



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Tuesday, July 26, 2022

The regular monthly meeting of the Workplace Safety Committee was held on Tuesday, July 26, 2022 in the Conference Room of the Administration Building and via Zoom/phone.

The following eight (8) members participated as follows: Susan Romanski, Denise Johnson, Jennifer Keating, Paul Gregorski, Brian Landry, Alene Olsommer, Brian Seaman, and Paul Semler. The following were absent from the meeting: Erica Germani and Ellen Muller.

Meeting

The meeting was called to order at 10:00 AM.

Minutes

A motion was made by Brian Seaman and seconded by Alene Olsommer to approve the minutes of the June 9, 2022 meeting. The motion carried with all ayes.

Old Business

Discussion was held on the items that were found by the Committee during their tour of the Robert D. Wilson Elementary school on June 9, 2022. All of the listed items have been brought to the attention of the Superintendent and Maintenance.

- Window coverings – The front windows facing the parking lot where the students get on and off the buses need to have the security film applied. There is too much visibility from the outside and driveway. This is being planned.
- Second Floor Back Stairway Doors – the doors do not have any way of locking in case of an emergency. This is an ongoing situation that needs attention.
- Cafeteria tables that are worn and in need of replacement. Tables are being replaced on an as needed basis.
- Outside cinder shed that is rusted. This shed is on the schedule to be fixed/replaced.
- Cafeteria Kitchen freezer door seal is old and worn. The door and freezer are being replaced.
- Wet floor signs – an incident occurred without proper signage notice. This incident is being addressed by Ron Franks, Maintenance.

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Report on condition of buildings

RDW – Building tour was discussed.

EG – Ok

MS – Ok

HS – Ok- Paul Gregorski informed the Committee that all high school windows have been numbered.

DO - Ok

New Business

- Injury Reports – There were no injuries to report.
- Email Reports – There were no email reports at this time.
- Changing members of the Committee was discussed. Former member Susan Pauler, Food Service Secretary has been invited to rejoin the Committee. Susan was trained in the Spring. Discussion was held on replacing retired member David Robinson. The Committee will reach out to Ron Franks to see if he is interested. Ron need to be trained.

Future Meeting

The August meeting will be held during the In-Service program on August 24, 2022. The time and place will be emailed to the Committee.

Adjournment

Susan Romanski made a motion seconded by Brian Landry to adjourn the meeting of the Workplace Safety Committee meeting at 10:17 AM.

The motion carried with all affirmative.

Susan Romanski
Secretary
Workplace Safety Committee

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