



MATTHEW BARRETT, Ed. D
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
December 4, 2024

The regular monthly meeting of the Workplace Safety Committee was held on December 4, 2024, in the conference room of the District Office and via ZOOM.

The following TEN members participated: Carrie Williams, Megan Robinson, Brian Seaman, Ron Franks, Naomi Spewak (via ZOOM), Stephen Mackle, Tara Morcom (via ZOOM), Susan Pauler, Shanequa Moser, and Mindy Maros (via ZOOM). Denise Johnson and Ellen Muller did not participate.

Meeting

The meeting was called to order by Carrie Williams at 10:06 a.m.

Minutes

A motion was made by Ron Franks and seconded by Brian Seaman to approve the minutes of the November 6, 2024, meeting. The motion carried.

Old Business

Flashing speed signs—Update: Steve Mackle reported that he continues to collect data from the flashing signs and moves them from Northbound to Southbound lanes weekly. He has not yet contacted the State Police to discuss other solutions.

Report on building conditions

RDW – Nothing reported.

EGE – Nothing reported.

MS – Nothing reported.

HS – Nothing reported.

DO – Nothing reported.

New Business

BOARD OF EDUCATION

William Gershey, President Joseph Gombita, Vice President Dana DeSiato, Treasurer
Angela Booths, James Collins, Christina Hinz, Michael Ochlan, Kerin Weinberger, Ethan Wood



MATTHEW BARRETT, Ed. D
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

- Injury Reports – Megan Robinson reported that there were three reports filed, all involving students. One slip and fall in the alley was reported. Ron clarified the situation and determined that there wasn't anything that could have been done to prevent it at the time that it happened. A final incident was reported involving an employee which Ron also clarified the situation, and it was determined it was something that happened to no fault of the District or employee.
- Ron Franks asked that everyone be patient with the Custodial staff on days with winter weather conditions. There is a limited number of staff available, and it takes time to clear all entrances. Brian Seaman suggested that a text message could be sent out instructing employees of what entrances can be used when arriving to the buildings. Mindy Maros also brought up the concern that some employees are arriving very early on 2-hour delay days which makes it that much harder for the Custodial staff to clear the lot. It was suggested that a notification could go to staff that the lots will not open until 9:00 a.m. on these days. Ron was going to take these suggestions to the Administrative team to discuss further.

Future Meeting

The next monthly meeting is scheduled for January 8, 2025, at 10:00 a.m. in the District Office conference room. In the event of inclement weather, the meeting will be held on the next business day.

Adjournment

Sue Pauler moved to adjourn the meeting and Ron Franks seconded the motion at 10:20 a.m.

/s/ Carrie Ann Williams

Carrie Ann Williams

Secretary/Chairperson

Workplace Safety Committee

BOARD OF EDUCATION

William Gershey, President Joseph Gombita, Vice President Dana DeSiato, Treasurer
Angela Booths, James Collins, Christina Hinz, Michael Ochlan, Kerin Weinberger, Ethan Wood