

Board Minutes August 5, 2013

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

The regular meeting of the Western Wayne Board of Education was held on August 5, 2013 in the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the June 28, 2013 edition of the Wayne Independent.

Board President Alvin Hollister called the meeting to order at 7:00 P.M.

Mr. Hollister led the group in the Pledge of Allegiance followed by a prayer by Miss Faliskie.

Board Member Gary Podunajec took roll call. Nine (9) Board Members were present and are listed as follows:

Board President – Alvin Hollister	Board Member - David Lindow
Board Vice President – Donald McDonough	Board Member – Donald Olsommer Jr.
Board Treasurer – Frank Ward	Board Member – Gary Podunajec
Board Member – William Gershey	Board Member – Doris Pliss
	Board Member – James Salak

Administrators present: Superintendent Dr. Clayton LaCoe, Assistant Superintendent Patrick Sheehan, High School Principal Matthew Barrett, Middle School Principal Kristen Donohue, EverGreen Principal Ellen Faliskie, Robert D. Wilson Principal Maria Miller, Director of Special Education Tanya Carrelle, Director of Student Services Michael Cole and Food Service Director Maria Liptak.

Administrators Excused: Business Manager/Board Secretary Rose Emmett and Assistant Principal Mary Ann Olsommer.

Approval of Minutes

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to accept the minutes generated from the Regular Board Meeting of June 10, 2013 with a correction from June 5th to 10th; the minutes generated from the Special Meetings of June 19th, July 8th and July 15, 2013.

The motion carried with all affirmatives.

Treasurer's Report

A motion was made by Mr. Ward and seconded by Mr. McDonough to accept the Treasurer's reports generated from the General Account, Food Service Account and the Student Activities Account from April, May and June of 2013.

The motion carried with all affirmatives.

Approval of Bills – Prepaid and Current

A motion was made by Mr. Ward and seconded by Mr. Olsommer to pay the bills – prepaid and current generated from the General Account, Food Service Account and Construction Account.

The motion carried with all affirmatives.

Recognition of Public

No one from the public addressed the Board of Education.

Handbooks

A motion was made by Mr. Podunajec and seconded by Mr. Ward to recommend that the Board of Education approve Student/Parent Handbooks, Teacher Handbooks, Coaches and Advisors Handbooks, Student Activities Handbooks, and Bus Contractor/Driver Handbooks for the 2013-2014 School Year.

The motion carried with Mrs. Pliss abstaining.

Service Contracts

A motion was made by Mr. Salak and seconded by Mr. Olsommer to recommend that the Board of Education approve the attached list of Service Contracts all for the one year period commencing August 01, 2013. **ATTACHMENT I.**

The motion carried with all affirmatives.

Transportation Van Contracts

A motion was made by Mr. Ward and seconded by Mr. Podunajec to recommend that the Board of Education approve the listing of Transportation Contracts. **ATTACHMENT II.**

The motion carried with all affirmatives.

Extra-Curricular Transportation

A motion was made by Mr. McDonough and seconded by Mr. Olsommer to award the Extra-Curricular Transportation Runs to Gary Jenkins for the 2013-2014 school year at the following rates: Rate per mile \$2.89 with a minimum for mileage of \$84.17 and waiting time at the hourly rate of \$11.18. These rates reflect a 1.7% increase.

The motion carried with all affirmatives.

Appointment

A motion was made by Mr. Gershey and seconded by Mr. Hollister to appoint Director Doris Pliss as a voting delegate to the PSBA Legislative Policy Council.

The motion carried with Mrs. Pliss abstaining.

Dual Enrollment Agreement – Lackawanna College

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to approve the Dual Enrollment Agreement between Western Wayne School District and Lackawanna College for the 2013-2014 school year.

The motion carried with all affirmatives.

Appointment-Auditor

A motion was made by Mr. Gershey and seconded by Mr. Salak to appoint Brian T. Kelly, CPA & Associates as the audit firm for the Basic Audit Services for the years ending June 30, 2013, 2014, and 2015 at a cost of \$21,400.00 per year.

The motion carried with Mr. McDonough voting no.

Change Orders – Middle School

A motion was made by Mr. Podunajec and seconded by Mr. Salak to approve the following Change Orders related to the construction at the Middle School:

- 1) Mar-Paul Construction Company, Inc. to furnish and install additional VCT, Carpet Tile and Cove base in the corridor and office areas for an additional sum of \$4,310.77.
- 2) Mar-Paul Construction Company, Inc. to furnish and install additional 2' tees and 2' by 2' ceiling tile in area adjacent to Waiting Area 103 and Reception Area 102 for an additional sum of \$1,436.09.
- 3) Mar-Paul Construction Company, Inc. to raise two masonry piers at the rear of the library and for additional masonry at the front of the library for an additional sum of \$2,817.80.

The motion carried with all affirmatives.

Change Order - EverGreen

A motion was made by Mr. Salak and seconded by Mr. Podunajec to approve the following Change Order related to the construction of EverGreen Elementary:

- 1) FS Mechanical - HVAC for providing temporary heat beyond the scope of the contract for an additional sum of \$18,714.13.

The motion carried with all affirmatives.

Sale of Building

A motion was made by Mr. McDonough and seconded by Mr. Olsommer to allow our solicitor, Attorney Matthew Meagher, to petition the Wayne County Court for the private sale of the Lake Elementary School Building to Jbas Realty for the consideration of \$75,000.00 with no contingencies.

The motion carried with Mrs. Pliss voting no.

Realty Transfer Tax Refund

A motion was made by Mr. Gershey and seconded by Mr. McDonough to approve a Realty Transfer Tax Refund to Lineage Abstract Company LLC in the amount of \$1,026.16 this is due to an overpayment of Realty Transfer Tax from December 2012.

The motion carried with all affirmatives.

School Police Officer

A motion was made by Mr. Ward and seconded by Mr. McDonough to set the School Police Officer hourly rate of \$30.00/hr with applicable fringe benefits not including health care effective the start of the 2013-2014 school year.

The motion carried with all affirmatives.

403B Plan Documents

A motion was made by Mr. Gershey and seconded by Mr. Salak to adopt the attached resolution and plan documents regarding the District's 403(b) tax sheltered annuity program offered to employees of the Western Wayne School District and appoint TSA Consulting Group, Inc. as the District's 403(b) Third Party Administrator and Kades-Margolis Corporation as the District's 403(b) consulting company to assist the District in complying with the 403(b) regulations.

ATTACHMENT III

The motion carried with all affirmatives.

Agreement – VIP

A motion was made by Mrs. Pliss and seconded by Mr. Olsommer to approve an Agreement between Western Wayne School District and Victims' Intervention Program (VIP) at a cost of \$2,500.00 for the 2013-2014 school year.

The motion carried with all affirmatives.

Service Agreement

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to approve an agreement between Western Wayne School District and Wayne County Drug & Alcohol Commission for Student Assistant Program (SAP) and Prevention Services on a program-funded basis for the sum of \$4,000.00 effective July 1, 2013 through June 30, 2014.

The motion carried with all affirmatives.

Agreement

A motion was made by Mr. Podunajec and seconded by Mr. Salak to approve a Contract with Loving Care for Nursing Services at the rate of \$40.00 per hour-4 hours per day effective as needed.

The motion carried with all affirmatives.

Personnel

District Substitute List 2013-2014 School year

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to approve the attached District Substitute list for the 2013-2014 school year per Certification, Act 24/34/151/114 Guidelines, and Employment Eligibility Verification – U.S. Department of Justice. **ATTACHMENT IV**

The motion carried with all affirmatives.

Appointment – Temporary Professional Employee

A motion was made by Mr. Salak and seconded by Mr. McDonough to approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Cara Gavin - Temporary Professional Employee – Early Intervention Teacher – Step 1B - \$44,083.00 – with applicable fringe benefits effective the beginning of the 2013-2014 school year.

The motion carried with all affirmatives.

Appointment – Long Term Substitute

A motion was made by Mr. McDonough and seconded by Mr. Salak to approve the recommendations of the Superintendent and District Administrators in the following appointment:

1. Dorisa Minor – Long Term Substitute - Art – Step 1B - \$44,083.00 – Pro-rated - with applicable fringe benefits effective the 1st semester of the 2013-2014 school year.

The motion carried with all affirmatives.

Appointment – Assistant Director of Special Education

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to approve the recommendation of the Superintendent and District Administrators that Cynthia LaRosa be appointed to the position of Assistant Director of Special Education effective upon release of previous employment at the salary of \$65,000.00.

The motion carried with all affirmatives.

Appointment – Dean of Students

A motion was made by Mr. Podunajec and seconded by Mr. McDonough to approve the recommendation of the Superintendent and District Administrators that Paul Gregorski be appointed to the position of High School Dean of Students at no additional salary or fringe benefits effective the start of the 2013-2014 school year.

The motion carried with all affirmatives.

Appointment

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to approve the recommendations of the Superintendent and District Administrators in the following appointment:

1. Cindy Rizzi – Athletic Director – effective August 6, 2013 at her current hourly rate with no additional fringe benefits for the 2013-2014 school year.

The motion carried with all affirmatives.

Appointment – Mentor Teachers

A motion was made by Mr. Gershey and seconded by Mr. McDonough to appoint the following mentor teachers for the 2013-2014 school year at the salary listed in the Professional Employees Contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
1. Lisa Hughes	Cara Gavin	\$1,445.00
2. Jill Mackarey	Dorisa Minor	\$ 722.50

The motion carried with all affirmatives.

Appointment – Personal Care Assistant

A motion was made by Mr. Salak and seconded by Mr. Podunajec to appoint Denise Caucci to the position of Personal Care Assistant (PCA) at the rate of \$8.00 per hour with applicable fringe benefits effective the start of the 2013-2014 school year.

The motion carried with all affirmatives.

Resignation

A motion was made by Mr. McDonough and seconded by Mr. Salak to approve the resignation of Steve Baronski as Assistant Football coach for the 2013-2014 school year.

The motion carried with all affirmatives.

Resignation

A motion was made by Mr. Salak and seconded by Mr. Podunajec to approve the resignation of John Fahrenbach as Girls Varsity Soccer Coach for the 2013-2014 school year. Mr. Hollister and Mr. McDonough added with regret.

The motion carried with all affirmatives.

Appointment - Coaches

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to appoint the following to the listed coaching positions for the 2013-2014 school year at the salary listed in the Professional Employees Contract:

1. Timothy Snyder	Volleyball, Girls Assistant	\$2,086.00
2. Timothy Hess	Football, Assistant	\$3,979.00
3. Tammy Hess	Basketball, Cheerleading	\$3,369.00
4. Brian Hodorawis	Basketball, Girls Jr. High 7th	\$3,690.00
5. Patti Walker	Soccer, Head Varsity Girls	\$4,493.00

The motion carried with all affirmatives.

Resignation

A motion was made by Mr. McDonough and seconded by Mr. Olsommer to approve the resignation of Patti Walker as Girls Varsity Assistant Soccer Coach for the 2013-2014 school year.

The motion carried with all affirmatives.

Appointment - Advisors

A motion was made by Mr. Salak and seconded by Mr. McDonough to appoint the following to the listed Varsity Club Co-Advisor positions for the 2013-2014 school year at the salary listed in the Professional Employees Contract:

1. Maria Liptak	\$1,000.00
2. Maria Palko	\$1,000.00

The motion carried with all affirmatives.

Approval – Volunteers

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to approve the following to the list of volunteers for the 2013-2014 school year contingent upon receipt of clearances:

1. Shannon Sharpe – Cross Country
2. Dominick Esagro - Football
3. Nick Scramuzza – Football
4. Mike McDonnell - Football
5. Susan Lee – Robert D. Wilson Elementary
6. Angela Hutchins – Band

The motion carried with all affirmatives.

Appointment – Coach

A motion was made by Mr. McDonough and seconded by Mr. Olsommer to appoint the following to the listed coaching position for the 2013-2014 school year at the salary listed in the Professional Employees Contract:

1. Steve Baronski Weight Training – Fall 36 sessions \$2, 033.00

The motion carried with all affirmatives.

Informational Items:

a. Student Teacher:

MISERICORDIA UNIVERSITY: Cynthia Loverde – Nursing – Christine Davis –
EverGreen Elementary – Fall semester

b. Upcoming dates:

1. August 13, 2013 – PreK Open House – 9 AM to 11 AM –Robert D. Wilson Elementary
2. August 15, 2013 – WW Virtual Academy Open House-6 PM – HS Library
3. August 20, 2013 – MS 6th Grade & New Student Orientation- Session 1-10:00 Am to 11:30 and Session 2 – 1:00 PM to 2:30 PM.
4. August 20, 2013 – New Teacher Induction – 9 AM – Administration Building
5. August 21, 2013 – Freshman & New Student Orientation – 6 PM to 7:30 PM
6. August 21, 2013 – PreK Open House – 9 AM to 11 AM – EverGreen Elementary
7. August 26 & 27, 2013 – Teacher In-Service days
8. August 28, 2013 – First Day of School

c. Fall Sports Bids – **Attachment V**

Correspondence

There was no correspondence.

Federal Program Report

There was nothing to report on Federal Programs.

Other Business

There was no other business.

Future Meetings

September 04, 2013 - 6:00 P.M. Board Committee Meeting, District Board Room,
Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

September 9, 2013 - 7:00 P.M. Public Board Meeting, District Board Room,
Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Meetings held

June 18, 2013 – 5:00 P.M. Board Negotiation meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

June 19, 2013 – 6:30 P.M. Special Board Meeting for General Purposes and Adoption of the General Fund Budget 2013-2014, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436

July 8, 2013 – 6:30 P.M. Special Board Meeting for General Purposes, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436

July 9, 2013 – 5:00 P.M. Board Negotiation meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

July 15, 2013 – 6:30 P.M. Special Board Meeting for General Purposes, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436

July 31, 2013 – 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Adjournment

A motion was made by Mr. McDonough and seconded by Mr. Lindow to adjourn the special meeting of the Western Wayne School Board of Education at 7:40 P.M.

The motion carried with all affirmatives.

Respectfully submitted,

Rose E. Emmett
Board Secretary

ATTEST: _____

APPROVED: _____