



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Wednesday, February 15, 2023

The regular monthly meeting of the Workplace Safety Committee was held on Wednesday, February 15, 2023 in the District office conference room and thru Zoom.

The following eleven (11) members participated as follows: Susan Romanski, Ron Franks, Erica Germani, Paul Gregorski, Denise Johnson, Ellen Muller, Alene Olsommer, Susan Pauler, Megan Robinson, Brian Seaman, and Paul Semler. The following was absent/excused from the meeting: Brian Landry.

Meeting

The meeting was called to order at 10:05 AM.

Minutes

A motion was made by Ron Franks and second by Brian Seaman to approve the minutes of the January 19, 2023 meeting. The motion carried with all ayes.

Old Business

Discussion was held on numbering the windows in the District Office. Paul Gregorski reported that we have the numbers and they will be done sometime in the near future but the filming is on hold.

Report on condition of buildings

RDW – Ok - Erica Germani informed the Committee that the new lunch tables have arrived and they are in the process of replacing the rusted cinder shed.

EG – Ok

MS – Ok – Ron Franks reported that the gym door is now working, and the fire door has been adjusted.

HS – Ok – Paul Gregorski reported that during the February 10th Code Green/Red drill, doors with old locks such as the science rooms can only be locked with a key. There is no button on the inside to allow someone to lock the door from the inside. This would have to be resolved by replacing the locks.

DO - Ok – The District office also has a few doors that do not have a button on the inside for locking.

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New Business

- Injury Reports – Megan Robinson reported two injuries for the month. A paraprofessional was struck by a student and a custodian got stuck causing an injury. A loss claims/Analysis report was distributed to the Committee. This showed the number and types of claims that were reported and the cost of the claims for the policy year 2022. The second page showed the analysis period for 7/1/18-6/30/23. Discussion was held on the various claims with the majority being strains, struck by, and then slips/falls. This report was received by CM Regent Insurance Company.
- Email Reports – No email reports
- Reminder that our annual training is scheduled for Tuesday, March 7th at 10:30 AM with CM Regent Insurance.
- Alene Olsommer brought up the subject of the Medical Marijuana Policy. We will continue to research through Pennsylvania School Boards Association (PSBA) for some policy samples to submit to Dr. LaRosa for consideration.

Future Meeting

The March meeting will be the March 7th Annual Training.

Adjournment

Ellen Muller made a motion seconded by Alene Olsommer to adjourn the meeting of the Workplace Safety Committee meeting at 10:36 AM.

The motion carried with all affirmative.

Susan Romanski
Secretary
Workplace Safety Committee

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