



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
August 7, 2024

The regular monthly meeting of the Workplace Safety Committee was held on August 7, 2024, in the Conference Room of the District Office and via ZOOM.

The following seven members participated as follows: Megan Robinson, Brian Seaman, Ron Franks, Denise Johnson (via Zoom), Naomi Spewak (via Zoom), Mindy Maros (via zoom), and Stephen Mackle. Ellen Muller was excused.

Meeting

The meeting was called to order by Megan Robinson at 10:00 AM.

Minutes

A motion was made by Ron Franks and seconded by Brain Seaman to approve the minutes of July 2024. The motion carried.

Old Business

Headphone/ear buds. Policies were reviewed by Cynthis LaRosa, Ph.D., Assistant Superintendent. Currently, there is no policy. Ron Franks addressed his staff about the safety concern.

Report on condition of buildings

RDW – Cleaning in progress. The stair thread was replaced.

There was a meeting concerning the camera placement in the main entrance.

The playground slide is in transit. Repair should be completed before school starts.

EG – Okay.

MS – Okay.

HS – Mr. Mackle informed the committee he has been working with PennDOT and is working on getting school zone signs/speed signs. School Police Officers may also be supervising the school entrance zone.

Discussion was held on the traffic pattern for the high school and middle school campus (one way area). These areas will be marked by signage or pavement markings. Notice will be sent to parents and staff.

Discussion was held on the pull off spot by the High School Main Entrance and parents picking/dropping off at that location. Dr. Barrett was welcome to the meeting at this time to discuss this

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concern. It will be reviewed with the School Police Officers and a notice sent to parents.

Cones/sawhorses may be used to block this pull off area.

Discussion was held regarding the traffic that goes by the District Office entrance. It was noticed that many times vehicles do not slow down on the turn/corner. A removeable speed bump will be added to that area.

DO – Okay.

New Business

- Injury Reports – None to report.
- At this time, the Committee welcomed Carrie Williams. She will be the Chairperson and Secretary of the Committee.
- Committee discussed changes to the committee board. A better representation of each department is the goal. More discussion will be held at the next meeting.

Future Meeting

The September meeting is scheduled for September 4, 2024, at 10:00 a.m. and will be at the District Office conference room. In the event of inclement weather, the meeting will be held on the next business day.

Adjournment

Stephen Mackle moved to adjourn the meeting and Denise Johnson seconded the motion at 10:35 AM.

The motion carried.

/s/ Megan Robinson

Megan Robinson
Vice Chairperson
Workplace Safety Committee

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