



MATTHEW BARRETT, Ed. D.  
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.  
Assistant To Superintendent

ROSE E. EMMETT  
Business Manager / Board Secretary

MINUTES  
WORKPLACE SAFETY COMMITTEE MEETING  
Wednesday, September 22, 2021

The regular monthly meeting of the Workplace Safety Committee was held on Wednesday, September 22, 2021 in person and via Zoom.

The following nine (9) members participated as follows: Jennifer Keating, Susan Romanski, Erica Germani, Paul Gregorski, Denise Johnson, Ellen Muller, Alene Olsommer, Susan Pauler, and Brian Seaman. Members Brian Landry and David Robinson were not present.

**Meeting**

The meeting was called to order by Susan Romanski at 9:32 AM.

**Approval of Minutes**

A motion was made by Denise Johnson and seconded by Brian Seaman to approve the minutes of the August 3, 2021 and August 25, 2021 meetings. The motion carried with all affirmatives.

**Old Business**

There was no old business.

**Report on condition of buildings**

RDW - ok

EG - ok

MS – Alene Olsommer reported that there is a need for “No Parking “ signs in front of the Middle School so that the lane can be kept clear for emergency vehicles. This was discussed previously but was never acted upon. Someone suggested Dave Robinson could get a sign. Suggestion was made that cones be placed out front to block the area when there are events going on in the Middle School so that no one can park there.

Also, a concern has been reported by both a staff member and a parent concerning the air quality/mold in the downstairs of the Middle School. Every room does have a dehumidifier to help with this problem. This has been reported to the Superintendent and the Custodial staff who will look into it more closely.

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HS - Paul Gregorski reported that they have had several slips and falls. This was caused by water on floors. Discussion was held. Another issue that was discussed was the air quality/mold in room 403. This issue was taken care of by the high school custodial staff.

DO - ok

### **New Business**

- Injury Reports – two injuries occurred due to water on the floor in the high school building. The water came from condensation on dripping pipes in the ceiling. Discussion was held on this issue.
- Email Reports – the Committee received an email from a staff member of the high school with the concern of mold in room 403. This was due to the high humidity and wet summer that we experienced and also the window being left open in the room. The room was thoroughly cleaned by the Maintenance staff.
- The Committee discussed the renewal of the Committee Bylaws. Some members did not have the chance to review them, so it will be carried over to the next meeting.
- Safety video – “10 Quick and easy Safety Meeting Topics” was viewed at the beginning of the meeting.
- Discussion was held on inviting Ron Franks, Maintenance Supervisor to our meetings.

### **Future Meeting**

A date will be determined and emailed to the Committee.

### **Adjournment**

Ellen Muller made a motion seconded by Alene Olsommer to adjourn the meeting of the Workplace Safety Committee meeting at 9:55 AM.

The motion carried with all affirmative.

Susan Romanski  
Secretary  
Workplace Safety Committee

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