

**WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C EASTON TURNPIKE  
LAKE ARIEL PA 18436**

**MEMORANDUM**

TO: All School Board Members  
FROM: Matthew Barrett, Ed.D., Superintendent  
SUBJECT: AGENDA - Board Meeting  
WEDNESDAY, AUGUST 2, 2023 - 6:00 P.M.  
District Board Room - Administration Building

1. Call to Order Rick Hoch, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

**BOARD**

\_\_\_ Rick Hoch, President  
\_\_\_ Joseph Gombita, Vice President  
\_\_\_ Dana DeSiato, Treasurer  
\_\_\_ James Collins  
\_\_\_ Gary Enslin  
\_\_\_ William Gershey  
\_\_\_ Jeffrey Gogolski  
\_\_\_ Michael Ochlan  
\_\_\_ Ethan Wood

**SOLICITOR**

\_\_\_ Brendan Ellis

**ADMINISTRATION**

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Cynthia LaRosa, Ph.D., Ass't Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Jennifer Bradley, Middle School Principal  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Maria Miller, Robert D. Wilson Principal  
\_\_\_ Elizabeth Watson, STEAM Principal  
\_\_\_ Matthew Barr, Assistant MS Principal  
\_\_\_ Kerrie Fitzsimmons, EverGreen Ass't Principal  
\_\_\_ Jennifer DeNike, Ed.D., Dir. of Special Education  
\_\_\_ Katie Shemanski, Psy.D., Supv of Pupil Personnel  
\_\_\_ Elizabeth Gregory, Early Intervention Supervisor  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Brian Seaman, Technology Director  
\_\_\_ Robert Black, Assistant HS Principal  
\_\_\_ Tyler Jakes, Athletic Director

5. Approval of Minutes  
Special Board Meeting - July 12, 2023  
Board Work Session - July 12, 2023  
Regular Board Meeting - June 7, 2023
6. Treasurer's Report  
General Account  
Student Activities Account - April, May, June 2023
7. Approval of Bills - Prepaid and Current

General Account  
Food Service Account

- 8. School Board Recognition.
- 9. Recognition of Public - 15 minutes

- 10. Western Wayne Health & Safety Plan

It is recommended that the Board of Education approve the Western Wayne Health and Safety Plan. This plan is subject to change and will be reviewed and revised as needed.

**ATTACHMENT I**

- 11. School Safety and Security Coordinator

It is recommended that the Western Wayne District Board of Education appoint the Superintendent or his/her designee as the District's "School Safety and Security Coordinator" for the 2023-2024 school year.

- 12. Authorization

It is recommended that the Board of Education authorize the Wayne Bank Bank to process Automated Clearing House (ACH) transactions from our General Fund Account to Honesdale National Bank for the payment of interest and principal on all bond payments that come due during the period July 1, 2023 through June 30, 2024.

- 13. Service Contracts

It is recommended that the Board of Education approve the attached list of Service Contracts all for the one-year period commencing August 01, 2023.

**ATTACHMENT II**

- 14. Maintenance Contract-CC CLEANING

It is recommended that the Board of Education approve an agreement with CC Cleaning to provide substitute cleaning personnel when we are short-staffed within the custodial staff. Services will be performed based on our needs for the cost of \$26.00 per man hour.

- 15. Transportation Contractors, Drivers, and Substitutes

It is recommended that the Board of Education approve the attached list of Western Wayne School District Transportation Contractors, Drivers, and Substitutes for the 2022-2023 school year. **ATTACHMENT III**

- 16. Transportation Contracts

It is recommended that the Board of Education authorize the Superintendent to award the Transportation Contracts for the 2023-2024 school year and submit the report to the Board at the September 6, 2022, meeting.

17. Agreement - Children's Service Center's Partial Hospitalization Program and Therapeutic Education Program

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Children's Service Center, Milford E. Barnes Jr. School at a cost of \$137.50 per student per day for Partial Hospitalization Program and \$181.00 per day for the Therapeutic Educational Program for the time of student's enrollment effective for the 2023-2024 school year including Extended School Year(ESY) if eligible with appropriate ESY billing rate.

18. Agreement - New Story

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and New Story at daily tuition rates of \$274.00; \$324.00; \$379.00; or \$510.00 per day for the 2023-2024 school year depending on student needs.

19. Agreement - PATH

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and PA Treatment & Healing (PATH) at a daily tuition rate of \$95.00 and Special Education AEDY rate of \$105.00 per day for the 2023-2024 school year.

20. Agreement - Northeast Pennsylvania Center for Independent Living

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Northeast Pennsylvania Center for Independent Living (MyCIL) at an Annual ½ day services fee per student of \$19,000.00 effective August 1, 2023 through July 31, 2024.

21. Agreement -VIP

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Victims' Intervention Program (VIP) at a cost of \$5,000.00 for the 2023-2024 school year.

22. Memorandum of Understanding-Western Wayne Education Association

It is recommended that the Board of Education approve the Memorandum of Understanding between Western Wayne School District and Western Wayne Education Association for the splitting of a preparation period for teacher preparation for the 2023-2024 school year.

23. Purchase of Bread

It is recommended that the Board of Education authorize Food Service Manager Maria Liptak to purchase bread from BIMBO Bakeries, USA, Inc. for the 2023-2024 school year.

24. Purchase of Milk

It is recommended that the Board of Education authorize Food Service Manager Maria Liptak to purchase milk from Pocono Mountain Dairies for the 2023-2024 school year.

25. A la Carte Price List and Adult Meal Prices

It is recommended that the Board of Education approve the Cafeteria A la Carte and Adult Meal Prices for the 2023-2024 school year: **ATTACHMENT IV**

26. Policies - Review and Renewal

It is recommended that the Board approve the review and renewal of the following Policies:

Section: **200 Pupils**

- 204 Attendance
- 222 Tobacco and Vaping Products
- 249 Bullying/Cyberbullying
- 251 Homeless Students

Section: **800 Operations**

- 819 Suicide Awareness, Prevention and Response

27. Handbooks

It is recommended that the Board of Education approve the following Handbooks to be used for the 2023-2024 school year subject to change due to related policies and procedures:

- a. Teacher Handbooks
- b. Student Handbooks
- c. Coaches and Advisors Handbook and Student Activities Handbook
- d. Personal Service Providers Handbook
- e. Para educator Handbook
- f. Bus/Van Contractors Handbook
- g. ELD (English Language Development) Handbook
- h. PBIS Behavior Handbook (no changes)

28. Personnel

a. District Substitute List 2023-2024 School year

It is recommended that the Board of Education approve the attached District Substitute list for the 2023-2024 school year per Certification, Act 24/34/151/114/153/168 Guidelines, and Employment Eligibility Verification - U.S. Department of Justice. **ATTACHMENT V**

b. Resignations

It is recommended that the Board of Education accept the following resignations:

- 1. Theresa Lubash-FBLA Advisor for the 2023-2024 school year.
- 2. Donna Urian-Part-Time Food Service worker as of July 24, 2023.
- 3. Stacey Lutkowski-EverGreen Elementary Teacher effective July 25, 2023.

c. Appointment - Long Term Substitute

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

- 1. Paul Douglas Posten- Professional Employee - First Semester Long Term Substitute for Business, Computer, and Information Technology- Step 1M-\$64,753.00 pro rated with applicable fringe benefits for the 2023-2024 school year.

d. Appointment - Special Education Teacher

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Ashlyn Anderson- Professional Employee - Special Education Teacher- Step 2B- \$60,703.00 with applicable fringe benefits for the 2023-2024 school year.

e. Appointments - Paraprofessional

It is recommended that the Board of Education appoint the following as a Paraprofessional with applicable fringe benefits effective the start of the 2023-2024 school year contingent upon receipt of employment paperwork and updated clearances:

1. Laura Gilbert-Professional Employee-Title I Paraprofessional-\$18.00 per hour with applicable fringe benefits effective the start of the 2023-2024 school year.
2. Brianna Walker-Professional Employee Special Education Paraprofessional-\$13.25 with applicable fringe benefits effective the start of the 2023-2024 school year.

f. Appointment- Secretarial

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrations in the following 10 Month Secretary Appointment with applicable fringe benefits effective the start of the 2023-2024 school year.

1. Erin E. Vinton- High School 10 Month Secretary-\$18.00 per hour with applicable fringe benefits.

g. Appointment-Part-Time Food Service

It is recommended that the Board of Education approve the following recommendation of the Superintendent and District Administrators in the following appointment contingent upon receipt of employment paperwork:

1. Christina Pierano-\$13.25 per hour.

h. Restoration/Rescindment of Termination

Motion to rescind the June 8, 2022, termination of Employee Number PS#12-21-22 pursuant to the February 17, 2022, Arbitration Order entered by Arbitrator Lamont.

i. Appointment of Mentors

It is recommended that the Board of Education appoint the following mentor for the 2023-2024 school year at the salary listed in the Professional Employees Contract:

<b>MENTOR</b>	<b>PROFESSIONAL EMPLOYEE</b>	<b>SALARY</b>
Sara Lowe	Emily Lawrenson	\$1770.00
Jennifer Hoch & Sue Larkin*	Juliana Muta	\$1770.00
Nicole Musewicz	Chase Floyd	\$1770.00
Maria Phillips	James Hutchison	\$1770.00
Jessica Gregorski	Brianna Vinton-Estes	\$1770.00

\*indicates split between the two mentors

j. Approval of Elementary Student Assistance Program Team Members

It is recommended that the Board of Education approve the following

Elementary Student Assistance Program Team Members for the 2023-2024 school year:

1. Maria Miller - **Robert D. Wilson Elementary**
2. Erica Germani
3. Jessica Matthews
4. Kelly Vinton
5. Susan Schlasta - serves both Elementary schools
6. Justin Pidgeon - **EverGreen Elementary**
7. Kerrie Fitzsimmons
8. Christy Davis
9. Kenny Hemmler
10. Jill Butler
11. Sara Lowe
12. Tara Morcom
13. Melissa Cottone
14. Summer Klikus
15. Scott Williams

k. Appointment - Fall Coaches

It is recommended that the Board of Education approve the following coaching positions for the 2023-2024 school year at the salary listed in the Professional Employees Contract contingent upon receipt of updated clearances:

1. Makayla Gregory - Girls Soccer Assistant Coach 2<sup>nd</sup> year \$3715.00

l. Approval - Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers for the 2023-2024 school year contingent upon receipt of clearances. Attendance by request of the Building Principal:

1. Dana DeSiato-Boys and Girls Varsity Wrestling
2. Andrea McClelland-Jr. High School Boys Soccer
3. Natalie Washine-Jr. High Cheerleading
4. Stephanie French-Band/Color Guard
5. Stephanie French-Drama Club
6. Lenny Maiocco-Girls Varsity Tennis Coach
7. Cindy Rizzi-Athletic Department

29. Informational Items:

a. **UPCOMING DATES:**

- |                        |   |
|------------------------|---|
| 1. August 14, 2023     | EverGreen PreK Open House - AM PreK 9-11:00 AM                      |
| 2. August 16, 2023     | Robert D. Wilson PreK Open House - 9-11 AM                          |
| 3. August 22, 2023     | New Teacher Orientation - 9:00 AM to Noon - LGI                     |
| 4. August 22, 2023     | 6 <sup>th</sup> Grade & New Student Orientation @ MS - 6 PM to 7 PM |
| 5. August 23-24, 2023  | Teacher In-Service Days   |
| 6. August 24, 2023     | Freshman Orientation - 6 PM to 7:30 PM - Auditorium                 |
| 7. August 28, 2023     | First Day of School   |
| 8. August 30, 2023     | Robert D. Wilson Open House 6 PM to 8 PM                            |
| 9. August 30, 2023     | EverGreen Elementary Open House 6 PM to 8 PM                        |
| 10. September 26, 2023 | EverGreen Picture Day   |

b. Informational: Community Eligibility Provision

The Western Wayne School District has been approved for the Community Eligibility

Provision under the School Nutrition Program. This allows us to provide breakfast and lunch at **no cost** to enrolled students without having to fill out a household application.

- 30. Correspondence:
- 31. Federal Program Report
- 32. Other Business
- 33. Future Meetings:

**Wednesday, September 6, 2023** - 6:00 P.M. Public Board Meeting,  
Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Informational: Meetings held

Wednesday, July 12, 2023 - Executive Session for Personnel & Legal matters - 9:00 AM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Wednesday, July 12, 2023 - Special Board Meeting - 8:00 AM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

- 34. Adjournment - Board Policy - 11:00 P.M.