes effective October 29, 2013.

The motion carried with all affirmatives.

Resignation/Retirement

A motion was made by Mr. Salak and seconded by Mr. Olsommer to accept the resignation of Janet Fullwood for retirement purposes effective January 1, 2014. Mr. Gershey added with regret.

The motion carried with all affirmatives.

Resignation

A motion was made by Mr. Podunajec and seconded by Mr. Gershey that the Board of Education accept the resignation of Susan Azriel, Food Service who is unable to accept the position.

The motion carried with all affirmatives.

Appointment – Food Service

A motion was made by Mr. Podunajec and seconded by Mr. Salak that the Board of Education appoint Laurie Reed to the position of part-time food service worker at the rate of \$10.50 per hour, 5 hours/day with no fringe benefits effective November 12, 2013.

The motion carried with all affirmatives.

Appointment – Secretary

A motion was made by Mr. Olsommer and seconded by Mr. Podunajec that the Board of Education appoint Brandie Weist to the position of 10 Month Secretary at the rate of \$9.27 per hour with applicable fringe benefits effective upon release of employment.

The motion carried with all affirmatives.

Appointment

A motion was made by Mr. Gershey and seconded by Mr. Olsommer that the Board of Education appoint Loriann Valentine Kerber as the Vocal Director and Accompanist for the Western Wayne High School Musical for the 2013-2014 school year at the salaries listed in the professional employees contract of \$656.00 for Accompanist and \$3,278.00 for the Vocal Director contingent upon receipt of clearances.

The motion carried with all affirmatives.

Appointment of Spring Coaches

A motion was made by Mr. Podunajec and seconded by Mr. Gershey that the Board of Education appoint the following to the listed coaching positions for the 2013-2014 school year at the salary listed in the Professional Employees Contract contingent upon receipt of clearances:

1. Jason Kromko – Baseball, Head Coach	\$5,296.00
2. Paul Gregorski – Baseball, Assistant	\$3,210.00
3. Chase Smith – Softball, Head Coach	\$5,296.00
4. Ellin O’Hora – Tennis, Head Coach Boys	\$3,049.00
5. Justin Collins – Track, Head Coach	\$4,493.00
6. David Piwowarczyk – Track, Assistant	\$2,768.00
7. Rebekah Mattern – Track, Assistant	\$2,768.00
8. Emily Podunajec – Track, Assistant	\$2,768.00
9. John Casey – Track, Assistant	\$2,768.00
10. Tim Snyder – Volleyball, Head Coach Boys	\$3,049.00
11. Donald J. McDonough – Weight Training-Spring 36 Sessions	\$2,033.00

The motion carried with all affirmatives.

Volunteers

A motion was made by Mr. Salak and seconded by Mr. Podunajec that the Board of Education approve the following to the list of volunteers for the 2013-2014 school year contingent upon receipt of clearances:

1. Sandra Mullen – EverGreen Elementary
2. Corey Foote – Indoor/Outdoor Track and Field
3. Gene Sagan – Indoor/Outdoor Track and Field
4. Eric Olsommer – Boys Basketball
5. Trina Carito – Indoor/Outdoor Track and Field

The motion carried with all affirmatives.

Addendum

Resignation/Retirement

A motion was made by Mr. Podunajec and seconded by Mr. Salak that the Board of Education accept the resignation for retirement purposes of Isabel Parry effective December 31, 2013.

The motion carried with all affirmatives.

Resignation

A motion was made by Mr. Salak and seconded by Mr. Podunajec that the Board of Education accept the resignation of Michael Jones effective upon release of employment.

The motion carried with all affirmatives.

Informational Items

- a. **American Education Week – November 18-22, 2013**

- b. **Parent/Teacher Conferences** are scheduled for November 26, 2013 in all District Buildings. Conferences are scheduled for the afternoon of the 26th beginning at 1:00 PM and ending at 8:00 PM. District Administrators and teachers strongly urge all parents to participate in these conferences. This will be a noon Early Dismissal day for students for the Thanksgiving Holiday.
- c. **Interns/Student Teaching: MARYWOOD UNIVERSITY** – Casey Raynis – Student Teacher Music – October 22, 2013 to December 6, 2013 – Raymond Stedenfeld, HS; **WELLS COLLEGE** – Charles Bayly – Intern Guidance – January 2014 – Matthew Fitzsimmons, HS; **BAPTIST BIBLE COLLEGE** – Amanda Chupick – Student Teacher Physical Education – January 13, 2014 to March 7, 2014 – Jill Butler, RDW; **KEYSTONE COLLEGE** - James Booth – Student Teacher Robert D. Wilson – January 13, 2014 to March 6, 2014 – Joseph Petak
- d. **Dates to Remember:**
1. Veterans Day Program – November 11, 2013 – 9:00 AM - Middle School program
10:00 AM – High School program
 2. High School Semi-Formal – November 16, 2013 – 5 PM
 3. EverGreen Holiday Concerts: 7:00 PM
Grades 1 and 2 – November 19, 2013
Grades 3 and 4 – November 20, 2013
 4. EverGreen PTA Book Fair – November 25-26, 2013
 5. Parent/Teacher Conferences – November 26, 2013 – 1-8 PM
 6. Middle School Chorus Concert - December 5, 2013 – 7 PM
 7. Middle School 7th & 8th Grade Band Concert –December 11, 2013- 7 PM
 8. RDW Christmas Program – Grades 3 & 4 – December 10, 2013 - 7 PM
 9. High School Concert – December 17, 2013 – 7 PM
 10. RDW Christmas Program – Grades 1 & 2 – December 18, 2013 - 7 PM

Correspondence

There was no correspondence.

Superintendent's Report

There were no questions on the Superintendent's Report.

Assistant Superintendent's Report

There were no questions on the Assistant Superintendent's report.

Principal's Reports

There were no questions on the Principal's Reports.

Federal Program Report

There was nothing to report for the Federal Programs.

Other Business

Mr. Gershey commented on the positive nature of the Veteran’s Day programs that were held for the students at Middle and High School on Monday, November 11, 2013.

Mr. Hollister complemented Mr. Barrett and Ms. Donohue on the good work they are doing along with the other building principals.

Mr. Hollister thanked Mr. Ward and Mr. Salak for their multi years of service on the Board.

Future Meetings

Tuesday, November 26, 2013 – 6:00 PM - Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Monday, December 2, 2013 - 7:00 P.M. The Western Wayne Board of Education Reorganization and Regular Monthly Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Informational- Meeting Held: November 6, 2013 – 6:00 PM Board Committee Meeting, Western Wayne Middle School, Library, 1970B Easton Turnpike, Lake Ariel, PA 18436

Adjournment

A motion was made by Mr. Podunajec and seconded by Mr. Ward to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at 7:28 PM.

The motion carried with all affirmatives.

Respectfully Submitted,

Rose E. Emmett
Board Secretary

ATTEST: _____

APPROVED: _____