

Board Minutes February 4, 2014

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1790C Easton Turnpike
LAKE ARIEL, PA 18436

The regular meeting of the Western Wayne Board of Education was held on February 4, 2014 in the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436. The meeting was postponed on February 3, 2014 due to inclement weather.

The meeting was advertised in the legal section of the January 24, 2014 edition of the Wayne Independent.

Board President Alvin Hollister called the meeting to order at 7:00 P.M.

Miss Faliskie offered a prayer followed by the Pledge of Allegiance.

Board Secretary Rose Emmett took roll call. Nine (9) Board Members were present and are listed as follows:

Board President – Alvin Hollister	Board Member – Andrew Gaudenzi
Board Vice President – Donald Olsommer Jr.	Board Member – David Lindow
Board Treasurer – William Gershey	Board Member – Donald McDonough
Board Member – Bernice Fiorella	Board Member – Doris Pliss
	Board Member – Gary Podunajec

Administrators Present: Superintendent Dr. Clayton LaCoe, Business Manager/Board Secretary Rose Emmett, Assistant Superintendent Patrick Sheehan, Middle School Principal Kristen Donohue, EverGreen Principal Ellen Faliskie, Robert D. Wilson Principal Maria Miller, Assistant Principal Mary Ann Olsommer, Director of Student Services Michael Cole, Assistant Director of Special Education Cynthia LaRosa, and Early Intervention Supervisor Elizabeth Deecki.

Administrators Excused: High School Principal Matthew Barrett, Director of Special Education Tanya Carrelle, and Food Service Director Maria Liptak.

Approval of Minutes

A motion was made by Mr. Gershey and seconded by Mr. McDonough to accept the minutes generated from the Regular Board Meeting of January 13, 2014 and the Special Meeting for Adoption of the Proposed Preliminary Budget Meeting January 28, 2014.

The motion carried as corrected with all affirmatives.

Treasurer's Reports

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to accept the Treasurer's reports generated from the General Account, the Food Service Account, and the Student Activities Accounts – October, November and December 2013.

The motion carried with all affirmatives.

Approval of Bills

A motion was made by Mr. Gershey and seconded by Mr. McDonough to pay the bills generated from the General Account and the Food Service Account.

The motion carried with all affirmatives.

Accounting of Taxes

There were no questions regarding the accounting of taxes.

Student Recognition

Director of Student Services Michael Cole introduced two outstanding students Laura Sorenson and Tarina Usher for student recognition.

Recognition of Public

There were no comments from the public.

Enrollment Report:

ENROLLMENT – DAY #87 2013-2014 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		10			6								16
PRE K	62			36									98
KDG	57	14		43	8								122
GR. 1	85	6		42	11								144
GR. 2	78	10		43	9								140
GR. 3	69	13		31	5								118
GR. 4	72	14	1	47	18								152
GR. 5	67	24	1	31	17								140
GR. 6							122	39	2				163
TOTAL	490	91	2	273	74	0	122	39	2	0	0	0	1,093
GR. 7							136	40	2				178
GR. 8							125	38	2				165
GR. 9										112	44	2	158
GR. 10										125	36	6	167
GR. 11										162	29	3	194
GR. 12										152	22	2	176
TOTAL	490	91	2	273	74	0	383	117	6	551	131	13	2,131

Key: SN – Special Needs, P – Placement outside of District

Totals: EverGreen-583; RDW-347; MS-506; HS-695 TOTAL: 2,131

January Total: 2,145

Audit

A motion was made by Mr. Podunajec and seconded by Mr. Lindow to accept the Audit Report of the Western Wayne School District for the year ended June 30, 2013 as prepared by Brian T. Kelly CPA.

The motion carried with all affirmatives.

Fund Balance Designation

A motion was made by Mr. Podunajec and seconded by Mr. McDonough to approve the recommendation of the Business Manager to designate a portion of our ending 2012-2013 Fund Balance to manage future budgets as per Governmental Accounting Standards Board Statement Number 54 (GASB 54). Committed: \$681,879; Assigned: \$1,799,938; and Unassigned: \$261,483.

The motion carried with all affirmatives.

District School Calendar for the 2014-2015 School Year

A motion was made by Mr. McDonough and seconded by Mrs. Pliss to approve the 2014-2015 School District Calendar.

The motion carried with all affirmatives.

Act 80 Days

A motion was made by Mr. McDonough and seconded by Mr. Hollister to approve the listed early dismissal days for students in order to conduct Act 80 activities with the Professional Staff:

October 31, 2014
January 19, 2015
February 13, 2015

The motion carried with all affirmatives.

Special Education Services

A motion was made by Mr. Gaudenzi and seconded by Mr. Hollister to approve a contract with NEIU #19 for Special Education Services for the 2014-2015 school year as needed as the Special Education population requires, at an estimated cost of \$159,784.15 and to approve the Northeastern Educational Intermediate Unit Resolution pursuant to said contract.

The motion carried with eight affirmatives and one no from Mr. Podunajec.

Retainer

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to approve the Consultative Retainer Agreement being offered by DeHey McAndrew, Scranton, PA for employee benefit plan and related personnel/human resource issues, for the one year period commencing January 1, 2014 at the cost of \$4,975.00.

The motion carried with eight affirmatives and one no from Mr. Podunajec.

Settlement Agreement

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to approve the listed Settlement Agreement and Release according to the agreed upon terms recommended and approved by our legal counsel King, Spry, Herman, Freund & Faul, LLC: S#09-13-14

Mr. Podunajec asked the total cost, Dr. LaCoe stated the amount as \$7,250.

The motion carried with all affirmatives.

NEIU Board Appointment

A motion was made by Mr. Podunajec and seconded by Mr. Gaudenzi to appoint Donald McDonough as their representative to the Northeastern Education Intermediate Unit #19 Board effective July 1, 2014 to June 30, 2017.

The motion carried with all affirmatives.

Real Estate Tax Rebate

A motion was made by Mrs. Pliss and seconded by Mr. Podunajec to approve a Real Estate Tax Rebate in the amount of \$4,493.61 on property #22-0-0022-0019 in Salem Township. The rebate is due to a Veteran's Tax Exemption Certification.

The motion carried with all affirmatives.

Personnel

District Substitute List

A motion was made by Mr. Podunajec and seconded by Mr. McDonough to approve the following personnel to be added to the District Substitute List for the 2013-2014 school year per Certification, Act 24/34/151/114 Guidelines, Employment Eligibility Verification – U.S. Department of Justice:

1. Elaine Ort – Area of Certification: Music
2. Amanda Utter – Area of Certification: Elementary/Special Education

The motion carried with all affirmatives.

Resignation/Retirement

A motion was made by Mr. McDonough and seconded by Mr. Lindow to approve the resignation for retirement purposes of James Collins effective the end of the 2013-2014 school year with regrets.

The motion carried with all affirmatives.

Resignation/Retirement

A motion was made by Mr. Podunajec and seconded by Mr. Gaudenzi to approve the resignation for retirement purposes of Karen James effective June 30, 2014.

The motion carried with all affirmatives.

Appointment – Long Term Substitute

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to approve the recommendation of the Superintendent and District Administrators in the following appointment:

- 1. Annette Shepard - Long Term Substitute - Family & Consumer Science teacher –\$44,083.00 pro-rated salary - Step 1B – effective 2nd Semester of the 2013-2014 school year.

The motion carried with all affirmatives.

Appointment – Temporary position

A motion was made by Mr. Podunajec and seconded by Mr. Gershey to approve the recommendation of the Superintendent and District Administrators in the following temporary appointment for the balance of this school year only, contingent upon receipt of Certification and clearances:

- 1. Joshua Rowe – Pre-Kindergarten Teacher - Pro-rated Salary Step 1B - \$44,083.00 – with applicable fringe benefits effective January 6, 2014 for the remainder of the 2013-2014 school year.

The motion carried with eight affirmatives and one no from Mr. McDonough.

Appointment – Mentors

A motion was made by Mr. McDonough and seconded by Mr. Hollister to appoint the following Mentor teachers for the 2013-2014 school year at the pro-rated salary listed in the Professional Employees Contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
1. Jill Mackarey	Dorisa Minor	\$ 722.50
2. Fran Vitovsky	Justin Collins	\$ 722.50

The motion carried with all affirmatives.

Volunteer

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to approve the following Volunteer:

- 1. Carrie Krautter – Varsity Softball

The motion carried with all affirmatives.

Informational Items:

A. Upcoming Events:

1. FAFSA Completion Night – February 11, 2014 – 6:30 PM – High School LGI
2. Middle School Valentine Dance - February 14, 2014 – 7 PM to 9PM – gym Snow date: February 21, 2014
3. Gridiron Club Football Banquet - February 16, 2014 -1 PM to 3 PM – HS Cafe
4. Read Across America – February 27, 2014 - 5:00 PM – Robert D. Wilson
5. Middle School “Winter Formal” – March 7, 2014 – 7 PM to 9PM - gym
6. Robert D. Wilson Science Fair – March 11, 2014 – 6-8 PM
7. PMEA Music Festival – March 12-15, 2014 – Host Western Wayne High School
8. Band Parents Baked Potato Dinner – March 28, 2014 – 5:30 PM – HS Cafe

B. Pre-kindergarten and Kindergarten registration for the Western Wayne School District will be held the week of March 24, 2014 in the Robert D. Wilson and EverGreen Elementary Schools.

C. Student Teacher - Marywood University – Christopher Ortiz –Robert D. Wilson Elementary School – Marnell Fortuner – January 22, 2014 to April 11, 2014

Correspondence

Dr. LaCoe received a letter from the state awarding the District with a \$39,990 Grant for our School Police Officers.

Superintendent's Report

No questions.

Assistant Superintendent's Report

No questions.

Principal's Report

No questions.

Federal Programs Report

Nothing to report.

Other Business

Mr. McDonough congratulated the wrestling team on winning Districts and our Athlete of the Week - Tanner Gillette who was recognized in the Scranton Times. Mr. Gaudenzi thanked the coaches too.

Future Meetings

February 19, 2014 – 6:00 P.M. Special Meeting for the Adoption of the Preliminary Budget, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436

February 26, 2014 – 6:00 P.M. Board Committee Meeting, Library, Western Wayne, High School, 1970A Easton Turnpike, Lake Ariel PA 18436

March 03, 2014 - 7:00 P.M. Public Board Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436

Meetings Held

January 27, 2014 – 4:00 P.M. Board Committee Negotiations, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

January 28, 2014 – 6:00 P.M. Proposed Preliminary Budget and General Purposes Meeting followed by the Board Committee Meeting, Library, EverGreen Elementary School, 739 Easton Turnpike, Lake Ariel PA 18436

Adjournment

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to adjourn the regular scheduled meeting of the Western Wayne Board of Education at 7:28 P.M.

The motion carried with all affirmatives.

Respectfully Submitted,

Rose E. Emmett
Board Secretary

ATTEST: _____

APPROVED: _____