

**WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C EASTON TURNPIKE  
LAKE ARIEL, PA 18436**

**MEMORANDUM**

TO: All School Board Members

FROM: Matthew Barrett, Ed.D., Superintendent

DATE: October 5, 2022

SUBJECT: AGENDA - Board Meeting  
WEDNESDAY, OCTOBER 05, 2022 - immediately following the Board Work  
Session @ 6:00 PM  
District Board Room - Administration Building

1. Call to Order Rick Hoch, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

**BOARD**

\_\_\_ Rick Hoch, President  
\_\_\_ Dana DeSiato, Vice President  
\_\_\_ Jeffrey Gogolski, Treasurer  
\_\_\_ James Collins  
\_\_\_ Gary Enslin  
\_\_\_ William Gershey  
\_\_\_ Joseph Gombita  
\_\_\_ Michael Ochlan  
\_\_\_ Ethan Wood

**SOLICITOR**

\_\_\_ Brendan Ellis

**ADMINISTRATION**

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Cynthia LaRosa, Ph.D., Ass't Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Jennifer Bradley, Middle School Principal  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Maria Miller, Robert D. Wilson Principal  
\_\_\_ Elizabeth Watson, Principal of STEAM  
\_\_\_ Matthew Barr, Assistant High School Principal  
\_\_\_ Kerrie Fitzsimmons, Ass't Principal EverGreen  
\_\_\_ Jennifer DeNike, Director of Special Education  
\_\_\_ Katie Shemanski, Psy.D., Supv of Pupil Personnel  
\_\_\_ Elizabeth Gregory, EI Supervisor  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Brian Seaman, Director of Technology  
\_\_\_ Robert Black, AD/Transportation Director

5. Approval of Minutes  
Board Work Session - September 7, 2022  
Regular Board Meeting - September 7, 2022

- 6. Treasurer's Reports
  - General Account
  - Food Service Account
- 7. Approval of Bills
  - General Account
  - Food Service Account
- 8. Accounting of Taxes
- 9. Student Recognition

10. Recognition of Public - 15 minutes

11. Enrollment: Day #20

2022-2023 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		16			5								21
PRE K	48			27									75
KDG	62	10		38	12	1							123
GR. 1	57	11		38	19								125
GR. 2	58	15		41	16								130
GR. 3	66	24		27	15								132
GR. 4	50	24		29	11								114
GR. 5	59	20	1	21	14								115
GR. 6							104	31					135
<b>TOTAL</b>	<b>400</b>	<b>120</b>	<b>1</b>	<b>221</b>	<b>92</b>	<b>1</b>	<b>104</b>	<b>31</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>970</b>
GR. 7							96	40	0				136
GR. 8							105	37	0				142
GR. 9										109	32	4	145
GR. 10										120	27	5	152
GR. 11										107	25	4	136
GR. 12										110	19	9	138
<b>TOTAL</b>	<b>400</b>	<b>120</b>	<b>1</b>	<b>221</b>	<b>92</b>	<b>1</b>	<b>305</b>	<b>108</b>	<b>0</b>	<b>446</b>	<b>103</b>	<b>22</b>	<b>1,819</b>

Key: SN - Special Needs, P - Placement outside of District  
 Totals: EverGreen-521; RDW-314; MS-413; HS-571 TOTAL: 1,819  
 August Total: 1,809

12. District Organizational Chart

It is recommended that the Board of Education approve the District Organizational Chart for the 2022-2023 school year.

13. 2019 Construction Fund

It is recommended that the Board of Education approve the use of funds from our 2019 Construction Fund for the following capital project: Boiler repairs at our High School/Middle School Complex totaling \$36,056. Two refractory doors need to be replaced. This work will be done under the Co-Stars Program Contract Number 008-621.

14. Pennsylvania Act 57 of 2022

It is recommended that the Board of Education approve the attached Act 57 of 2022 Resolution effective October 9, 2022. This resolution requires the tax collectors of Western Wayne School District to waive additional charges for real estate taxes beginning in tax year 2023 under certain circumstances when notice was not received, pursuant to Pennsylvania Act 57 of 2022.

**ATTACHMENT I**

15. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractors for the 2022-2023 school year as follows contingent upon receipt of necessary paperwork:

- a. Contractor Kurt Caruth - Driver John Cooper (Bus)
- b. Contractor April DeRosa - Driver Christine Press (van)
- c. Contractor Sara Wasman - Driver Audrey Swingle (van)
- d. Contractor Bill Henwood - Driver Martha Caruth (van)

16. Transportation Contracts - New

It is recommended that the Board of Education approve the following New Transportation Contracts at State Formula for the 2022-2023 school year:

- a. Henwood Busing - Van #141 - Forest City Regional HS - effective September 15, 2022.
- b. Henwood Busing - Van #147 - Moscow to RDW - effective September 22, 2022.

17. Transportation - Contract Name change

It is recommended that the Board of Education approve the following change in the Business name of van contractor Gary Dennis to G Dennis LLC for Van #144 effective immediately.

18. Policy - Second Reading/Adoption

It is recommended that the Board of Education approve the second reading and

adoption of the following policy for approval:

Section: **100 Programs**

146.1 Trauma-Informed Approach

19. Waiver of Expulsion Hearing and Stipulation

It is recommended that the Board of Education adopt the proposed Waiver of Expulsion Hearing and Stipulation relating to the following student, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

- a. S#02-22-23

20. Acceptance of Deputy Tax Collectors

It is recommended that the Board of Education accept the following as Deputy Tax Collectors during the term of January 1, 2022 through December 31, 2025:

- a. Clinton Township - Carley Zielinski, 102 Lillie Road, Waymart PA 18472
- b. Lake Township - Gerald L. Powell, 1338 Fernwood Road, Lake Ariel PA 18436

21. Overnight Field Trips

It is recommended that the Board of Education approve the following overnight field trips and chaperones for the 2022-2023 school year:

- a. FBLA State Leadership Workshop - October 29-31, 2022 - Kalahari Resort and Convention Center - Chaperones: Advisor Theresa Lubash and Volunteer Fran Vitovsky.
- b. FBLA State Leadership Conference - April 16-19, 2023 - Hershey Lodge and Convention Center - Chaperones: Advisor Theresa Lubash, Denise Johnson, and Volunteer Fran Vitovsky.
- c. FBLA National Leadership Conference - June 26-July 1, 2023 - Atlanta, GA - Chaperones: Advisor Theresa Lubash and Volunteer Fran Vitovsky.
- d. High School Band & Color Guard Trip - January 18-22, 2023 - Disney, FL - Approximately 85 students. Chaperones: Maria Arneil, Jessica McLaughlin, Band Parents.

22. Agreement - LearnWell

It is recommended that the Board of Education approve an agreement between Western Wayne School District and LearnWell at the rate of \$48.50 per hour for up to five (5) hours per week of Instruction effective July 1, 2022 to June 30, 2023.

23. Agreement - TruGreen

It is recommended that the Board of Education approve service agreements for the 2022-2023 School Year with TruGreen for vegetation and weed control as follows: EverGreen Elementary \$2,085.00; Robert D. Wilson Elementary \$3,750.00 and the High School/Middle School Complex \$8,948.00.

24. Personnel

a. District Substitute List

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2022-2023 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification - U.S. Department of Justice:

1. Gabrielle Olivo\* - Area: Custodial
2. Cindy Rizzi\*\* - Area: Secretarial
  - \*current part-time employee
  - \*\*pending completed employment paperwork

b. Classification Change

It is recommended that the Board of Education change the classification of employee PS#02-22-23 from teacher, full-time, to day-to-day substitute teacher, because of the need for the employee to complete additional Act 48 credits to re-activate the employee's instructional certification.

c. Amendment Non-Act 93

It is recommended that the Board of Education approve the amended Technology/Administration Non-Act 93 Agreement.

d. Resignation

It is recommended that the Board of Education accept the resignation of Shelly Jonas as High School SAP Team member for the 2022-2023 school year.

e. Appointment - Food Service

It is recommended that the Board of Education approve the following appointment as a part time Food Service Worker - 5 hours/day with no fringe benefits at \$12.50 per hour contingent upon receipt of employment paperwork/clearances.

1. Jamie Daniels

f. Advisors

It is recommended that the Board of Education approve the following to the listed advisor positions for the 2022-2023 school year at the salary listed in the Professional Employees Contract:

1. Denise Johnson	Tobacco Free Youth/SADD - 10 <sup>th</sup> yr	\$1,582.52
2. Kathleen Petty	MS Student Gov Co-Advisor-2 <sup>nd</sup> yr	\$1,199.50
3. Gillian Groom	MS Student Gov Co-Advisor-1 <sup>st</sup> yr	\$1,199.50

g. Appointments

It is recommended that the Board of Education approve the following to the listed appointments for the 2022-2023 school year at the salary listed in the Professional Employees Contract:

- |   |            |
|---|------------|
| 1. Elizabeth Sandrowicz - Foreign Language Depart Chair -1 <sup>st</sup> yr | \$2,038.00 |
| 2. Carrie Wittenbrader - High School SAP Team Member                        | \$1,387.00 |

h. Appointment - Winter Coaches

It is recommended that the Board of Education approve the following to the listed coaching positions for the 2022-2023 school year at the salary listed in the Professional Employees Contract contingent upon receipt of clearances:

- |  |            |
|--|------------|
| 1. Kaitlyn Torquati - Var Basketball Cheerleading - 4 <sup>th</sup> yr                 | \$4,382.94 |
| 2. Harry Harrison Sr - Wrestling, Assistant - 1 <sup>st</sup> yr                       | \$4,910.00 |
| 3. Brian Morcom - Wrestling, Jr High - 5 <sup>th</sup> yr                              | \$4,059.60 |
| 4. Mike Koch - Wrestling, Jr High - 2 <sup>nd</sup> yr                                 | \$3,980.00 |
| 5. Amanda Vinton - Girls Basketball, Jr High - 3 <sup>rd</sup> yr                      | \$4,626.72 |
| 6. Brian Hodorawis - Girls Basketball, Jr High 8 <sup>th</sup> gr -15 <sup>th</sup> yr | \$4,740.12 |

i. Appointment - Volunteers

It is recommended that the Board of Education approve the following Volunteers for the 2022-2023 school year contingent upon receipt of clearances. Attendance by request of the Building Principal:

1. Kaitlyn Black - Band
2. Joseph Jezowski - Band
3. Hope Jezowski - Band
4. Joseph Jezowski Jr - Band
5. Christopher Schaffer - Band
6. Steven Redmond\* - Band
7. Amanda Wilbur\* - Band
8. Christine Press - Drama Club
9. Fran Boots - Drama Club

\* contingent upon receipt of all clearances

25. Informational Items

- a. The District Comprehensive Plan and accompanying State required reports/plans is ready for public viewing on the Western Wayne Website or by request.
- b. Calendar of Events:

October 05, 2022 - College Fair, HS Gym, 8:30 AM to 11:15 AM  
October 10, 2022 - **NO SCHOOL - Columbus Day**  
October 11-12, 2022 - RDW Fire Prevention Assemblies  
October 12, 2022 - ASVAB Testing  
October 12, 2022 - EverGreen PTA Meeting - 6:00 PM

October 15, 2022 - PSAT's  
October 15, 2022 - Band Craft Fair - Middle School  
October 19, 2022 - RDW PTA Meeting - 6:30 PM  
October 20-21, 2022 - Cap & Gown Makeup Pictures  
October 26, 2022 - High School Picture Makeups (Underclassmen)  
October 26, 2022 - FAFSA Completion Night, LGI, 6:00 PM  
October 27, 2022 - Middle School Picture Makeups  
October 30, 2022 - EverGreen PTA Trunk or Treat - 5:00 PM to 7:00 PM  
Rain or Shine

26. Correspondence:
27. Superintendent's Report
28. Assistant Superintendent's Report
29. Principal's Report
30. Federal Programs Report
31. Other Business
32. Future Meetings:

**Wednesday, November 02, 2022** - 6:00 P.M. Board Work Session with the Public Board Meeting to follow, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Informational:

33. Adjournment - Board Policy - 11:00 P.M.