

**WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C Easton Turnpike  
LAKE ARIEL, PA 18436**

**MEMORANDUM**

TO: All School Board Members

FROM: Matthew Barrett, Ed.D., Superintendent

DATE: October 2, 2024

SUBJECT: AGENDA - Board Meeting  
WEDNESDAY, OCTOBER 2, 2024 - immediately following the Work Session  
Administration Office

1. Call to Order William Gershey, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

**BOARD**

\_\_\_ William Gershey, President  
\_\_\_ Joseph Gombita, Vice President  
\_\_\_ Dana DeSiato, Treasurer  
\_\_\_ Angela Booths  
\_\_\_ James Collins  
\_\_\_ Christina Hinz  
\_\_\_ Michael Ochlan  
\_\_\_ Kerin Weinberger  
\_\_\_ Ethan Wood

**ADMINISTRATION**

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Cynthia LaRosa, Ph.D., Ass't Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Matthew Barr, Middle School Ass't Principal  
\_\_\_ Robert Black, High School Ass't Principal  
\_\_\_ Jennifer DeNike, Ed.D., Dir. of Special Education  
\_\_\_ Kerrie Fitzsimmons, EverGreen Ass't Principal  
\_\_\_ Elizabeth Gregory, Early Intervention Supervisor  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Tyler Jakes, Athletic Director  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Casey Newcomer, Middle School Principal  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Brian Seaman, Technology Director  
\_\_\_ Katie Shemanski, Psy.D., Supv of Pupil Personnel  
\_\_\_ Elizabeth Watson, Robert D. Wilson Principal

**SOLICITOR**

\_\_\_ Brendan Ellis

5. Approval of Minutes  
Board Work Session - September 4, 2024  
Regular Board Meeting - September 4, 2024
6. Treasurer's Reports  
General Account  
Food Service Account

- 7. Approval of Bills
  - General Account
  - Food Service Account

- 8. Student Recognition

- 9. Recognition of Public - 15 minutes

- 10. Enrollment Report:

ENROLLMENT - DAY # 21

2024-2025 SCHOOL YEAR

| GRADE      | EG  | RDW | MS  | HS  | TOTAL |
|------------|-----|-----|-----|-----|-------|
| EARLY INT. | 14  | 6   |     |     | 20    |
| PRE-K      | 56  | 39  |     |     | 95    |
| KDG        | 80  | 62  |     |     | 142   |
| GR. 1      | 68  | 43  |     |     | 111   |
| GR. 2      | 75  | 54  |     |     | 129   |
| GR. 3      | 79  | 52  |     |     | 131   |
| GR. 4      | 66  | 58  |     |     | 124   |
| GR. 5      | 98  | 39  |     |     | 137   |
| GR. 6      |     |     | 117 |     | 117   |
| GR. 7      |     |     | 123 |     | 123   |
| GR. 8      |     |     | 134 |     | 134   |
| GR. 9      |     |     |     | 143 | 143   |
| GR. 10     |     |     |     | 148 | 148   |
| GR. 11     |     |     |     | 145 | 145   |
| GR. 12     |     |     |     | 154 | 154   |
| TOTAL      | 536 | 353 | 374 | 590 | 1853  |

Totals: EverGreen- 536; RDW- 353; MS- 374; HS- 590; **TOTAL: 1853**

- 11. District Organizational Chart

It is recommended that the Board of Education approve the District Organizational Chart for the 2024-2025 school year.

12. Transportation Drivers

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers for the listed contractors for the 2024-2025 school year as follows:

- a. Contractor William Henwood-Driver Jackson Bortree/Van
- b. Contractor William Henwood-Driver William Christie/Van
- c. Contractor Sara Wasman-Driver Jessica Merring/Van

13. Transportation - Additional Contract - Van

It is recommended that the Board of Education approve the following Western Wayne School District Transportation Contractor for an additional contract at state formula for the 2024-2025 school year:

- a. April DeRosa Transportation - Van #358 - Holy Cross, Dunmore

14. Transportation Contract - Name Change

It is recommended that the Board of Education approve the following existing Transportation contract name change:

- a. John Lillie - Van 261 - to Catherine M. Magalski - Van 261

15. Overnight Field Trips

It is recommended that the Board of Education approve the following overnight field trips and chaperones for the 2024-2025 school year:

- a. FBLA State Leadership Workshop - November 2-4, 2024, Kalahari Resort. Chaperone: Brooke Hochreither.
- b. PMEA District 9 Orchestra - January 9-11, 2025, Lackawanna Trail High School. Chaperone: Elaine Ort.
- c. PMEA District 9 Band - January 23-25, 2025, Mountain View High School. Chaperone: Elaine Ort.
- d. PMEA Northeast Region Orchestra - February 20-22, 2025-Lewisburg High School. Chaperone: Elaine Ort.
- e. PMEA Region IV Band - March 5-7, 2025-Williamsport Area High School. Chaperone: Elaine Ort.
- f. PMEA Region IV Band - April 9-12, 2025-Williamsport Area High School. Chaperone: Elaine Ort.

16. Xerox Copier Lease Renewal

It is recommended that the Board of Education approve the restructuring of our current leased copiers and sign an agreement with Xerox Corporation for a 60-month term on all copiers. This is state contract pricing and replaces current Xerox copiers.

17. Approval to Purchase

It is recommended that the Board of Education approve the purchase of a Ventrac tractor and accessories through Sourcewell for an amount not to exceed \$50,810.

18. Amendment to Agreement - PA-ETEP

It is recommended that the Board of Education approve the amendment to the PA-ETEP Agreement to add the Differentiated Supervision EduLink Module for a three-year licensing fee of \$6,992.00 effective through July 31, 2027.

19. Performance Contract Scope and Cost

It is recommended that the Board of Education approve the scope of the Guaranteed Energy Savings Performance contract amendment with CM3 Building Solutions, Inc. for a cost not to exceed \$8,960,000.00.

20. Agreement - TruGreen

It is recommended that the Board of Education approve service agreements for the 2024-2025 school year with TruGreen for vegetation and weed control as follows: EverGreen Elementary \$2,189.25; Robert D. Wilson Elementary \$3,937.50 and the High School/Middle School complex \$9,395.40.

21. Memorandum of Understanding - Mentor Program

It is recommended that the Board of Education approve the Memorandum of Understanding between Western Wayne School District and the Western Wayne Education Association.

22. Handbook

It is recommended that the Board of Education approve revisions to the Induction Handbook for mentors and inductees.

23. Personnel

a. Appointment - Long Term Substitute

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Brandyn Black - Temporary Professional Employee-Long-Term Substitute-Middle School - Step 1B - \$62,863.00 pro-rated with applicable fringe benefits for the 1<sup>st</sup> semester of the 2024-2025 school year.

b. Appointment - Paraprofessionals

It is recommended that the Board of Education approve the following appointments for full-time Paraprofessional with applicable fringe benefits effective October 3, 2024:

1. Ashley Paciotti - Full Time - \$14.25 per hour.
2. Maria Howard-Markoulli - Full Time - \$16.00 per hour contingent upon receipt of required paperwork and clearances.

c. Appointment - Custodians

It is recommended that the Board of Education approve the following appointment for Custodians at \$14.00/hour with fringe benefits contingent upon receipt of employment paperwork/clearances:

1. Joseph Cleary - Robert D. Wilson - 2<sup>nd</sup> Shift
2. Brianna DeAngelo - High School - 2<sup>nd</sup> Shift
3. Kathy Johnson - EverGreen - 2<sup>nd</sup> Shift
4. Lisa Fiocco - EverGreen - 2<sup>nd</sup> Shift

d. Custodial Transfer

It is recommended that the Board of Education approve the transfer of Michael Pajalich from 2<sup>nd</sup> shift at EverGreen to 1<sup>st</sup> shift at the High School.

e. Approval

It is recommended that the Board of Education approve Food Service workers for additional Custodial hours as needed.

f. Administrator Stipend

It is recommended that the Board of Education approve a one-time stipend of \$ 1,500.00 for performance of additional Principal duties for Matthew Barr, Middle School Assistant Principal, in accordance with the Act 93 Agreement.

g. Resignation

It is recommended that the Board of Education approve the following resignations:

1. Brandyn Black-Paraprofessional effective September 17, 2024.
2. Jacob Vituszynski-Long Term Substitute-Secondary Math effective September 27, 2024.
3. Maria Sequeira-Food Service effective October 14, 2024.
4. Maria Masankay-High School SAP Team effective October 2, 2024.

h. Appointment of Mentors

It is recommended that the Board of Education appoint the following Mentors retroactive for the 2024-2025 school year at the salary listed in the Professional Employees Contract:

| <b>Mentor</b>                           | <b>Mentee</b>      | <b>SALARY</b> |
|---|--------------------|---------------|
| Melissa Williams - 2 <sup>nd</sup> year | Ashlyn Anderson    | \$ 500.00     |
| Todd Pauler - 1 <sup>st</sup> year      | Jacquelyn Barna    | \$ 1,823.00   |
| Julie Farley - 1 <sup>st</sup> year     | Anna Bonsick       | \$ 1,823.00   |
| Cara Romanski - 1 <sup>st</sup> year    | Brittany Burrell   | \$ 1,823.00   |
| Denise Johnson - 2 <sup>nd</sup> year   | Amanda Dalessandro | \$ 500.00     |

|   |                     |              |
|---|---------------------|--------------|
| Alizabeth Takacs - 1 <sup>st</sup> year             | Madison Gasper      | \$ 500.00    |
| Pam Burke - 1 <sup>st</sup> year                    | Megan Green         | \$ 1,823.00  |
| Justin Collins - 1 <sup>st</sup> year               | Brooke Hochreither  | \$ 500.00    |
| Jessica Gregorski - 1 <sup>st</sup> year            | Andrea McClelland   | \$ 1,823.00  |
| Theodore Macdonough - 1 <sup>st</sup> year          | Elizabeth Reifler   | \$ 1,823.00* |
| Alyssa Wesley - 2 <sup>nd</sup> year                | Christine Rossi     | \$ 500.00    |
| Lisa Boguski - 1 <sup>st</sup> year                 | Courtney Smargiassi | \$ 1,823.00  |
| Diane Tansits - 1 <sup>st</sup> year                | Alysia Verrill      | \$ 1,823.00  |
| Andrea Jayne - 1 <sup>st</sup> year                 | Teresa Vieira       | \$ 500.00    |
| Jessica McLaughlin - 1 <sup>st</sup> year           | Andrew Wetzal       | \$ 1,823.00  |
| Jennifer Hoch - 2 <sup>nd</sup> year (split)        | Juliana Muta        | \$ 250.00    |
| Susan Larkin - 2 <sup>nd</sup> year (split)         |                     | \$ 250.00    |
| Lisa Hughes - 1 <sup>st</sup> year (split)          | Kaitlyn McConnell   | \$ 911.50    |
| Catherine Henneforth - 1 <sup>st</sup> year (split) |                     | \$ 911.50    |
| Maria Phillips - 2 <sup>nd</sup> year               | James Hutchinson    | \$ 500.00    |

\*Theodore MacDonough was previously approved to mentor Jacob Vituszynski who resigned and will now mentor Elizabeth Reifler.

i. Advisors

It is recommended that the Board of Education approve the following to the listed advisor positions for the 2024-2025 school year at the salary listed in the Professional Employees Contract:

|   |            |
|---|------------|
| 1. Eric Olsommer-Yearbook Advisor - 1 <sup>st</sup> year  | \$2,770.00 |
| 2. Gillian Groom-Middle School Student Council - 3 <sup>rd</sup> year   | \$2,593.86 |
| 3. Alysia Verrill-High School SAP Team - 1 <sup>st</sup> year   | \$1,470.00 |
| 4. Vincent Tomassoni-Middle School SAP Team - 7 <sup>th</sup> year  | \$1,514.10 |
| 5. Jennifer Sanders-High School Custodian of Student Accounts - 1 <sup>st</sup> year - salary pro-rated, effective October 3, 2024. | \$2,529.75 |

j. Appointment - Winter Coaches

It is recommended that the Board of Education approve the following to the listed coaching positions for the 2024-2025 school year at the salary listed in the Professional Employees Contract contingent upon receipt of clearances:

|  |            |
|--|------------|
| 1. Christopher Stefalo-Boys Basketball, Assistant 1 <sup>st</sup> year   | \$6,582.00 |
| 2. Eric Olsommer-Boys Basketball, Jr. High (7,8,9) 6 <sup>th</sup> year  | \$5,096.48 |
| 3. Shakur Jackson-Boys Basketball, Jr. High (7,8,9) 2 <sup>nd</sup> year | \$4,808.00 |

k. Appointment - Volunteers

It is recommended that the Board of Education approve the following Volunteers for the 2024-2025 school year contingent upon receipt of clearances. Attendance by request of the Building Principal:

1. Sandra Mullen - EverGreen Elementary

2. Theresa Lubash - FBLA

1. Sabbatical Request

It is recommended that the Board of Education approve the following Sabbatical leave of absence request:

1. #24-25-04 - Professional Development - Second semester, 2024-2025 school year.

m. Leave of Absence

It is recommended that the Board of Education approve the following unpaid leave of absence request, for no longer than 8 weeks, effective October 17, 2024:

1. #24-25-05

24. Informational Items

a. Calendar of Events:

October 1, 2024 - High School Financial Aid Night 6:00 p.m.  
October 1, 2024 - Robert D. Wilson-after school-Roller Skating PK,K,1<sup>st</sup>,2<sup>nd</sup>  
October 2, 2024 - Robert D. Wilson-after school-Roller Skating 3<sup>rd</sup>,4<sup>th</sup>,5<sup>th</sup>  
October 3, 2024 - EverGreen 4<sup>th</sup> grade field trip-Stem Day with SWB Penguins  
October 9, 2024 - EverGreen PTA meeting 6:00 p.m.  
October 9, 2024 - Robert D. Wilson PTA meeting 6:30 p.m.  
October 9, 2024 - High School Together For Health Day 10<sup>th</sup> Grade  
October 10, 2024 - Middle School 6<sup>th</sup> Grade Social 3:00 p.m.-6:00 p.m.  
October 11, 2024 - EverGreen Fire Safety  
October 11, 2024 - Homecoming (vs. Lakeland)  
October 12, 2024 - Homecoming Dance 6:00 p.m. to 9:00 p.m.  
October 14, 2024 - **NO SCHOOL - Columbus Day**  
October 16, 2024 - High School College & Career Fair  
October 18, 2024 - High School ASVAB  
October 22-23, 2024 - High School PSAT  
October 23, 2024 - Middle School picture re-takes  
October 24-25, 2024 - High School Cap & Gown picture make-up days  
October 24, 2024 - EverGreen PPL presentation - 5<sup>th</sup> Grade  
October 25, 2024 - Middle School Halloween Dance 6:00 p.m.-8:00 p.m.  
October 26, 2024 - EverGreen PTA Trunk or Treat - 5:00 p.m.-7:00 p.m.  
October 29, 2024 - High School Picture make-up day  
October 30, 2024 - Tentative end of 1<sup>st</sup> marking period  
October 31, 2024 - Middle School PBIS Blow Out  
October 31, 2024 - Noon Dismissal - Act 80 Day - Teacher in Service  
November 2-4, 2024 - FBLA State Leadership Workshop (Kalahari)

b. University of Scranton Student Observers at Robert D. Wilson:

|                 |                 |
|-----------------|-----------------|
| Kaitlin Cleary  | Grace DiGiacomo |
| Megan Dittmar   | Jessica Hughes  |
| Nicole Justi    | Kathleen Mooney |
| Marina Nunziato | Annaise Vasquez |

25. Correspondence:
26. Superintendent's Report
27. Assistant Superintendent's Report
28. Federal Programs Report
29. Other Business
30. Future Meetings:

**Wednesday, November 06, 2024** - 6:00 P.M. Board Work Session with the Public Board Meeting to follow, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

31. Adjournment - Board Policy - 11:00 P.M.