



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant To Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Tuesday, December 21, 2021

The regular monthly meeting of the Workplace Safety Committee was held on Tuesday, December 21, 2021 in the Board Room and via Zoom.

The following eight (8) members participated as follows: Jennifer Keating, Susan Romanski, Paul Gregorski, Denise Johnson, Ellen Muller, Alene Olsommer, Susan Pauler, and Brian Seaman. Members Erica Germani, Brian Landry, and David Robinson were excused.

Ronald Franks, Maintenance Supervisor was a guest of the meeting.

Meeting

The meeting was called to order by Jennifer Keating at 2:04 PM.

Approval of Minutes

A motion was made by Alene Olsommer and seconded by Ellen Muller to approve the minutes of the November 23, 2021 meeting. The motion carried with all affirmatives.

Old Business

none

Report on condition of buildings

RDW - ok

EG - ok

MS - False fire alarms and lower outside door not closing completely. Discussion was held.

HS - ok

DO - ok

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Dana DeSiato, Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Ethan Wood



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New Business

- Injury Reports – Jennifer Keating reported there is only one injury holdover.
- Email Reports – The Committee received two emails from Ron Franks, Maintenance Supervisor updating the Committee on the elevator in the Middle School and an issue they were having. Otis Elevator investigated the situation. After a conversation with the Technician and his Supervisor they concluded to eliminate the setting on the elevator door which had it starting to open before the floor reached the final resting height. The Technician checked the entire unit and found no issues. Mr. Franks also helped with the high school/middle school building inspection and reported on a few items of concern. The need for need for two additional cameras at the high school office to cover the entire foyer and bench areas and the need for additional magnetic locks with swipe or badge access at different locations.
- RDW Building Tour – Committee members will schedule a tour in the Spring.
- Video “Cold Weather Safety – 10 Tips for Home & Work” was viewed by the Committee.

Future Meeting

The January meeting date and time will be emailed to the Committee.

Adjournment

Ellen Muller made a motion seconded by Paul Gregorski to adjourn the meeting of the Workplace Safety Committee meeting at 2:20 PM.

The motion carried with all affirmative.

Susan Romanski
Secretary
Workplace Safety Committee

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