

**WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL, PA 18436**

MEMORANDUM

TO: All School Board Members

FROM: Matthew Barrett, Ed.D., Superintendent

DATE: April 1, 2026

SUBJECT: AGENDA - Board Meeting
WEDNESDAY, April 1, 2026 - following Board Work Session
Western Wayne Administration Building, District Board Room,
1970C Easton Turnpike, Lake Ariel, PA 18436

1. Call to Order William Gershey, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ William Gershey, President
___ Joseph Gombita, Vice President
___ Dana DeSiato, Treasurer
___ Angela Booths
___ James Collins
___ Christina Hinz
___ Matthew Nied
___ Kerin Weinberger
___ Ethan Wood

ADMINISTRATION

___ Matthew Barrett, Ed.D., Superintendent
___ Cynthia LaRosa, Ph.D., Ass't Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Robert Black, High School Ass't Principal
___ Jennifer DeNike, Ed.D., Dir. of Special Education
___ Kerrie Fitzsimmons, EverGreen Ass't Principal
___ Elizabeth Gregory, Early Intervention Supervisor
___ Paul Gregorski, High School Principal
___ Mary Hoover, TNG Food Service Director
___ Tyler Jakes, Athletic Director
___ Michael Motsko, Ass't Dir. of Special Education
___ Casey Newcomer, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Brian Seaman, Technology Director
___ Elizabeth Watson, Ed.D., Robert D. Wilson Principal

SOLICITOR

___ Brendan Ellis

5. Approval of Minutes
Board Work Session March 5, 2026
Regular Board Meeting March 5, 2026
6. Treasurer's Reports
General Account
Food Service Account
7. Approval of Bills
General Account
Food Service Account

Construction Account

8. Accounting of Taxes

9. Student Recognition

10. Recognition of visitors and comments on Agenda items only - 15 minutes

11. Enrollment Report:

ENROLLMENT - DAY 128

2025-2026 SCHOOL YEAR

GRADE	EG	RDW	MS	HS	TOTAL
EARLY INT.	12	7			19
PRE-K	49	41			90
KDG	66	63			129
GR. 1	88	57			145
GR. 2	71	38			109
GR. 3	80	53			133
GR. 4	75	46			121
GR. 5	68	58			126
GR. 6			136		136
GR. 7			126		126
GR. 8			121		121
GR. 9				129	129
GR. 10				138	138
GR. 11				143	143
GR. 12				148	148
TOTAL	509	363	383	558	1813

Totals: EverGreen - 509; RDW - 363; MS - 383; HS - 558: **Total - 1813**
March Total - 1805

12. Policies - Review and Revise

It is recommended that the Board of Education review and revise the following policies:

- 006 Meetings
- 140 Charter Schools
- 221 Dress and Grooming
- 325 Dress and Grooming
- 332 Working Periods
- 619 District Audit
- 805 Emergency Preparedness and Response
- 810 Transportation

13. Transportation Driver

It is recommended that the Board of Education approve the following Western Wayne School District Transportation Driver for the listed Contractor for the 2025-2026 school year:

- a. Driver (Van) - Kevin Good Contractor - Scottie Swingle, Jr.
- b. Driver (Van) - Valerie Flyte Contractor - William Henwood
- c. Driver (Van) - Christopher Curry Contractor - S & L Swingle
- d. Driver (Van) - Rachel Dennis Contractor - Gary Dennis
- e. Driver (Van) - Courtney Kizer Contractor - Gary Dennis

14. Real Estate Transfer Tax Collector

It is recommended that the Board of Education appoint the Wayne County Deputy Realty Tax collector to serve the District as Real Estate Transfer Tax Collector for the 2026-2027 school year.

15. Designation of Depositories

It is recommended that the Board of Education approve the designation of depositories for the 2026-2027, 2027-2028 fiscal years as listed: (Section 621)

- a. Wayne Bank
General Fund Interest Bearing Checking Account, Capital Reserve Fund Account, Flex Spending Account and Certificates of Deposit.
- b. Honesdale National Bank
Certificates of Deposit.
- c. NBT Bank
Payroll Account, Certificates of Deposit, Middle School Account, all Western Wayne High School Accounts including Activities Account, Athletic Account, and National School Lunch Program Accounts.

16. School Calendar

It is recommended that the Board of Education approve the following changes to the 2025-2026 school calendar and allow the Superintendent to change the dates if necessary.

- a. Thursday, June 4, 2026 - Noon Dismissal for Students - Act 80 day
- b. Friday, June 5, 2026 - Last Day of School for all Students and Graduation
- c. Monday, June 8, 2026 - Last Day for Teachers

17. Agreement/Data Processing Services

It is recommended that the Board of Education approve Western Wayne School District's participation in the following software services offered by Central Susquehanna Intermediate Unit (CSIU) for the 2026-2027 school year:

- a. The Student Information System (SIS) includes Attendance, Transportation, Health, Discipline, Scheduling, and Gradebook. Cost per student is \$16.75 for first 2000 students plus a flat fee of \$200.00.
- b. Payroll at a cost per student of \$5.37 for the first 2000 students plus a flat fee of \$550.00.
- c. Fund Accounting at a per student cost of \$4.65 for 1st 1500 \$2.36 for each additional student plus a flat fee of \$830.00.
- d. Human Resources at a student cost of \$2.50 per student for 1st 2500 plus a flat fee of \$550.00.
- e. Employee Portal is included in the Human Resources module.
- f. The Student Information System - GURUBoard - ZAPS Only at a cost per student of \$0.85.

(Approximate total cost of \$54,450.00)

18. E-Rate

- a. It is recommended that the Board of Education approve to submit two E-Rate Funding Request Numbers for eligible Category 2 purchases under the Schools and Libraries Program (E-Rate). The requests are based on an estimated E-Rate discount of 85%, pending approval by the Universal Service Administrative Company (USAC). Upon USAC approval, the district will be responsible for the remaining non-discounted 15% (\$20,350.40) of the total (\$135,669.27) project costs.
- b. It is recommended that the Board of Education approve a fiber-optic services agreement with PennTeleData at a cost of \$750 per month for a duration of 60 months, beginning on July 1, 2026. This service will be submitted for funding through the federal E-Rate program, and if approved, the district will be responsible for 10% of the monthly cost. This fiber-optic service connects our network infrastructure from the High School/Middle School campus to RDW and EverGreen Elementary.

19. Appointment - Special Counsel

It is recommended that the Board of Education approve King, Spry, Herman, Freund & Faul, LLC as Special Counsel for Western Wayne School District at the rate of \$180.00 per hour for Attorneys and \$95.00 per hour for Paralegals for the 2026-2027 school year.

20. Dual Enrollment Lackawanna College

It is recommended that the Board of Education approve the continuation of the current Dual Enrollment Agreement between Western Wayne School District and Lackawanna College.

21. Agreement - St. Joseph's Center

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Saint Joseph's Center to provide occupational, speech and physical therapy services to Students at the rate of pay per ACCESS rate. Services

will be provided on an as needed basis as determined by the Student's IEP for the contract period July 1, 2026 to June 30, 2027.

22. Agreement - Sayegh Pediatric Therapy Services, P.C.

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Sayegh Pediatric Therapy Services, P.C. for Speech and Language Therapy from April 1, 2026 through August 1, 2027 at a rate of \$85.00/hour for 7 hours/day plus .70/mile.

23. Agreement - Karen Kane, Physical Therapy Service Agreement

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Karen Kane, PT to provide physical therapy services for our Early Intervention Program as needed during the 2026-2027 school year at the rate of pay per ACCESS rate.

24. Agreement-Reading Allowed

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Reading Allowed to provide tutoring services to Students at a rate of \$140.00 per 1:1 session effective March 17, 2026 and continuing for the 2026-2027 school year.

25. Settlement Agreement

It is recommended that the Board of Education approve the settlement agreement between Western Wayne School District and #04-25-26.

26. LEA Policies and Procedures - IDEA

It is recommended that the Board of Education approve the LEA policies and Procedures that adhere to the requirements under the Individual with Disabilities Education Act, Part B (IDEA-B).

27. Overnight Field Trips

It is recommended that the Board of Education approve the following overnight field trips and chaperones for the 2025-2026 school year:

- a. PJAS State Competition - Penn State Main Campus - May 17 - 18, 2026.
Chaperones: Christine McClure and Timothy McClure.
- b. FBLA National Leadership Conference - San Antonio, TX - June 27-July 3, 2026.
Chaperones: Christine McClure, Timothy McClure, and Megan Rush.

28. Building Use

It is recommended that the Board of Education approve the following Building Use request for the 2026-2027 school year:

- a. Western Wayne Band Parents Association - Annual Craft Fair - Saturday, October 17, 2026 - HS Cafeteria, Gymnasium, Kitchen, Parking Lot, Hallways and MS Hallways - 8:00 a.m.-6:00 p.m. Event time 10:00 a.m.-4:00 p.m.

29. Exchange Student

It is recommended that the Board of Education approve the registration of the following as an exchange student, not to exceed one year, for the 2026-2027 school year.

- a. S# 01-26-27

30. Personnel

a. Retirement

It is recommended that the Board of Education accept the following retirements:

- 1. Joseph Totsky - Middle School Guidance Counselor - Effective June 30, 2026
- 2. Colleen Carmody - Family Consumer Science Teacher - Effective June 8, 2026
- 3. Denise Johnson - Nurse - Effective end of 2025-2026 school year
- 4. Christine Davis - Nurse - Effective end of 2025-2026 school year
- 5. Joanne Connolly - Elementary Teacher - Effective end of 2025-2026 school year
- 6. Christine Carey - Mathematics 10-12 Teacher - Effective June 8, 2026

b. Coaching - Fall

It is recommended that the Board of Education approve the following to the listed coaching position for the 2026-2027 school year at the salary listed in the Professional Employees Contract:

- 1. Martin O'Hora - Golf, Head Coach - 11th year \$4,590.23
- 2. Kaitlyn Torquati - Varsity Football Cheerleading - 8th year \$5,001.68
- 3. Gillian Groom - Jr. High (7,8,9) Football Cheerleading - 2nd year \$2,427.00

c. Appointment

It is recommended that the Board of Education approve the following to the listed position for the 2025-2026 school year at the salary listed in the Professional Employees Contract:

- 1. Mary Miles - HS Musical, Set Construction - 1st year \$854.00

d. Volunteers

It is recommended that the Board of Education approve the following to the list of Volunteers for the 2025-2026 school year:

- 1. Trina Rudd - Band/Drama
- 2. David Elias III - Track & Field
- 3. Susan DeBella - Accompanist - Elementary Spring Concerts
- 4. Owen Kotchessa - EverGreen Elementary

e. Volunteer

It is recommended that the Board of Education approve the following to the list of Volunteers for the 2026-2027 school year:

- 1. John Pyatt - Football

31. Informational Items:

a. Upcoming Dates

- April 1, 2026 - End of the 3rd marking period (tentative)
- April 2, 2026 - **Noon Dismissal** - Easter Break
- April 3-6, 2026 - **No School** - Easter Break
- April 7, 2026 - RDW After School Roller Skating - Pre-K; K; 1st & 2nd
- April 8, 2026 - RDW After School Roller Skating - 3rd; 4th & 5th
- April 8, 2026 - EverGreen PTA Meeting - 6:00 p.m.
- April 8, 2026 - Wayne-Pike Envirothon
- April 9, 2026 - EverGreen Spring Concert - 1st Grade, 6:00 p.m. & 2nd Grade - 7:00 p.m.
- April 10, 2026 - High School Musical, *Charlie and the Chocolate Factory* - Veterans Memorial Auditorium - 7:00 p.m.
- April 11, 2026 - High School Musical, *Charlie and the Chocolate Factory* - Veterans Memorial Auditorium - 7:00 p.m.
- April 12, 2026 - High School Musical, *Charlie and the Chocolate Factory* - Veterans Memorial Auditorium - 2:00 p.m.
- April 13-15, 2026- FBLA State Leadership Conference, Hershey PA
- April 14, 2026 - RDW Spring Concert - 1st Grade, 6:15 p.m. & 2nd Grade 7:15 p.m.
- April 15, 2026 - Special Olympics - Delaware Valley School District
Rain Date - April 16, 2026
- April 15, 2026 - RDW PTA Meeting - Cafeteria - 6:30 p.m.
- April 20-May 8, 2026 - PSSA Testing
- April 22-25, 2026- PMEA All-State Conference
- April 23, 2026 - National Honor Society Induction Ceremony - Veterans Memorial Auditorium - 7:00 p.m.
- April 24, 2026 - **Noon Dismissal** - Act 80 Day
- April 24, 2026 - Title 1 Awards Night - EverGreen Cafeteria 5:00-7:00 p.m.
- April 24, 2026 - National Junior Honor Society Induction Ceremony - Veterans Memorial Auditorium - 6:00 p.m.

32. Correspondence

33. Superintendent's Report

34. Assistant Superintendent's Report

35. Federal Programs Report

36. Other Business

37. Recognition of visitors and comments on Non-Agenda items only - 15 minutes

38. Future Meetings:

Wednesday, April 22, 2026 - 6:00 p.m. - Presentation of the Narrative Budget, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Wednesday, May 6, 2026 - 6:00 p.m. - Board Work Session followed by the Public Board Meeting, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

39. Meetings Held:

Thursday, March 5, 2026 - 5:30 p.m. - Executive Session, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Thursday, March 5, 2026 - 6:00 p.m. - Board Work Session followed by the Regular Monthly Board Meeting, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Thursday, March 5, 2026 - 7:00 p.m. - Executive Session, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Tuesday, March 17, 2026 - 5:30 p.m. - Executive Session, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

40. Adjournment - Board Policy - 11:00 p.m.