



MATTHEW BARRETT, Ed. D
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
April 2, 2025

The regular monthly meeting of the Workplace Safety Committee was held on April 2, 2025. A brief meeting took place in the conference room of the District Office and then continued with Committee inspections of the District Office, High School and Middle School.

The following ten members participated: Carrie Williams, Megan Robinson, Ron Franks, Stephen Mackle, Tara Morcom, Shanequa Moser, Ellen Muller, Susan Pauler, Brian Seaman and Naomi Spewak. Denise Johnson and Mindy Maros were excused.

Meeting

The meeting was called to order by Carrie Williams at 10:08 a.m.

Injury Reports

Megan Robinson reported that there were two incidents that were student related. There was also a slip & fall involving a Custodian during snow clean-up and a Teacher that was hit in the face by a roll of paper that fell from a closet shelf.

Ron Franks reported on a custodian that was hurt in the weight room while lifting weights back onto the rack to clean under it. It was investigated and found that the rack is at adequate height. All custodians were instructed on proper lifting of items and asked to team lift heavier items.

New Business

An employee at EverGreen raised personal concerns about the holding pond located behind the building at EverGreen. They felt that if a student/person were to climb the fence and fall into the water there was nothing to aid in getting them out. After discussing the situation, the committee felt that the fence that is around the pond should be enough of a safeguard to

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prevent this situation from happening but, to err on the side of caution, suggested that signage on the fence may act as an additional deterrent.

Future Meetings

On April 14, 2025 the committee will conduct an inspection of Robert D. Wilson School.

In lieu of the regular monthly meeting in May, the committee will conduct an inspection of EverGreen Elementary School on May 21, 2025, beginning at 11:00 a.m.

Our regular monthly meeting in June will be held on June 2, 2025, at 10:00 a.m. in the District Office conference room and via zoom.

/s/ Carrie Ann Williams

Carrie Ann Williams

Secretary/Chairperson

Workplace Safety Committee

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