

Board Minutes June 5, 2024

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

The regular meeting of the Western Wayne Board of Education was held on June 5, 2024, at the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the May 4, 2024 edition of the Tri-County Independent.

President William Gershey called the meeting to order at 6:43 P.M.

Mr. Ochlan offered a prayer followed by the Pledge of Allegiance.

Miss Emmett took roll call. (7) Board Members were present and are listed as follows:

Board President - William Gershey
Board Vice President – Joseph Gombita
Board Treasurer – Dana DeSiato
Board Member – James Collins
Board Member – Christina Hinz
Board Member – Kerin Weinberger
Board Member – Ethan Wood

Board Members – Angela Booths (vote proxy to Mr. Gershey) and Michael Ochlan (vote proxy to Mrs. DeSiato) were excused.

Solicitor Jessica Ellis was present.

Administrators Present: Superintendent Dr. Matthew Barrett, Assistant Superintendent Dr. Cindy LaRosa, Business Manager/Board Secretary Rose Emmett, Matthew Barr, Assistant MS Principal, Robert Black, Assistant HS Principal, Jennifer Bradley, Middle School Principal, Kerrie Fitzsimmons, EverGreen Assistant Principal, Elizabeth Gregory, Early Intervention Supervisor, Paul Gregorski, High School Principal, Tyler Jakes, Athletic Director, Maria Liptak, Food Service Director, Justin Pidgeon, EverGreen Principal, Brian Seaman, Technology Director, and Elizabeth Watson, STEAM Principal

Jennifer DeNike, Ed.D., Dir. of Special Education, Maria Miller, Robert D. Wilson Principal and Katie Shemanski, Psy.D. Supervisor of Pupil Personnel were excused.

5. Approval of Minutes

A motion was made by Mr. Gombita and seconded by Mr. Collins to accept the minutes generated from the Special Meeting - Presentation of the Narrative Budget – April 24, 2024, Board Work Session – May 1, 2024 Regular Board Meeting and Adoption of Tentative Budget - May 1, 2024 and Board Work Session-May 23, 2024. The motion carried with all affirmatives.

6. Treasurer's Reports

A motion was made by Mrs. DeSiato and seconded by Mr. Wood to accept the Treasurer’s Reports generated from the General Account and the Food Service Account.

The motion carried with all affirmatives.

7. Approval of Bills

A motion was made by Mrs. DeSiato and seconded by Mr. Wood to approve the payment of bills generated from the General Account, the Food Service Account and the Construction Account.

The motion carried with all affirmatives.

8. Recognition of Public

None

9. Enrollment Report:

ENROLLMENT - DAY #_172_ 2023-2024 SCHOOL YEAR

GRADE	EG	RDW	MS	HS	TOTAL
EARLY INT.	19	8			27
PRE-K	68	44			112
KDG	72	42			114
GR. 1	76	50			126
GR. 2	79	49			128
GR. 3	67	57			124
GR. 4	98	41			139
GR. 5	83	39			122
GR. 6			120		120
GR. 7			134		134
GR. 8			140		140
GR. 9				151	151
GR. 10				152	152
GR. 11				144	144
GR. 12				135	135
TOTAL	562	330	394	582	1868

Totals: EverGreen-__567__ ; RDW-__330__ ; MS-394 ; HS_582 ; TOTAL: __1,868__

Last Meeting- Total: _1,867__

A motion was made by Mrs. DeSiato and seconded by Mr. Wood to approve a consent block motion for items 10 through 39-i, with correction to 39-g 3. Moro 11th year \$3,958.88.

The motion carried with all affirmatives.

10. Year End Bills

The Board of Education authorized the Board Treasurer and Business Manager to review purchase orders and bills payable for the end of this fiscal year and approve the payment of 2023-2024 purchase orders or contracts which are in order and ready for payment. Bills processed under this authorization will be reported to the Board of Education at the August Board Meeting.

11. July Accounts Payable

The Board of Education authorized authorize the Board Treasurer and Business Manager to approve payment of the July 2024 General Fund Accounts Payable and Payroll with a report to the Board of Education at the August Board Meeting.

12. Fund Balance Designation

The Board of Education approved the recommendation of the Business Manager to designate a portion of our ending 2023-2024 Fund Balance, if necessary, to manage future budgets as per Governmental Accounting Standards Board Statement Number 54 (GASB 54). Amount to be determined based on final adjusted balances as reflected in our Annual Financial Report.

13. Adoption of the 2024-2025 Fiscal Year Final Budget

The Board of Education adopted the 2024-2025 Fiscal Year Final Budget showing estimated available resources of \$62,394,439.00 and estimated expenditures and ending fund balance in the amount of \$62,394,439.00 establishing real estate tax millage of 12.2811 with a 2% discount if the whole amount of the tax is paid within two months after the date of the tax notice; payment at face if the tax is paid within two months following the end of the discount period; penalty of 10% on all taxes not paid within four months after the date of the tax notice. (ATTACHMENT I)

14. Adoption of the 2024-2025 Tax Resolutions

The Board of Education adopted the attached 2024-2025 Tax Resolutions. (ATTACHMENT II)

15. Homestead/Farmstead Resolution

The Board of Education approved the attached Homestead/Farmstead Resolution: (ATTACHMENT III)

16. Federal Program Allocations

The Board of Education approved filing applications for Federal Program allocations for the 2024-2025 school year as follows:

- a. Title I

- b. Title IIA
- c. Title III
- d. Title IV

17. POLICIES:

The Board of Education reviewed (Second and Final Reading) the following policy:

236.1 Threat Assessment

The Board of Education retired the following policies:

- 218.3 Threat Assessment
- 808.1 Free/Reduced-Price Meals and Free Milk
- 808.2 Student Meal Charging

The Board of Education reviewed the following policies:

- 210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
- 621 Local Taxpayer Bill of Rights
- 810.2 Transportation – Video/Audio Recording

The Board of Education reviewed and approved revisions to the following policies:

- 209.2 Diabetes Management
- 216.1 Supplemental Discipline Records
- 218.2 Terroristic Threats
- 246 School Wellness
- 317.1 Educator Misconduct
- 604 Budget Adoption
- 619 District Audit

18. Board Policy 202 Enrollment

The Board of Education approved enrollment for the following students under Board Policy 202 for the 2024-2025 school year:

- a. NRS#01-24-25
- b. NRS#02-24-25

19. Early Intervention Assurance

The Board of Education approved the Early Intervention Assurance for the Operation of Special Education Services and Programs for the 2024-2025 program year.

20. PSBA Participation Agreement

The Board of Education approved an Agreement between Western Wayne School District and The Pennsylvania School Board Association (PSBA) for the terms and conditions of participation in the Policy Maintenance Program effective July 1, 2024 to June 30, 2025.

21. Summer Transportation Contracts

The Board of Education approved the Transportation Contracts for the Extended School Year Program, Summer 2024 for the following contractors contingent upon enrollment at State Formula:

Transportation Contracts for the Extended School Year (ESY) Programs, Summer 2024

Contractor	Van #	ESY/EI ESY	School
April DeRosa	142	ESY	R D Wilson
	146	ESY	R D Wilson
	152	ESY	R D Wilson
Cavage Transit	113	ESY	R D Wilson
	74	ESY	R D Wilson
Henwood	143	ESY	R D Wilson
	145	ESY	R D Wilson
	149	ESY	R D Wilson
	SI	ESY	R D Wilson
	73	ESY	Lighthouse Academy
JD Transportation	120	ESY	R D Wilson
Miehle (Parent Contract)	301	ESY	New Story
Swingle, Joshua	106	ESY	R D Wilson
Swingle, Lisa	81	ESY	NEIU
Swingle, Scottie Jr	102	ESY	R D Wilson
Swingle, Scottie Sr	78	ESY	New Story
Swingle & Sons	119	ESY	R D Wilson
Sara Wasman	72	ESY EI RD	R D Wilson
	72	ESY EI EG AM	Evergreen
	72	ESY EI EG PM	Evergreen

	109	ESY EI	Evergreen
Tia Strada	39	ESY EI EG	Evergreen

22. Transportation Drivers and Substitutes

The Board of Education approved the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2023-2024 school year as follows contingent upon receipt of necessary paperwork:

- a. Contractor Cavage-Driver, Laura Hall
- b. Contractor Henwood-Driver, Jeanice Dietrich

23. Transportation Contract – Bus-New

The Board of Education approved the attached New Transportation Contract for busing at State Formula for the 2024-2025 school year. ATTACHMENT IV

24. Transportation Contract – Van-New

The Board of Education approved the attached New Transportation Contract for vans at State Formula for the 2024-2025 school year. ATTACHMENT IV

25. Transportation Contract – Extended School Year-New

The Board of Education approved the attached New Transportation Contract for extended school year transportation at State Formula for the 2023-2024 school year. ATTACHMENT IV

26. Agreement-TriState HVAC Equipment

The Board of Education approved an Agreement between Western Wayne School District and TriState HVAC for maintenance of the chiller in the amount of \$13,050.00 for the 2024-2025 school year.

27. Appointment – Brian T. Kelly, CPA

The Board of Education appointed Brian T. Kelly, CPA & Associates as the audit firm for the Basic Audit Services for the years ending June 30, 2024, at a cost of \$30,000.00, for the year ending June 30, 2025 at a cost of \$31,000.00 and for the year ending June 30, 2026 at a cost of \$32,000.00.

28. USG Agreement

The Board of Education approved an agreement with USG – Utility Services Group, Inc to evaluate the infrastructure of our sewer lines. They estimate approximately 60 man hours of work with an approximate cost of \$24,750.00. This is quoted under Costars Contract #016-E23-314

29. Fire Inspection Agreement-Beach Lake Sprinkler

The Board of Education approved an agreement with Beach Lake Sprinkler for the performance of all the required fire inspections across our four locations for an annual cost of \$13,594.00 from July 1, 2024 through July 30, 2027.

30. Agreement – Merakey Pennsylvania

The Board of Education approved an agreement between Western Wayne School District and Merakey Pennsylvania for educational services at a rate of \$237.88 per day as needed and \$158.60/day for Extended School Year services effective August 1, 2024 through July 31, 2025.

31. Agreement - LearnWell

The Board of Education approved an agreement between Western Wayne School District and LearnWell at the rate of \$72.00 per hour of instruction up to 5 hours per week effective July 1, 2024 through June 30, 2025.

32. Intergovernmental Agreement for Special Education Services IU#19

It is recommended that the Board of Education approve an agreement with NEIU #19 for Special Education Services for the 2024-2025 school year as needed as the Special Education population requires, at an estimated cost of \$245,000.00 and to approve the Northeastern Educational Intermediate Unit Resolution pursuant to said contract.

33. Agreement – Western Pennsylvania School for the Deaf

The Board of Education approved an agreement between Western Wayne School District and the Western Pennsylvania School for the Deaf 2023 Summer Preschool (Early Intervention) program effective July 8, 2024 through July 25, 2024 at a cost of \$1,800.00 per EI student.

34. Agreement - Wayne Memorial Community Health Centers

The Board of Education approved an agreement between Western Wayne School District and Wayne Memorial Community Health Centers to provide the required Medical Doctor review of the IEP students who are eligible for the Medical Access Program, confirming that services are needed, and further that they are being provided, at the rate of \$15.00/IEP effective for the 2024-2025 school year.

35. Agreement-NRG

The Board of Education renewed our three-year agreement with NRG Controls North, Inc. for predictive and preventative maintenance services including 16 maintenance visits and 23 mechanical visits per year at a cost of \$49,900.00 for 2024-2025; \$49,900.00 for 2025-2026 and \$51,400.00 for 2026-2027. This agreement is under COSTARS Contract #008-364.

36. Agreements-Interpreters Taylor A. Hunter and Danielle R. Clancey

The Board of Education approved agreements with Taylor A. Hunter and Danielle R. Clancey for interpreting services at a rate of \$46.00/hour for regular school day (\$48.00 if its last minute), \$48.00/hour (\$50.00 if its last

minute) for after school activities, \$50.00/hour for weekends (\$55.00 if its last minute), \$55.00/hour for holidays (\$58.00 if its last minute) for the 2024-2025 school year.

37. Transportation – Extra Curricular

The Board of Education awarded contractors Cavage, Caruth, and Scottie Swingle, Jr. the Extra Curricular Transportation Runs for the 2024-2025 school year at the following rates: Rate per mile \$4.22 with a minimum for mileage of \$112.59 and a waiting time at the hourly rate of \$14.96 per hour. This is a 3.4% increase. Additionally, to meet the needs of the district if we are unable to secure transportation with Cavage, Caruth or Scottie Swingle, Jr. for Extra Curricular Transportation Runs we reserve the right to make provisional awards as needed.

38. Middle School Summer Camp

The Board of Education approved a summer camp for our incoming 6th grade students. The camp will run from August 12, 2024 through August 16, 2024 and will be funded through ARP ESSER set-aside funds for summer enrichment.

39. Personnel

a. Resignations/Retirements

The Board of Education accepted the following resignations/retirements:

1. Amber Harrison-Food Service – resigned effective May 9, 2024
2. Hunter Harrison-Custodian-resigned effective May 3, 2024
3. John Hill-Part-Time Food Service-resigned effective May 10, 2024
4. Grace Piconi-Augelli-Teacher-resigned effective June 6, 2024
5. Jennifer Bradley-Middle School Principal-resigned effective June 30, 2024
6. Ann Gregorski-Custodial-retired effective June 28, 2024
7. Amanda Steinmetz-Administrative Assistant to Superintendent-resignation effective July 1, 2024.
8. Sabrina Morgan-Paraprofessional-resigned effective June 7, 2024

b. Approval – Volunteers

The Board of Education approved the following to the list of volunteers for the 2024-2025 school year contingent upon receipt of clearances:

1. Gillian Groom (Cheerleading-Football)
2. Natalie Washine (Cheerleading-Football)
3. Sabrina Morgan (Cheerleading-Football)
4. Dana DeSiato (Girl's Wrestling)
5. Lexi DeSiato (Girl's Wrestling)

c. Advisors

The Board of Education approved the following advisors for the 2024-2025 school year pursuant to the professional employee contract:

- | | |
|---|-----------|
| 1. Steven Redmond-Musical Technical Director-1st year | \$ 827.00 |
| 2. Patrick Farley-Hot Rod Club-18th year | \$1690.81 |

d. Department Chair

The Board of Education approved the following department chairs for the 2024-2025 school year pursuant to the professional employee contract:

1. Starlah Robbins-English 1st year \$1080.00*
 2. Megan Rush-English 3rd year \$1101.60*
- *Co-chair position split equally

e. Extended School Year 2024

The Board of Education approved the following appointment for the 2023-2024 school year contingent upon enrollment at the following rate:

1. School Aged Paraprofessional-Denise Caucci \$18.35/hour
2. Social Worker-Alyssia Verrill \$39.94/hour

f. Substitutes

The Board of Education approved the following personnel to be added to the District Substitute List for the 2023-2024 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

1. Carly Muniz-Custodial

g. Appointment – Coaching

The Board of Education approved the following coaching positions for the 2024-2025 school year at the salary as listed in the Professional Employees Contract:

1. Luke Gregory Jr. High Girl’s Soccer 4th year \$2895.78
2. John Fahrenbach-Girl’s Soccer Head Coach 9th year \$6545.65
3. James Moro-Girl’s Soccer Assistant Coach 11th year \$3958.88

h. Appointment-Amendment

The Board of Education approved the following amendment for the 2023-2024:

1. John Gaudenzi is hereby amending his 2023-2024 Basketball Coaching position from a paid position to a volunteer position.

i. Appointments

The Board of Education approved the following appointments for the 2024-2025 school year:

1. Madison Gasper-Professional Employee-Teacher Elementary-Step 1B \$62,863.00 with applicable fringe benefits for the 2024-2025 school year.
2. Brooke Vennie-Temporary Professional Employee-Business, Computer, and Information Technology– Step 1M- \$67,413.00 with applicable fringe benefits for the 2024-2025 school year.
3. Jacob Vituszynski-Temporary Professional Employee-Long Term Substitute Math-First Semester-Step 1M-\$67,413.00 pro-rated with applicable fringe benefits for the 2024-2025 school year.

40. Informational Items:

Student Recognition (during Work Session)

President William Gershey – Erin Schane, Siena Cardamone and Sadie McHale have attained Tenure in the Western Wayne School District.

Practicum Student-Chloe Fischl, Marywood University, August 26, 2024 through December 13, 2024, Supervisor: Erica Germani

Executive Session-June 5, 2024 from 5:30 to 6:00 P.M., for presentation of the Safety and Security Coordinator Report and personnel.

Dates to Remember:

- June 3, 2024-Middle School Free PIAA Physicals for fall 2024 sports
- June 3, 2024-High School Graduation Practice
- June 4, 2024-EverGreen 4th grade field trip to Scranton Aquarium
- June 4, 2024-EverGreen 5th grade moving up ceremony at 1:30 p.m.
- June 4, 2024-Middle School 8th grade Moving Up Ceremony 9:00 a.m. Veterans Memorial Auditorium
- June 4, 2024-Middle School 8th grade only dance, 6:00 p.m. Middle School Cafeteria
- June 4, 2024-EverGreen last day of school for Pre-K and Early Intervention
- June 4, 2024-High School Graduation Practice
- June 5, 2024-Teacher In-Service-No School for Students
- June 6, 2024-High School Graduation Practice
- June 6, 2024-Last Day of School 9:00 a.m. dismissal for students; noon dismissal for staff
- June 6, 2024-Middle School final walk for 8th grade students
- June 6, 2024-Report card distribution
- June 6, 2024-High School Graduation Ceremony 6:00 p.m. Stadium (Auditorium if inclement weather)

Correspondence

None.

Superintendent's Report

Assistant Superintendent's Report

Principal's Reports

Federal Program Report

No report, but we did receive our allocations for 2024-2025.

Other Business

Mrs. DeSiato thanked the Administration for a great job on the Athletic Awards and Senior Awards ceremonies.

Future Meetings:

July Regular Monthly Meeting – The Board of Education will recess for the month of July.

August 7, 2024 - 6:00 P.M. - Board Work Session with Public Board Meeting to follow, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Adjournment

A motion was made by Mr. Collins and seconded by Mr. Gombita to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at approximately 6:50 P.M.

The motion carried with all affirmatives.

Respectfully Submitted,

Rose E. Emmett
Board Secretary

ATTEST: _____