

Board Minutes

May 3, 2023

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

The regular monthly meeting of the Western Wayne Board of Education was held on May 3, 2023 at the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the April 18, 2023 edition of the Tri-County Independent.

President Rick Hoch called the meeting to order at 6:24 P.M.

Mr. Hoch offered a prayer followed by the Pledge of Allegiance.

Miss Emmett took roll call. Seven (7) Board Members were present and are listed as follows:

Board President – Rick Hoch

Board Member – Joseph Gombita

Board Vice President – Dana DeSiato

Board Member – Michael Ochlan

Board Treasurer - Jeffrey Gogolski

Board Member – Ethan Wood

Board Member – William Gershey

Board Members – James Collins and Gary Enslin were excused.

Solicitor Brendan Ellis was present.

Administrators Present: Superintendent Dr. Matthew Barrett, Assistant Superintendent Dr. Cynthia LaRosa, Business Manager/Board Secretary Rose Emmett, High School Principal Paul Gregorski, Middle School Principal Jennifer Bradley, EverGreen Principal Justin Pidgeon, Robert D. Wilson Principal Maria Miller, Principal of STEAM Elizabeth Watson, Assistant Elementary Principal Kerrie Fitzsimmons, Director of Special Education Jennifer DeNike, Supervisor of Pupil Personnel Katie Shemanski, Psy.D., Early Intervention Supervisor Elizabeth Gregory, Food Service Supervisor/Transportation Maria Liptak, Technology Director Brian Seaman, and Athletic Director Tyler Jakes.

Assistant Middle School Principal Matthew Barr and Assistant High School Principal Robert Black were excused.

5. Approval of Minutes

A motion was made by Mr. Gershey and seconded by Mr. Gombita to accept the minutes generated from the Board Work Session – April 5, 2023, the Regular Board Meeting – April 5, 2023.

The motion carried with all affirmatives.

6. Treasurer's Reports

A motion was made by Mr. Gogolski and seconded by Mr. Wood to accept the Treasurer's Reports generated from the General Account, the Food Service Account and the Student Activities Account for January, February, and March of 2023.

The motion carried with all affirmatives.

7. Approval of Bills

A motion was made by Mr. Gogolski and seconded by Mr. Wood to approve the payment of bills generated from the General Account, and the Food Service Account.

The motion carried with all affirmatives.

8. Student Recognition

Mr. Gregorski announced the principal's list for the third marking period:

9th Grade	Paul Borowski and Katherine Roedel
10th Grade	Lia Hartman and Vallita Belinova
11th Grade	Adrian Agnello and Rhayni Carroll
12th Grade	Marshall Davis and Evan Peirce

Mr. Gregorski recognized members of FBLA for their accomplishments at Regional and State competitions.

Mr. Jakes commended our baseball team for good sportsmanship. He received a letter from another school praising our athletes and thanking them for the positive impact they have on their peers.

Ms. Watson had several members of the STEM Program with her to recognize their accomplishments and hard work in the elementary schools.

Mr. Gogolski complemented Niko DuBeau, a senior, who did a work study at his accounting firm this year.

9. Recognition of Public

Dr. Amanda Johnson suggested that the seating is cramped in the current room configuration, can something be done? Dr. Barrett said we are working on some changes to the room, hopefully completing them over the summer. She also asked if the electronic signs could scroll slower. Mr. Seaman will look into this for the district. She also wanted to point out that the safety plan on our website is outdated.

10. Enrollment Report:

ENROLLMENT - DAY # 148

2022-2023 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		19			5								24
PRE K	50			26									76
KDG	62	11		38	14	1							126
GR. 1	61	14		36	16								127
GR. 2	58	19		43	14								134
GR. 3	61	32		26	16								135
GR. 4	53	23		29	13								118
GR. 5	56	23	3	19	13								114
GR. 6							100	31	1				132
TOTAL	401	141	3	217	91	1	100	31	1	0	0	0	986
GR. 7							93	37	0				130
GR. 8							103	32	1				136
GR. 9										106	28	6	140
GR. 10										119	23	5	147
GR. 11										104	23	9	136
GR. 12										108	18	7	133
TOTAL	401	141	3	217	91	1	296	100	2	437	92	27	1,808

Key: SN – Special Needs, P – Placement outside of District
 Totals: EverGreen-545; RDW-309; MS-398; HS-556 TOTAL: 1,808
 Last month total: 1,813

11. Adoption of the 2023-2024 Fiscal Year Tentative Budget

A motion was made by Mr. Wood and seconded by Mr. Gombita to adopt the 2023-2024 Fiscal Year Tentative Budget showing estimated available resources of \$63,550,822.00 and Estimated expenditures and ending fund balance in the amount of \$63,550,822.00 establishing real estate tax millage of 11.8228 with a 2% discount if the whole amount of the tax is paid within two months after the date of the tax notice; payment at face if the tax is paid within two months following the end of the discount period; penalty of 10% on all taxes not paid within four months after the date of the tax notice. (ATTACHMENT I)

The motion carried with a roll call vote of six affirmatives and one no vote from Mrs. DeSiato.

12. Adoption of the 2023-2024 Tax Resolutions

A motion was made by Mr. Wood and seconded by Mr. Gogolski to adopt the attached 2023-2024 Tax Resolutions. (ATTACHMENT II)

The motion carried with a roll call vote of all affirmatives.

17. Election of Board Treasurer

A motion was made by Mr. Gogolski and seconded by Mr. Gershey to elect Dana DeSiato Board Treasurer – in accordance with Section 404 of the Public School Code.

The motion carried with all affirmatives.

18. Board Treasurer's Salary

A motion was made by Mr. Wood and seconded by Mr. Ochlan to approve the amount of \$3,000.00 for the Board Treasurer's salary for the 2023-2024 school year.

The motion carried with all affirmatives.

19. Board Treasurer's Bond

A motion was made by Mr. Wood and seconded by Mr. Gombita to approve the Public Official's Treasurer's Bond at \$25,000.00 for the 2023-2024 school year at an estimated cost of \$250.00.

The motion carried with all affirmatives.

20. Donation of Board Treasurer's Salary

A motion was made by Mrs. DiSiato and seconded by Mr. Gogolski to approve a donation of the Board Treasurer's salary in the amount of \$3,000 to the Western Wayne Girls Wrestling Team.

The motion carried with all affirmatives.

20.1 Additional Agenda Items

A motion was made by Mr. Hoch and seconded by Mr. Wood to add two additional items to the meeting in regards to the resignation of the Vice President and the nomination of a new Vice President.

The motion carried with all affirmatives.

20.2 Resignation of Vice President of the Board

A motion was made by Mr. Gershey and seconded by Mr. Ochlan to accept the resignation of Dana DeSiato as Vice President of the Board of Education in order to take on the office of Board Treasurer.

The motion carried with all affirmatives.

20.3 Election of Board Vice President

A motion was made by Mrs. DeSiato and seconded by Mr. Gogolski to nominate Joseph Gombita as Vice President of the Board of Education.

The motion carried with all affirmatives.

A motion was made by Mr. Gershey and seconded by Mr. Wood to approve a consent block motion for items 13 through 16 and items 21 through 43.

The motions carried with all affirmatives.

13. Printing of Tax Duplicates

The Board of Education approved a contract with Government Software Services, Honesdale, PA to print school tax duplicates and bills for Real Estate for the 2023 year as proposed at \$0.075 each, per name printed for the two copies of the Real Estate Duplicate and the Occupation/Per Capita Duplicate and the sum of \$12.00 each per duplicate bound. The sum of \$0.2095 for each tax statement prepared.

14. Approval of the 2022-2023 Graduate List

The Board of Education approved the attached list for 2022-2023 Graduation as presented by High School Principal Mr. Paul Gregorski contingent upon each having satisfactorily completed all school and state requirements by Graduation. ATTACHMENT III

15. Legislative Representative/Liaison

The Board of Education appointed Rick Hoch as PSBA Legislative Representative/Liaison for the 2023-2024 school year.

16. Appointment

The Board of Education appointed Director(s) Rick Hoch and Dana DeSiato as voting delegate(s) to the PSBA 2023 Delegate Assembly.

21. Exoneration of Municipal Tax Collectors

The Board of Education approved the exoneration of the Municipal Tax Collectors from the collection of the 2022 Duplicates.

22. Appointment of Tax Collectors

The Board of Education appointed the following elected Tax Collectors to serve the District for the 2023 duplicate:

- a. Canaan Township Linda Davis, 456 O'Connell Road, Waymart, PA 18472
- b. Clinton Township #1 Marianne Thorpe, 1095 Belmont Turnpike, Waymart, PA 18472
- c. Lake Township Maureen Barry, PO Box 72, Lake Ariel, PA 18436
- d. Salem Township Laura Roos, PO Box 818, Hamlin, PA 18427
- e. South Canaan Township Paula Herzog, 467 St. Tikhon's Rd., Waymart, PA 18472
- f. Sterling Township Cindy Hefty, PO Box 99, Sterling PA 18463
- g. Waymart Borough Mary Bosshard, 39 Carbondale Road, Waymart, PA 18472

23. Transportation – Extra Curricular

The Board of Education awarded Dianne Jenkins the Extra Curricular Transportation Runs for the 2023-2024 school year with Caruth Bus Lines, Inc. as backup on an as needed basis at the following rates: Rate per mile \$4.08 with a minimum for mileage of \$108.89 and a waiting time at the hourly rate of \$14.47 per hour. This is a 6.5% increase.

24. Transportation Drivers and Substitutes

The Board of Education approved the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2022-2023 school year as follows:

- a. Contractor Henwood Busing – Driver Catherine Porr

25. Intergovernmental Agreement for Special Education Services IU#19

The Board of Education approved an agreement with NEIU #19 for Special Education Services for the 2023-2024 school year as needed as the Special Education population requires, at an estimated cost of \$201,000.00 and to approve the Northeastern Educational Intermediate Unit Resolution pursuant to said contract.

26. Appointment - Special Counsel

The Board of Education approved King, Spry, Herman, Freund & Faul, LLC as Special Counsel for Western Wayne School District at the rate of \$175.00 per hour for attorneys and \$95.00 for paraprofessionals on an as needed basis for the 2023-2024 school year.

27. Appointment – District Solicitor

The Board of Education appointed Ellis Law Group, as District Solicitor at an annual retainer fee of \$750.00 and an hourly rate of \$150.00 for the 2023-2024 school year.

28. Americans with Disabilities Act (ADA) – Title IX Coordinator

The Board of Education approved the Assistant Superintendent as ADA Officer and Title IX Coordinator for the Western Wayne School District in compliance with the American Disabilities Act for the 2023-2024 school year.

29. Affirmative Action Compliance Officer

The Board of Education appointed the Assistant Superintendent as the District's "Affirmative Action Compliance Officer" for the 2023-2024 school year.

30. Right-to-Know Officer

The Board of Education appointed the Assistant Superintendent as the District's "Right-to-Know" Officer for the 2023-2024 school year.

31. LEA Policies and Procedures – IDEA

The Board of Education approved the LEA policies and procedures that adhere to the requirements under the Individual with Disabilities Education Act, Part B (IDEA-B).

32. Settlement Agreements

The Board of Education approved a Settlement Agreements between Western Wayne School District and the following:

- a. S#05-22-23.
- b. S#11-22-23

33. Waivers of Expulsion Hearing and Stipulation

The Board of Education adopted the proposed Waivers of Expulsion Hearing and Stipulation relating to the following student, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

- a. S# 09-22-23
- b. S# 10-22-23

34. Contract - Blackboard Connect Inc.

The Board of Education approved a contract between Western Wayne School District and Blackboard Connect Inc. at a cost of \$4,885.00 effective July 1, 2023 to June 30, 2024.

35. Pitney Bowes Lease Agreement

The Board of Education approved a 5-year lease with Pitney Bowes for an office mailing and shipping SendPro C425 machine. This lease will be through First Choice Business Solutions with a monthly fee of \$138.76.

36. Agreement – Western Pennsylvania School for the Deaf

The Board of Education approved an agreement between Western Wayne School District and the Western Pennsylvania School for the Deaf 2022 Summer Preschool (Early Intervention) program effective July 3, 2023 through July 27, 2023 at a cost of \$1,800.00 per EI student.

37. Agreement - Wayne Memorial Community Health Centers

The Board of Education approved an agreement between Western Wayne School District and Wayne Memorial Community Health Centers to provide the required Medical Doctor review of the IEP students who are eligible for the Medical Access Program, confirming that services are needed, and further that they are being provided, at the rate of \$15.00/IEP effective for the 2023-2024 school year.

38. Contract – Carol Lienert

The Board of Education approved a contract between Western Wayne School District and Carol Lienert, C.R.N.P., to provide the required medical review of the IEP students who are eligible for the medical Access Program, confirming that services are needed, and further that they are being provided, at the rate of \$10.00 for each Access Medical Practitioner Authorization form effective July 1, 2023 for the 2023-2024 school year.

39. Student Enrollment

The Board of Education approved enrollment for the following students under Board Policy 202 for the 2023-2024 school year:

- a. NRS#01-23-24
- b. NRS#02-23-24

40. Overnight Field Trip

The Board of Education approved the following overnight field trip for the 2022-2023 school year:

- a. Pennsylvania Junior Academy of Science State Competition – May 14-15, 2023 – Penn State Main Campus, 4 students and Chaperone/Advisor Christine McClure.

41. Job Description

The Board of Education approved the following updated job description:

- a. Administrative Assistant to the Superintendent

42. Reimbursement for Unused Sick Leave at Retirement

The Board of Education adopted a revised Resolution to address the reimbursement for unused sick leave at retirement for all secretaries and paraprofessionals who meet the years of service guidelines. This retirement benefit expires June 30, 2025.

43. Personnel

a. Substitutes

The Board of Education approved the following personnel to be added to the District Substitute List for the 2022-2023 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

1. Barbara Lockwood – Area: Cafeteria

b. Resignation/Retirements

The Board of Education accepted the following resignation/retirements:

1. Connie Herzog, Paraprofessional retire effective June 9, 2023
2. Carla Antidormi, Custodian retire effective May 25, 2023
3. Makenzie Rose, Assistant Softball Coach resignation effective April 27, 2023

c. Letters of Assurance

The Board of Education approved the authorization of Reasonable Assurance of Employment letters to be sent out by the Superintendent's Office by June 1, 2023 to substitute teachers, custodial, secretaries - 10 month, cafeteria, teacher aides, library aides, and all approved substitutes as listed on the District Substitute list for 2022-2023 school year with a return required by July 1, 2023 to be included on the 2023-2024 District Substitute list.

d. Hourly/Per Diem Rates for the 2023-2024 school year

The Board of Education approved set the hourly/per diem rates for the 2023-2024 school year as follows:

1. Substitute Teachers - \$120 per diem – Guest Teachers - \$120 per diem
2. Substitute Teacher Aide - \$13.25 per hour
3. Substitute Secretary - \$14.00 per hour
4. Homework Help - \$120 per Diem
5. Security - \$20.00 per hour (Minimum of \$40.00 per event)
6. School Police Officers/Armed Security Officers - \$32.50 per hour

e. Appointment - 2023-2024 school year

The Board of Education approved the recommendation of the Superintendent and District Administrators in the following appointments:

1. Brianna Vinton-Estus – Temporary Professional Employee – Family & Consumer Science Teacher, Step 2B – \$60,703.00 - with applicable fringe benefits effective for the start of the 2023-2024 school year.

f. Appointment – Extended School Year 2023

The Board of Education approved the following appointment for the Summer ESY Program 2023 contingent upon enrollment at the following rate:

1. Nichole Freiermuth – Speech Therapist - \$38.22/hr

g. Appointment – Advisors 2023-2024

The Board of Education appointed the following to the listed Advisor positions for the 2023-2024 school year at the salary as listed in the Professional Employees Contract:

- | | | |
|-------------------------|--|------------|
| 1. Rachael Palko | Co-Advisor HS National Honor Society-1st yr | \$ 860.00 |
| 2. Kasey Gribble | Co-Advisor HS National Honor Society- 1st yr | \$ 860.00 |
| 3. Grace Piconi-Augelli | Yearbook Advisor – 6th yr | \$2,771.73 |

h. Appointment – Coaching

The Board of Education approved the following coaching positions for the 2023-2024 school year at the salary as listed in the Professional Employees Contract:

- | | | |
|------------------------|--------------------------------|------------|
| 1. Luke Gregory | Girls Jr High Soccer -3rd yr | \$2,813.16 |
| 2. Matthew Fitzsimmons | Boys Soccer, Head – 20th yr | \$6,574.25 |
| 3. Ashton Fitzsimmons | Boys Soccer, Assistant -1st yr | \$3,715.00 |
| 4. Brent McClelland | Boys Jr High Soccer – 2nd yr | \$2,758.00 |
| 5. Casey Lisowski | Jr High Cross Country -2nd yr | \$3,414.00 |
| 6. Christa Maiocco | Girls Tennis – 2nd yr | \$4,041.00 |

i. District Dentist

The Board of Education appointed Dr. Cathy Salak, DMD, as the District Dentist to examine students upon original entry and in Grades Kdg, 3 and 7 and students who missed dental screenings during the pandemic for the 2023-2024 school year. The fee of \$10.00 per student will include the dental equipment needed for the screenings.

j. District Physician

The Board of Education appointed Dr. Frank Moro and Dr. Nathan Greczek as District Physicians for the 2023-2024 school year, duties as defined per Pennsylvania School Code for District Policy as duly licensed by the Commonwealth of Pennsylvania – Department of Health and in compliance with Acts 24/34/151/114 Guidelines as follows:

1. Mandated Physicals for grades Kindergarten, 6 & 11 and sports physicals at a rate of \$20.00 per physical for the 2023-2024 school year.
2. Physician coverage for home football games.

k. Appointment – Mentor

The Board of Education appointed the following mentor for the 2023-2024 school year at the salary listed in the Professional Employees Contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
1. Denise Johnson	Amanda Dalessandro	\$1,770.00

l. Approval – Volunteers

The Board of Education approved the following to the list of volunteers for the 2022-2023 school year contingent upon receipt of clearances:

1. Owen Kotchessa – EverGreen Elementary
2. Kaitlyn McDermott – ESY Occupational Therapist

44. Informational Items:

IMPORTANT DATES: MAY/JUNE

1. May 1-5, 2023 – Middle School “Rock the Test” Activity Week
2. May 2-3, 2023 – PSSA Math
3. May 02, 2023 - Junior Information Night – 6 PM - Auditorium
4. May 4-5, 2023 – PSSA Science 8th Grade Only
5. May 05, 2023 - RDW 2nd Grade field trip to Electric City Trolley
6. May 05, 2023 – Middle School Chorus Fest
7. May 06, 2023 - Prom @ Anthracite Hotel – 5 to 9 PM
8. May 8-12, 2023 – Middle School Spirit Week
9. May 8, 2023 – 7th Grade Band & Chorus Concert 7 PM
10. May 9, 2023 – 8th Grade Band & Chorus Concert
11. May 10, 2023 – RDW Spring Concert -1st Grade @ 6:15 PM; 2nd Grade @ 7:00 PM
12. May 12, 2023 – Band Fest
13. May 12, 2023 – RDW 4th Grade field trip to Roebling Bridge
14. May 12, 2023 – EverGreen 2nd Grade to Steamtown Nat’l Historic Site
15. May 13, 2023 – Art Show/Spring Concert (Art show 1-3 PM and Concert from 3-5 PM)
16. May 17, 2023 – EverGreen 1st & 2nd Grade concert @ 6:00 PM
17. May 17, 2023 – RDW PreK Field Trip to Keen Lake Campground – 8:30/11:30 and 11:30/2:50
18. May 18, 2023 – EverGreen 1st grade trip to Scranton Wilkes Barre Airport
19. May 16, 2023 – 6th Grade Band & Chorus Concert
20. May 17, 2023 – EverGreen PreK Bus Safety
21. May 17-18, 2023 – Keystone Exams
22. May 18, 2023 – National Honor Society Induction Ceremony – 7:00 PM
23. May 19, 2023 – EverGreen Kindergarten Trip to Claws & Paws
24. May 19, 2023 – EverGreen 4th Grade Trip to Robeson Museum & Science Center
25. May 22, 2023 – 5th Grade Student Orientation at Middle School
26. May 22, 2023 – RDW 3rd Grade field trip to Scranton Cultural Center

27. May 23, 2023 – Middle School Field Day
28. May 23, 2023 – Cat Walk Show – 7:00 PM - Auditorium
29. May 23, 2023 – EverGreen 3rd Grade trip to Quiet Valley Historical Farm
30. May 23, 2023 – RDW 4th Grade field trip to Lackawac Sanctuary
31. May 24, 2023 – 5th Grade trip to PNC Field for STEM Day
32. May 24, 2023 – Cat Pack Games @ HS Football Field
33. May 24, 2023 – Junior Leadership Graduation Ceremony – 6:00 PM - Auditorium
34. May 25, 2023 – 6th Grade Science Camp at Lacawac
35. May 25, 2023 – RDW 1st Grade field trip to Shemanski's/Kennedy Grove/CreamWorks
36. May 26, 2023 – EverGreen PTA Reflections ceremony @ 9:00 AM
37. May 26, 2023 – Noon dismissal – Memorial Day Holiday
38. May 29, 2023 – No School – Memorial Day
39. May 30, 2023 – Athletic Awards Program – 7:00 PM - Auditorium
40. May 31, 2023 – PBIS Blowout
41. May 31, 2023 – 9th Grade Field Trip to Varden
42. May 31, 2023 – RDW Fifth Grade Awards Assembly – 1:00 PM
43. June 01, 2023 – Senior Night – 7:00 PM - Auditorium
44. June 08, 2023 – No School – Teacher In-Service
45. June 09, 2023 – Last Day of School
46. June 09, 2023 – Graduation – Stadium – 6:00 PM
47. June 10, 2023 – Graduation Rain Date

Correspondence

None.

Superintendent's Report

No questions.

Assistant Superintendent's Report

No questions.

Principal's Reports

No questions.

Federal Program Report

No report.

Other Business

Ms. Watson informed the Board of Education that a Boys STEM Club was started for 4th and 5th Graders.

Future Meetings

June 07, 2023 – 6:00 P.M. Board Work Session, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436.

June 07, 2023 - 6:00 P.M. Public Board Meeting and Final Adoption of the General Fund Budget 2023-2024, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436.

Meetings held

April 26, 2023 – 6:00 PM – Special Meeting for the Presentation of the Narrative Budget for the 2023-2024 School year, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

April 05, 2022 – 5:45 PM – Executive Session for Personnel and Legal prior to the Board Work Session and following the Regular Board Meeting, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Adjournment

A motion was made by Mr. Hoch to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at 7:07 P.M. The Board of Education met in Executive session for legal and personnel matters after the meeting.

The motion carried with all affirmatives.

Respectfully Submitted,



Rose E. Emmett
Board Secretary

ATTEST: _____

APPROVED: _____