



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant To Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Wednesday, October 20, 2021

The regular monthly meeting of the Workplace Safety Committee was held on Wednesday, October 20, 2021 in person and via Zoom.

The following seven (7) members participated as follows: Jennifer Keating, Susan Romanski, Paul Gregorski, Denise Johnson, Ellen Muller, David Robinson, and Brian Seaman. Members Brian Landry, Erica Germani, and Alene Olsommer were excused. Susan Pauler was absent.

Ronald Franks, Maintenance Supervisor was a guest of the meeting. Mr. Franks will be joining the meetings whenever possible.

Meeting

The meeting was called to order by Jennifer Keating at 9:30 AM.

Approval of Minutes

A motion was made by Brian Seaman and seconded by Ellen Muller to approve the minutes of the September 22, 2021 meeting. The motion carried with all affirmatives.

Old Business

The Workplace Safety By Laws were tabled from the September meeting in order for members to have time to review them. A motion was made by Paul Gregorski and seconded by David Robinson to renew the Workplace Safety By Laws as written. The motion carried.

Alene Olsommer had previously reported that there is a need for "No Parking" signs in front of the Middle School so that the lane can be kept clear for emergency vehicles. This was discussed previously but was not acted upon. Discussion was held concerning painting "no parking – bus unloading area" instead of putting out cones. Ron Franks and Dave Robinson will discuss this with Middle School Principal Jennifer Bradley.

A concern had been reported concerning the air quality/mold in the downstairs of the Middle School. Ron Franks informed the Committee that CM3 company has been contacted to have an engineer look into this situation and add dehumidifiers and sensors to find exactly where the problem lies. The high school had a problem with mold in room 403 the beginning of the school year. This was due to the high

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humidity and wet summer that we experienced, and the window being left open in the room. Paul Gregorski reported that he has directed his staff in the High School about the need to keep the windows closed especially in the hot and humid weather.

Report on condition of buildings

RDW - Discussion was held on the safety of the cinder shed. Ron Franks will investigate a temporary fix. The plan is to replace the shed next year. Mr. Franks also informed the Committee on the drainage issue with the property at RDW. All of the ball fields are in bad shape due to rain and drainage problems and are unplayable at this time. There is also a road run off issued by the bus area. Mr. Franks also reported that they had a scan of the RDW roof done and the report is forth coming. The roof is coming close to its expiration, but it may just need some attention in the meantime.

EG - ok

MS – Mr. Franks reported that some of the Cafeteria window sashes need to be replaced.

HS - Paul Gregorski reported that the carpet by the Athletic Director's office is a trip hazard where it meets the tile floor and would like maintenance to look into this problem.

DO - ok

New Business

- Injury Reports – one injury occurred due to an employee's negligence.
- Email Reports – Erica Germani had sent an email suggesting the Committee come to RDW and see the Cinder shed issue. She was informed that as soon as the Committee can schedule tours again that it will be investigated.
- Safety video – "Safety Meeting Opener - Mike Rowe Safety 3rd" was viewed. The video reminded everyone of how complacent we can become with "safety signs", etc. and need to be looking out for ourselves and everyone's safety.
- Building Tours – Jennifer Keating suggested that the Committee split up and tour the buildings on the In-Service early dismissal day on November 23, 2021. There will be no students in the buildings after Noon. We will have the November meeting and then break into groups to tour the High School, Middle School, and Robert D. Wilson Elementary Schools. The Committee agreed to this meeting schedule. An agenda and tour schedule will be emailed to the Committee and Mr. Franks.

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Future Meeting

November 23, 2021

Adjournment

Susan Romanski made a motion seconded by Denise Johnson to adjourn the meeting of the Workplace Safety Committee meeting at 9:55 AM.

The motion carried with all affirmative.

Susan Romanski
Secretary
Workplace Safety Committee

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