

Board Minutes

August 10, 2022

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

The regular monthly meeting of the Western Wayne Board of Education was held on August 10, 2022 at the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the June 23, 2022 edition of the Tri-County Independent.

President Rick Hoch called the meeting to order at 6:42 P.M.

Mr. Hoch offered a prayer followed by the Pledge of Allegiance.

Miss Emmett took roll call. Nine (9) Board Members were present and are listed as follows:

Board President – Rick Hoch

Board Vice President – Dana DeSiato

Board Treasurer - Jeffrey Gogolski

Board Member – James Collins

Board Member – Gary Enslin

Board Member – William Gershey

Board Member – Joseph Gombita

Board Member – Michael Ochlan

Board Member – Ethan Wood

Solicitor Brendan Ellis was present.

Administrators Present: Superintendent Dr. Matthew Barrett, Assistant Superintendent Cindy LaRosa, Business Manager/Board Secretary Rose Emmett, Middle School Principal Jennifer Bradley, EverGreen Principal Justin Pidgeon, Robert D. Wilson Principal Maria Miller, Assistant High School Principal Matthew Barr, Assistant Elementary Principal Kerrie Fitzsimmons, Director of Special Education Jennifer DeNike, Supervisor of Pupil Personnel Katie Shemanski, Psy.D., Early Intervention Supervisor Elizabeth Gregory, Technology Director Brian Seaman, and Athletic Director/Transportation Robert Black.

High School Principal Paul Gregorski, Principal of STEAM Elizabeth Watson, and Food Service Director Maria Liptak were excused.

6. Approval of Minutes

A motion was made by Mr. Gershey and seconded by Mr. Gombita to accept the minutes generated the Board Work Session – May 31, 2022 and the Regular Board Meeting – June 8, 2022.

The motion carried with all affirmatives.

7. Treasurer's Reports

A motion was made by Mr. Gogolski and seconded by Mr. Wood to accept the Treasurer's Reports generated from the General Account, and the Student Activity Account for April, May, and June 2022.

The motion carried with all affirmatives.

8. Approval of Bills

A motion was made by Mr. Gogolski and seconded by Mr. Wood to approve the payment of bills generated from the General Account, and the Food Service Account both current and prepaid.

The motion carried with all affirmatives.

9. Recognition of Public

Bernice Fiorella asked what percentage of technology will students be using this year? Dr. Barrett stated that it would vary by class, so it is hard to answer. Dr. LaRosa stated we try to meet all the student's needs.

A motion was made by Mr. Gershey and seconded by Mr. Wood to approve a consent block motion for items 10 through 38q withholding 38o.

10. Western Wayne Health & Safety Plan

The Board of Education approved the Western Wayne Health and Safety Plan. This plan is subject to change and will be reviewed and revised as needed. ATTACHMENT I

11. School Safety and Security Coordinator

The Board of Education appointed the Superintendent or his/her designee as the District's "School Safety and Security Coordinator" for the 2022-2023 school year.

12. Section 520.1 Emergency Instructional Time

The Board of Education affirmed Emergency Instructional Time Template Section 520.1 – 2022-2023 School Year and to provide flexibility to meet minimum instructional time requirements in the event of an emergency that prevents providing for the attendance of all pupils or usual hours of classes for the 2022-2023 school year.

13. School Calendar Adjustment

The Board of Education approved the following adjustments to the 2022-2023 school calendar. Flexible Instruction Days (FID) may be used for no more than five (5) inclement weather days.

- a. January 2, 2023 – School Closed – Christmas Holiday – school to resume on Tuesday, January 3, 2023.
- b. June 1, 2023 – Tentative Last Day of School for Students

14. Authorization

The Board of Education authorized the Wayne Bank to process Automated Clearing House (ACH) transactions from our General Fund Account to Honesdale National Bank for the payment of interest and principal on all bond payments that come due during the period July 1, 2022 through June 30, 2023.

15. Service Contracts

The Board of Education approved the attached list of Service Contracts all for the one-year period commencing August 01, 2022. ATTACHMENT II

16. Performance Contract Scope and Cost

The Board of Education approved the scope of the Guaranteed Energy Savings Performance contract amendment with CM3 Building Solutions, Inc. for a cost not to exceed \$3,262,373.00. Approximately \$3,000,000 of this amendment will be for HVAC, air quality and building automation work which will be funded by our ARP- ESSER Grant.

17. 2019 Construction Fund

The Board of Education approved the use of funds from our 2019 Construction Fund for the following capital projects: partial roof replacement (estimate of \$40,000) and window sealants/control joint sealants (estimate of \$8,000) at the lower level of the Middle School from WTI-Tremco Roofing and Building Maintenance under their state approved Keystone Purchasing Network (KPN) contract.

18. Agreement - Brian T. Kelly, CPA & Associates, LLC

The Board of Education approved an additional agreement between Western Wayne School District and Brian T. Kelly, CPA & Associates, LLC for an additional fixed fee of \$3,500 for GASB-87 services for the year ending June 30, 2022.

19. Transportation Contractors, Drivers, and Substitutes

The Board of Education approved the attached list of Western Wayne School District Transportation Contractors, Drivers, and Substitutes for the 2022-2023 school year. ATTACHMENT III

20. Transportation Contracts

The Board of Education authorized the Superintendent to award the Transportation Contracts for the 2022-2023 school year and submit the report to the Board at the September 7, 2022 meeting.

21. Transportation Contract Correction – ESY 2022

The Board of Education approved the following correction to an Extended School Year Transportation Contract at State Formula for the 2021-2022 ESY school year:

- a. Van #78 Contractor Lisa Swingle to Contractor Scottie Swingle

22. Agreement – Children’s Service Center

The Board of Education approved an Agreement between Western Wayne School District and Children’s Service Center, Milford E. Barnes Jr. School at a cost of \$134.50 per student per day for the time of student’s enrollment effective for the 2022-2023 school year including Extended School Year (ESY) if eligible with appropriate ESY billing rate.

23. Agreement – New Story

The Board of Education approved an Agreement between Western Wayne School District and New Story at daily tuition rates of \$274.00; \$324.00; \$379.00; or \$510.00 per day for the 2022-2023 school year depending on student needs.

24. Agreement – PATH

The Board of Education approved an Agreement between Western Wayne School District and PA Treatment & Healing (PATH) at a daily tuition rate of \$95.00 and Special Education AEDY rate of \$105.00 per day for the 2022-2023 school year.

25. Agreement – Guide Light, Limited

The Board of Education approved an agreement between Western Wayne School District and Guide Light, Limited at \$475.00 per day as needed effective September 1, 2022 through June 30, 2023.

26. Agreement – Northeast Pennsylvania Center for Independent Living

The Board of Education approved an Agreement between Western Wayne School District and Northeast Pennsylvania Center for Independent Living (MyCIL) at an Annual ½ day services fee per student of \$18,000.00 effective August 1, 2022 through July 31, 2023.

27. Agreement – Interpreter

The Board of Education approved an agreement between Western Wayne School District and Danielle Cavanagh and Taylor Hunter as an educational interpreter at a rate of \$43.00/hr (Monday thru Friday: 6 AM-5 PM) \$48.00/hr (Monday-Friday: 5 PM -6 AM), Saturday-Sunday: 8 AM-11 PM) and \$52/hr National Holidays: 8 AM-11 PM) for the 2022-2023 school year.

28. Agreement – VIP

The Board of Education approved an Agreement between Western Wayne School District and Victims’ Intervention Program (VIP) at a cost of \$5,000.00 for the 2022-2023 school year.

29. Purchase of Bread

The Board of Education authorized Food Service Manager Maria Liptak to purchase bread from BIMBO Bakeries, USA, Inc. for the 2022-2023 school year.

30. Purchase of Milk

The Board of Education authorized Food Service Manager Maria Liptak to purchase milk from Pocono Mountain Dairies for the 2022-2023 school year.

31. School Lunches/Breakfast

The Board of Education approved the cafeteria meal prices for the 2022-2023 school year as listed:

- Breakfast, Elem \$1.35 with milk
- Breakfast, MS/HS \$1.35 with milk
- Reduced (PreK-12) \$.30 with milk
- Adult \$2.25 with milk

- Lunch, Elementary \$2.55 with Milk
- Lunch, MS/HS \$2.85 with Milk

Reduced (PreK-12) \$.40 with Milk
Adult \$3.75 with Milk or Bottled Water

32. A la Carte Price List

The Board of Education approved the Cafeteria `A la Carte Prices for the 2022-2023 school year: ATTACHMENT IV

33. Policies – Review and Renewal

The Board of Education approved the review and renewal of the following Policies:

Section: 200 Pupils

- 204 Attendance
- 222 Tobacco and Vaping Products
- 249 Bullying/Cyberbullying
- 251 Homeless Students
- 255 Educational Stability for Children in Foster Care

Section: 800 Operations

- 819 Suicide Awareness, Prevention and Response

34. Second Reading/Approval Board Policy

The Board of Education approved the second reading and approval of the following Policy:

Section: 600 Finances

- 626 New Federal Fiscal Compliance
 - Attachment: Allowability of Costs
 - Attachment: Cash Management
 - Attachment: Cost Obligations Property

35. Handbooks

The Board of Education approved the following Handbooks to be used for the 2022-2023 school year subject to change due to related policies and procedures:

- a. Teacher Handbooks
- b. Student Handbooks
- c. Coaches and Advisors Handbook and Student Activities Handbook
- d. Personal Service Providers Handbook
- e. Para educator Handbook
- f. Bus/Van Contractors Handbook
- g. ELD (English Language Development) Handbook
- h. PBIS Behavior Handbook

36. Facility Use Requests

The Board of Education approved the listed facility use requests for the 2022-2023 school year with the understanding that the buildings are unavailable if the school is closed for weather, other emergencies, or holidays:

- a. EverGreen Elementary - North Pocono Preschool-Hamlin LEAP After-school care, and summer program - Gail Laskowski, Director.
- b. Craft Fairs for a Cause – Robert D. Wilson Elementary – October 21 & 22, 2022 – Wendy Stoddard.
- c. Basketball Camp – Robert D. Wilson Elementary – August 17-19, 2022 – Tracey Surace.

37. Dual Enrollment Agreement

The Board of Education approved the Dual Enrollment Agreement between Western Wayne School District and the following school for the 2022-2023 school year:

- a. Bloomsburg University

38. Personnel

a. District Substitute List 2022-2023 School year

The Board of Education approved the attached District Substitute list for the 2022-2023 school year per Certification, Act 24/34/151/114/153/168 Guidelines, and Employment Eligibility Verification – U.S. Department of Justice.
ATTACHMENT V

b. Salary Adjustments

1. Paraprofessionals:

The Board of Education increased our paraprofessionals hourly rates by \$2.00 for the entire 2022-2023 School Year instead of the previously agreed amount of \$0.43. The starting rate will be \$12.25 per hour with a High School Diploma; \$14.00 per hour with an Associate Degree and \$17.00 per hour with a bachelor’s degree. The following raises and starting rates will cover the next two years:

2023-2024	\$1.00 per hour existing employees
2024-2025	\$1.00 per hour existing employees
2023-2024	Starting Rates: \$13.25 HS Diploma; \$15.00 Associate Degree; \$18.00 bachelor’s degree
2024-2025	Starting Rates: \$14.00 HS Diploma; \$16.00 Associate Degree; \$19.00 bachelor’s degree

2. Secretaries:

The Board of Education increased our secretary hourly rates by \$1.55 for the entire 2022-2023 School Year instead of the previously agreed amount of \$0.43. The starting rate will be \$13.75 per hour with a High School Diploma; \$14.00 per hour with an Associate Degree, and \$17.00 per hour with a bachelor’s degree. The following raises and starting rates will cover the next two years:

2023-2024	\$1.00 per hour existing employees
2024-2025	\$1.00 per hour existing employees
2023-2024	Starting Rates: \$14.00 HS Diploma; \$15.00 Associate Degree; \$18.00 bachelor’s degree
2024-2025	Starting Rates: \$14.50 HS Diploma; \$16.00 Associate Degree; \$19.00 bachelor’s degree

3. Custodians

The Board of Education increased our Custodian hourly rates by \$1.55 for the entire 2022-2023 School Year instead of the previously agreed amount of \$0.43. The starting rate will be \$12.50 per hour. The following raises and starting rates will cover the next two years:

2023-2024	\$1.00 per hour existing employees
2024-2025	\$1.00 per hour existing employees
2023-2024	Starting Rates: \$13.25
2024-2025	Starting Rates: \$14.00

4. Food Service

The Board of Education increased our Food Service staff hourly rates by \$1.55 for the entire 2022-2023 School Year instead of the previously agreed amount of \$0.43. The starting rate will be \$12.50 per hour. The following raises and starting rates will cover the next two years:

2023-2024	\$1.00 per hour existing employees
2024-2025	\$1.00 per hour existing employees
2023-2024	Starting Rates: \$13.25
2024-2025	Starting Rates: \$14.00

5. Secretarial Hires – Salary adjustments

The Board of Education adjusted the starting rates for the following 10 Month Secretarial Appointments made at the June 2022 meeting effective the start of the 2022-2023 School Year:

1. Jennifer Sgarlata – High School 10 Month Secretary - \$13.75 per hour
2. Susan Pauler – Food Service 10 Month Secretary - \$16.68 per hour

6. Support Staff Sign-On Bonus

The Board of Education agreed to pay all new support staff hires during the 2022-2023 school year a \$500 sign on bonus. This sign on bonus will be paid to said employee once they complete a full year of service with the Western Wayne School District.

7. Reimbursement for Unused Sick Leave at Retirement

The Board of Education adopted a Resolution to address the reimbursement for unused sick leave at retirement for all secretaries and paraprofessionals who meet the years of service guidelines. This retirement benefit expires June 30, 2025.

8. Secretary/Paraprofessional Substitute Rates

The Board of Education set the Secretary and Paraprofessional substitute rates at the High School Diploma per hour starting rate under each category for the corresponding year, effective at the start of the 2022-2023 School Year.

c. Resignations

The Board of Education accepted the following resignations:

1. Mikayla Simanski – ESY teacher – effective June 16, 2022.
2. Laura Wojnar – Head Cross Country Coach – effective July 8, 2022.
3. Debra Lamberton – Custodian – effective August 2, 2022.
4. Tammy Rivezzi – Paraprofessional – effective immediately.
5. Robert Robbins – School Police Officer – effective immediately.

d. Appointment – Temporary Professional Employee

The Board of Education approved the recommendation of the Superintendent and District Administrators in the following appointment:

1. Gillian Groom – (TPE) Employee – Special Education – Step 1M - \$62,233.00 with applicable fringe benefits effective the start of the 2022-2023 school year contingent upon receipt of employment paperwork.

e. Appointment – Long Term Substitute

The Board of Education approved the recommendation of the Superintendent and District Administrators in the following appointment:

1. Ashlyn Anderson – Long Term Substitute – Special Education - Step 1M – \$62,233.00 pro-rated – with applicable fringe benefits effective for the first semester of the 2022-2023 school year.

f. Appointment(s) – School Police Officers/Armed Security Officers

The Board of Education designated the following individual(s) to act as school police officers/armed security officers for the District: (1)Shanequa Mosher of Waymart, PA; (2)Dave Montambault of Honesdale,PA; This designation is contingent upon the above-named Individual's satisfaction of the requirements set forth under Section 778 of the Public School Code of 1949, 24 P.S. § 7-778, and the appointment of said individual by a judge of the Wayne County Court of Common Pleas. The Board hereby directs the Administration and counsel to take all actions necessary and proper to apply for this appointment, as required under Section 778 of the Public School Code of 1949,24 P.S. § 7-778

g. Appointments - Paraprofessional

The Board of Education appointed the following as a Paraprofessional with applicable fringe benefits effective the start of the 2022-2023 school year contingent upon receipt of employment paperwork and updated clearances:

1. Nancy Lester - \$17.00 per hour – Special Ed
2. Kristy McLeod - \$17.00 per hour – Regular Ed

h. Appointment – Custodian

The Board of Education approved the following recommendation of the Superintendent and District Administrators in the following appointment contingent upon receipt of employment paperwork:

1. Chase Masker - Custodian – full time - \$12.50 per hour – with applicable fringe benefits – effective immediately.

i. Appointment of Mentors

The Board of Education appointed the following mentors for the 2022-2023 school year at the salary listed in the Professional Employees Contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
Julie Romanowski	Katherine Getz	\$ 1,720.00
Brian Landry	Eric Olsommer	\$ 1,720.00
Melissa Cottone	Jillian Mishko	\$ 1,720.00
Jessica Shelp	Gillian Groom	\$ 1,720.00

j. Appointments – Food Service

The Board of Education appointed the following as a part time Food Service Worker – 5 hrs/day with no fringe benefits at \$12.50 per hour effective the beginning of the 2022-2023 school year contingent upon receipt of clearances and employment paperwork:

1. Stacy Anthony
2. Allyson Merring

k. Appointment

The Board of Education approved participation in the Special Olympics PA Interscholastic Unified Track and Field program. Siena Cardamone will be the 2022-2023 Co-Ed Inclusive Unified Track and Field Advisor at a rate of \$1,500.00 for Western Wayne. Special Olympics PA will provide funding and resources for this program.

l. Appointment – Department Chairpersons

The Board of Education approved the following Department Chairpersons at the salary listed in the Professional Employees Contract for the 2022-2023 school year:

1. Justin Hayden	Art: PreK-12 – 12th yr	\$2,109.33
2. Theresa Lubash	Business: 6-12 -9th yr	\$2,099.14
3. Sandra Summers*	English: PreK-12 – 5th yr	\$1,039.38
4. Megan Rush*	English: PreK-12 – 3rd yr	\$1,039.38
5. Colleen Carmody	Family & Consumer Science:6-12 – 17th yr	\$2,129.71
6. Jaime Thomas	Health/PE/Safety: PreK-12 – 13th yr	\$2,109.33
7. Ted Macdonough	Math: PreK-12 -16th yr	\$2,129.71
8. Maria Arneil	Music:PreK-12 – 4th yr	\$2,078.76
9. Denise Johnson	Nurse: PreK-12 – 6th yr	\$2,078.76
10. Matt Fitzsimmons*	Pupil Services (Guidance):PreK-12 -10th yr	\$1,054.67
11. Erica Germani*	Pupil Services (Guidance):PreK-12-2nd yr	\$1,019.00
12. Gregory Butler	Social Studies: PreK-12 – 1st yr	\$2,038.00
13. Jessica Shelp	Special Education: PreK-12- 1st yr	\$2,038.00
14. Brian Landry	Technology Education: 6-12 – 21st yr	\$2,129.71

*co-Chair (split salary)

m. Approval of Elementary Student Assistance Program Team Members

The Board of Education approved the following Elementary Student Assistance Program Team Members for the 2022-2023 school year:

1. Maria Miller – Robert D. Wilson Elementary
2. Erica Germani
3. Jessica Matthews
4. Kelly Vinton
5. Susan Schlasta – serves both Elementary schools
6. Justin Pidgeon – EverGreen Elementary
7. Kerrie Fitzsimmons
8. Anna Culkin
9. Christy Davis
10. Kenny Hemmler
11. Jill Butler
12. Molly Casey
13. Sara Lowe
14. Tara Morcom
15. Melissa Cottone
16. Summer Klikus

n. Appointment – Fall Coaches

The Board of Education approved the following coaching positions for the 2022-2023 school year at the salary listed in the Professional Employees Contract contingent upon receipt of updated clearances:

1. Christa Maiocco	Tennis, Girls Head Coach-1st yr	\$3,925.00
2. Casey Lisowski	Cross Country, Head – 1st yr	\$4,323.00
3. Brent McClelland	Soccer, Boys 7th & 8th – 1st yr	\$2,679.00
4. Laura Booths*	Volleyball, Girls Ass't – 1st yr	\$ 562.40
5. Trinity Manning*	Volleyball, Girls Ass't – 1st yr	\$2,249.60
*Pro-rated shared position		

p. Appointment - Advisors

The Board of Education approved the following Advisor positions for the 2022-2023 school year at the salary listed in the Professional Employees Contract:

1. Mindy Maros – Memory Book Advisor - 2nd yr	\$ 1,671.00
2. Justin Hayden – Newspaper Advisor - 1st yr	\$ 1,671.00
3. Pat Farley – Hot Rod Club Advisor – 16th yr	\$ 1,595.72

q. Approval – Volunteers

The Board of Education approved the following to the list of volunteers for the 2022-2023 school year contingent upon receipt of clearances. Attendance by request of the Building Principal:

1. Gail Hemmler – EverGreen Elementary

2. Sandra Mullen – EverGreen Elementary
3. Frances Vitovsky – FBLA
4. Clayton LaCoe Sr – Middle School
5. Lenny Maiocco Jr - Girls Tennis

O. Appointment – Winter Coach

A motion was made by Mr. Hoch and seconded by Mr. Enslin to table the Winter Coach motion listed below:

It is recommended that the Board of Education approve the following coaching position for the 2022-2023 school year at the salary listed in the Professional Employees Contract contingent upon receipt of updated clearances:

- | | | |
|------------------|--------------------------------|------------|
| 1. Josh Harrison | Wrestling, Head Coach – 2nd yr | \$8,757.00 |
|------------------|--------------------------------|------------|

The motion to table carried with all affirmatives.

Informational Items:

a. Upcoming Dates:

1. August 15, 2022 – EverGreen PreK Open House – AM PreK 9-9:45 AM and PM PreK 10-10:45 AM.
2. August 18, 2022 – 6th Grade & New Student Orientation @ MS – 6 PM to 7 PM.
3. August 23, 2022 – Robert D. Wilson PreK Open House – 9-11 AM
4. August 23, 2022 – New Teacher Orientation – 9:00 AM to Noon - LGI
5. August 25, 2022 – Freshman Orientation – 6 PM - Auditorium
6. August 24-25, 2022 – Teacher In-Service Days
7. August 29, 2022 - First Day of School

b. The IRS mileage rate is increasing to 62.5 cents per mile effective July 1, 2022 until December 31, 2022.

c. The Special Education Plan has been up for public review as of July 26, 2022.

Correspondence

None.

Federal Program Report

No report.

Other Business

Adam Lanza thanked the Board of Education on behalf of the WWESP staff for consideration of the salary increases.

Future Meetings:

Wednesday, August 31, 2022 - 6:00 P.M. Board Committee Meeting,

Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Wednesday, September 7, 2022 - 6:00 P.M. Public Board Meeting, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Meeting held

Wednesday, July 20, 2022 – Executive Session for Personnel & Legal matters – 6:00 PM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Mr. Hoch announced that the Board of Education will meet in Executive session after the meeting adjourns.

Adjournment

A motion was made by Mr. Enslin and seconded by Mr. Wood to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at 6:58 P.M.

The motion carried with all affirmatives.

Respectfully Submitted,



Rose E. Emmett
Board Secretary

ATTEST: _____

APPROVED: _____