

WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C EASTON TURNPIKE  
LAKE ARIEL PA 18436

**MEMORANDUM**

TO: All School Board Members  
FROM: Matthew Barrett, Ed.D., Superintendent  
SUBJECT: AGENDA - Board Meeting  
WEDNESDAY, AUGUST 7, 2024 - 6:00 P.M.  
District Board Room - Administration Building

1. Call to Order William Gershey, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

**BOARD**

\_\_\_ William Gershey, President  
\_\_\_ Joseph Gombita, Vice President  
\_\_\_ Dana DeSiato, Treasurer  
\_\_\_ Angela Booths  
\_\_\_ James Collins  
\_\_\_ Christina Hinz  
\_\_\_ Michael Ochlan  
\_\_\_ Kerin Weinberger  
\_\_\_ Ethan Wood

**ADMINISTRATION**

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Cynthia LaRosa, Ph.D., Ass't Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Matthew Barr, Assistant MS Principal  
\_\_\_ Robert Black, Assistant HS Principal  
\_\_\_ Jennifer DeNike, Ed.D., Dir. Of Special Education  
\_\_\_ Kerrie Fitzsimmons, EverGreen Ass't Principal  
\_\_\_ Elizabeth Gregory, Early Intervention Supervisor  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Tyler Jakes, Athletic Director  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Brian Seaman, Technology Director  
\_\_\_ Katie Shemanski, Psy.D., Supv.of Pupil Personnel  
\_\_\_ Elizabeth Watson, Robert D. Wilson Pincipal

**SOLICITOR**

\_\_\_ Brendan Ellis

5. Approval of Minutes  
Regular Board Meeting - June 5, 2024  
Board Work Session-June 5, 2024  
Special Board Meeting - July 25, 2024  
Board Work Session - July 25,2024
6. Treasurer's Report  
General Account  
Student Activities Account - April, May, June 2024
7. Approval of Bills - Prepaid and Current

General Account  
Food Service Account

8. School Board Recognition:

Transportation Contractors: Jenkins & Hemmler  
Hamlin Library—Deb Wheeler

9. Recognition of Public - 15 minutes

10. Western Wayne Emergency and Hazards Guide

It is recommended that the Board of Education approve the Western Wayne Emergency and Hazards Guide. This guide is subject to change and will be reviewed and revised as needed.

11. Western Wayne High School TSI - Non-Title I Plan Affirmation

It is recommended that the Board of Education review and approve the Western Wayne High School TSI - Non-Title I Plan as required by the Pennsylvania Department of Education and State Board Regulations. **ATTACHMENT I**

12. Critical Response Group Agreement

It is recommended that the Board of Education approve an agreement with Critical Response Group, Inc. to prepare Collaborative Response Graphics (CRGs) for all district buildings. These CRGs will be shared with first responders and local law enforcement to assist the district if the need arises during an emergency situation.

13. Authorization

It is recommended that the Board of Education authorize the Wayne Bank Bank to process Automated Clearing House (ACH) transactions from our General Fund Account to Honesdale National Bank for the payment of interest and principal on all bond payments that come due during the period July 1, 2024 through June 30, 2025.

14. Debt Service

It is recommended that the Board of Education authorize the financing team including: The Administration, School Solicitor, Bond Council and Piper Sandler, to prepare documentation to present a Resolution to the Board of Education for their consideration to allow the financing of capital projects of the School District. Such Resolution, if approved, will authorize the incurrence of debt for capital project needs and approve all actions necessary to accomplish the foregoing.

15. Service Contracts

It is recommended that the Board of Education approve the attached list of Service Contracts all for the one-year period commencing August 01, 2024. **ATTACHMENT II**

16. Maintenance Contract-CC CLEANING

It is recommended that the Board of Education approve an agreement with CC Cleaning to provide substitute cleaning personnel when we are short-staffed within the custodial staff. Services will be performed based on our needs for the cost of \$26.00 per man hour.

17. Transportation Contractors, Drivers, and Substitutes

It is recommended that the Board of Education approve the attached list of Western Wayne School District Transportation Contractors, Drivers, and Substitutes for the 2024-2025 school year. **ATTACHMENT III**

18. Transportation Contracts

It is recommended that the Board of Education award the Transportation Contracts for the 2024-2025 school year. **ATTACHMENT IV**

19. Agreement - Children's Service Center's Partial Hospitalization Program and Therapeutic Education Program

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Children's Service Center, Milford E. Barnes Jr. School at a cost of \$145.00 per student per day for Partial Hospitalization Program and \$190.00 per day for the Therapeutic Educational Program for the time of student's enrollment effective for the 2024-2025 school year including Extended School Year(ESY) if eligible with appropriate ESY billing rate.

20. Agreement - PATH

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and PA Treatment & Healing (PATH) at a daily tuition rate of \$105.00 and Special Education AEDY rate of \$115.00 per day for the 2024-2025 school year.

21. Agreement - Northeast Pennsylvania Center for Independent Living

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Northeast Pennsylvania Center for Independent Living (MyCIL) at an Annual ½ day services fee per student of \$19,500.00 effective August 1, 2024 through July 31, 2025.

22. Agreement -VIP

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Victims' Intervention Program (VIP) at a cost of \$5,000.00 for the 2024-2025 school year.

23. Keystone Deaf & Hard of Hearing Services Agreement

It is recommended that the Board of Education approve an agreement with Keystone Deaf & Hard of Hearing Services for Interpreter services starting at \$58.00 per hour during the 2024-2025 school year.

24. WVIA Enhanced Scholar Program

It is recommended that the Board of Education approve the participation in the WVIA Enhanced Scholar program during the 2024-2025; 2025-2026 and 2026-2027 school years at an annual rate of \$2,000.00.

25. Karen Kane, Physical Therapy Service Agreement

It is recommended that the Board of Education approve an agreement with Karen Kane, PT to provide physical therapy services for our Early Intervention Program as needed during the 2024-2025 school year at the rate of pay per ACCESS rate.

26. St. Joseph's Center Service Agreement

It is recommended that the Board of Education approve an agreement with St. Joseph's Center to provide occupational, speech and physical therapy services for our Early Intervention Program as needed during the 2024-2025 school year at the rate of pay per ACCESS rate.

27. Addendum to Contract - ProCare Therapy

It is recommended that the Board of Education approve an addendum to the contract between Western Wayne School District and ProCare Therapy for a Registered Nurse at the rate of \$86.00 per hour effective August 21, 2024 through May 30, 2025.

28. Articles of Agreement Wayne/Pike CTC

It is recommended that the Board of Education approve the Articles of Agreement for Establishment and Operation of the Wayne/Pike CTC.

29. Purchase of Bread

It is recommended that the Board of Education authorize Food Service Manager Maria Liptak to purchase bread from Morabito Bakery Co. for the 2024-2025 school year.

30. Purchase of Milk

It is recommended that the Board of Education authorize Food Service Manager Maria Liptak to purchase milk from Pocono Mountain Dairies for the 2024-2025 school year.

31. A la Carte Price List and Adult Meal Prices

It is recommended that the Board of Education approve the Cafeteria A la Carte and Adult Meal Prices for the 2024-2025 school year: **ATTACHMENT V**

32. Policies - Review and Renewal

a. **First Reading**

- 805.1 Relations with Law Enforcement Agencies
- 805.2 School Security Personnel

b. **It is recommended that the Board of Education approve the review and renewal of the following policies:**

- 105.1. Review of Instructional Materials by Parents/Guardians and Students

- 113. Special Education
- 114. Gifted Education
- 123. Interscholastic Athletics
  - 123.1. Concussion Management
  - 123.2. Sudden Cardiac Arrest
- 138. Language Instruction Educational Program for English Learners
- 142. Migrant Students
- 143. Standards for Persistently Dangerous Schools
- 144. Standards for Victims of Violent Crimes
- 146. Student Services
- 200. Enrollment of Students
- 203. Immunizations and Communicable Diseases
- 204. Attendance
- 209. Health Examinations/Screenings
  - 209.1. Food Allergy Management
  - 209.2. Diabetes Management
- 210. Medications
  - 210.1. Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
- 216. Student Records
- 226. Searches
- 235. Student Rights and Responsibilities
  - 235.1. Surveys
- 236.1. Threat Assessment
- 237. Electronic Devices
- 246. School Wellness
- 250. Student Recruitment
- 312. Performance Assessment of Superintendent/Assistant Superintendent
- 324. Personnel Files
- 604. Budget Adoption
- 619. District Audit
- 621. Local Taxpayer Bill of Rights
- 705. Facilities and Workplace Safety
- 716. Integrated Pest Management
- 808. Food Services
- 810.2. Transportation - Video/Audio Recording
- 823. Naloxone
- 918. Title I Parent and Family Engagement

**c. It is recommended that the Board of Education approve the revision and renewal of the following policies:**

- 218. Student Discipline
  - 218.1. Weapons
- 222. Tobacco and Vaping Products - Students
- 247. Hazing
- 249. Bullying/Cyberbullying
- 323. Tobacco and Vaping Products -Employees
- 707 Use of School Facilities
- 805. Emergency Preparedness and Response
- 806. Child Abuse
- 904. Public Attendance at School Events
- 906. Public Complaint Procedures
- 909 Municipal Government Relations

33. Handbooks

It is recommended that the Board of Education approve the following Handbooks to be used for the 2024-2025 school year subject to change due to related policies and procedures:

- a. Teacher Handbooks

- b. Student Handbooks
- c. Coaches and Advisors Handbook and Student Activities Handbook
- d. Personal Service Providers Handbook
- e. Para educator Handbook
- f. Bus/Van Contractors Handbook
- g. ELD (English Language Development) Handbook (no changes)
- h. PBIS Behavior Handbook

34. Textbook Approval

It is recommended that the Board of Education approve the recommendation of the Superintendent to approve the following Advanced Placement Psychology textbook:

Textbook: Myer's Psychology for the AP Course Publisher: Bedford, Freeman & Worth

35. Building Use Request

It is recommended that the Board of Education approve the Building Use request from Ages and Stages Child Care Center for Robert D. Wilson Elementary Monday through Friday 6:30 AM to 5:30 PM requested by Alexis DePlessis.

36. Personnel

a. District Substitute List 2024-2025 School year

It is recommended that the Board of Education approve the following substitute for the 2024-2025 school year per Certification, Act 24/34/151/114/153/168 Guidelines, and Employment Eligibility Verification - U.S. Department of Justice.

- 1. Carly Muniz-Custodial

b. Sabbatical Leave

It is recommended that the Board of Education approve the following for a Sabbatical Leave for restoration of health:

- 1. 24-25-01

c. Leave of Absence

It is recommended that the Board of Education approve the following for a temporary leave of absence from September 9, 2024 through December 2, 2024:

- 1. 24-25-02

d. Fall Coach Resignation

- 1. Zane Janiszewski-Jr. High Football

e. Appointment of Fall Coach

- 1. Joshua Harrison- Jr. High Football (7,8,9) (1<sup>st</sup> Year)-\$5,303.00

f. Appointment - Special Education Teacher

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

- 1. Brittany Burrell-Temporary Professional Employee - Special Education Teacher-

Step 1B-\$62,863.00 with applicable fringe benefits start of the 2024-2025 school year.

g. Appointments - Paraprofessional

It is recommended that the Board of Education appoint the following as a Paraprofessional with applicable fringe benefits effective the start of the 2024-2025 school year contingent upon receipt of employment paperwork and updated clearances:

1. Nicole Rodriguez-Professional Employee Title 1 Paraprofessional-\$16.00 per hour with applicable fringe benefits effective for the start of the 2024-2025 school year.
2. \_\_\_\_\_-Special Education Paraprofessional \$\_\_\_\_\_ per hour with applicable fringe benefits effective the start of the 2024-2025 school year

h. Appointment-Part-Time Food Service

It is recommended that the Board of Education approve the appointment of the following as a part time Food Service Worker-5 hours/day with no fringe benefits at \$14.00 per hour contingent upon receipt of employment paperwork effective for the start of 2024-2025 school year:

1. Kayla Rosengrant

i. Appointment of Mentors

It is recommended that the Board of Education appoint the following mentors for the 2024-2025 school year at the salary listed in the Professional Employees Contract:

<b>MENTOR</b>	<b>PROFESSIONAL EMPLOYEE</b>	<b>SALARY</b>
Julia Farley	Anna Bonsick	\$1,823.00
Alizabeth Takacs	Madison Gasper	\$1,823.00
Cara Romanski	Brittany Burrell	\$1,823.00
Lisa Boguski	Courtney Smargiassi	\$1,823.00
Jessica McLaughlin	Andrew Wetzel	\$1,823.00
Diane Tansits	Alysia Ardo	\$1,823.00

j. Appointment-Advisor:

It is recommended that the Board of Education approve the following Advisors for the 2024-2025 school year:

- |                     |   |            |
|---------------------|---|------------|
| 1. Brook Vennie     | FBLA (1 <sup>st</sup> Year)                   | \$2,424.00 |
| 2. Ann Marie Rainey | Musical Vocal Director (3 <sup>rd</sup> Year) | \$4,215.66 |

k. Approval - Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers for the 2024-2025 school year contingent upon receipt of clearances. Attendance by request of the Building Principal:

1. Frank DeNunzio-Band
2. Rhonda DeNunzio-Band
3. Philip Erb-Band
4. Stephanie French-Band
5. Hope Jezowski-Band
6. Joseph Jezowski-Band
7. Joseph Jezowski, Jr.-Band
8. Gina Knecht-Band
9. Mindy Maros-Band
10. Brooke Morcom-Band
11. Devon Norris-Band
12. Noreen Ofner-Band
13. Gabrielle Olivo-Band
14. Bianca Palko-Band
15. Denise Pfister-Band
16. Steven Redmond-Band
17. Rebecca Rinella-Hayden-Band
18. Christopher Schaffer-Band
19. Kathleen Schaffer-Band
20. Shannon Walton-Band
21. Amanda Wilbur-Band
22. Zane Janiszewski-Football Program

37. Informational Items:

- a. STUDENT TEACHER: **Wilkes University:** Student Teacher-Stephanie French-September 9, 2024 through December 2, 2024-Middle School-Nicole Weber.
- b. STUDENT TEACHER: **Marywood University:** Student Teacher-Emma Holbrook-October 21, 2024 through December 13, 2024-Music-Elaine Ort.
- c. STUDENT TEACHER: **University of Scranton:** Student Teacher-Brigid O'Mara-Fall Semester-Grade 4-EverGreen-Catherine Henneforth.
- d. STUDENT TEACHER: **University of Scranton:** Student Teacher-Riley Miller-Fall Semester-Grade 1-EverGreen-Katie Palmer.
- e. STUDENT INTERN: **Marywood University:** Morgan McKenna- 2024-2025 School Year-Sue Schlasta.
- f. STUDENT INTERN: **Marywood University:** Dakota Nedley-Fall Semester 2024-Sue Schlasta.

g. UPCOMING DATES:

- |                       |   |
|-----------------------|---|
| 1. August 20, 2024    | Robert D. Wilson PreK Open House - 9-11 AM                          |
| 2. August 12-16,2024  | 6 <sup>th</sup> Grade Summer Camp                                   |
| 3. August 15, 2024    | New Teacher Orientation - 9:00 AM to Noon - LGI                     |
| 4. August 19, 2024    | 6 <sup>th</sup> Grade & New Student Orientation @ MS - 6 PM to 7 PM |
| 5. August 21-22,2024  | Teacher In-Service Days   |
| 6. August 22, 2024    | Freshman Orientation - 6 PM to 7:30 PM - Auditorium                 |
| 7. August 26, 2024    | First Day of School   |
| 8. August 29, 2024    | Robert D. Wilson Open House 5 PM to 7 PM                            |
| 9. August 29, 2024    | EverGreen Elementary Open House 5 PM to 7 PM                        |
| 10. September 24,2024 | Robert D. Wilson Picture Day  |
| 11. September 25,2024 | EverGreen Picture Day   |

h. Community Eligibility Provision

The Western Wayne School District has been approved for the Community Eligibility Provision under the School Nutrition Program. This allows us to provide breakfast and lunch at **no cost** to enrolled students without having to fill out a household application.



38. Correspondence:

39. Federal Program Report

40. Other Business

41. Future Meetings:

**Wednesday, September 4, 2024** - 6:00 P.M. Public Board Meeting,  
Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

42. Meetings held

Thursday, July 25, 2024 - Executive Session for Personnel & Legal matters - 5:30  
PM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Thursday, July 25, 2024 - Special Board Meeting - 6:00 PM, Administration Building,  
1970C Easton Turnpike, Lake Ariel, PA 18436.

43. Adjournment - Board Policy - 11:00 P.M.