

Board Minutes

June 8, 2022

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436

The regular monthly meeting of the Western Wayne Board of Education was held on June 8, 2022 at the Western Wayne Administration Building located at 1970C Easton Turnpike, Lake Ariel, PA 18436.

The meeting was advertised in the legal section of the May 19, 2022 edition of the Tri-County Independent.

President Rick Hoch called the meeting to order at 6:06 P.M.

Mr. Hoch offered a moment of silence for the people of Uvalde, Texas followed by the Pledge of Allegiance.

Miss Emmett took roll call. Eight (8) Board Members were present and are listed as follows:

Board President – Rick Hoch	Board Member – William Gershey
Board Vice President – Dana DeSiato	Board Member – Joseph Gombita
Board Treasurer – Jeffrey Gogolski	Board Member – Ethan Wood
Board Member – James Collins	
Board Member – Gary Enslin	

Board member – Michael Ochlan was excused, but gave his proxy vote to Dana DeSiato.

Solicitor Brendan Ellis was excused.

Administrators Present: Superintendent Dr. Matthew Barrett, Assistant Superintendent Cindy LaRosa, Business Manager/Board Secretary Rose Emmett, High School Principal Paul Gregorski, Robert D. Wilson Principal Maria Miller, Assistant Elementary Principal Kerrie Fitzsimmons, Director of Special Education Jennifer DeNike, Early Intervention Supervisor Elizabeth Gregory, Food Service Director Maria Liptak, Technology Director Brian Seaman, and Athletic Director/Transportation Robert Black.

Middle School Principal Jennifer Bradley, EverGreen Principal Justin Pidgeon, Principal of STEAM Elizabeth Watson, Assistant High School Principal Matthew Barr, and Supervisor of Pupil Personnel Katie Shemanski, Psy.D. were excused.

5. Approval of Minutes

A motion was made by Mr. Gershey and seconded by Mr. Wood to accept the minutes generated for the Special Meeting – Presentation of the Narrative Budget – April 20, 2022; Board Work Session – April 27, 2022 and the Regular Board Meeting and Adoption of The Tentative Budget – May 4, 2022.

The motion carried with all affirmatives.

6. Treasurer's Reports

A motion was made by Mr. Gogolski and seconded by Mr. Wood to accept the Treasurer's Reports generated from the General Account and the Food Service Account.

The motion carried with all affirmatives.

7. Approval of Bills

A motion was made by Mr. Gogolski and seconded by Mr. Wood to approve the payment of bills generated from the General Account, and the Food Service Account.

The motion carried with all affirmatives.

8. Student Recognition

High School Principal Mr. Gregorski congratulated the State qualifiers for Track and Field Richard "Richie" Reed who placed 5th in the State for pole vault and Ella Dougher who placed first in the State for pole vault. Mr. Gregorski also recognized the hard work of their coaches – Justin Collins and Bob Amos. Mr. Hoch offered his congratulations to the students and coaches.

9. Recognition of Public

Amanda Johnson asked for an explanation of charter school expenses. She was not sure how our overall expenses are close to \$2,500,000 with 100 students if the cost is around \$17,000 per student. Miss Emmett explained that about 25% of those students are special education students and the cost for those students is around \$38,000 per student. It is the combination of both expenses that get us to the \$2,500,000. She also asked about the agreement with C&S Athletics, what is the cost to the district? Dr. Barret said we had a set hourly rate and a number of hours for training during the school year and a set number of hours for the summer. If the number of hours needed to be changed during the year, the administration could make those adjustments. She does not understand how we can have an open ended contract.

10. Enrollment Report

ENROLLMENT - DAY # 172

2021-2022 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		19			8								27
PRE K	42			41									83
KDG	56	9	1	38	17	1							122
GR. 1	56	15		39	15								125
GR. 2	67	21		25	13								126
GR. 3	48	24		29	11								112
GR. 4	61	20	1	21	15								118
GR. 5	70	15	1	28	12								126
GR. 6							89	41	1				131
TOTAL	400	123	3	221	91	1	89	41	1	0	0	0	970
GR. 7							103	34	0				137
GR. 8							107	31	5				143
GR. 9										116	26	4	146
GR. 10										102	24	4	130
GR. 11										108	18	6	132
GR. 12										119	25	8	152
TOTAL	400	123	3	221	91	1	299	106	6	445	93	22	1,810

Key: SN – Special Needs, P – Placement outside of District
Totals: EverGreen-526; RDW-313; MS-411; HS- 560 TOTAL: 1,810
May total: 1,806

A motion was made by Mr. Gershey and seconded by Mr. Enslin to approve a consent block motion for items 11 through 37n with a correction to item 37 b 1: this should be resignation, not retirement.

The motion carried with all affirmatives.

11. Year End Bills

The Board of Education authorized the Board Treasurer and Business Manager to review purchase orders and bills payable for the end of this fiscal year and approve the payment of 2021-2022 purchase orders or contracts which are in order and ready for payment. Bills processed under this authorization will be reported to the Board of Education at the August Board Meeting.

12. July Accounts Payable

The Board of Education authorized the Board Treasurer and Business Manager to approve payment of the July 2022 General Fund Accounts Payable and Payroll with a report to the Board of Education at the August Board Meeting.

13. Fund Balance Designation

The Board of Education approved the recommendation of the Business Manager to designate a portion of our ending 2021-2022 Fund Balance, if necessary, to manage future budgets as per Governmental Accounting Standards Board Statement Number 54 (GASB 54). Amount to be determined based on final adjusted balances as reflected in our Annual Financial Report.

14. Adoption of the 2022-2023 Fiscal Year Final Budget

The Board of Education adopted the 2022-2023 Fiscal Year Final Budget showing estimated available resources of \$59,000,476.00 and estimated expenditures and ending fund balance in the amount of \$59,000,476.00 establishing real estate tax millage of 18.1236 with a 2% discount if the whole amount of the tax is paid within two months after the date of the tax notice; payment at face if the tax is paid within two months following the end of the discount period; penalty of 10% on all taxes not paid within four months after the date of the tax notice. (ATTACHMENT I)

15. Adoption of the 2022-2023 Tax Resolutions

The Board of Education adopted the attached 2022-2023 Tax Resolutions. (ATTACHMENT II)

16. Homestead/Farmstead Resolution

The Board of Education approved the attached Homestead/Farmstead Resolution: (ATTACHMENT III)

17. Intergovernmental Agreement for Special Education Services IU#19

The Board of Education approved an agreement with NEIU #19 for Special Education Services for the 2022-2023 school year as needed as the Special Education population requires, at an estimated cost of \$215,500.00 and to approve the Northeastern Educational Intermediate Unit Resolution pursuant to said contract.

18. Federal Program Allocations

The Board of Education approved filing applications for Federal Program allocations for the 2022-2023 school year as follows:

- a. Title I
- b. Title IIA
- c. Title III
- d. Title IV

19. Memorandum of Understanding

The Board of Education approved the Memorandum of Understanding between Western Wayne School District and NEIU#19 for the Title III Consortia for the 2022-2023 school year.

20. Early Intervention Assurance

The Board of Education approved the Early Intervention Assurance for the Operation of Special Education Services and Programs for the 2022-2023 program year.

21. PSBA Participation Agreement

The Board of Education approved an Agreement between Western Wayne School District and Pennsylvania School Board Association (PSBA) for the terms and conditions of participation in the Policy Maintenance Program effective July 1, 2022 to June 30, 2023.

22. Transportation Drivers and Substitutes

The Board of Education approved the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2021-2022 school year as follows:

- a. Contractor Gary Dennis – Driver Rachel Dennis (van driver)

23. Summer Transportation Contracts

The Board of Education approved the Transportation Contracts for the Extended School Year Program, Summer 2022 for the following contractors contingent upon enrollment at State Formula:

Contractor	Van	Type	Location	Dates
JoAnn Butler	48	ESY	Waymart to Robert D. Wilson Elementary	RDW, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
Cavage Transit Inc.	113	ESY	Waymart to Robert D. Wilson Elementary	RDW, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
John Cobb	51	ESY	Waymart to Robert D. Wilson Elementary	RDW, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
April DeRosa	140	ESY	Lake Ariel to Western Wayne Middle School	WWMS, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
Henwood Busing	115	ESY	Hawley & Lake Ariel to EverGreen Elementary	EI at EG, Tuesday & Thursday July 6 to August 5; 8:30 am - 11:00 am
	115	ESY	Waymart & Lake Ariel to EverGreen Elementary	EI at EG, Tuesday & Thursday July 6 to August 5; 12:00 pm – 2:30 pm
	117	EI	Waymart to EverGreen Elementary	EI at EG, Tuesday & Thursday July 6 to August 5; 8:30 am - 11:00 am

Kreutz	41	ESY	Waymart to Western Wayne Middle School	WWMS, June 20-24,27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
Kristen Miehle- Parent	1	ESY	Waymart to New Story	New Story, July 1,5-8,11-15,18-22,25-29; 8:30 am -2:30 pm Closed July 4; Early Dismissal July 8 & 22; 11:15 am
Jennifer & Teresa Pappas	86	ESY	Waymart to Western Wayne Middle School	WWMS, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
Debbie Swingle	118	ESY	Lake Ariel to Robert D. Wilson Elementary	RDW, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
	137	ESY	Lake Ariel to EverGreen Elementary	EI at EG, Tuesday & Thursday July 6 to August 5; 12:00 pm - 2:30 pm
Joshua Swingle	106	ESY	Lake Ariel & Waymart to Wallenpaupack	WASD, June 20-23, 27-30 & August 1-4, 8-11; 9:00 am - 1:00 pm
Lisa Swingle	129	ESY	Waymart to Scranton School for the Deaf	Scranton School for the Deaf July 11 - July 29, 8:30 am -12:30 pm. Monday - Thursday
	78	ESY	Lake Ariel & Waymart to New Story	New Story, July 1,5-8,11-15,18-22,25-29; 8:30 am -2:30 pm Closed July 4; Early Dismissal July 8 & 22; 11:15 am
Scottie Swingle	130	EI	Newfoundland & Waymart to RDW	EI at RDW, Monday & Wednesday July 6 to July 27; 8:00 am – 11:00 am
Roy Swingle	100	ESY	Lake Ariel & Waymart to The Graham Academy	The Graham Academy, June 20 - July 28, 8:30 am - 12:30 pm. Monday - Thursday Closed July 4
Sara Wasman	109	ESY	Lake Ariel to Robert D. Wilson Elementary	RDW, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm

24. First Reading Board Policy

The Board of Education approved the first reading of the following Policy:

Section: 600 Finances

626 New Federal Fiscal Compliance

Attachment: Allowability of Costs

Attachment: Cash Management

Attachment: Cost Obligations Property

25. Settlement – WWEA

The Board of Education approved the Settlement Agreement #PERA-C-21-267-E between Western Wayne School District and Western Wayne Education Association.

26. Agreement – United Heating & Air Conditioning, Inc.

The Board of Education approved an agreement between Western Wayne School District and United Heating & Air Conditioning Inc., 180 Import Road, Pittston Twp, PA 18640 for annual boiler inspection at a cost of \$3,571.00 per boiler.

27. Agreement – Western Pennsylvania School for the Deaf

The Board of Education approved an agreement between Western Wayne School District and the Western Pennsylvania School for the Deaf 2022 Summer Preschool (Early Intervention) program effective July 5, 2022 through July 29, 2022 at a cost of \$2,000.00 per student.

28. Agreement – C&S Athletics

The Board of Education approved an Agreement between Western Wayne School District and C&S Athletics for strength and conditioning services effective August 1, 2022 to July 31, 2023.

29. Agreement – David Robinson, Contracted Services

The Board of Education approved an agreement between Western Wayne School District and David Robinson for contracted services in maintaining the Water and Wastewater Treatment plants at \$50.00 per hour on an as needed basis effective July 1, 2022.

30. Agreement – Schoen Comm

The Board of Education approved an agreement between Western Wayne School District and Schoen Comm for marketing strategies at a cost of \$3,750 plus any mileage incurred.

31. Agreement – Graham Academy

The Board of Education approved an Agreement between Western Wayne School District and The Graham Academy at a rate of \$247.00 per day per student along with Speech, Occupational and Physical Therapy to be provided with the applicable student IEP at the rate of \$128.00 per session, with Extended School year rate of \$160.00 per day effective for the 2022-2023 school year.

32. Board Policy 202 Enrollment

The Board of Education approved enrollment for the following students under Board Policy 202 for the 2022-2023 school year:

- a. NRS#01-22-23
- b. NRS#02-22-23
- c. NRS#03-22-23

33. Overnight Field Trip

The Board of Education approved the following overnight field trip for the 2021-2022 school year:

- a. FBLA National Leadership Conference – June 28-July 3, 2022 – Chicago, IL - 13 students and Chaperone/Advisor Theresa Lubash and Volunteer Fran Vitovsky.

34. Acceptance of Deputy Tax Collector

The Board of Education accepted the following as Deputy Tax Collector for Sterling Township during the term of January 1, 2022 through December 31, 2025:

- a. Sterling Township – Debbie Gromlich, PO Box 100, Sterling PA 18463

35. Waiver of Expulsion Hearing and Stipulation

The Board of Education adopted the proposed Waiver of Expulsion Hearing and Stipulation relating to the following student, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

- a.S#12-21-22

36. Facility Use Requests

The Board of Education approved the listed facility use requests with the understanding that the buildings are unavailable if the school is closed for weather, other emergencies, or holidays:

- a. EverGreen Elementary parking lots/bathrooms – Faith Baptist Fellowship Church Car Show – June 11, 2022 from 2:00 PM to 6:00 PM – Jason Richner. Custodial fee will be applied.
- b. High School Auditorium – The Old Time Fiddlers Concert – October 8, 2022 From 5:00 PM to 10:00 PM – Steve Jacobi. Custodial and Auditorium fees will be applied.

37. Personnel

a. Substitutes

The Board of Education approved the following personnel to be added to the District Substitute List for the 2021-2022 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

1. Louis Johannes – Area: Custodial
2. Jacob Weston – Area: Act 91 Teacher effective May 10, 2022.
3. Denise Williams – Area: Custodial

b. Resignations/Retirement

The Board of Education accepted the following resignations:

1. Theresa Rennekamp, Teacher – resigned effective end of the 2021-2022 school year.
2. Theresa Valent, LTS School Nurse – resigned Long-Term Substitute for the 1st semester of the 2022-2023 school year.
3. Daniel Martin, SPO – resigned effective May 17, 2022.
4. Martha Caruth, Food Service – retirement effective August 1, 2022.

c. Termination of Employment

The Board of Education approved the termination of employment for employee PS#12-21-22 with the Western Wayne School District effective immediately.

d. Extension of Transportation Duties

The Board of Education extended the February 3, 2021 Board motion assigning District transportation duties to Robert Black until August 30, 2022.

e. Appointments – TPE

The Board of Education approved the recommendation of the Superintendent and District Administrators in the following appointments:

1. Eric Olsommer – Temporary Professional Employee – Technology Education – Step 3B - \$58,683.00 with applicable fringe benefits effective for the start of the 2022-2023 school year.

2. Katherine Getz – Temporary Professional Employee – Elementary – Step 3B \$58,683.00 with applicable fringe benefits effective for the start of the 2022-2023 school year.
3. Jillian Mishko, MS, NCC, LPC – Temporary Professional Employee – Behavior Health Specialist- Step 1M - \$62,233.00 with applicable fringe benefits effective for the start of the 2022-2023 school year. This position is ESSER Funded through 2024.

f. Transfer

The Board of Education approved the recommendation of the Superintendent and District Administrators in the following transfer from part time to full time:

1. Linnea Barth – Temporary Professional Employee – Full time Art - Step 3B \$58,683.00 with applicable fringe benefits effective for the start of the 2022-2023 school year.

g. Appointment – Long Term Substitutes

The Board of Education approved the recommendation of the Superintendent and District Administrators in the following appointment:

1. Amanda Dalessandro – Long Term Substitute – School Nurse - Robert D. Wilson – Step 1B – \$57,683.00 prorated with applicable fringe benefits effective for the first semester of the 2022-2023 school year.
2. Molly Casey - Long Term Substitute – Elementary School Counselor – EverGreen Elementary – Step 1M - \$62,233.00 with applicable fringe benefits effective for the 2022-2023 school year.

h. Appointments – Secretarial

The Board of Education approved the recommendation of the Superintendent and District Administrators in the following 10 Month Secretary appointments with applicable fringe benefits effective for the start of the 2022-2023 school year:

1. Jennifer Sgarlata – High School 10 Month Secretary - \$12.27 per hour
2. Susan Pauler – Food Service 10 Month Secretary - \$15.56 per hour

i. Appointment - Plant Operator

The Board of Education appointed Richard Kotchessa as Plant Operator per the Non-Act 93 Agreement effective July 1, 2022.

j. Appointment – Custodian

The Board of Education approved the following recommendation of the Superintendent and District Administrators in the following appointment contingent upon receipt of clearances and employment paperwork:

1. John Band - Custodian – full time - \$11.50 per hour – with applicable fringe benefits – effective upon receipt of employment paperwork.

k. Appointment of Mentor

The Board of Education appointed the following mentor for the 2022-2023 school year at the salary listed in the Professional Employees Contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
1. Jessica McLaughlin	Starlah Robbins	\$1,720.00

l. Appointments – Extended School Year 2022

The Board of Education approved the following appointment for the Summer ESY Program 2022 contingent upon enrollment and receipt of certification and employment paperwork at the following rate:

1. Special Education Teachers - \$37.12/hour – Kirstin Metschulat, Mikayla Simanski, and Gillian Groom
2. School Nurses (substitute) - \$37.12/hr – Amanda Dalessandro, Joanne Warholic

m. Appointment – Fall Coaches

The Board of Education appointed the following to the listed fall coaching positions for the 2022-2023 school year at the salary listed in the Professional Employees Contract contingent upon receipt of required paperwork:

1. James Moro – Assistant Boys Soccer -10th yr	\$3,735.32
2. Casey Lisowski – Assistant Cross Country-1st yr	\$3,316.00
3. Makayla Gregory – Assistant Girls Soccer-1st yr	\$3,609.00

n. Appointment – Winter Coaches

The Board of Education appointed the following to the listed winter coaching positions for the 2022-2023 school year at the salary listed in the Professional Employees Contract contingent upon receipt of required paperwork:

1. Lamont Tillery Boys Basketball, Head Coach-1st yr	\$8,942.00
2. Michael Judge Girls Basketball, Head Coach-4th yr	\$9,120.84

38. Informational Items

a. President Rick Hoch – Tara Morcom has attained Tenure in the Western Wayne School District.

b. IMPORTANT DATES

1. June 1, 2022 – Robert D. Wilson Fifth Grade Moving up Ceremony @ 1 PM
2. June 1-2, 2022 – RDW In School Book Fair
3. June 2, 2022 – Senior Night – Auditorium – 7:00 PM
4. June 2, 2022 – EverGreen Field Day (rain date June 6th)
5. June 2, 2022 - RDW Fourth Grade trip to Roebling Bridge & First Grade to Lacawac Sanctuary
6. June 2-3, 2022 – Senior Finals
7. June 3, 2022 – PIAA Sports Physicals
8. June 3, 2022 – EverGreen PTA Reflection Awards
9. June 6-7, 2022 – Underclassmen Finals

10. June 7, 2022 – 8th Grade Moving Up Ceremony – 9:00 AM and EverGreen 5th Grade Moving Up Ceremony – 1:00 PM
11. June 9, 2022 – No School – Teacher In-Service
12. June 10, 2022 – Last Day of School
13. June 10, 2022 – Graduation – Stadium – 6:00 PM

c. STUDENT INTERN

MARYWOOD UNIVERSITY: Student Intern – Mackenzie Byers – School Counseling – Fall & Spring 2022-23 – Fall 2022 - Robert D. Wilson Elementary – Erica Germani and Spring 2023– High School - Matthew Fitzsimmons. UNIVERSITY OF SCRANTON: Student Intern - Jillian Paulus – Fall 2022 – High School – Matthew Fitzsimmons.

Correspondence

Miss Emmett notified the Board of a letter from Pennsylvania Department of Education confirming our compliance with the Single Audit Report for Year ending June 30, 2021. Our reporting was deemed substantially in compliance with 2 CFR, Part 200, Subpart F, and other relevant federal and Commonwealth policy.

Superintendent's Report

No questions.

Assistant Superintendent's Report

No questions.

Principal's Reports

No questions.

Federal Program Report

No report.

Other Business

Dr. Barrett and Mr. Hoch congratulated the new candidates that were hired this evening. Mr. Hoch also offered the Board and Administrations condolences to Mr. Collins on the passing of his mother, Dorothy Collins. Mr. Hoch also offered thanks to the teachers and administration for another successful year. He has had children in the school system for 22 years and his youngest daughter Rachel is graduating this year.

Mr. Enslin congratulated the EverGreen PTA, they do a wonderful job for the elementary students. Mr. Collins also remarked on the number of scholarships handed out at Senior Night, over \$4 million worth. Congratulations to all the students.

Future Meetings

July Regular Monthly Meeting – The Board of Education will recess for the month of July.

August 10, 2022 - 6:00 P.M. - Board Work Session with Public Board Meeting to follow, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Meeting held

May 31, 2022 – 6:00 P.M. – Board Work Session and Safety & Security Coordinator’s Report was presented during the Executive Session (after the work session), Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Mr. Hoch announced that the Board of Education met in Executive session prior to this meeting.

Adjournment

A motion was made by Mr. Gombita and seconded by Mr. Hoch to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at 6:24 P.M.

The motion carried with all affirmatives.

Respectfully Submitted,



Rose E. Emmett
Board Secretary

ATTEST: _____

APPROVED: _____