

MINUTES DECEMBER 3, 2012

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL, PA 18436

The regular scheduled meeting of the Western Wayne Board of Education was held on December 3, 2012 in the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the November 23, 2012 edition of the Wayne Independent.

Board President Alvin Hollister called the meeting to order at 7:06 P.M.

Ms. Faliskie offered a prayer followed by the Pledge of Allegiance.

Board Secretary Gary Podunajec took roll call. Nine (9) Board Members were present and are listed as follows:

Board President - Alvin Hollister	Board Member - William Gershey
Board Vice President - Donald McDonough	Board Member - David Lindow
Board Secretary - Gary Podunajec	Board Member - Donald Olsommer Jr.
Board Treasurer - Frank Ward	Board Member - Doris Pliss
	Board Member - James Salak

Administrators present were as follows: Acting Superintendent Dr. Clayton LaCoe, Business Manger Rose Emmett, High School Principal Patrick Sheehan, Assistant High School Principal Matthew Barrett, Middle School Principal Kristen Donohue, EverGreen Principal Ellen Faliskie, Robert D. Wilson Principal Maria Miller, Assistant Principal Mary Ann Olsommer, Director of Special Education Tanya Carrelle, Assistant Director of Instructional Services Michael Cole and Food Service Director Maria Liptak.

Approval of Minutes

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to accept the minutes generated from the regular Board meeting of November 5, 2012.

The motion carried with all affirmatives.

Treasurer's Reports

A motion was made by Mr. Ward and seconded by Mr. McDonough to accept the reports generated from the General Account and Food Service Account.

The motion carried with all affirmatives.

Approval of Bills

A motion was made by Mr. Ward and seconded by Mr. McDonough to pay the bills from the General Account, Food Service Account and Construction Account.

The motion carried with all affirmatives.

Accounting of Taxes

There were no questions on the Accounting of Taxes.

Student Recognition

High School Principal Patrick Sheehan introduced two outstanding seniors for public recognition.

The first student recognized was Tyler Beck, son of Glenn and Mary Beck of Waymart. Tyler future plans are to attend a four year University and major in exercise science and then further his education with a Physical Therapy degree.

The next student recognized was Nicole Buehring, daughter of Carl and Patricia Buehring of Lake Ariel. Nicole's future plans are to attend a four year University to major in therapeutic recreation. She wants to work with physically and mentally handicapped individuals and use horses as a form of therapy.

Recognition of Public

Ms. Carmela Carmen from the Lake/Salem Library spoke to the Board. Ms. Carmen enlightened the Board about the new and interesting things the library is doing to better serve the public. She described the library as not the quiet place it used to be. Technological advancement has changed the face and conception of what libraries are all about. Ms. Carmen thanked the Board for their present and future support.

Enrollment Report:

Mr. Hollister presented the enrollment report for the 52nd day of the 2012-2013 school year.

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		9			4								13
PRE K	55	1		45	2								103
KDG	91	7		39	9								146
GR. 1	77	7	2	44	8	2							140
GR. 2	74	11		33	7	1							126
GR. 3	68	14	1	52	15	1							151
GR. 4	67	15	2	34	20								138
GR. 5	86	20	1	42	15	1							165
GR. 6							136	38	4				178
TOTAL	518	84	6	289	80	5	136	38	4	0	0	0	1,160
GR. 7							131	37	3				171
GR. 8							114	47	3				164
GR. 9										122	48	2	172
GR. 10										151	32	3	186
GR. 11										151	20	4	175
GR. 12										150	30	10	190
TOTAL	518	84	6	289	80	5	381	122	10	574	130	19	2,218

Key: SN - Special Needs, P - Placement outside of District

Totals: EverGreen-608; RDW-374; MS-513; HS-723 TOTAL: 2,218
October 2012 Total: 2,223

Curriculum Guide Approval

Mr. Podunajec made a motion seconded by Mr. Ward to recommend that the Board of Education approve the Western Wayne High School Curriculum Guide for the 2013-2014 school year.

The motion carried with all affirmatives.

Agreement

A motion was made by Mr. Ward and seconded by Mr. Podunajec to recommend that the Board of Education approve the 2013 Pest Control Service Agreement between Western Wayne School District and JC Ehrlich Co. Inc. at \$57.00 per month per building.

The motion carried with all affirmatives.

Service Agreement

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to recommend that the Board of Education approve an agreement between Western Wayne School District and the Human Resources Center beginning September 2012 for Vocational Training-Facility Based day service at the amount of \$21.00 for 4.5 hours full production day and/or transportation via Human Resources Center at \$42.00 and Community Based Services at \$34.00 per hour. Services will be on an as needed basis as determined by the child's IEP team for the 2012-2013 school year.

The motion carried with all affirmatives.

Waiver of Expulsion Hearing and Stipulation

A motion was made by Mrs. Pliss and seconded by Mr. Olsommer to recommend that the Board of Education adopt the proposed Waiver of Expulsion Hearing and Stipulation relating to student #03-12-13, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

The motion carried with all affirmatives.

Waiver of Expulsion Hearing and Stipulation

A motion was made by Mr. Ward and seconded by Mrs. Pliss to recommend that the Board of Education adopt the proposed Waiver of Expulsion Hearing and Stipulation relating to student #04-12-13, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

The motion carried with all affirmatives.

Transportation - Contract resignation

A motion was made by Mr. Olsommer and seconded by Mr. Podunajec to recommend that the Board of Education accept the resignation of Laura Franc as a van contractor for Western Wayne School District effective December 24, 2012.

The motion carried with all affirmatives.

Transportation Contracts - New

A motion was made by Mr. Podunajec and seconded by Mr. Ward to award new transportation contracts to the following contractors.

- a. Joshua Swingle - Van #112 - Hamlin to WWMS & WWHS - effective 1/02/2013
- b. Scott Swingle - Van # 78 - Carbondale to EverGreen and WWMS (homeless) - effective 11/01/2012
- c. Scott Swingle - Van #122 - Hamlin & Lake Ariel to EverGreen - effective 01/02/2013

The motion carried with all affirmatives.

Transportation Contract - Extensions

A motion was made by Mr. Gershey and seconded by Mr. Olsommer to extend the transportation contracts for the following contractors.

- a. Rbeam Transportation LLC - Van #71 - Waymart to WWHS Alternative ED - effective 10/20/2012
- b. Alice Mickel - Van #65 - Lake Ariel to EverGreen AM Early Intervention - effective 11/27/2012

The motion carried with all affirmatives.

Revision of Board Policies

A motion was made by Mr. Salak and seconded by Mr. Olsommer to recommend that the Board of Education consider the adoption of the following revised Policies -

ATTACHMENTS I & II

- a. Extracurricular Activities Policy #122 - attachment I
- b. Temporary Medical Excusals Policy #204.1 - attachment II

The motion carried with all affirmatives.

Re-approval of Board Policy

A motion was made by Mr. Podunajec and seconded by Mr. Gershey to recommend that the Board of Education consider the re-approval of the following Policy -**ATTACHMENT III**

- a. Unlawful Harassment: Bullying/Cyberbullying Policy
#248.1 Pupils; #348.1 Administrative Employees; #448.1 Professional Employees;
#548.1 Classified Employees - attachment III

The motion carried with all affirmatives.

Service Agreement

A motion was made by Mr. Podunajec and seconded by Mr. Olsommer to recommend that the Board of Education approve a Service Agreement between Western Wayne School District and Susie Sepulveda, M.S., Certified School Psychologist at the rate of \$600.00 flat fee per evaluation effective December 1, 2012 through June 30, 2013.

The motion carried with all affirmatives.

Overnight field trips

A motion was made by Mr. Podunajec and seconded by Mr. Gershey to recommend that the Board of Education approve the following overnight field trips and chaperones:

- a. Western Wayne Marching Band - April 11-14, 2013 - Virginia Beach & Williamsburg, Virginia
Chaperones: Ray Stedenfeld, Maria Arneil, Tina Krawcyk, Bridgit Erb and Band Parents
- b. National Honor Society - May 2-4, 2013 - Washington, D.C.
Chaperones: Kendra Wayman and Ben Gill

Director Doris Pliss asked for the names of the Band Parents going as Chaperones that were not listed. Dr. LaCoe responded that they do not have their names as of yet, however they all will be required to have their clearances prior to their approval to go.

The motion carried with all affirmatives.

Personnel

District Substitute List

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to recommend that the Board of Education approve the following personnel to be added to the District Substitute List for the 2012-2013 school year per Certification, Act 24/34/151/114 Guidelines, Employment Eligibility Verification - U.S. Department of Justice:

1. Ashley Johnson
Area: Teaching Assistant
2. Michael Jones
Area of Certification: Social Studies
3. Patricia Parini
Area of Certification: Elementary/Reading Specialist
4. Heather Rowles
Area of Certification: Elementary/English/Mathematics

The motion carried with all affirmatives.

Appointment

A motion was made by Frank Ward and seconded by Mrs. Pliss to recommended that the Board of Education appoint Michael Cole to the position of Director of Student Services.

The motion carried with all affirmatives.

Appointment- Professional Employee

A motion was made by Mrs. Pliss and seconded by Mr. Gershey to recommend that the Board of Education approve the recommendation of the Acting Superintendent and District Administrators in the following appointment:

1. Michael Jones - Western Wayne Virtual Academy Teacher - Step 3M
\$47,505.00 pro-rated - with applicable fringe benefits effective January 2, 2013.

The motion carried with all affirmatives.

Appointment - Long Term Substitute

A motion was made by Mr. Salak and seconded by Mr. Podunajec to recommend that the Board of Education approve the recommendation of the Acting Superintendent and District Administrators in the following appointment:

1. Susan Larkin - Long Term Substitute elementary - \$42,205.00 pro-rated - Step 1B - effective 2nd Semester of the 2012-2013 school year.

The motion carried with all affirmatives.

Appointment - Personal Care Assistant

A motion was made by Mr. Ward and seconded by Mr. Olsommer to recommend that the Board of Education appoint Misty Tuite to the position of Personal Care Assistant (PCA) at the rate of \$8.00 per hour with applicable fringe benefits effective December 4, 2012.

The motion carried with all affirmatives.

Approval of Sabbatical Leave

A motion was made by Mr. Gershey and seconded by Mr. Podunajec to recommend that the Board of Education approve the request of employee PS#07-12-13 for a Sabbatical Leave for Professional Development for the second Semester of the 2012-2013 school year.

The motion carried with all affirmatives.

Resignation

A motion was made by Mr. Gershey and seconded by Mr. Salak to recommend that the Board of Education accept the resignation of Julie Huniyack as Basketball Cheerleading Coach effective for the 2012-2013 season.

The motion carried with all affirmatives.

Appointments - Coaching

A motion was made by Mr. Podunajec and seconded by Mr. Gershey to recommend that the Board of Education appoint the following to the listed coaching positions for the 2012-2013 school year at the salary listed in the Professional Employees Contract contingent upon receipt of clearances:

1. Jason Kromko	Baseball, Head Coach	\$5,141
2. Paul Gregorski	Baseball, Assistant	\$3,117
3. Chase Smith	Baseball, Jr. High	\$3,117
4. Ellin O'Hora	Tennis, Head Coach Boys	\$2,960
5. Justin Collins	Track, Head Coach	\$4,362
6. Trina Carito	Track, Assistant	\$2,687
7. David Piwowarczyk	Track, Assistant	\$2,687
8. Tim Snyder	Volleyball, Head Coach	\$2,960
9. Maria Shelp	Volleyball, Assistant	\$2,025
10. Stacey Cummings	Softball, Head Coach	\$5,141
11. Nadine Prutzman	Softball, Assistant	\$3,117
12. Sally Histed	Softball, Jr. High	\$3,117
13. Steve Baronski	Weight Training, Winter 42 sessions	\$2,305
14. Steve Baronski	Weight Training, Spring 36 sessions	\$1,974
15. Tammy Hess	Basketball Cheerleading	\$3,271

The motion carried with all affirmatives.

Appointment - Advisor

A motion was made by Mr. Salak and seconded by Mr. Podunajec to recommend that the Board of Education appoint Jared Hayden to the position of Mock Trial Advisor for the 2012-2013 school year at the salary listed in the Professional Employees Contract of \$1,363.00.

The motion carried with all affirmatives.

Approval - Volunteers

A motion was made by Mrs. Pliss and seconded by Mr. Olsommer to recommend that the Board of Education approve the following to the list of volunteers for the 2012-2013 school year contingent upon receipt of clearances:

1. Patricia Parini
2. Corey Foote - Track and Field

The motion carried with all affirmatives.

Schedule of Meetings

A motion was made by Mr. Gershey and seconded by Mrs. Pliss to recommend that the Board of Education approve the following schedule of Monthly Public Board Meetings for 2013:

All meetings are on the 1st Monday except when noted different.
(*not on the first Monday)

- *January 14, 2013
- February 4, 2013
- March 4, 2013
- April 8, 2013
- May 6, 2013 - Tentative Budget Adoption for the 2013-2014 School Year
- *June 10, 2013 - Adoption of District Budget for the 2013-2014 School Year
- July (if needed)
- August 5, 2013
- *September 9, 2013 (September 02 - Labor Day)
- October 7, 2013
- November 4, 2013
- December 2, 2013 ** (Tentative - Reorganization Meeting)

The motion carried with all affirmatives.

Informational Items:

Student Teachers/Interns

KEYSTONE COLLEGE - Laura Theroux -Intern - Susan Schlasta - January 22, 2013 until completion of a minimum of 120 hours
UNIVERSITY OF SCRANTON - Samantha Cummings - Intern - EverGreen -Anna Culkin (Monday, Wednesday, Friday) High School - Joanne Tagle (Tuesdays, Thursdays) January 7, 2013 to May 10, 2013

Dates to Remember:

1. Middle School Chorus Concert - December 5, 2012 - 7 PM
2. Middle School 7th & 8th Grade Band Concert -December 11, 2012- 7 PM
3. RDW Christmas Program - Grades 3 & 4 - December 12, 2012 - 7 PM
4. High School Concert - December 14, 2012 - 7 PM
5. RDW Christmas Program - Grades 1 & 2 - December 18, 2012 - 7 PM
6. Middle School 6th Grade Band Concert-January 8, 2013 - 7 PM
7. Teacher In-Service - Early Dismissal- Noon - January 21, 2013

Correspondence

A letter from the Shrine Bowl club was read. A \$5,000.00 check was sent to the Shiners' Hospital produced from the proceeds of that evening's event.

Acting Superintendent's Report

There were no questions on the Acting Superintendent's Report.

Principal's Report

There were no questions on the Principal's reports.

Federal Programs Report

The Federal Audit is in place.

Other Business

There was no other business.

Future Meetings

January 09, 2013 - 6:00 PM - Board Committee Meeting, Library, EverGreen Elementary School, 739 Easton Turnpike, Lake Ariel PA 18436

January 14, 2013 - 7:00 PM - Public Board Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Informational: Meeting held

November 29, 2012 - 6:00 PM - Board Committee Meeting, Library, Robert D. Wilson Elementary School, 74 Belmont Street, Waymart PA 18472

Adjournment

A motion was made by Mr. Lindow and seconded by Mr. Olsommer to adjourn the regular scheduled meeting of the Western Wayne Board of Education at 7:44 P.M.

The motion carried with all affirmatives.

Respectfully submitted,

Gary Podunajec
Board Secretary

Approved: _____

ATTEST: _____