Board Minutes April 7, 2014

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1790C Easton Turnpike
LAKE ARIEL, PA 18436

The regular meeting of the Western Wayne Board of Education was held on April 7, 2014 in the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the March 28, 2014 edition of the Wayne Independent.

Board President Alvin Hollister called the meeting to order at 7:03 P.M.

Miss Faliskie offered a prayer followed by the Pledge of Allegiance.

Board Secretary Rose Emmett took roll call. (9) Board Members were present and are listed as follows:

Board President – Alvin Hollister Board Member – Andrew Gaudenzi Board Vice President – Donald Olsommer Jr. Board Member – David Lindow

Board Treasurer – William Gershey Board Member – Donald McDonough

Board Member – Bernice Fiorella Board Member – Doris Pliss

Board Member – Gary Podunajec

Administrators Present: Superintendent Dr. Clayton LaCoe, Business Manager/Board Secretary Rose Emmett, Assistant Superintendent Patrick Sheehan, Middle School Principal Kristen Donohue, EverGreen Principal Ellen Faliskie, Robert D. Wilson Principal Maria Miller, Assistant Principal Mary Ann Olsommer, Director of Student Services Michael Cole, Director of Special Education Tanya Carrelle, Assistant Director of Special Education Cynthia LaRosa, Early Intervention Supervisor Elizabeth Gregory, and Food Service Director Maria Liptak.

Administrator Excused: High School Principal Matthew Barrett.

Approval of Minutes

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to accept the minutes generated from the Regular Board Meeting of March 4, 2014.

The motion carried with all affirmatives.

Treasurer's Reports

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to accept the Treasurer's reports generated from the General Account and the Food Service Account.

Approval of Bills

A motion was made by Mr. Gershey and seconded by Mr. McDonough to pay the bills generated from the General Account and the Food Service Account.

The motion carried with all affirmatives.

Student Recognition

Director of Student Services Michael Cole introduced two outstanding students Paige Fratamico and William Rennekamp for student recognition.

Recognition of Public

Mr. Espisito addressed the Board of Education. He asked what the debt was on the EverGreen Building. Mr. Hollister and Dr. LaCoe discuss the current debt outstanding and the issues we are having with PlanCon Reimbursement.

Enrollment Report

Mr. Hollister presented the enrollment report for the 127th day of the 2013-2014 school year

GRADE	EVERGREEN	SN	Р	RDW	SN	Р	MS	SN	Р	HS	SN	Р	TOTAL
EARLY INT.		13			6								19
PRE K	62			36									98
KDG	56	13		43	7								119
GR. 1	90	5		43	12								150
GR. 2	76	10		40	12								138
GR. 3	67	14		32	5								118
GR. 4	72	16		46	18								152
GR. 5	68	23	1	31	17								140
GR. 6							124	39	2				165
TOTAL	491	94	1	271	77	0	124	39	2	0	0	0	1,099
GR. 7							135	39	2				176
GR. 8							128	36	3				167
GR. 9										108	45	7	160
GR. 10										123	34	6	163
GR. 11										159	25	3	187
GR. 12										150	20	3	173
TOTAL	491	94	1	271	77	0	387	114	7	540	124	19	2,125

Key: SN – Special Needs, P – Placement outside of District

Totals: EverGreen-586; RDW–348; MS–508; HS–683

Total: 2125

March Total: 2107

Real Estate Transfer Tax Collector

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to appoint the Wayne County Deputy Realty Tax collector to serve the District as Real Estate Transfer Tax Collector for the 2014-2015 school year.

The motion carried with all affirmatives.

Award of Fuel Oil Bid

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to allow the Business Manager to award the Fuel Oil bid for the 2014-2015 School Year to the lowest responsible bidder once received from Intermediate Unit 19 Joint Purchasing Committee.

The motion carried with all affirmatives.

LEA Policies and Procedures – IDEA

A motion was made by Mrs. Fiorella and seconded by Mr. Olsommer to approve the LEA policies and procedures that adhere to the requirements under the Individual with Disabilities Education Act, Part B (IDEA-B), to establish eligibility under the provisions at 34 CFR 300.180 meeting the conditions under 300.220-300.250, and thereby consistent with the State's IDEA-B, policies and procedures under 34 CFR300.131-300.156.

The motion carried with all affirmatives.

School Calendar Changes

A motion was made by Mrs. Pliss and seconded by Mrs. Fiorella to approve the following changes to the 2013-2014 and the 2014-2015 school calendars as follows:

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A. 2013-2014 – August 26 & 27, 2013 and June 17, 2014 - Act 80 Days B. 2014-2015 – August 25 & 26, 2014 and June 1, 2015(tentative) - Act 80 Days
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The motion carried with all affirmatives.

Graduation

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to approve 7:00 PM on June 13, 2014 as the date for Graduation and June 16, 2014 the last day of school for students and to allow the Superintendent to change the date if necessary.

The motion carried with all affirmatives.

Overnight Trips and Chaperones

A motion was made by Mr. Podunajec and seconded by Mr. Gershey to approve the following overnight trips and Chaperones for the 2013-2014 school year:

a. Regional Band – March 12-14, 2014 – Western Wayne High School – 10 students – approximate cost \$551.40. Chaperones: Raymond Stedenfeld and Band Parents

- b. TSA State Conference April 9-12, 2014 Seven Springs, PA 19 students & 2 chaperones approximate cost \$7,261.60. Chaperones: Brian Landry and Marty O'Hora
- c. All State Band March 26-29, 2014 Hershey, PA 1 student & 1 advisor approximate cost \$1,725.00. Chaperone: Raymond Stedenfeld
- d. Marching Band Trip April 25-26, 2014 New York City, NY 66 students & 14 chaperones Chaperones: Raymond Stedenfeld, Jessica McLaughlin, Parents Joan Stedenfeld, Nancy Nagle, Greg Skirpin, Yvonne Berger, Debbie Wilson, Angel Hutchins, Cindy Davis, Cindy Motichka, Harriet Bayly, Michelle DeLeon, Arnie Berger, and John Shandor.
- e. PA Jr. Academy of Science May 18-19,2014 Penn State Main Campus 8 students & 2 advisors approximate cost \$1340.00. Chaperones: Christine McClure & Maria Masankay

The motion carried with all affirmatives.

Transportation - New

A motion was made by Mr. Gaudenzi and seconded by Mr. McDonough to approve the following New Transportation contracts at State Formula for the 2013-2014 school year:

- a. Mark Pappas Van #86 Wheelchair accessible van with a \$150.00 per day minimum-Waymart to EverGreen Elementary beginning March 4, 2014.
- b. James & Julie Yatsonsky Van #123 Waymart to Devereaux Newfoundland beginning March 5, 2014.

The motion carried with all affirmatives.

Transportation – Replacement

A motion was made by Mrs. Fiorella and seconded by Mr. McDonough to approve the following replacement Transportation contract at State Formula for the 2013-2014 school year:

a. JoAnn Butler – Van #48 – Waymart to PATH Honesdale beginning March 5, 2014.

The motion carried with all affirmatives.

Transportation – Change

A motion was made by Mr. Podunajec and seconded by Mr. McDonough to approve the following change in Transportation contracts at State Formula for the 2013-2014 school year:

- a. Scottie Swingle Jr Van #102 Lake Ariel to PATH and Honesdale Partial program beginning March 5, 2014.
- b. Scottie Swingle Jr Van #105 Lake Ariel to NEIU Achievement Academy Eynon beginning March 5, 2014.

Memorandum of Understanding

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to approve a Special Education Memorandum of Understanding (for the 2014-2015 school year) between The Wayne Highlands, Wallenpaupack Area, and Western Wayne School Districts.

The motion carried with all affirmatives.

Memorandum of Understanding

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to approve the Memorandum of Understanding (for the 2014-2015 school year) between the Western Wayne School District, the Wayne County District Attorney's Office and the Pennsylvania State Police.

The motion carried with all affirmatives.

Business Manager Employment Agreement

A motion was made by Mrs. Fiorella and seconded by Mrs. Pliss to approve the Employment Agreement between Western Wayne School District and Business Manager Rose Emmett effective July 01, 2014.

The motion carried with all affirmatives.

First Reading - Adoption of Board Policy

A motion was made by Mr. Hollister and seconded by Mrs. Pliss to consider the adoption of the following Policies – First Reading: ATTACHMENT I

- A. 000 LOCAL BOARD PROCEDURES Attachment I
 - 000 Board Policy/Procedure/Administrative Regulations
 - 001 Name and Classification
 - 002 Authority and Powers
 - 003 Functions
 - 004 Membership
 - 005 Organization
 - 006 Meetings
 - 006.1 Attendance at Meetings Via Electronic Communications
 - 007 Distribution
 - 008 Organization Chart
 - 011 Board Governance Standards/Code of Conduct
 - 012 Conflicts Of Interest

The motion carried with five affirmative votes; three no votes from: Mr. Gaudenzi, Mr. Lindow and Mr. McDonough; and one abstention from Mr. Olsommer.

Revision of Board Policy

A motion was made by Mrs. Pliss and seconded by Mrs. Fiorella to table taking action on the approval of the revision of the following policy until the May 2014 meeting: ATTACHMENT II

A. Pupils – 209. Health Examinations/Screenings

The motion was tabled with all affirmatives.

Waivers of Expulsion Hearing and Stipulation

A motion was made by Mr. Lindow and seconded by Mr. Olsommer to adopt the proposed Waivers of Expulsion Hearing and Stipulation relating to the following students, thereby excluding the students from the Western Wayne School District in accordance with the terms thereof.

A. S#11-13-14

B. S#12-13-14

C. S#13-13-14

The motion carried with all affirmatives.

Trainers Contract

A motion was made by Mr. Gershey and seconded by Mr. McDonough to approve a Service Agreement between Western Wayne School District and ProCare Physical Therapy Inc. for services of an athletic trainer for the 2014-2015 school year at a minimum of \$23,100.00 on an hourly basis of \$21.00 per hour.

The motion carried with all affirmatives.

Special Education Comprehensive Plan

A motion was made by Mr. Gaudenzi and seconded by Mr. Olsommer to approve the Western Wayne School District Special Education Comprehensive Plan for July 1, 2014 thru June 30, 2017. The Plan is available for public review in the Administration Office from 8:00 AM to 4:00 PM Monday thru Friday starting April 2, 2014.

The motion carried with all affirmatives.

Contract

A motion was made by Mr. Podunajec and seconded by Mr. Gershey to approve a contract with Western Wayne School District and Amy Williams, Extended School Year Physical Therapist, at the rate of \$55.00 per hour. This contract is on an as needed basis and per students' IEP.

The motion carried with all affirmatives.

Staffing

A motion was made by Mr. Olsommer and seconded by Mr. McDonough to authorize the Superintendent to analyze professional staffing needs for 2014-2015 and to make recommendations to the board related thereto.

Sale of Lake Elementary Building

A motion was made by Mr. Hollister and seconded by Mr. McDonough to authorize Attorney Matthew Meagher to pursue discussions with Lake Township pursuant to their interest in the Lake School.

The motion carried will all affirmatives.

Personnel

Substitution

A motion was made by Mr. Gershey and seconded by Mr. Podunajec to approve the following personnel to be added to the District Substitute List for the 2013-2014 school year per Certification, Act 24/34/151/114 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

- 1. Matthew Armstrong Area of Certification: Chemistry
- 2. James Booth Area of Certification: Early Childhood
- 3. Beth Ransom Area: Secretarial
- 4. Kerry Reider Area of Certification: Elementary/Special Education
- 5. Naomi Spewak Area: Secretarial/Teacher Assistant
- 6. Sheena Stiffler Area: Secretarial/Teacher Assistant

The motion carried with all affirmatives.

Resignation/Retirement

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to approve the following resignations for retirement purposes effective the end of the 2013-2014 school year:

- 1. Daniel Confer
- 2. Lynne Confer
- 3. Joseph Petak
- 4. Bonnie Price

The motion carried with all affirmatives.

Resignation

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to accept the resignation of Lorraine Girardi, cafeteria worker effective March 3, 2014.

The motion carried with all affirmatives.

Resignation

A motion was made by Mrs. Pliss and seconded by Mr. Olsommer to accept the resignation of Marie Jellock, cafeteria worker effective April 11, 2014.

Appointments -Summer ESY (Extended School Year) Program - 2014

A motion was made by Mr. Podunajec and seconded by Mr. Gershey to approve the following appointments for the Summer ESY Program 2014 contingent upon enrollment at the following rates:

- 1. Melissa Davis El teacher \$32.11 per hour
- 2. Cara Gavin El teacher \$32.11 per hour
- 3. Michelle Mistishin- El teacher \$32.11 per hour
- 4. Elizabeth Barbone El paraprofessional -\$9.47 per hour
- 5. Nicole Barbone EI & School Age paraprofessional -\$7.50 per hour
- 6. Carol Opalka El paraprofessional -\$11.67 per hour
- 7. Carol Zawislak El paraprofessional -\$14.21 per hour
- 8. Nadine Prutzman Elementary Autistic Support Teacher-\$32.11 per hour
- 9. Jessica Trescavage Elementary Autistic Support Teacher-\$32.11 per hour
- 10. Shiela DeGroat Elementary Autistic Support and Multiple Handicapped paraprofessional-\$10.30 per hour
- 11. Kristen Krayer Elementary Autistic Support and Middle School Life Skills paraprofessional-\$7.50 per hour
- 12. Kerry Kinsey Elementary Autistic Support paraprofessional \$7.50 per hour
- 13. Danielle Vokes- Speech/Language Therapist-El/Autistic/Multi Handicapped Program \$32.11 per hour
- 14. Tamara Dobrzyn-Speech/Language Therapist- El/Autistic/Multi Handicapped Program \$32.11 per hour
- 15. Kelly Bosak Summer Speech/Language Therapist El/Autistic/Multi Handicapped Program \$32.11 per hour.
- 16. Abigail Forrest-Elementary Learning Support and Middle School Emotional Support teacher -\$32.11 per hour.
- 17. Amanda Mousley Elementary Life Skills/Multiple Handicapped/El teacher \$32.11 per hour
- 18. Samantha David Middle School Life Skills/Elementary Learning Support teacher \$32.11 per hour
- 19. Colleen Dulay High School Life Skills teacher \$32.11 per hour
- 20. Michelle Emerson Elementary Life Skills Paraprofessional \$8.96 per hour
- 21. Denise Johnson Nurse \$32.11 per hour
- 22. Georgia Mitchell Nurse \$32.11 per hour
- 23. Maria Shelp Nurse \$32.11 per hour
- 24. Christina Salak Nurse \$32.11 per hour

The motion carried with all affirmatives.

Letters of Assurance

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to approve the authorization of Reasonable Assurance of Employment letters to be sent out by the Superintendent's Office by May 01, 2014 to substitute teachers, custodial, secretaries - 10 month, cafeteria, teacher aides, library aides and all approved substitutes as listed on the District Substitute List for 2013-2014 school year with a return required by June 30, 2014 to be included on the 2014-2015 District Substitute List.

District Dentist

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to appoint Dr. Cathy Salak, DMD, as the District Dentist to examine students upon original entry and in Grades 3 and 7 at the rate of \$5.00 per student for the 2014-2015 school year. This fee will include the dental equipment needed for the screenings.

The motion carried with all affirmatives.

Appointments – 2013-2014 High School Summer School Program Teachers

A motion was made by Mr. Podunajec and seconded by Mr. McDonough to appoint the following as High School Summer School Program Teachers to the position listed at the at the salary listed in the Professional Employees Contract of \$32.11 per hour contingent upon student enrollment:

- 1. James Rebar English
- 2. Anthony Zoppi Science
- 3. Grace Piconi-Augelli English
- 4. Kendra Wayman Social Studies
- 5. Andrew McCaffery Math
- 6. Michael Bershefsky Math
- 7. Jared Hayden Social Studies
- 8. Shawn Cherinchak English
- 9. Colleen Dulay Special Education

The motion carried with all affirmatives.

Appointment of Coach - 2013-2014

A motion was made by Mr. McDonough and seconded by Mr. Podunajec to appoint the following to the listed coaching position for the 2013-2014 school year at the salary listed in the Professional Employees Contract:

a. Corey Foote Track Assistant Coach \$2,768.00

The motion carried with eight affirmatives and one no vote by Mr. Gaudenzi.

Appointment of Advisors - 2014-2015

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to appoint the following to the listed Advisor positions for the 2014-2015 school year at the salary listed in the Professional Employees Contract pending adjustment upon updated contract:

1. Noreen Ofner	HS Musical Costumer	\$ 656.00
2. Theresa Lubash	Business Department Chair 6-12	\$1,713.00
3. Ted Macdonough	Math Department Chair preK-12	\$1,713.00
4. Theresa Lubash	FBLA Advisor	\$1,283.00
5. Christine McClure	Jr. Academy of Science-MS	\$ 642.00
6. Maria Masankay	Jr. Academy of Science-MS	\$ 642.00
7. Ryan Onder	Political Science Club	\$ 801.00
8. Ryan Onder	Scholastic Team	\$ 801.00

9. Annette Shepard	SADD	\$1,283.00
10. Tim McClure	Local History Club Co-Advisor	\$ 642.00
11. Benjamin Gill	Local History Club Co-Advisor	\$ 642.00
12. Elizabeth Musso	Health/PE/Safety Chair preK-12	\$1,713.00
13. Maria Arneil	Music Chair preK-12	\$1,713.00
14. Maria Arneil	Assistant Band Director	\$3,897.00
15. Maria Arneil	HS Musical Vocal Director	\$3,278.00
16. Maria Arneil	HS Musical Accompanist	\$ 656.00

The motion carried with all affirmatives.

Appointment of Coach

A motion was made by Mr. Olsommer and seconded by Mr. Hollister to appoint the following to the listed coaching position for the 2014-2015 school year at the salary listed in the Professional Employees Contract pending adjustment upon updated contract:

1. Anthony Zoppi Ultimate Frisbee \$3,049.00

The motion carried with all affirmatives.

Advisor Salary Correction

A motion was made by Mr. Podunajec and seconded by Mr. Gaudenzi to approve the salary correction for Thomas Lopatofsky, Director of High School Musical/Drama for the 2014-2015 school year to \$5,464.00 pending adjustment upon updated contract.

The motion carried with all affirmatives.

Appointment – Volunteers

A motion was made by Mr. McDonough and seconded by Mr. Gershey to approve the following to the list of volunteers:

- 1. Eileen Culley EverGreen Elementary
- 2. Michael Burkhardt Jr. High Baseball
- 3. Gregory Skirpan Marching Band
- 4. Michelle De Leon Marching Band
- 5. Janelle Bell EverGreen Elementary

The motion carried with all affirmatives.

Informational Items:

IMPORTANT DATES

High School Musical "Guys and Dolls" – April 12, 2014 @ 7 PM and April 13, 2014 @ 3 PM Junior Information Night – April 16, 2014 – 6:00 PM – High School LGI Middle School Chorus Concert – April 24, 2014 – 7:00 PM – HS Auditorium Middle School Dance – April 25, 2014 – 7:00-9:00 PM – Cafeteria Title I Awards Night – April 25, 2014 – 5:30 PM – EverGreen Cafeteria/Gym

PSSA Science 4th & 8th Grades – April 28-May 2, 2014
6th Grade Band Concert – April 29, 2014 – 7:00 PM – HS Auditorium

Jr/Sr Prom – May 3, 2014 – 5:00 PM – Ladore Lodge, Waymart, PA

AP Testing – May 5-15, 2014 – Board Room – District Office

NEIU Reading Competition – May 7, 2014 – Middle School/High School 3:30 pm to 9 pm

High School Spring Concert, Art Show and Academic Fair – May 10, 2014 – 1:00PM to 5:00 PM.

7th & 8th Grade Band Concert – May 14, 2014 – 7:00 PM – HS Auditorium

Keystone Exams – May 19-31, 2014

National Honor Society Induction Ceremony – May 20, 2014 - 7:00 PM – High School

Student Teacher:

KEYSTONE COLLEGE – Thomas Harrington – Art Education – Gail Sauers – EverGreen Elementary – September 3, 2014 to October 22, 2014.

Correspondence

Dr. LaCoe referred to a letter from Representatives Mike Peifer and Sandra Major (see attachment).

Superintendent's Report

No questions.

Assistant Superintendent's Report

No questions.

Principal's Report

No questions.

Federal Programs Report

Nothing to report.

Other Business

Mr. Gaudenzi wanted to remember former secretary Maureen Bonham, who passed away recently.

Future Meetings:

April 23, 2014 – 6:00 P.M. Presentation of the Narrative Budget for the 2014-2015 School Year District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

April 30, 2014 – 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

May 5, 2014 – 7:00 P.M. Public Board Meeting and Adoption of Tentative Budget, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Meetings Held:

March 20, 2014 – 4:00 P.M. Board Committee Meeting for Policy Review, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

March 26, 2014 – 4:00 P.M. Board Committee Negotiations (with WWESP), Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

April 2, 2014 – 6:00 P.M. Board Committee Meeting @ 6:00 PM, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

April 2, 2014 – 5:00 P.M. Board Committee Meeting for Policy Review @ 5:00 PM, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

April 7, 2014 – 6:30 P.M. to 7:00 P.M. Executive Session for Legal reasons, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Adjournment

A motion was made by Mr. McDonough and seconded by Mr. Olsommer to adjourn the regular scheduled meeting of the Western Wayne Board of Education at 7:51 P.M.

The motion carried with all affirmatives.

Respectfully Submitted,

Rose E. Emmett Board Secretary

APPROVED: