

**WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C Easton Turnpike  
LAKE ARIEL, PA 18436**

**MEMORANDUM**

TO: All School Board Members  
FROM: Matthew Barrett, Ed.D., Superintendent  
SUBJECT: AGENDA - Board Meeting  
WEDNESDAY, MAY 04, 2022  
District Board Room - Administration Building

1. Call to Order Rick Hoch, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

**BOARD**

\_\_\_ Rick Hoch, President  
\_\_\_ Dana DeSiato, Vice President  
\_\_\_ Jeffrey Gogolski, Treasurer  
\_\_\_ James Collins  
\_\_\_ Gary Enslin  
\_\_\_ William Gershey  
\_\_\_ Joseph Gombita  
\_\_\_ Michael Ochlan  
\_\_\_ Ethan Wood

**SOLICITOR**

\_\_\_ Brendan Ellis

**ADMINISTRATION**

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Cynthia LaRosa, Ph.D., Assistant Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Jennifer Bradley, Middle School Principal  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Maria Miller, Robert D. Wilson Principal  
\_\_\_ Elizabeth Watson, STEAM Principal  
\_\_\_ Matthew Barr, Assistant HS Principal  
\_\_\_ Kerrie Fitzsimmons, EverGreen Ass't Principal  
\_\_\_ Jennifer DeNike, Director of Special Education  
\_\_\_ Katie Shemanski, Psy.D., Supv of Pupil Personnel  
\_\_\_ Elizabeth Gregory, Early Intervention Supervisor  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Brian Seaman, Technology Director  
\_\_\_ Robert Black, Athletic Director/Transportation

5. Approval of Minutes  
Board Work Session - March 30, 2022  
Regular Board Meeting - April 6, 2022
6. Treasurer's Reports  
General Account  
Food Service Account  
Student Activities Account - January, February, March 2022
7. Approval of Bills  
General Account  
Food Service Account
8. Student Recognition  
Principal's List 3rd Marking Period  
Senior Recognition

9. Recognition of Public - 15 minutes

10. Enrollment Report:

ENROLLMENT - DAY #148

2021-2022 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		18			8								26
PRE K	42			41									83
KDG	57	8	1	39	16	1							122
GR. 1	56	14		40	13								123
GR. 2	67	21		23	14								125
GR. 3	50	22		29	11								112
GR. 4	61	20	1	21	15								118
GR. 5	67	17	1	28	12								125
GR. 6							89	41	1				131
TOTAL	400	120	3	221	89	1	89	41	1	0	0	0	965
GR. 7							103	33	0				136
GR. 8							108	30	5				143
GR. 9										115	26	4	145
GR. 10										101	25	4	130
GR. 11										109	18	7	134
GR. 12										119	25	9	153
TOTAL	400	120	3	221	89	1	300	104	6	444	94	24	1,806

Key: SN - Special Needs, P - Placement outside of District

Totals: EverGreen-523; RDW-311; MS-410; HS-562 TOTAL:1,806

March total: 1,796

11. Adoption of the 2022-2023 Fiscal Year Tentative Budget

It is recommended that the Board of Education adopt the 2022-2023 Fiscal Year Tentative Budget showing estimated available resources of \$58,978,282.00 and Estimated expenditures and ending fund balance in the amount of \$58,978,282.00 establishing real estate tax millage of 18.1236 with a 2% discount if the whole amount of the tax is paid within two months after the date of the tax notice; payment at face if the tax is paid within two months following the end of the discount period; penalty of 10% on all taxes not paid within four months after the date of the tax notice. **(ATTACHMENT I)**

12. Adoption of the 2022-2023 Tax Resolutions

It is recommended that the Board of Education adopt the attached 2022-2023 Tax Resolutions. **(ATTACHMENT II)**

### 13. Printing of Tax Duplicates

It is recommended that the Board of Education approve a contract with Government Software Services, Honesdale, PA to print school tax duplicates and bills for Real Estate for the 2022 year as proposed at \$0.075 each, per name printed for the two copies of the Real Estate Duplicate and the Occupation/Per Capita Duplicate and the sum of \$11.50 each per duplicate bound. The sum of \$0.1895 for each tax statement prepared.

### 14. Designation of Depositories

It is recommended that the Board of Education approve the designation of depositories for the 2022-2023, 2023-2024 fiscal years as listed: (Section 621)

- a. Wayne Bank  
General Fund Interest Bearing Checking Account, Capital Reserve Fund Account, and Certificates of Deposit.
- b. Honesdale National Bank  
Certificates of Deposit.
- c. NBT Bank  
Payroll Account, Certificates of Deposit, Middle School Account, all Western Wayne High School Accounts including Activities Account, Athletic Account, and National School Lunch Program Account.

### 15. Approval of the 2021-2022 Graduate List

It is recommended that the Board of Education approve the attached list for 2021-2022 Graduation as presented by High School Principal Mr. Paul Gregorski contingent upon each having satisfactorily completed all school and state requirements by Graduation. **ATTACHMENT III**

### 16. Legislative Representative/Liaison

It is recommended that the Board of Education appoint Rick Hoch as PSBA Legislative Representative/Liaison for the 2022-2023 school year.

### 17. Appointment

It is recommended that the Board of Education appoint Director(s) Rick Hoch and Dana DeSiato as voting delegate(s) to the PSBA 2022 Delegate Assembly.

### 18. Election of Board Treasurer

- a. Solicit nominations for Board Treasurer
- b. Election of Board Treasurer - in accordance with Section 404 of the Public School Code

### 19. Board Treasurer's Salary

It is recommended that the Board of Education approve the amount of \$3,000.00 for the Board Treasurer's salary for the 2022-2023 school year.

20. Board Treasurer's Bond

It is recommended that the Board of Education approve the Public Official's Treasurer's Bond at \$25,000.00 for the 2022-2023 school year at an estimated cost of \$250.00.

21. Donation of Board Treasurer's Salary

It is recommended that the Board of Education approve a donation of the Board Treasurer's salary in the amount of \$250 to KidsPeace; \$500 to FBLA (co-curricular); \$500 to Lake Ariel Volunteer Fire Co; \$500 to Waymart Volunteer Fire Co; \$500 to Hamlin Fire and Rescue; \$250 to Unified Track and \$500 to WW Baseball.

22. Exoneration of Municipal Tax Collectors

It is recommended that the Board of Education approve the exoneration of the Municipal Tax Collectors from the collection of the 2021 Duplicates.

23. Appointment of Tax Collectors

It is recommended that the Board of Education appoint the following elected Tax Collectors to serve the District for the 2022 duplicate:

- |                          |                                                           |
|--------------------------|-----------------------------------------------------------|
| a. Canaan Township       | Linda Davis, 456 O'Connell Road, Waymart, PA 18472        |
| b. Clinton Township #1   | Marianne Thorpe, 1095 Belmont Turnpike, Waymart, PA 18472 |
| c. Lake Township         | Maureen Barry, PO Box 72, Lake Ariel, PA 18436            |
| d. Salem Township        | Laura Waslyk, PO Box 818, Hamlin, PA 18427                |
| e. South Canaan Township | Paula Herzog, 467 St. Tikhon's Rd., Waymart, PA 18472     |
| f. Sterling Township     | Cindy Hefty, PO Box 99, Sterling PA 18463                 |
| g. Waymart Borough       | Mary Bosshard, 39 Carbondale Road, Waymart, PA 18472      |

24. Acceptance of Deputy Tax Collectors

It is recommended that the Board of Education accept the following as Deputy Tax Collectors for their Townships during the term of January 1, 2022 through December 31, 2025:

- |                          |                                                        |
|--------------------------|--------------------------------------------------------|
| a. Salem Township        | Christopher Ross, 56 Cemetery Road, Moscow PA 18444    |
| b. South Canaan Township | David J. Herzog, 467 St. Tikhons Rd., Waymart PA 18472 |
| c. Canaan Township       | Daniel Davis, 456 O'Connell Road, Waymart PA 18472     |
| d. Waymart Borough       | Marilyn Ryan, 15 Carbondale Road, Waymart PA 18472     |

25. Transportation - Extra Curricular

It is recommended that the Board of Education award Dianne Jenkins the Extra Curricular Transportation Runs for the 2022-2023 school year with Caruth Bus Lines, Inc. as backup on an as needed basis at the following rates: Rate per mile \$3.83 with a minimum for mileage of \$102.24 and a waiting time at the hourly rate of \$13.59 per hour. This is a 7.0% increase.

26. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the

listed contractor for the 2021-2022 school year as follows:

- a. Contractor Henwood Busing - Driver Gabrielle Olivo (van)
- b. Contractor April DeRosa - Driver Christy Sompel (van)

27. Transportation - New Contract

It is recommended that the Board of Education approve the following new Transportation Contract at State Formula for the 2021-2022 school year:

- a. Contractor Henwood Busing - Van #145 - Waymart to EverGreen effective April 11, 2022

28. Appointment - Special Counsel

It is recommended that the Board of Education approve King, Spry, Herman, Freund & Faul, LLC as Special Counsel for Western Wayne School District at the rate of \$175.00 per hour for attorneys and \$95.00 for paraprofessionals on an as needed basis for the 2022-2023 school year.

29. Appointment - District Solicitor

It is recommended that the Board of Education appoint Ellis Law Group, as District Solicitor at an annual retainer fee of \$750.00 and an hourly rate of \$150.00 for the 2022-2023 school year.

30. Americans with Disabilities Act (ADA) - Title IX Coordinator

It is recommended that the Board of Education approve the Assistant Superintendent as ADA Officer and Title IX Coordinator for the Western Wayne School District in compliance with the American Disabilities Act for the 2022-2023 school year.

31. Affirmative Action Compliance Officer

It is recommended that the Western Wayne District Board of Education appoint the Assistant Superintendent as the District's "Affirmative Action Compliance Officer" for the 2022-2022 school year.

32. Right-to-Know Officer

It is recommended that the Western Wayne District Board of Education appoint the Assistant Superintendent as the District's "Right-to-Know" Officer for the 2022-2023 school year.

33. LEA Policies and Procedures - IDEA

It is recommended that the Board of Education approve the LEA policies and procedures that adhere to the requirements under the Individual with Disabilities Education Act, Part B (IDEA-B).

34. Waivers of Expulsion Hearing and Stipulation

It is recommended that the Board of Education adopt the proposed Waivers of

Expulsion Hearing and Stipulation relating to the following student, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

- a. S#08-21-22
- b. S#09-21-22
- c. S#10-21-22
- d. S#11-21-22

35. Agreement - Friendship House

It is recommended that the Board of Education approve an agreement with Western Wayne School District and Friendship House concerning mental health services for the 2022-2023 school year at an hourly rate of \$52.00.

36. Contract - Blackboard Connect Inc.

It is recommended that the Board of Education approve a contract between Western Wayne School District and Blackboard Connect Inc. at a cost of \$4,885.20 effective July 1, 2022 to June 30, 2023.

37. Agreement - Entech Engineering

It is recommended that the Board of Education approve an agreement with Western Wayne School District and Entech Engineering for a Wastewater Treatment Evaluation at an estimated fee of \$19,600.00.

38. Agreement - Wayne Memorial Community Health Centers

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Wayne Memorial Community Health Centers to provide the required Medical Doctor review of the IEP students who are eligible for the Medical Access Program, confirming that services are needed, and further that they are being provided, at the rate of \$15.00/IEP effective for the 2022-2023 school year.

39. Contract - Carol Lienert

It is recommended that the Board of Education approve a contract between Western Wayne School District and Carol Lienert, C.R.N.P., to provide the required medical review of the IEP students who are eligible for the medical Access Program, confirming that services are needed, and further that they are being provided, at the rate of \$10.00 for each Access Medical Practitioner Authorization form effective July 1, 2022 for the 2022-2023 school year.

40. Agreement - AVEANNA Healthcare

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Pediatric Services of America, LLC d/b/a AVEANNA Healthcare to provide healthcare services for EI ESY effective July 1, 2022 to August 4, 2022.

41. Job Description

It is recommended that the Board of Education approve the following job description:

- a. Plant Operator

#### 42. Overnight Field Trip

It is recommended that the Board of Education approve the following overnight field trip for the 2021-2022 school year:

- a. Pennsylvania Junior Academy of Science State Competition - May 16-17, 2022 - Penn State Main Campus, 1 Middle School student and Chaperone/Advisor Christine McClure.

#### 43. Facility Use Requests

It is recommended that the Board of Education approve the listed facility use request for the 2021-2022 school year with the understanding that the buildings are unavailable if the school is closed for Covid 19 regulations, weather, other emergencies or holidays:

- a. High School Auditorium - Honesdale Dance Studio Annual Dance Recital - June 18, 2022 from 10:00 AM to 4:00 PM - Joanne Florance. Auditorium and Custodial fee will be applied.
- b. EverGreen Elementary Cafeteria/Gym - Wayne County Commissioners Town Hall Meeting on Reassessment - May 10, 2022 - 7:00 PM to 9:00 PM - Andrew M. Seder. All fees will be waived.

#### 44. Personnel

##### a. Substitutes

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2021-2022 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

1. Rachel Dennis - Area: TA/Secretarial
2. Gillian Groom - Area of Certification: Early Childhood PK-4

##### b. Resignation/Retirements

It is recommended that the Board of Education accept the following resignation/retirements:

1. Kristen Theobald, Food Service - effective April 22, 2022
2. Elizabeth Lombardi, Secretary - effective April 29, 2022
3. Antonia DiNoto, Paraprofessional - Retirement - effective May 9, 2022
4. Laurie Tylutki, Teacher - Retirement - effective June 10, 2022
5. Mary Beth Lunney, Teacher - Retirement - effective end of 2021-22 school year
6. David Robinson, Maintenance Supervisor - Retirement - effective June 30, 2022

##### c. Letters of Assurance

It is recommended that the Board of Education approve the authorization of Reasonable Assurance of Employment letters to be sent out by the Superintendent's Office by June 1, 2022 to substitute teachers, custodial, secretaries - 10 month, cafeteria, teacher aides, library aides, and all approved substitutes as listed on the District Substitute list for 2021-2022 school year with a return required by July 1, 2022 to be included on the 2022-2023 District Substitute list.

d. Hourly/Per Diem Rates for the 2022-2023 school year

It is recommended that the Board of Education set the hourly/per diem rates for the 2022-2023 school year as follows:

1. Substitute Teachers - \$120 per diem - Guest Teachers - \$120 per diem
2. Substitute Teacher Aide - \$9.50 per hour
3. Substitute Secretary - \$10.50 per hour
4. Homework Help - \$120 per Diem
5. Security - \$20.00 per hour (Minimum of \$40.00 per event)

e. Appointment - 2022-2023 school year

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointments:

1. Starlah Robbins - Temporary Professional Employee - Language Arts Teacher Step 3B - \$58,683.00 - with applicable fringe benefits effective for the start of the 2022-2023 school year.

f. Appointments - Extended School Year 2022

It is recommended that the Board of Education approve the following appointment for the Summer ESY Program 2022 contingent upon enrollment at the following rate:

1. Denise Caucci - ESY School Age Paraprofessional - \$15.35/hr
2. Suzette Basile - ESY School Age Paraprofessional - \$14.24/hr

g. Appointment - Advisor 2022-2023

It is recommended that the Board of Education appoint the following to the listed Advisor positions for the 2022-2023 school year at the salary as listed in the Professional Employees Contract:

1. Taber Starnes                      Assistant Director, Musical - 2<sup>nd</sup> yr                      \$1,301.00

h. Coaching - Track and Field Salary Adjustments

It is recommended that the Board of Education approve the following salary adjustments for the Track and Field Coaches for the 2021-2022 school year as follows:

- |                                                               |            |
|---------------------------------------------------------------|------------|
| 1. Justin Collins -Track, Head Coach - 18 <sup>th</sup> yr    | \$6,686.96 |
| 2. Corey Foote - Track, Assistant - 9 <sup>th</sup> yr        | \$3,529.81 |
| 3. Robert Amos - Track, Assistant - 8 <sup>th</sup> yr        | \$3,529.81 |
| 4. Mark A. Bell - Track, Assistant - 4 <sup>th</sup> yr       | \$3,495.54 |
| 5. Casey Lisowski - Track, Assistant - 2 <sup>nd</sup> yr     | \$3,427.00 |
| 6. William Schumacher - Track, Assistant - 2 <sup>nd</sup> yr | \$2,463.50 |
| 7. Edward Sledzinski - Track, Assistant - 2 <sup>nd</sup> yr  | \$2,463.50 |



i. Appointment - Coaching

It is recommended that the Board of Education approve the following Interim Coaching position for the 2021-2022 school year at a pro-rated salary to be determined.

1. Kevin Roginski - Interim Assistant Baseball Coach - effective May 3, 2022

j. District Dentist

It is recommended that the Board of Education appoint Dr. Cathy Salak, DMD, as the District Dentist to examine students upon original entry and in Grades Kdg or 1,3 and 7 and students who missed dental screenings during the pandemic for the 2022-2023 school year. The fee of \$6.00 per student will include the dental equipment needed for the screenings.

k. District Physician

It is recommended that the Board of Education appoint Dr. Frank Moro and Dr. Nathan Greczek as District Physicians for the 2022-2023 school year, duties as defined per Pennsylvania School Code for District Policy as duly licensed by the Commonwealth of Pennsylvania - Department of Health and in compliance with Acts 24/34/151/114 Guidelines as follows:

1. Mandated Physicals for grades Kindergarten, 6 & 11 and sports physicals at a rate of \$20.00 per physical for the 2022-2023 school year.
2. Physician coverage for home football games.

l. Appointment - Mentor

It is recommended that the Board of Education appoint the following mentor for the 2022-2023 school year at the salary listed in the Professional Employees Contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
Nichole Musewicz	Kathleen Mariotti-Petty	\$1,720.00

45. Informational Items:

a. IMPORTANT DATES:     **MAY/JUNE**

1. April 26-May 21, 2021 - PSSA Testing
2. May 5, 2022 - National Honor Society Ceremony - Auditorium - 7:00 PM
3. May 6, 2022 - Prom @ Silver Birches - 5:30 PM to 9:30 PM
4. May 9-13, 2022 - AP Exams
5. May 10, 2022 - 7<sup>th</sup> & 8<sup>th</sup> Grade Chorus Concert
6. May 11, 2022 - RDW First and Second Grades concerts (6:15 PM & 7:15 PM)
7. May 12, 2022 - 6<sup>th</sup> Grade Band & Chorus Concert
8. May 14, 2022 - Art Show (1-3 PM) and Spring Concert (12:30 PM)- Band Concert 3:15 PM @ auditorium
9. May 16, 2022 - RDW Grade 3 field trip to Scranton Cultural Center
10. May 16-26, 2022 - Keystone Exams
11. May 17, 2022 - 7<sup>th</sup> & 8<sup>th</sup> Grade Band Concert
12. May 19, 2022 - Reading Competition (virtual)
13. May 19, 2022 - EverGreen 1<sup>st</sup> & 2<sup>nd</sup> Grades Music Concert @ 6:15 PM
14. May 20, 2022 - EverGreen Mobile Zoo - Electric City Aquarium Grades PreK-2
15. May 20, 2022 - RDW Discovery Day

16. May 23, 2022 - 6<sup>th</sup> Grade Science Camp @ Lacwac
17. May 24, 2022 - 5<sup>th</sup> Grade RDW & EverGreen Orientation @ Middle School
18. May 24, 2022 - Varsity Club Awards - Auditorium - 6:00 PM
19. May 25, 2022 - RDW & EverGreen 5<sup>th</sup> Grade Field Trip to Rail Riders Game
20. May 26, 2022 - 8<sup>th</sup> Grade Dance
21. May 26, 2022 - EverGreen PTA Installation Dinner
22. May 27, 2022 - **Noon dismissal** - Memorial Day Holiday
23. May 27, 2022 - 6<sup>th</sup> Grade Band & 8<sup>th</sup> Grade Chorus @ Knoebels
24. May 30, 2022 - **No School** - Memorial Day
25. May 31-June 2, 2022 - Senior Finals
26. May 31, 2022 - EverGreen 5<sup>th</sup> Grade Picnic
27. June 2, 2022 - Senior Night - Auditorium - 7:00 PM
28. June 2, 2022 - EverGreen Field Day
29. June 3, 2022 - PIAA Sports Physicals
30. June 3, 2022 - EverGreen PTA Reflections
31. June 3-7, 2022 - Underclassmen Finals
32. June 7, 2022 - 8<sup>th</sup> Grade Moving Up Ceremony - 9:00 AM
33. June 9, 2022 - **No School** - Teacher In-Service
34. June 10, 2022 - Last Day of School
35. June 10, 2022 - Graduation - Stadium - 6:00 PM

46. Correspondence

47. Superintendent's Report

48. Assistant Superintendent's Report

49. Principal's Report

50. Federal Program's Report

51. Other Business

52. Future Meetings:

June 01, 2022 - 6:00 P.M. Board Work Session, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436.

June 08, 2022 - 6:00 P.M. Public Board Meeting and Final Adoption of the General Fund Budget 2022-2023, Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436.

Informational: Meetings held

April 20, 2022 - 6:00 PM - Special Meeting for the Presentation of the Narrative Budget for the 2022-2023 School year, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

April 27, 2022 - 6:00 PM - Board Work Session, Executive Session for Legal followed the Work Session, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

53. Adjournment - Board Policy - 11:00 P.M.