



MATTHEW BARRETT, Ed. D.  
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.  
Assistant Superintendent

ROSE E. EMMETT  
Business Manager / Board Secretary

MINUTES  
WORKPLACE SAFETY COMMITTEE MEETING  
September 29, 2023

The regular monthly meeting of the Workplace Safety Committee was held on September 29, 2023, in the Conference room of the District Office and ZOOM.

The following eight members participated as follows: Ron Franks, Ellen Muller, Mindy Maros, Amanda Steinmetz, Brian Seaman, Paul Gregorski and Susan Pauler. Members Denise Johnson, Brian Landry, Erica Germani, Megan Robinson, and Paul Semler were excused.

**Meeting**

The meeting was called to order by Brian Seaman at 12:46 PM.

**Minutes**

A motion was made by Ron Franks and seconded by Paul Gregorski to approve the minutes of the August meeting which took place on August 25, 2023. The motion carried.

**Old Business**

There was no old business to discuss.

**Report on condition of buildings**

RDW – There were complaints concerning air quality. We have hired a contractor to do testing and will remove wood chips and anything else necessary to remedy the issue.

EG – Ok

MS – Ok besides the ongoing construction project.

HS – There were complaints about congestion issues between the Middle School and High School. The transition between the two schools will be reopened. There was a complaint on today's date concerning dust from construction work. There was some residue on the ground which is being mopped up on today's date. There was also a leak from the cooking suite to the sewing room which has been repaired.

An employee experienced a fall outside in the parking lot when his foot got caught on a piece of equipment when he was walking fast. He was sore but returned to work with no other issues.

Employees have been reminded to walk slowing and cautiously moving forward. A teacher sustained a fingertip injury in auto shop when his finger was caught in the engine. He was transported to the hospital and the fingertip was repaired. He returned to work on today's date. Said employee acknowledged that it was an error on his part, and possibly a malfunction of the engine itself.

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James Collins, Gary Enslin, William Gershey, Jeffrey Gogolski, Michael Ochlan, Ethan Wood



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DO - Ok

**New Business**

- Injury Reports – None.

**Future Meeting**

The date/time of the October 2023 meeting will be decided on a later date.

**Adjournment**

Brian Seaman moved to adjourn the meeting and Ronald Franks seconded the motion at 12:52 PM.

The motion carried.

*/s/ Amanda Steinmetz*

Amanda Steinmetz  
Secretary  
Workplace Safety Committee

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