



MATTHEW BARRETT, Ed.D.
Superintendent of Schools

CYNTHIA A. LAROSA, Ph.D.
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
January 14, 2026

The regular monthly meeting of the Workplace Safety Committee was held on Wednesday, January 14, 2026, at 10:00 a.m. in the conference room of the District Office.

The following **EIGHT** members participated: Carrie Williams, Megan Robinson, Andrea Covey, Tara Morcom, Susan Pauler, Brian Seaman and Naomi Spewak, and Donna Urian. Ron Franks, Denise Johnson, and Shanequa Moser were excused.

Meeting

The meeting was called to order by Carrie Williams at 10:03 a.m.

Minutes

A motion was made by Susan Pauler and seconded by Naomi Spewak to approve the minutes of the December 4, 2025 meeting. The motion carried.

Report on Building Conditions

RDW – No issues reported
EGE – No issues reported
HS – No issues reported
MS- No issues reported
DO – No issues reported

Old Business

- a. RDW Outdoor Speakers – Work on the speaker has not yet been completed.
- b. MS/HS PA System – Per an email from Ron Franks – This issue was brought up at the Administration’s safety meeting, and after discussion, he was asked to reach out to NRG Controls, our fire/security advisor. They are currently working on a proposal to tie the three fire panels together (HS, MS, DO). A broader plan for future fire system upgrades will be developed.

BOARD OF EDUCATION

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Angela Booths, James Collins, Christina Hinz, Matthew Nied, Kerin Weinberger, Ethan Wood



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New Business

- Injury report— An employee was injured while removing a pan from the steamer. This has been addressed and are seeking ways to prevent this from happening. Food Service is looking in to long aprons and/or arm coverings to prevent future injuries of this nature.
- With Stephen Mackle's resignation from the District, the committee has an opening for a new member. The committee discussed and decided to wait until someone was appointed in his position and could begin attending meetings. This will allow our Transportation department to be represented in our meetings.

Future Meetings

The next monthly meeting is scheduled for February 4, 2026, at 10:00 in the District Office conference room.

Adjournment

Donna Urian moved to adjourn the meeting and Andrea Covey seconded the motion at 10:20 a.m.

/s/ Carrie Ann Williams

Carrie Ann Williams

Secretary/Chairperson

Workplace Safety Committee

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