

Board Minutes June 9, 2014

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1790C Easton Turnpike
LAKE ARIEL, PA 18436

The regular meeting of the Western Wayne Board of Education was held on June 9, 2014 in the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the May 30, 2014 edition of the Wayne Independent.

Board President, Alvin Hollister called the meeting to order at 7:01 P.M.

Miss Faliskie led us in a prayer followed by the Pledge of Allegiance.

Board Secretary, Rose Emmett took roll call. (8) Board Members were present and are listed as follows:

Board President – Alvin Hollister	Board Member – Andrew Gaudenzi
Board Vice President – Donald Olsommer Jr.	Board Member – David Lindow
Board Treasurer – William Gershey	Board Member – Doris Pliss
Board Member - Bernice Fiorella	Board Member – Gary Podunajec

Board Member – Donald McDonough was excused.

Administrators Present: Superintendent Dr. Clayton LaCoe, Business Manager/Board Secretary Rose Emmett, Assistant Superintendent Patrick Sheehan, High School Principal Matthew Barrett, Middle School Principal Kristen Donohue, EverGreen Principal Ellen Faliskie, Robert D. Wilson Principal Maria Miller, Assistant Principal Mary Ann Olsommer, Director of Student Services Michael Cole, Director of Special Education Tanya Carrelle, Assistant Director of Special Education Cynthia LaRosa, Early Intervention Supervisor Elizabeth Gregory, and Food Service Director Maria Liptak.

Approval of Minutes

A motion was made by Mrs. Pliss and seconded by Mr. Podunajec to accept the minutes generated from the Regular Board Meeting of May 5, 2014 with the following correction to page 6557. Board Members Fiorella and Gaudenzi voted no on motion number #4 for the Assistant Football Coach.

The motion carried with the noted correction for the May 5, 2014 meeting with all affirmatives.

Treasurer's Report

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to accept the Treasurer's reports generated from the General Account and the Food Service Account.

The motion carried with all affirmatives.

Approval of Bills

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to pay the bills generated from the General Account and the Food Service Account.

The motion carried with all affirmatives.

Student Recognition

Elementary Principal Ellen Faliskie introduced four EverGreen students who presented letters they had written to Governor Corbett regarding our budget. The students were Sydney Ely, Rachel Hoch, Mackenzie Olsommer and Julie Bryan.

High School Principal Matthew Barrett introduced three outstanding students: Anthony DeLucia, Mikayla Maher and Kelsey Russo for student recognition.

Recognition of Public - 15 minutes

Mark Davis, NWTF presented the School District with a donation of \$1,000 (second installment) for use at our EverGreen Elementary School. He also commended the students on their successes. Mr. Hollister thanked him for the donation. Jessica Henson, from the Marching Band, thanked the Board for supporting the band program and considering the hire of a music teacher and marching band director even though we have budget constraints.

Enrollment Report:

ENROLLMENT - DAY #169

2013-2014 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		17			8								25
PRE K	61			36									97
KDG	55	13		46	6								120
GR. 1	88	6		45	11								150
GR. 2	76	10		40	12								138
GR. 3	67	14		31	6								118
GR. 4	75	13		46	19								153
GR. 5	67	23	1	30	18								139
GR. 6							122	40	2				164
TOTAL	489	96	1	274	80	0	122	40	2	0	0	0	1,104
GR. 7							136	37	2				175
GR. 8							130	35	3				168
GR. 9										110	42	8	160
GR. 10										125	36	7	168
GR. 11										157	25	3	185
GR. 12										151	20	2	173
TOTAL	489	96	1	274	80	0	388	112	7	543	123	20	2,133

Key: SN – Special Needs, P – Placement outside of District

Totals: EverGreen-586; RDW-354; MS-507; HS-686

Total: 2,133

May Total: 2,129

Year End Bills

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to authorize the Board Treasurer and Business Manager to review purchase orders and bills payable for the end of this fiscal year and approve the payment of 2013-2014 purchase orders or contracts which are in order and ready for payment. Bills processed under this authorization will be reported to the Board of Education at the August Board Meeting.

The motion passed with all affirmatives.

July Accounts Payable

A motion was made by Mrs. Fiorella and seconded by Mr. Olsommer to authorize the Board Treasurer and Business Manager to approve payment of the July 2014 General Fund Accounts Payable and Payroll with a report to the Board of Education at the August Board Meeting.

The motion passed with all affirmatives.

Construction Payments

A motion was made by Mr. Gershey and seconded by Mr. Podunajec to approve the use of \$540,230.13 from the Capital Reserve Fund to reimburse the General Fund for contracted expenses related to the MS Renovation Project.

The motion passed with all affirmatives.

Auditor for Construction Project

A motion was made by Mr. Gaudenzi and seconded by Mr. Olsommer to appoint Brian T. Kelly, CPA & Associates as the audit firm for the PlanCon Part J Independent Auditor's Report with regards to the EverGreen Elementary Construction Project at a cost not to exceed \$1,500.00.

The motion carried with all affirmatives.

First Reading – Adoption of Board Policy

A motion was made by Mrs. Pliss and seconded by Mrs. Fiorella to consider the adoption of the following Policy –
First Reading: ATTACHMENT I

000 LOCAL BOARD PROCEDURES

003 Functions

The motion carried with six affirmatives and two no votes from Mr. Gaudenzi and Mr. Podunajec.

First Reading – Adoption of Board Policies

A motion was made by Mrs. Fiorella and seconded by Mr. Gershey to consider the adoption of the following Policies – First Reading as listed: ATTACHMENT III

- a. 101 MISSION STATEMENT
- b. 102 ACADEMIC STANDARDS
- c. 103 NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES
- d. 103.1 NONDISCRIMINATION-QUALIFIED STUDENTS WITH DISABILITIES
- e. 104 NONDISCRIMINATION IN EMPLOYMENT AND CONTRACT PRACTICES
- f. 105 CURRICULUM
- g. 105.1 CURRICULUM REVIEW BY PARENTS/GUARDIANS AND STUDENTS
- h. 105.2 EXEMPTION FROM INSTRUCTION
- i. 106 GUIDES FOR PLANNED INSTRUCTION
- j. 107 ADOPTION OF PLANNED INSTRUCTION
- k. 108 ADOPTION OF TEXTBOOKS
- l. 109 RESOURCE MATERIALS
- m. 110 INSTRUCTIONAL SUPPLIES
- n. 112 GUIDANCE COUNSELING
- o. 113 SPECIAL EDUCATION
- p. 113.1 DISCIPLINE OF STUDENTS WITH DISABILITIES
- q. 113.2 BEHAVIOR SUPPORT
- r. 113.3 SCREENING AND EVALUATIONS FOR STUDENTS WITH DISABILITIES
- s. 113.4 EARLY INTERVENTION
- t. 114 GIFTED EDUCATION
- u. 115 CAREER AND TECHNICAL EDUCATION
- v. 116 TUTORING
- w. 117 HOMEBOUND INSTRUCTION
- x. 118 INDEPENDENT STUDY
- y. 119 CURRENT EVENTS
- z. 121 FIELD TRIPS

The motion carried with all affirmatives.

Americans with Disabilities Act (ADA) – Title IX Coordinator

A motion was made by Mr. Gershey and seconded by Mr. Podunajec to approve Clayton S. LaCoe III, Ed.D Superintendent, as ADA Officer and Title IX Coordinator for the Western Wayne School District in compliance with the American Disabilities Act for the 2014-2015 school year.

The motion carried with all affirmatives.

Affirmative Action Compliance Officer

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to appoint Clayton S. LaCoe III, Ed.D., Superintendent, as the District's "Affirmative Action Compliance Officer" for the 2014-2015 school year.

The motion carried with all affirmatives.

Right-to-Know Officer

A motion was made by Mrs. Fiorella and seconded by Mr. Podunajec to appoint Clayton S. LaCoe III, Ed.D., Superintendent, as the District's "Right-to- Know" Officer for the 2014-2015 school year.

The motion carried with all affirmatives.

Preschool Agreements

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to approve the following Preschool Agreements to provide services to Early Intervention children at the following rates for the amount of days/session per the child's IEP. Services will be provided on an as needed basis as determined by the child's IEP team for the contract period July 1, 2014 thru June 30, 2015. Funding will be through Early Intervention Funds:

1. North Pocono Preschool (Ventures in Learning) - \$24.00 per half day
2. Joyful Noise - \$18.00 per half day
3. Ages and Stages Child Development Center - \$22.50 per half day (4 hour sessions)
4. Western Wayne School District Pre-Kindergarten Program - \$31.37 per half day

The motion carried with all affirmatives.

Agreement

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to approve an agreement with Saint Joseph's Center to provide services to Western Wayne children at the rate of pay per Access Rate. Services will be provided on an as needed basis as determined by the child's IEP team for the contract period July 1, 2014 thru June 30, 2015.

The motion carried with all affirmatives.

Service Agreement

A motion was made by Mr. Gershey and seconded by Mrs. Fiorella to approve a service agreement between Western Wayne School District and Kathleen McDowell, Speech Therapist for the Early Intervention program at the rate of \$55.00 per hour effective May 1, 2014 through June 30, 2014 as needed per the student's IEP Service Agreement.

The motion carried with all affirmatives.

Summer Transportation Contracts

A motion was made by Mr. Olsommer and seconded by Mr. Podunajec to approve the Transportation Contracts for the Extended School Year Program, Summer 2014, for the following contractors contingent upon enrollment at State Formula:

1. Joann Butler – Van #48 – South Canaan to Forest City Partial, June 17, 2014 to August 15, 2014.

2. Lisa Swingle – Van # 81 – Lake Ariel to Friendship House Scranton, June 17, 2014 to August 26, 2014.
3. R Beam Transportation LLC – Van #111 – Lake Ariel to EverGreen Early Intervention A.M., Tuesdays & Thursdays, July 1, 2014 to July 31, 2014. Lake Ariel to EverGreen Early Intervention P.M., Tuesdays & Thursdays, July 1, 2014 to July 31, 2014.
4. R Beam Transportation LLC – Van #111 – Lake Ariel to Western Wayne Middle School, Tuesdays, Thursdays & Fridays, August 5, 2014 to August 15, 2014.
5. R Beam Transportation LLC – Van #91 – Prompton to WWHS & WWMS Tuesdays, Thursdays & Fridays, August 5, 2014 to August 15, 2014.
6. John Cobb – Van #51 – Waymart to EverGreen Early Intervention A.M., Tuesdays & Thursdays, June 30, 2014 to July 31, 2014.
7. John Cobb – Van #51 – Waymart to RDW, Mondays & Wednesdays, June 30, 2014 to July 31.
8. Diane Fitz – Van #74 – South Canaan/ Hamlin to Wallenpaupack Area Center Based Partial, June 23, 2014 to August 15, 2014.
9. Alice Mickel – Van #65 – Hamlin & Lake Ariel to EverGreen Early Intervention A.M., Tuesdays & Thursdays, July 1, 2014 to July 31, 2014. Hamlin & Lake Ariel to EverGreen Early Intervention P.M., Tuesdays & Thursdays, July 1, 2014 to July 31, 2014.
10. Alice Mickel – Van #65 - Moscow/Waymart to WWHS, Tuesdays, Thursdays & Fridays, August 5, 2014 to August 15, 2014.
11. Alice Mickel – Van #65 – Lake Ariel to RDW, Mondays & Wednesdays, June 30, 2014 to July 31, 2014.
12. Tia Strada – Van #39 – Lake Ariel to RDW, Mondays & Wednesdays, June 30, 2014 to July 31, 2014.
13. Ashlea Swingle – Van #11 – Moscow to Wilkes Center Based Partial, June 25, 2014 to August 15, 2014
14. Scottie Swingle – Van #77 – South Canaan to RDW, Mondays & Wednesdays, June 30, 2014 to July 31, 2014
15. Scottie Swingle, Sr. – Van #78 - Lake Ariel to New Story in Throop, June 30, 2014 to July 11, 2014 & July 28, 2014 to August 8, 2014.
16. Sara Wasman – Van #109 – Lake Ariel to RDW, Mondays & Wednesdays, June 30, 2014 to July 31, 2014.
17. Gerald Yedinak – Van #107 – Lake Ariel to EverGreen Early Intervention A.M., Tuesdays & Thursdays, July 1, 2014 to July 31, 2014. Hamlin & Sterling to EverGreen Early Intervention P.M., Tuesdays & Thursdays, July 1, 2014 to July 31, 2014.
18. Gerald Yedinak – Van #107 – Lake Ariel to WWHS & WWMS, Tuesday, Thursdays & Fridays, August 5, 2014 to August 15, 2014.

The motion carried with all affirmatives.

Transportation Contract - New

A motion was made by Mrs. Fiorella and seconded by Mr. Olsommer to approve the new Transportation Contract for the 2013-2014 school year for the following contractor at State Formula:

1. Ashlea Swingle – Van #11 – Lake Ariel to Wilkes Center Based Partial beginning May 6, 2014

The motion carried with all affirmatives.

Transportation Contract - Extension

A motion was made by Mr. Gaudenzi and seconded by Mrs. Fiorella to approve the Transportation Contract Extension for the 2013-2014 school year for the following contractor at State Formula:

1. Tia Strada – Van #39 – Waymart to EverGreen P.M. Early Intervention – beginning May 13, 2014

The motion carried with all affirmatives.

Federal Program Allocations

A motion was made by Mr. Podunajec and seconded by Mr. Gershey to approve filing applications for Federal Program allocations for the 2014-2015 school year as follows:

1. Title I Reading
2. Title IIA Class Size Reduction

The motion carried with seven yes votes and one no vote from Mr. Lindow.

Special Counsel

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to approve King, Spry, Herman, Freund & Faul, LLC as special counsel for Western Wayne School District at the rate of \$160.00 per hour on an as needed basis for the 2014-2015 school year.

The motion carried with seven yes votes and one no vote from Mr. Podunajec.

Appointment – District Solicitor

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to appoint Matthew L. Meagher, Esquire, as District Solicitor at an annual retainer fee of \$750.00 and an hourly rate of \$150.00 for the 2014-2015 school year.

The motion carried with all affirmatives.

Agreement – Head Start

A motion was made by Mr. Podunajec and seconded by Mr. Gershey to approve the joint educational partnership between Western Wayne School District and the Scranton-Lackawanna Human Development Agency Inc., Head Start Program effective July 1, 2014 to June 30, 2015.

The motion carried with seven yes votes and one no vote from Mr. Lindow.

Early Intervention Assurance

A motion was made by Mrs. Fiorella and seconded by Mrs. Pliss to approve the Early Intervention Assurance for the Operation of Special Education Services and Programs for the 2014-2015 program year.

The motion carried with all affirmatives.

Service Agreement

A motion was made by Mr. Gershey and seconded by Mrs. Fiorella to approve the service agreement with Western Wayne School District and PA Treatment & Healing (PATH) for the 2014-2015 school year at a daily tuition rate of \$58.78 and \$63.78 per day for Special Education.

The motion carried with all affirmatives.

Overnight Field Trip

A motion was made by Mr. Gaudenzi and seconded by Mr. Podunajec to approve the Overnight Field Trip for TSA Middle School - TSA National Conference – Washington, DC – June 26 to July 1, 2014 to include four TSA High School Students.

The motion carried with all affirmatives.

Personnel

Substitute List

A motion was made by Mrs. Fiorella and seconded by Mrs. Pliss to approve the following personnel to be added to the District Substitute List for the 2013-2014 school year per Certification, Act 24/34/151/114 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

- a. Kimberly Butler – Area: Cafeteria/Custodial/Secretarial/Teacher Assistant
- b. Lynda Williams – Area of Certification: Visually Impaired and Elementary

The motion carried with all affirmatives.

Extended Child Rearing Leave

A motion was made by Mr. Podunajec and seconded by Mr. Gaudenzi to approve the request of employee PS#01-14-15 for an extended child rearing leave for the 2014-2015 school year.

The motion carried with all affirmatives.

District Physician

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to appoint Dr. Marilyn Pardine as District Physician for the 2014-2015 school year, duties as defined per Pennsylvania School Code for District Policy as duly licensed by the Commonwealth of Pennsylvania – Department of Health and in compliance with Acts 24/34/151/114 Guidelines as follows:

1. Mandated Physicals for grades Kindergarten, 6 & 11 and sports physicals at a rate of \$20.00 per physical for the 2014-2015 school year.

The motion carried with all affirmatives.

Resignations/Retirement

A motion was made by Mr. Gaudenzi and seconded by Mrs. Fiorella to approve the following resignations for retirement purposes (Mr. Gershey added with regret):

- a. Frances Vitovsky - effective July 4, 2014
- b. Tracey Podunajec – effective July 31, 2014

The motion carried with all affirmatives.

Appointment of Coaches

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to appoint the following to the listed coaching positions for the 2014-2015 school year at the salary listed in the Professional Employees Contract pending adjustment upon updated contract:

- | | | |
|--------------------|-----------------------------|------------|
| a. Ellin O’Hora | Tennis, Girls | \$3,049.00 |
| b. Timothy Snyder | Volleyball, Girls Assistant | \$2,086.00 |
| c. Corey Foote | Cross Country, Head | \$3,049.00 |
| d. Emily Podunajec | Cross Country, Assistant | \$2,407.00 |

The motion carried with all affirmatives.

Appointment – Summer - 2014

A motion was made by Mrs. Fiorella and seconded by Mr. Gershey to approve the appointment of Miranda Strada to the position of Summer ESY Paraprofessional at the rate of \$7.50 per hour contingent upon enrollment and receipt of clearances.

The motion carried with all affirmatives.

Approval of Student Assistance Program Team Members

A motion was made by Mr. Olsommer and seconded by Mr. Podunajec to approve the following Student Assistance Program Team Members for the 2014-2015 school year:

1. Kristen Donohue – Middle School
2. Mary Ann Olsommer
3. Lisa Jacques
4. Georgia Mitchell
5. Vincent Tomassoni
6. Timothy Hess
7. Joseph Totsky
8. Scott Williams
9. Matthew Barrett – High School
10. Colleen Carmody
11. Renee Chernin
12. Matthew Fitzsimmons
13. Benjamin Gill
14. Paul Gregorski
15. Kasey Gribble
16. Denise Johnson
17. Brian Landry
18. Maria Liptak
19. Theresa Lubash
20. Ted Macdonough
21. Maria Masankay
22. Megan Rush
23. Paul Semler
24. Laurie Tylutki
25. Maria Miller – Robert D. Wilson
26. Erica Booth
27. Jill Butler
28. Susan Richter
29. Kelly Vinton
30. Ellen Faliskie - EverGreen
31. Anna Culkin
32. Christy Davis
33. Melissa Davis
34. Jessica Phillips
35. Susan Schlasta

The motion carried with all affirmatives.

Approval – Volunteers

A motion was made by Mr. Gaudenzi and seconded by Mr. Olsommer to approve the following to the list of volunteers for the 2014-2015 school year:

- a. Cynthia Gibbs – EverGreen Elementary
- b. Tracey Podunajec – Robert D. Wilson Elementary
- c. Luann Thomas-Burke
- d. Raymond Stedenfeld
- e. Frances Vitovsky

The motion carried with all affirmatives.

Informational Items:

President Alvin Hollister – Julie Conklin, Samantha David, Devon Farley, Abigail Forrest, Martin O’Hora, Jon Romanski, and Sara Sepelyak have attained Tenure in the Western Wayne School District.

Upcoming Dates:

- Robert D. Wilson 5th Grade Orientation @ MS – June 3, 2014 - 1 PM
- Senior Awards Night – June 3, 2014 – Auditorium – 7 PM
- 2nd Grade RDW – Steamtown National Historic Site – June 4, 2014
- EverGreen 5th Grade Orientation @ MS – June 4, 2014 – 1:15 PM
- Varsity Club Banquet – June 5, 2014– 6:00 PM – Ladore Pavilion
- 6th Grade Science Camp – June 6, 2014 – Varden Conservation
- EverGreen 5th Grade picnic – June 6, 2014 – Salem Masonic Lodge
- Marching Band Banquet – June 7, 2014 – Ladore Carousel Building
- Senior Class Day – Hershey Park - June 10, 2014
- 6th Grade Band and Chorus Trip – June 10, 2014 – Knoebels
- Robert D. Wilson Kindergarten Awards Ceremony – June 11, 2014 – 1:30 PM
- EverGreen 5th Grade Moving Up Ceremony- June 11, 2014
- 6th Grade Field Day – June 11, 2014
- Senior Class Graduation practice – June 11, 12, 13, 2014
- Robert D. Wilson 5th Grade Awards Ceremony & concert – June 12, 2014 – 1:30
- EverGreen Elementary Field Day – June 12, 2014 – (rain date – June 13, 2014
- 7th Grade Field Day – June 12, 2014
- Robert D. Wilson Field Day – June 13, 2014
- 8th Grade Field Day and Moving Up Ceremony – June 13, 2014
- Graduation – June 13, 2014 – 7:00 PM – Auditorium
- LAST DAY OF SCHOOL – June 16, 2014
- Teacher In-Service – June 17, 2014 – 8:00 AM to 3:00 PM

Correspondence

None.

Superintendent's Report

No questions.

Assistant Superintendent's Report

No questions.

Principal's Report

No questions.

Federal Programs Report

Nothing to report.

Other Business

Mr. Gaudenzi congratulated the out-going seniors and wished a safe summer to all students.

Future Meetings:

June 26, 2014 – 6:00 P.M. - Special Meeting for General Purposes and Adoption of the 2014-2015 Final Budget, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

July Regular Monthly Meeting – The Board of Education will recess for the month of July.

July 30, 2014 - 6:00 P.M. - Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

***August 11, 2014 - 7:00 P.M. Public Board Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Meetings held

May 19, 2014 – 9:00 A.M. to 12:00 P.M. Board Policy Committee, District Conference Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

May 27, 2014 – 4:00 P.M. to 5:00 P.M. Board Committee for Negotiations, WWESP, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

May 29, 2014 – 9:00 A.M. to 11:15 A.M. Board Policy Committee, District Conference Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

June 2, 2014 – 3:00 P.M. to 4:00 P.M. Act 93 and 4:00 P.M. to 5:00 P.M. Board Committee for Negotiations, WWEA, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

June 4, 2014 – 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Adjournment

A motion was made by Mr. Lindow and seconded by Mr. Olsommer to adjourn the regular scheduled meeting of the Western Wayne Board of Education at 7:44 P.M.

The motion carried with all affirmatives.

Respectfully Submitted,



Rose E. Emmett
Board Secretary

ATTEST: _____

APPROVED: _____