

**WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL, PA 18436**

MEMORANDUM

TO: All School Board Members
FROM: Matthew Barrett, Ed.D.
Superintendent

DATE: Wednesday, November 2, 2022

SUBJECT: AGENDA - Board Meeting
WEDNESDAY, NOVEMBER 02, 2022- 6:00 P.M.

1. Call to Order Rick Hoch, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ Rick Hoch, President
___ Dana DeSiato, Vice President
___ Jeffrey Gogolski, Treasurer
___ James Collins
___ Gary Enslin
___ William Gershey
___ Joseph Gombita
___ Michael Ochlan
___ Ethan Wood

ADMINISTRATION

___ Matthew Barrett, Ed.D., Superintendent
___ Cynthia LaRosa, Ph.D., Assistant Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Paul Gregorski, High School Principal
___ Jennifer Bradley, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Maria Miller, Robert D. Wilson Principal
___ Elizabeth Watson, Principal of STEAM
___ Matthew Barr, Assistant High School Principal
___ Kerrie Fitzsimmons, Ass't EverGreen Principal
___ Jennifer DeNike, Director of Special Education
___ Katie Shemanski, Psy.D., Supv of Pupil Personnel
___ Elizabeth Gregory, EI Supervisor
___ Maria Liptak, Food Service Director
___ Brian Seaman, Director of Technology
___ Robert Black, AD/Transportation Director

SOLICITOR

___ Brendan Ellis

5. Approval of Minutes
Board Work Session - October 5, 2022
Regular Board Meeting - October 5, 2022
6. Treasurer's Reports
General Account

Food Service Account
 Student Activities Account - July, August, September 2022

- 7. Approval of Bills
 - General Account
 - Food Service Account
 - Construction Account

8. Accounting of Taxes

9. Student Recognition

10. Recognition of Public - 15 minutes

11. Enrollment: Day # 38

2022-2023 SCHOOL YEAR

| GRADE | EVERGREEN | SN | P | RDW | SN | P | MS | SN | P | HS | SN | P | TOTAL |
|--------------|------------|------------|----------|------------|-----------|----------|------------|------------|----------|------------|------------|-----------|--------------|
| EARLY INT. | | 18 | | | 4 | | | | | | | | 22 |
| PRE K | 49 | | | 28 | | | | | | | | | 77 |
| KDG | 62 | 9 | | 38 | 13 | 1 | | | | | | | 123 |
| GR. 1 | 57 | 12 | | 37 | 18 | | | | | | | | 124 |
| GR. 2 | 59 | 15 | | 41 | 16 | | | | | | | | 131 |
| GR. 3 | 64 | 25 | | 26 | 16 | | | | | | | | 131 |
| GR. 4 | 50 | 24 | | 29 | 11 | | | | | | | | 114 |
| GR. 5 | 59 | 20 | 1 | 21 | 15 | | | | | | | | 116 |
| GR. 6 | | | | | | | 104 | 32 | | | | | 136 |
| TOTAL | 400 | 123 | 1 | 220 | 93 | 1 | 104 | 32 | | 0 | 0 | 0 | 974 |
| GR. 7 | | | | | | | 93 | 40 | 0 | | | | 133 |
| GR. 8 | | | | | | | 103 | 38 | 1 | | | | 142 |
| GR. 9 | | | | | | | | | | 112 | 31 | 4 | 147 |
| GR. 10 | | | | | | | | | | 120 | 27 | 4 | 151 |
| GR. 11 | | | | | | | | | | 104 | 24 | 5 | 133 |
| GR. 12 | | | | | | | | | | 109 | 19 | 8 | 136 |
| TOTAL | 400 | 123 | 1 | 220 | 93 | 1 | 300 | 110 | 1 | 445 | 101 | 21 | 1,816 |

Key: SN - Special Needs, P - Placement outside of District
 Totals: EverGreen-524; RDW-314; MS-411; HS-567 Total 1,816
 Last Month's Total 1,819

12. District Comprehensive Plan

It is recommended that the Board of Education approve the Western Wayne School District Comprehensive Plan as required by Pennsylvania Department of Education and State Board Regulations.

13. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2022-2023 school year as follows contingent upon receipt of necessary paperwork:

- a. Contractor Scottie Swingle: Driver Warren Brundage (van)
- b. Contractor Caruth Bus Lines: Driver Christina Gilroy (bus)
- c. Contractor Henwood Busing: Driver George Venizelos (van)

14. Transportation - New Contract

It is recommended that the Board of Education approve the following New Transportation Contract at State Formula for the 2022-2023 school year:

- a. G Dennis LLC - Van #148 - Waymart to Lincoln Jackson Academy - effective October 25, 2022.

15. Waiver of Expulsion Hearing and Stipulation

It is recommended that the Board of Education adopt the proposed Waiver of Expulsion Hearing and Stipulation relating to the following student, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

- a. S#03-22-23

16. Policies - Review and Renew

It is recommended that the Board of Education approve the review and renewal of the following policies:

Section: 100 Programs

- 113.2 Behavior Support
- 113.3 Screening and Evaluations for Students with Disabilities
- 113.4 Early Intervention

Section: 200 Pupils

- 209.2 Diabetes Management
- 210.1 Possession/Administration of Asthma Inhaler/Epinephrine Auto-Injectors
- 212 Reporting Student Progress
- 227 Controlled Substances/Paraphernalia

Section: 300 Employees

- 323 Tobacco Use
- 351 Drug and Substance Abuse

Section: 800 Operations

- 823 Naloxone

17. Overnight Field Trips

It is recommended that the Board of Education approve the following overnight field trips and chaperones for the 2022-2023 school year:

- a. PMEA District 9 Chorus - January 11-13, 2023 - Marywood University - Chaperone: Taber Starnes.
- b. PMEA District 9 Orchestra - January 25-27, 2023 - Location TBD - Chaperone: Elaine Ort.
- c. PMEA Northeast Region Orchestra - March 9-11, 2023 - Location TBD - Chaperone: Elaine Ort.
- d. PMEA Region IV Band - March 23-26, 2023 - Location TBD - Chaperone: Elaine Ort.
- e. PMEA All State Conference - April 19-22, 2023 - Kahalari Resort - Chaperone: Elaine Ort.

18. Building Use Approval

It is recommended that the Board of Education approve the building use requests:

- a. Waymart Bowl Charity Football Game for Breast Cancer Awareness between USP Canaan & SCI Waymart - for the football field/field bathrooms and announcer booth on November 5, 2022 from 7:00 AM to 4:00 PM. Fees to be waived. Michelle Griffin.
- b. SHINE Afterschool Program - Cafeteria/Classroom/gym - Monday thru Thursday from 3:00 PM to 6:00 PM. Pantea Shadmani
- c. Honesdale Dance Studio Annual Holiday Fundraiser to benefit Dessin Animal Shelter - Auditorium - December 10, 2022 from 9:30 AM to 4:00 PM. Joann Florance.

19. Agreement - Keystone Deaf & Hard of Hearing Services

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Keystone Deaf & Hard of Hearing Services for Interpreting Services for one year at the rates as listed in the agreement.

20. Agreement - Scranton School District

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Scranton School District for admission to its Lincoln-Jackson Academy for the 2022-2023 school year at a daily rate of \$278.00.

21. Amended Agreement - Wayne County Drug & Alcohol

It is recommended that the Board of Education approve to amend the 2022-2023 agreement between Western Wayne School District and Wayne County Drug & Alcohol Commission to include an additional fee of \$10,000.00 which the WCD&A Commission will allocate toward expansion of their D&A Prevention Unit by one full time D&A Prevention Specialist and expand D&A Prevention services to Western Wayne School District. PCCD School Safety & Mental Health Grant Funds.

22. Personnel

a. District Substitute List

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2022-2023 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification - U.S. Department of Justice and contingent upon receipt of employment paperwork:

1. Karen Gerstenmaier - Area: Guest Teacher
2. Sally Langendoerfer - Area of Certification: English 7-12
3. Wendy Scollan - Area: Guest Teacher/TA
4. Denise Williams - Area: Custodial

b. Retirements

It is recommended that the Board of Education accept the following retirements:

1. Debbie Chakiris, Food Service - effective October 28, 2022.
2. Maria Shelp, School Nurse - effective the end of the first semester of the 2022-2023 school year.

c. Resignation

It is recommended that the Board of Education accept the following resignation:

1. Jamie Daniels, Food Service - effective October 17, 2022.

d. Child Rearing Leave

It is recommended that the Board of Education approve the request of Employee PS#03-22-23 for a child rearing leave of absence approximately February 16, 2023 to June 30, 2023.

e. Sabbatical Request

It is recommended that the Board of Education approve the following Sabbatical Leave of Absence request:

1. PS#04-22-23 - Restoration of Health - Second & Third Semesters of the 2022-2023 school year.

f. Classification Change

It is recommended that the Board of Education change the classification of employee PS#02-22-23 from day-to-day substitute teacher to teacher, full-time, due to the employee completing additional Act 48 credits to re-activate the employee's instructional certification.

g. Appointment - Long Term Substitute

It is recommended that the Board of Education approve the recommendation

of the Superintendent and District Administrators in the following appointment:

1. P. Douglas Posten - Long Term Substitute - Science - Step 1M - \$62,233.00 pro-rated - with applicable fringe benefits effective for the second semester of the 2022-2023 school year.

h. Transfer - Food Service

It is recommended that the Board of Education approve the transfer of Food Service worker Donna Weston from part time to full time with applicable fringe benefits effective November 3, 2022.

i. Appointments - Food Service

It is recommended that the Board of Education appoint the following as Part time Food Service Workers - 5 hrs/day with no fringe benefits at \$12.50 per hour effective upon release from current employment and contingent upon receipt of clearances and employment paperwork:

1. Maria Sequeira
2. Tanya Histed

j. Appointment - Custodian

It is recommended that the Board of Education approve the following recommendation of the Superintendent and District Administrators in the following appointment contingent upon receipt of employment paperwork:

1. Paige Frazier - Custodian - full time - \$12.50 per hour - with applicable fringe benefits - effective upon receipt of clearances.

k. Appointments - Winter Coaches

It is recommended that the Board of Education appoint the following to the listed coaching positions for the 2022-2023 school year at the salary listed in the Professional Employees Contract contingent upon receipt of clearances and required employment paperwork:

1. Mark Ambrose - Ass't Boys Basketball-1st yr \$6,210.00
2. Steve Fahnestock - Ass't Girls Basketball - 1st yr \$6,210.00
3. Eric Olsommer - Basketball, Boys Jr High 8th Gr-5th yr \$4,626.72

l. Appointment - Volunteers

It is recommended that the Board of Education approve the following Volunteers for the 2022-2023 school year contingent upon receipt of clearances. Attendance by request of the Building Principal:

1. Matt Rosengrant - Robotics
2. Josh Shelly - Robotics

23. Informational Items

a. **American Education Week** - November 14-18, 2022

b. **Parent/Teacher Conferences** are scheduled for **Tuesday, November 22, 2022** in all District Buildings. Conferences are scheduled for the Afternoon of the 22nd beginning at 1:00 PM and ending at 8:00 PM. District Administrators and teachers strongly urge all parents to participate in these conferences. This will be a noon Early Dismissal Day for students for the Thanksgiving Holiday.

c. **Dates to Remember:**

1. November 1, 2022 - Winter Sports Physicals
2. November 3, 2022 - High School Spanish Dancing Performance
3. November 8, 2022 - EverGreen picture make up day
4. November 8, 2022 - PPL Innovation Presentation to 9th Grade
5. November 9, 2022 - EverGreen PTA meeting @ 6:00 PM
6. November 10, 2022 - Veterans' Day Assembly
7. November 11, 2022 - Middle School PBIS Blowout
8. November 11, 2022 - **Early Dismissal** Noon - Act 80 Day
9. November 16, 2022 - Robert D. Wilson PTA meeting @ 6:30 PM
10. November 18, 2022 - Middle School Student Council Dance
11. November 22, 2022 - Middle School Annual Turkey Trot
12. November 22, 2022 - **Early Dismissal** Noon - Parent/Teacher Conferences -1:00 PM to 8:00 PM
13. November 23-28, 2022 - **NO SCHOOL**/Thanksgiving Break

24. Correspondence:

25. Superintendent's Report

26. Assistant Superintendent's Report

27. Principal's Report

28. Federal Program Report

29. Other Business

30. Future Meetings:

* **Wednesday, November 30, 2022** - 6:00 PM - Board Work Session, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

* **Wednesday, December 7, 2022** - 6:00 P.M. The Western Wayne Board of Education **Reorganization** and Regular Monthly Meeting, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Informational- Meetings Held:

October 5, 2022 - Executive Session for Personnel and Legal followed regular monthly meeting.

October 26, 2022 - Board Work Session followed by Special Meeting for General Purposes - 6:00 PM.

31. Adjournment - Board Policy - 11:00 P.M.