



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant To Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Tuesday, November 23, 2021

The regular monthly meeting of the Workplace Safety Committee was held on Tuesday, November 23, 2021 in the Board Room and via Zoom.

The following seven (7) members participated as follows: Susan Romanski, Paul Gregorski, Denise Johnson, Ellen Muller, Alene Olsommer, Susan Pauler, and Brian Seaman. Member Erica Germani was excused. Jennifer Keating, Brian Landry, and David Robinson were absent.

Ronald Franks, Maintenance Supervisor was a guest of the meeting.

Meeting

The meeting was called to order by Susan Romanski at 1:32 PM.

Approval of Minutes

A motion was made by Ellen Muller and seconded by Brian Seaman to approve the minutes of the October 20, 2021 meeting. The motion carried with all affirmatives.

Old Business

Ron Franks reported that the "No Parking" signs/painting" in front of the Middle School are complete and the carpet in front of the Athletic Director's office in the high school has been fixed.

Report on condition of buildings

RDW - Ron Franks informed the Committee that the curtains on the stage at RDW are not "fire retardant" and this will need to be addressed in the near future to bring them up to code.

EG - ok

MS - ok

HS - ok

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DO - ok

New Business

- Injury Reports – no report due to Jennifer Keating not being present.
- Email Reports – no email reports currently.
- Building Tours – Susan Romanski asked the Committee members if anyone was available to tour the high School and middle school buildings after this meeting. There were no students in the buildings due to early dismissal. Ron Franks, Paul Gregorski, Alene Olsommer, Denise Johnson, and Brian Seaman performed a thorough inspection of both buildings. They did not come across any safety hazards. They tested the emergency shut off buttons in both the Middle School and High School Industrial Arts equipment rooms and found they work as intended. No issues. Two items were suggested at the end of the tour:

1. need for two additional cameras at the high school office to cover the entire foyer and bench areas.
2. the need for additional magnetic locks with swipe or badge access at different locations.

Discussion will be held on these items at the December meeting.

Future Meeting

The December meeting date and time will be emailed to the Committee.

Adjournment

Brian Seaman made a motion seconded by Susan Romanski to adjourn the meeting of the Workplace Safety Committee meeting at 1:39 PM and begin the tour.

The motion carried with all affirmative.

Susan Romanski
Secretary
Workplace Safety Committee

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