



**MATTHEW BARRETT, Ed. D**  
Superintendent of Schools

**CYNTHIA A. LaROSA, Ph.D.**  
Assistant Superintendent

**ROSE E. EMMETT**  
Business Manager / Board Secretary

**MINUTES**  
**WORKPLACE SAFETY COMMITTEE MEETING**  
**October 2, 2024**

The regular monthly meeting of the Workplace Safety Committee was held on October 2, 2024, in the conference room of the District Office and via ZOOM.

The following seven members participated: Carrie Williams, Megan Robinson, Brian Seaman, Ron Franks, Ellen Muller (via ZOOM), Mindy Maros (via ZOOM), Stephen Mackle, Susan Pauler, and Tara Morcom (via ZOOM). Denise Johnson, Naomi Spewak and Shanequa Moser did not participate.

**Meeting**

The meeting was called to order by Carrie Williams at 10:06 a.m.

**Minutes**

A motion was made by Brian Seaman and seconded by Stephen Mackle to approve the minutes of the September 4, 2024, meeting. The motion carried.

**Old Business**

Committee Board additions. Shanequa Moser and Tara Morcom both accepted a position on the committee.

**Report on building conditions**

**RDW** – All good. Nothing to report.

**EGE** – All good. Nothing to report.

**MS** – There is a light switch in the kitchen located just below a paper towel dispenser. When water is dripped while getting a towel it hits the switch and has made a pop sound, and some lights went out in the cafeteria. The Custodians were notified. Mr. Franks is looking into a solution .

**HS** – All good. Nothing to report.

**DO** – All good. Nothing to report.

**BOARD OF EDUCATION**

William Gershey, President Joseph Gombita, Vice President Dana DeSiato, Treasurer  
Angela Booths, James Collins, Christina Hinz, Michael Ochlan, Kerin Weinberger, Ethan Wood



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### **New Business**

- Injury Reports – One slip and fall at RDW. Paraprofessional reported that it was at lunch dismissal and she felt that water or juice spilled on the floor as the students exited the cafeteria.

### **Future Meeting**

The next monthly meeting is scheduled for November 6, 2024, at 10:00 a.m. in the District Office conference room. In the event of inclement weather, the meeting will be held on the next business day.

### **Adjournment**

Ron Franks moved to adjourn the meeting and Sue Pauler seconded the motion at 10:13 a.m.

*/s/ Carrie Ann Williams*

Carrie Ann Williams  
Secretary/Chairperson  
Workplace Safety Committee

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