

**WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436**

MEMORANDUM

TO: All School Board Members

FROM: Matthew Barrett, Ed.D., Superintendent

DATE: September 3, 2025

SUBJECT: AGENDA - Board Meeting
WEDNESDAY, SEPTEMBER 3, 2025 - immediately following the Work Session
Administration Office

1. Call to Order William Gershey, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ William Gershey, President
___ Joseph Gombita, Vice President
___ Dana DeSiato, Treasurer
___ Angela Booths
___ James Collins
___ Christina Hinz
___ Michael Ochlan
___ Kerin Weinberger
___ Ethan Wood

ADMINISTRATION

___ Matthew Barrett, Ed.D., Superintendent
___ Cynthia LaRosa, Ph.D., Ass't Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Matthew Barr, Assistant MS Principal
___ Robert Black, Assistant HS Principal
___ Jennifer DeNike, Ed.D., Director of Special Education
___ Kerrie Fitzsimmons, EverGreen Ass't Principal
___ Elizabeth Gregory, Early Intervention Supervisor
___ Paul Gregorski, High School Principal
___ Mary Hoover, TNG Food Service Director
___ Tyler Jakes, Athletic Director
___ Michael Motsko, Ass't Director of Special Education
___ Casey Newcomer, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Brian Seaman, Technology Director
___ Elizabeth Watson, Robert D. Wilson Principal

SOLICITOR

___ Brendan Ellis

5. Approval of Minutes
Special Board Meeting - July 30, 2025
Board Work Session - August 6, 2025
Regular Board Meeting - August 6, 2025
6. Treasurer's Reports
General Account
Food Service Account
Construction Account

- 7. Approval of Bills
 - General Account
 - Food Service Account
 - Construction Account
- 8. Student Recognition
- 9. Recognition of Public - 15 minutes
- 10. Enrollment Report:

ENROLLMENT - DAY #3

2025-2026 SCHOOL YEAR

GRADE	EG	RDW	MS	HS	TOTAL
EARLY INT.	11	4			15
PRE-K	47	38			85
KDG	61	59			120
GR. 1	84	58			142
GR. 2	68	38			106
GR. 3	79	52			131
GR. 4	80	46			126
GR. 5	67	57			124
GR. 6			141		141
GR. 7			126		126
GR. 8			123		123
GR. 9				132	132
GR. 10				134	134
GR. 11				140	140
GR. 12				152	152
TOTAL	497	352	390	558	1797

Totals: EverGreen-497; RDW-352; MS-390; HS-558; **TOTAL: 1797**

11. Policies

It is recommended that the Board of Education approve the recommended policy updates as listed in attachment I.

12. Transportation - Drivers

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers for the listed contractor for the 2025-2026 school year:

- a. Contractor: Josh Swingle Driver: ToniJo Nicholas-Simon - Van
- b. Contractor: Sara Wasman Driver: Joshua Shelly - Van
- c. Contractor: Henwood Busing Driver: Matthew Johnson - Van
- d. Contractor: Henwood Busing Driver: Sheri L. Fabiani - Van

13. BOND ISSUE 2025 RESOLUTION

It is recommended that the Board of Education approve the Resolution as presented by bond counsel authorizing the issuance of general obligation bonds to fund various capital projects of the School District as described therein.

14. Service Agreement - Wayne County Drug & Alcohol Commission

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Wayne County Drug & Alcohol Commission to provide school-based prevention services on a program-funded basis, one and one-half school days per week as well as any additional hours needed to complete the scheduled programming for the sum of \$16,648.00 for the 2025-2026 school year.

15. Agreement - Wayne County Office Drug & Alcohol Commission - SAP

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Wayne County Drug & Alcohol Commission for the Student Assistance Program (SAP) for the 2025-2026 school year.

16. Agreement - C & S Athletics

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and C&S Athletics for strength and conditioning services in the amount of \$35.00 per hour for 470 hours of training during the school year and 60 hours during the summer, effective August 1, 2025 to July 31, 2026.

17. Dual Enrollment Agreement

It is recommended that the Board of Education approve a dual enrollment agreement between Western Wayne School District and the following:

- a. Lackawanna College, effective July 1, 2025 through June 30, 2026.

18. Agreement - The Electric City Academy, Scranton School District

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and The Electric City Academy, Scranton School District to provide alternative education at the following rates: Autistic Support-\$67,500.00 annually or \$375.00 per day; Emotional Support-\$54,000.00 annually or \$300.00 per day; Multiple Disabilities Support-\$72,000.00 annually or \$400.00 per day; and Lincoln-Jackson Academy AEDY Program-45 day placement-\$14,625.00 or \$325.00 per day, starting August 27, 2025 and continuing for the 2025-2026 school year.

19. Agreement - New Story Schools

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and New Story for related services depending on student needs as described in the individualized education plan, at daily tuition rates of \$310.00; \$365.00; \$425.00; or \$549.00 per day effective August 1, 2025 through July 21, 2026.

20. Agreement - Edpuzzle

It is recommended that the Board of Education approve a user agreement between Western Wayne School District and Edpuzzle in the amount of \$5,789.00 for the 2025-2026 school year.

21. Agreement - Graham Academy

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and The Graham Academy at a rate of \$313.00 per student per day with an extended school year rate of \$202.00 per student per day effective August 1, 2025 through July 31, 2026.

22. Agreement - Carbondale Area Achievement Program

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Carbondale Area Achievement Program for student services in the amount of \$235.04 per diem effective for the 2025-2026 school year.

23. Building Use Approval

It is recommended that the Board of Education approve the following building use requests:

- a. Western Wayne Jr. Wildcats Football - High School - Football practice field - Every Tuesday, Wednesday, and Thursday from 8-19-2025 through 10-30-2025 - 6:00-8:00 p.m.
- b. Western Wayne Jr. Wildcats Football - High School - Turf Football Field - 8-17; 9-7; 9-21; 9-28-2025, 10:00 a.m. with game time at 12:00 p.m. - Football games.
- c. LEAP - Children's Center for Early Learning - EverGreen - After School Program - 8-25-2025 through the last day of school of the 2025-2026 school year.

24. Memorandum of Understanding

It is recommended that the Board of Education approve the following Memorandums of Understanding between Western Wayne School District and the Western Wayne Education Association:

- a. Virtual/On-line Program
- b. Jr. High Cheerleading Coach

25. Memorandum of Understanding

It is recommended that the Board of Education approve a Memorandum of Understanding between Western Wayne School District and Hamlin Assembly of God to be used as an emergency evacuation site for EverGreen Elementary.

26. A la Carte Price List Updates

It is recommended that the Board of Education approve the Cafeteria A la Carte and Adult Meal price list updates for the 2025-2026 school year: **ATTACHMENT II**

27. Personnel

- a. Resignation

It is recommended that the Board of Education accept the following resignation:

1. Rachel Dennis - 12-Month Secretary - Effective August 28, 2025.
2. Donald Sutton - Network Administrator - Effective August 29, 2025.

b. Appointment - Long Term Substitute

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

Elizabeth Reifler - Temporary Professional Employee - Long-Term Substitute - Business, Computer and Information Technology - Step 1M - \$67,413.00 pro-rated effective August 21, 2025 for the first semester of the 2025-2026 school year, pending updated contract.

c. Appointment - Safety and Security Coordinator

It is recommended that the Board of Education appoint Justin Pidgeon as the School Safety and Security Coordinator in addition to his duties as EverGreen Elementary Principal, with a monthly stipend of \$500.00 for the 2025-2026 school year.

d. Transfer of Position

It is recommended that the Board of Education approve the transfer of Robyn Woehrle from part-time Paraprofessional to full-time Middle School Secretary at a rate of \$15.50 per hour with applicable fringe benefits effective September 8, 2025.

e. Transfer of Position

It is recommended that the Board of Education approve the transfer of Donna Visceglia from part-time to full-time Food Service Worker at EverGreen effective the start of the 2025-2026 school year.

f. Appointment - Secretary

It is recommended that the Board of Education approve the appointment of the following as a 12-Month Secretary at a rate of \$20.00 per hour with applicable fringe benefits effective upon release of current employment and receipt of paperwork.

1. Jaclyn Williams - Special Education

g. Appointment - Paraprofessional

It is recommended that the Board of Education approve the appointment of the following as a part-time Paraprofessional at a rate of \$20.00 per hour effective September 4, 2025:

1. Esther Lutz - Robert D. Wilson

h. Appointment - Head Cooks

It is recommended that the Board of Education approve the transfer of the following to Head Cook positions at the salary listed effective the start of the 2025-2026 school year:

1. Michelle Dugan - 7 hours per day - High School \$19.88 per hour
2. Donna Weston - 7 hours per day - EverGreen Elementary \$22.57 per hour

i. Appointment - Part Time Food Service Workers

It is recommended that the Board of Education approve the appointment of the following as a part-time Food Service Workers - 5 hours per day with no fringe benefits at \$15.00 per hour effective the start of the 2025-2026 school year:

1. Theresa Thoman - EverGreen
2. Katie Yamamoto - High School

j. Appointment of Mentors

It is recommended that the Board of Education appoint the following Mentors for the 2025-2026 school year at the salary listed in the Professional Employees Contract pending updated contract:

Mentor	Mentee	Salary
Alyssa Wesley - 2 nd year	Christine Rossi	\$ 500.00
Melissa Williams - 2 nd year	Alysia Verrill	\$ 500.00
Jessica McLaughlin - 2 nd year	Andrew Wetzell	\$ 500.00
Lisa Boguski - 2 nd year	Courtney Smargiassi	\$ 500.00
Cara Romanski - 2 nd year	Brittany Burrell	\$ 500.00*
Todd Pauler - 2 nd year	Jacquelyn Barna	\$ 500.00
Melissa Cottone - WW 1 of 1	Shana Carmody	\$ 500.00
Courtney Rosenkrans - WW 1 of 1	Marisa Callejas	\$ 500.00
Erica Germani - 1 st year	Kyle Verrill	\$1,823.00
Casey Tammero - 1 st year	Brandyn Black	\$1,823.00

*Pro-rated

k. Appointment - SAP Team

It is recommended that the Board of Education approve the following to the listed position for the 2025-2026 school year at the salary listed in the Professional Employees Contract, pending updated contract:

1. Jillian Mishko-Evans - High School SAP Team - 3rd year \$1,499.40

l. Appointments-Coaching

It is recommended that the Board of Education appoint the following to the listed position for the 2025-2026 school year at the salary as listed in the Professional Employee contract, pending updated contract:

1. Zach Rovinsky - Boys Varsity Basketball-Head Coach-2 nd year	\$9,478.00
2. Eric Olsommer - Boys Jr. High (7,8,9) Basketball Coach-7 th year	\$4,952.24
3. Kolyn Schane - Boys Jr. High (7,8,9) Basketball Coach-4 th year	\$4,904.16
4. Steve Fahnestock - Girls Varsity Basketball Asst Coach-4 th year	\$9,667.56
5. Todd Pauler - Girls Jr. High (7,8,9) Basketball Coach-18 th year	\$5,024.36
6. Brian Hodorawis - Girls Jr. High (7,8,9) Basketball Coach-18 th year	\$5,024.36
7. Gillian Groom - Jr. High Football Cheerleading Coach-1 st year	\$2,277.00

m. Volunteers

It is recommended that the Board of Education approve the following Volunteers for the 2025-2026 school year. Attendance will be at the request of the building Principal:

1. Theresa Black - Band
2. Heather Capozzi - Band/Drama
3. Frank DeNunzio - Band/Drama

4. Philip Erb - Band/Drama
5. Rachel Fitzmorris - Band
6. Stephanie French - Band/Drama
7. Jeannie Hedglin - Band/Drama
8. Hope Jezowski - Band
9. Joseph Jezowski, Sr. - Band
10. Joseph Jezowski, Jr. - Band
11. Gina Knecht - Band/Drama
12. Brooke Morcom - Band
13. Devon Norris - Band
14. Noreen Ofner - Band
15. Steven Redmond - Band
16. Rebecca Rinella-Hayden - Band
17. Chris Schaffer - Band
18. Shannon Walton - Band
19. Troy Walton - Band
20. Amanda Wilbur - Band/Drama
21. Leah Zawisky - Band/Drama
22. Cynthia Bianchi - Drama
23. Kaitlin Black - Drama
24. Tara Jordan - Drama
25. Jennifer Lane - Drama
26. Lauren Maxwell - Drama
27. Lester Maxwell - Drama
28. Jenny Narvaez - Drama
29. Holly Swingle - Drama
30. Jackie Vass - Drama

28. Informational Items:

- a. Starla Robbins has attained Tenure in the Western Wayne School District.
- b. The Refuse Removal Bid was awarded to Waste Management of Pennsylvania, Inc. at a rate of \$8.60 per cubic yard removed.
- c. The Two-way Radio Bid was awarded to Industrial Electronics, Inc. at a cost of \$42,212.50. This expense will be covered by our PCCD Grant for safety and security.
- d. **STUDENT TEACHER** - Madison Godfrey - **Marywood University** - English/Secondary Education 7-12 - Megan Rush
- e. **STUDENT TEACHER** - Kaitlyn Cleary - **University of Scranton** - Elementary Education - Alizabeth Takacs
- f. **FIELD EXPERIENCE** - Dayanara Castillo - **Marywood University** - Music Education PreK-12 - Elaine Ort
- g. **FIELD EXPERIENCE** - Jatym Keller - **Marywood University** - Music Education PreK-12 - Elaine Ort
- h. **FIELD EXPERIENCE** - Desire Fabian - **Marywood University** - Music Education PreK-12 - Elaine Ort
- i. **STUDENT OBSERVERS** - Robert D. Wilson
 1. Kylee Bonczek - **University of Scranton** - Anna Bonsick - Kindergarten
 2. Keira Fox - **University of Scranton** - Michelle Judge - 1st Grade
 3. Bridget Basile - **University of Scranton** - Joann Tomassoni - 4th Grade
 4. Gretchen Haray - **University of Scranton** - Jessica Agnello - 4th Grade
 5. Vartinae Ashaq - **Grand Canyon University** - Marnell Fortuner - Learning Support

j. UPCOMING DATES:

September 6, 2025	Car Show - Stadium - 10:00 a.m.-2:00 p.m.
September 9, 2025	Robert D. Wilson Picture Day
September 11, 2025	EverGreen PTA Meeting - 5:00-7:00 p.m. - EverGreen Library
September 10, 2025	Middle School/High School Open House - 5:00-7:00 p.m.
September 10, 2025	Robert D. Wilson PTA Meeting - 6:30 p.m. - RDW Cafeteria

September 15, 2025 High School Picture Day
September 18, 2025 Middle School Picture Day
September 19, 2025 Noon Dismissal - Act 80 Day Teacher in Service
September 25, 2025 Robert D. Wilson - Grandparents Day

29. Correspondence

30. Superintendent's Report

31. Assistant Superintendent's Report

32. Federal Program Report

33. Other Business

34. Meetings held:

Wednesday, July 30, 2025 - Special meeting for general purposes - 6:00 p.m.,
Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Wednesday, August 6, 2025 - Work Session followed by Board meeting - 6:00 p.m.,
Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Tuesday, August 26, 2025 - Executive Session via ZOOM for personnel matters - 6:00
p.m.

35. Future Meetings:

Wednesday, October 1, 2025 - 6:00 p.m. Board Work Session immediately followed by
Board Meeting, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA
18436.

36. Adjournment - Board Policy - 11:00 p.m.