

Board Minutes August 7, 2024

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

The regular meeting of the Western Wayne Board of Education was held on August 7, 2024, at the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the August 6, 2024 edition of the Tri-County Independent.

President William Gershey called the meeting to order at 6:44 P.M.

Mr. Gershey offered a prayer followed by the Pledge of Allegiance.

Miss Emmett took roll call. (8) Board Members were present and are listed as follows:

Board President - William Gershey
Board Vice President – Joseph Gombita
Board Treasurer – Dana DeSiato
Board Member – Angela Booths
Board Member – James Collins
Board Member – Christina Hinz
Board Member – Kerin Weinberger
Board Member – Ethan Wood

Board Member Michael Ochlan was excused.

Solicitor Brendan Ellis was excused.

Administrators Present: Superintendent Dr. Matthew Barrett, Business Manager/Board Secretary Rose Emmett, Robert Black, Assistant HS Principal, Jennifer DeNike, Ed.D., Dir. of Special Education, Elizabeth Gregory, Early Intervention Supervisor, Paul Gregorski, High School Principal, Tyler Jakes, Athletic Director, Maria Liptak, Food Service Director, Justin Pidgeon, EverGreen Principal, Brian Seaman, Technology Director, and Elizabeth Watson, Robert D. Wilson Principal.

Assistant Superintendent Dr. Cindy LaRosa, Matthew Barr, Assistant MS Principal, Kerrie Fitzsimmons, EverGreen Assistant Principal and Katie Shemanski, Psy.D. Supervisor of Pupil Personnel were excused.

5. Approval of Minutes

A motion was made by Mr. Wood and seconded by Mr. Gombita to accept the minutes generated from the Board Work Session – June 5, 2024, Regular Board Meeting and Adoption of Budget – June 5, 2024 and Board Work Session - July 25, 2024 and Special Board Meeting of July 25, 2024.

The motion carried with all affirmatives.

6. Treasurer's Reports

A motion was made by Mrs. DeSiato and seconded by Mr. Collins to accept the Treasurer's Reports generated from the General Account and the Student Activities Account for April, May and June 2024.

The motion carried with all affirmatives.

7. Approval of Bills – Prepaid and Current

A motion was made by Mrs. DeSiato and seconded by Mr. Collins to approve the payment of bills generated from the General Account and the Food Service Account.

The motion carried with all affirmatives.

8. School Board Recognition:

Transportation Contractors: Jenkins & Hemmler

Hamlin Library—Deb Wheeler

9. Recognition of Public

None

A motion was made by Mrs. DeSiato and seconded by Mr. Wood to approve a consent block motion for items 10 through 36-k, with adding Ashley Johnson at \$14.00 per hour to item 36-g2 and withholding item 34.

The motion carried with all affirmatives.

10. Western Wayne Emergency and Hazards Guide

The Board of Education approved the Western Wayne Emergency and Hazards Guide. This guide is subject to change and will be reviewed and revised as needed.

11. Western Wayne High School TSI – Non-Title I Plan Affirmation

The Board of Education reviewed and approved the Western Wayne High School TSI – Non-Title I Plan as required by the Pennsylvania Department of Education and State Board Regulations. **ATTACHMENT I**

12. Critical Response Group Agreement

The Board of Education approved an agreement with Critical Response Group, Inc. to prepare Collaborative Response Graphics (CRGs) for all district buildings. These CRGs will be shared with first responders and local law enforcement to assist the district if the need arises during an emergency situation.

13. Authorization

The Board of Education authorized the Wayne Bank to process Automated Clearing House (ACH) transactions from our General Fund Account to Honesdale National Bank for the payment of interest and principal on all bond payments that come due during the period July 1, 2024 through June 30, 2025.

14. Debt Service

The Board of Education authorized the financing team including: The Administration, School Solicitor, Bond Council and Piper Sandler, to prepare documentation to present a Resolution to the Board of Education for their consideration to allow the financing of capital projects of the School District. Such Resolution, if approved, will authorize the incurrence of debt for capital project needs and approve all actions necessary to accomplish the foregoing.

15. Service Contracts

The Board of Education approved the attached list of Service Contracts all for the one-year period commencing August 01, 2024. **ATTACHMENT II**

16. Maintenance Contract-CC CLEANING

The Board of Education approved an agreement with CC Cleaning to provide substitute cleaning personnel when we are short-staffed within the custodial staff. Services will be performed based on our needs for the cost of \$26.00 per man hour.

17. Transportation Contractors, Drivers, and Substitutes

The Board of Education approved the attached list of Western Wayne School District Transportation Contractors, Drivers, and Substitutes for the 2024-2025 school year. **ATTACHMENT III**

18. Transportation Contracts

The Board of Education awarded the Transportation Contracts for the 2024-2025 school year. **ATTACHMENT IV**

19. Agreement – Children’s Service Center’s Partial Hospitalization Program and Therapeutic Education Program

The Board of Education approved an agreement between Western Wayne School District and Children’s Service Center, Milford E. Barnes Jr. School at a cost of \$145.00 per student per day for Partial Hospitalization Program and \$190.00 per day for the Therapeutic Educational Program for the time of student’s enrollment effective for the 2024-2025 school year including Extended School Year (ESY) if eligible with appropriate ESY billing rate.

20. Agreement – PATH

The Board of Education approved an agreement between Western Wayne School District and PA Treatment & Healing (PATH) at a daily tuition rate of \$105.00 and Special Education AEDY rate of \$115.00 per day for the 2024-2025 school year.

21. Agreement – Northeast Pennsylvania Center for Independent Living

The Board of Education approved an agreement between Western Wayne School District and Northeast Pennsylvania Center for Independent Living (MyCIL) at an Annual ½ day services fee per student of \$19,500.00 effective August 1, 2024 through July 31, 2025.

22. Agreement –VIP

The Board of Education approved an agreement between Western Wayne School District and Victims’ Intervention Program (VIP) at a cost of \$5,000.00 for the 2024-2025 school year.

23. Keystone Deaf & Hard of Hearing Services Agreement

The Board of Education approved an agreement with Keystone Deaf & Hard of Hearing Services for Interpreter Services starting at \$58.00 per hour during the 2024-2025 school year.

24. WVIA Enhanced Scholar Program

The Board of Education approved the participation in the WVIA Enhanced Scholar program during the 2024-2025; 2025-2026 and 2026-2027 school years at an annual rate of \$2,000.00.

25. Karen Kane, Physical Therapy Service Agreement

The Board of Education approved an agreement with Karen Kane, PT to provide physical therapy services for our Early Intervention Program as needed during the 2024-2025 school year at the rate of pay per ACCESS rate.

26. St. Joseph’s Center Service Agreement

The Board of Education approved an agreement with St. Joseph’s Center to provide occupational, speech and physical therapy services for our Early Intervention Program as needed during the 2024-2025 school year at the rate of pay per ACCESS rate.

27. Addendum to Contract – ProCare Therapy

The Board of Education approved an addendum to the contract between Western Wayne School District and ProCare Therapy for a Registered Nurse at the rate of \$86.00 per hour effective August 21, 2024 through May 30, 2025.

28. Articles of Agreement Wayne/Pike CTC

The Board of Education approved the Articles of Agreement for Establishment and Operation of the Wayne/Pike CTC.

29. Purchase of Bread

The Board of Education authorized Food Service Manager Maria Liptak to purchase bread from Morabito Bakery Co. for the 2024-2025 school year.

30. Purchase of Milk

The Board of Education authorized Food Service Manager Maria Liptak to purchase milk from Pocono Mountain Dairies for the 2024-2025 school year.

31. A la Carte Price List and Adult Meal Prices

The Board of Education approved the Cafeteria à la carte and Adult Meal Prices for the 2024-2025 school year:

ATTACHMENT V

32. Policies – Review and Renewal

The Board of Education reviewed and approved the following policies:

- a. First Reading of the following policies:

805.1 Relations with Law Enforcement Agencies

805.2 School Security Personnel

b. Review and renewal following policies:

105.1. Review of Instructional Materials by Parents/Guardians and Students

113. Special Education

114. Gifted Education

123. Interscholastic Athletics

123.1. Concussion Management

123.2. Sudden Cardiac Arrest

138. Language Instruction Educational Program for English Learners

142. Migrant Students

143. Standards for Persistently Dangerous Schools

144. Standards for Victims of Violent Crimes

146. Student Services

200. Enrollment of Students

203. Immunizations and Communicable Diseases

204. Attendance

209. Health Examinations/Screenings

209.1. Food Allergy Management

209.2. Diabetes Management

210. Medications

210.1. Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors

216. Student Records

226. Searches

235. Student Rights and Responsibilities

235.1. Surveys

236.1. Threat Assessment

237. Electronic Devices

246. School Wellness

250. Student Recruitment

312. Performance Assessment of Superintendent/Assistant Superintendent

324. Personnel Files

604. Budget Adoption

619. District Audit

621. Local Taxpayer Bill of Rights

705. Facilities and Workplace Safety

716. Integrated Pest Management

808. Food Services

810.2. Transportation – Video/Audio Recording

823. Naloxone

918. Title I Parent and Family Engagement

c. Revision and renewal of the following policies:

218. Student Discipline

218.1. Weapons

222. Tobacco and Vaping Products – Students

- 247. Hazing
- 249. Bullying/Cyberbullying
- 323. Tobacco and Vaping Products –Employees
- 707 Use of School Facilities
- 805. Emergency Preparedness and Response
- 806. Child Abuse
- 904. Public Attendance at School Events
- 906. Public Complaint Procedures
- 909 Municipal Government Relations

33. Handbooks

The Board of Education approved the following Handbooks to be used for the 2024-2025 school year subject to change due to related policies and procedures:

- a. Teacher Handbooks
- b. Student Handbooks
- c. Coaches and Advisors Handbook and Student Activities Handbook
- d. Personal Service Providers Handbook
- e. Para Educator Handbook
- f. Bus/Van Contractors Handbook
- g. ELD (English Language Development) Handbook (no changes)
- h. PBIS Behavior Handbook

35. Building Use Request

The Board of Education approved the Building Use request from Ages and Stages Child Care Center for Robert D. Wilson Elementary Monday through Friday 6:30 AM to 5:30 PM requested by Alexis DePlessis.

36. Personnel

- a. District Substitute List 2024-2025 School year

The Board of Education approved the following substitute for the 2024-2025 school year per Certification, Act 24/34/151/114/153/168 Guidelines, and Employment Eligibility Verification – U.S. Department of Justice.

- 1. Carly Muniz-Custodial

- b. Sabbatical Leave

The Board of Education approved the following for a Sabbatical Leave for restoration of health:

- 1. 24-25-01

- c. Leave of Absence

The Board of Education approved the following for a temporary leave of absence from September 9, 2024 through December 2, 2024:

- 1. 24-25-02

- d. Fall Coach Resignation
 - 1. Zane Janiszewski-Jr. High Football
- e. Appointment of Fall Coach
 - 1. Joshua Harrison- Jr. High Football (7,8,9)(1st Year)-\$5,303.00
- f. Appointment – Special Education Teacher

The Board of Education approved the recommendation of the Superintendent and District Administrators in the following appointment:

- 1. Brittany Burrell-Temporary Professional Employee – Special Education Teacher– Step 1B-\$62,863.00 with applicable fringe benefits start of the 2024-2025 school year.
- g. Appointments - Paraprofessionals

The Board of Education appointed the following as a paraprofessionals with applicable fringe benefits effective the start of the 2024-2025 school year contingent upon receipt of employment paperwork and updated clearances:

- 1. Nicole Rodriguez - Professional Employee Title 1 Paraprofessional-\$16.00 per hour with applicable fringe benefits effective for the start of the 2024-2025 school year.
- 2. Ashley Johnson -Special Education Paraprofessional \$14.00 per hour with applicable fringe benefits effective the start of the 2024-2025 school year.
- h. Appointment-Part-Time Food Service

The Board of Education approved the appointment of the following as a part time Food Service Worker–5 hours/day with no fringe benefits at \$14.00 per hour contingent upon receipt of employment paperwork effective for the start of 2024-2025 school year:

- 1. Kayla Rosengrant
- i. Appointment of Mentors

The Board of Education appointed the following mentors for the 2024-2025 school year at the salary listed in the Professional Employees Contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
Julia Farley	Anna Bonsick	\$1,823.00
Alizabeth Takacs	Madison Gasper	\$1,823.00
Cara Romanski	Brittany Burrell	\$1,823.00
Lisa Boguski	Courtney Smargiassi	\$1,823.00
Jessica McLaughlin	Andrew Wetzel	\$1,823.00
Diane Tansits	Alysia Ardo	\$1,823.00

j. Appointment-Advisor:

The Board of Education approved the following Advisors for the 2024-2025 school year:

1. Brook Vennie	FBLA (1st Year)	\$2,424.00
2. Ann Marie Rainey	Musical Vocal Director (3rd Year)	\$4,215.66

k. Approval – Volunteers

The Board of Education approved the following to the list of volunteers for the 2024-2025 school year contingent upon receipt of clearances. Attendance by request of the Building Principal:

1. Frank DeNunzio-Band
2. Rhonda DeNunzio-Band
3. Philip Erb-Band
4. Stephanie French-Band
5. Hope Jezorwski-Band
6. Joseph Jezorwski-Band
7. Joseph Jezorwski, Jr.-Band
8. Gina Knecht-Band
9. Mindy Maros-Band
10. Brooke Morcom-Band
11. Devon Norris-Band
12. Noreen Ofner-Band
13. Gabrielle Olivo-Band
14. Bianca Palko-Band
15. Denise Pfister-Band
16. Steven Redmond-Band
17. Rebecca Rinella-Hayden-Band
18. Christopher Schaffer-Band
19. Kathleen Schaffer-Band
20. Shannon Walton-Band
21. Amanda Wilbur-Band
22. Zane Janiszewski—Football Program

34. Textbook Approval

A motion was made by Mrs. DeSiato and seconded by Mr. Collins to approve the recommendation of the Superintendent to approve the following Advanced Placement Psychology textbook:

- a. Textbook: Myer’s Psychology for the AP Course Publisher: Bedford, Freeman & Worth

The motion carried with seven affirmatives and one no vote from Mrs. Weinberger.

37. Informational Items:

- a. STUDENT TEACHER: Wilkes University: Student Teacher-Stephanie French- September 9, 2024 through December 2, 2024-Middle School-Nicole Weber.

- b. STUDENT TEACHER: Marywood University: Student Teacher-Emma Holbrook- October 21, 2024 through December 13, 2024-Music-Elaine Ort.
- c. STUDENT TEACHER: University of Scranton: Student Teacher-Brigid O’Mara-Fall Semester-Grade 4-EverGreen-Catherine Henneforth.
- d. STUDENT TEACHER: University of Scranton: Student Teacher-Riley Miller-Fall Semester-Grade 1-EverGreen-Katie Palmer.
- e. STUDENT INTERN: Marywood University: Morgan McKenna- 2024-2025 School Year-Sue Schlasta.
- f. STUDENT INTERN: Marywood University: Dakota Nedley-Fall Semester 2024-Sue Schlasta.
- g. UPCOMING DATES:
 - 1. August 20, 2024 Robert D. Wilson PreK Open House – 9-11 AM
 - 2. August 12-16,2024 6th Grade Summer Camp
 - 3. August 15, 2024 New Teacher Orientation – 9:00 AM to Noon - LGI
 - 4. August 19, 2024 6th Grade & New Student Orientation @ MS – 6 PM to 7 PM
 - 5. August 21-22,2024 Teacher In-Service Days
 - 6. August 22, 2024 Freshman Orientation – 6 PM to 7:30 PM – Auditorium
 - 7. August 26, 2024 First Day of School
 - 8. August 29, 2024 Robert D. Wilson Open House 5 PM to 7 PM
 - 9. August 29, 2024 EverGreen Elementary Open House 5 PM to 7 PM
 - 10. September 24,2024 Robert D. Wilson Picture Day
 - 11. September 25,2024 EverGreen Picture Day
- h. Community Eligibility Provision

The Western Wayne School District has been approved for the Community Eligibility Provision under the School Nutrition Program. This allows us to provide breakfast and lunch at no cost to enrolled students without having to fill out a household application.

Correspondence

None.

Federal Program Report

No report.

Other Business

Mr. Gregorski presented a check to Elementary Principal Mr. Pidgeon from Kades Margolis as a donation towards the Service Dog Program.

Future Meetings:

Wednesday, September 4, 2024 - 6:00 PM Public Board Meeting, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Meetings held:

Thursday, July 25, 2024 – Executive Session for Personnel & Legal matters – 5:30 PM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Thursday, July 25, 2024 – Special Board Meeting – 6:00 PM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Mr. Gershey also announced that an executive session for personnel was held prior to our work session, tonight, August 7, 2024 at 5:30 PM

Adjournment

A motion was made by Mrs. DeSiato and seconded by Mr. Gombita to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at approximately 6:53 PM

The motion carried with all affirmatives.

Respectfully Submitted,

Rose E. Emmett
Board Secretary

ATTEST: _____