

WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C EASTON TURNPIKE  
LAKE ARIEL, PA 18436

**MEMORANDUM**

TO: All School Board Members

FROM: Matthew Barrett, Ed.D., Superintendent

DATE: January 12, 2022

SUBJECT: AGENDA - Board Meeting  
WEDNESDAY, JANUARY 12, 2022  
Veterans Memorial Auditorium - Western Wayne High School

1. Call to Order Rick Hoch, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

**BOARD**

\_\_\_ Rick Hoch, President  
\_\_\_ Dana DeSiato, Vice President  
\_\_\_ Jeffrey Gogolski, Treasurer  
\_\_\_ James Collins  
\_\_\_ Gary Enslin  
\_\_\_ William Gershey  
\_\_\_ Joseph Gombita  
\_\_\_ Michael Ochlan  
\_\_\_ Ethan Wood

**SOLICITOR**

\_\_\_ Brendan Ellis

**ADMINISTRATION**

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Cynthia LaRosa, Ph.D., Ass't To Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Jennifer Bradley, MS Principal  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Maria Miller, Robert D. Wilson Principal  
\_\_\_ Elizabeth Watson, Principal of STEAM  
\_\_\_ Matthew Barr, Ass't High School Principal  
\_\_\_ Kerrie Fitzsimmons, EverGreen Ass't Principal  
\_\_\_ Jennifer DeNike, Director of Special Education  
\_\_\_ Katie Shemanski, Psy.D., Supv of Pupil Personnel  
\_\_\_ Elizabeth Gregory, Early Intervention Supervisor  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Brian Seaman, Technology Director  
\_\_\_ Robert Black, Athletic Director

5. Approval of Minutes

Board Work Session - December 1, 2021  
Reorganization Meeting - December 1, 2021  
Regular Board Meeting - December 1, 2021

- 6. Treasurer's Reports
  - General Account
  - Food Service Account
- 7. Approval of Bills
  - General Account
  - Food Service Account
- 8. Accounting of Taxes
- 9. Student/Community Recognition
  - a. January - School Board Recognition Month - Thank you to the School Directors for your hard work and dedication.
  - b. Student Recognition
  - c. Staff Recognition
    - 1. Law Enforcement Recognition - SPO's
    - 2. Elaine Ort, Band Director
- 10. Recognition of Public - 15 minutes

11. Enrollment Report:  
 ENROLLMENT - DAY #75

2021-2022 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		12			7								19
PRE K	44			41									85
KDG	57	10		41	15								123
GR. 1	56	14		42	12								124
GR. 2	66	19		26	12								123
GR. 3	52	18		29	11	1							111
GR. 4	64	14	1	24	14	1							118
GR. 5	65	17	1	30	11								124
GR. 6							94	38	1				133
TOTAL	404	104	2	233	82	2	94	38	1	0	0	0	960
GR. 7							100	33	0				133
GR. 8							110	32	2				144
GR. 9										119	23	2	144
GR. 10										107	25	4	136
GR. 11										110	19	4	133
GR. 12										121	26	9	156
TOTAL	404	104	2	233	82	2	304	103	3	457	93	19	1,806

Key: SN - Special Needs, P - Placement outside of District  
Totals: EverGreen-510; RDW-317; MS-410; HS-569 **TOTAL:1,806**  
Last meeting total: 1,817

12. Budget Resolution

It is recommended that the Board of Education adopt the attached resolution Regarding no increase in the rate of any tax for the support of its public schools for the 2022-2023 fiscal year by more than the index established by the Department of Education for the District. The index for the District is 3.4% **ATTACHMENT I**

13. Audit

It is recommended that the Board of Education accept the Audit Report of the Western Wayne School District for the year ended June 30, 2021 as prepared by Brian T. Kelly, CPA.

14. Fund Balance Designation

It is recommended that the Board of Education approve the recommendation of the Business Manager to designate a portion of our ending 2020-2021 Fund Balance to manage future budgets as per Governmental Accounting Standards Board Statement Number 54 (GASB 54). Committed: \$1,130,051; Assigned: \$7,840,505 and Unassigned: \$3,637,852.

15. 2019 Construction Fund

It is recommended that the Board of Education approve the use of funds from our 2019 Construction Fund for the following capital projects: Replace carpeting in 3 rooms at the Middle School (approximate cost \$18,400); replace flooring in the Middle School Cafeteria (approximate cost \$29,850); and replace flooring in the Middle School lower level offices (approximate cost \$11,326.10).

16. Western Wayne Health & Safety Plan Revised

It is recommended that the Board of Education approve the revised Western Wayne Health and Safety Plan effective January 31, 2022. This plan is subject to change and allowing the Superintendent the ability to review and revise the Plan as needed.

17. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2021-2022 school year as follows contingent upon receipt of necessary paperwork:

- a. Contractor Henwood Busing: Driver Christine Amato
- b. Contractor April DeRosa: Driver Neil DeRosa

18. Transportation Contract - New

It is recommended that the Board of Education approve the following New Transportation Contract at State Formula for the 2021-2022 school year:

- a. Contractor Henwood Busing - Van #143 - AM PreK to EverGreen Elementary - effective December 13, 2021.

19. Memorandum of Understandings

It is recommended that the Board of Education approve the following Memorandum of Understandings (MOU):

- a. WWEA - VLA
- b. WWESPA - Food Service Staff Shortage Salary Adjustment

20. Legislative Representative/Liaison

It is recommended that the Board of Education appoint \_\_\_\_\_ as PSBA Legislative Representative/Liaison for the remaining 2021-2022 school year.

21. Tax Rebate

It is recommended that the Board of Education approve a Real Estate Tax Rebate from the 2020-2021 School Year in the amount of \$34,625.35 on property # 22-0-0043-0010 in Salem Township. The rebate is the result of Civil Case #594-2019.

22. Building Use Request

It is recommended that the Board of Education approve the Building Use request from Johnson College to use a High School classroom for the USDA Distance Education Program from January 18, 2022 to May 6, 2022. All fees to be waived.

23. Agreement - JC Ehrlich Co.

It is recommended that the Board of Education approve the 2022 Pest Control Service Agreement between Western Wayne School District and JC Ehrlich Co. Inc. at \$61.36 Per month per building.

24. Agreement Termination

It is recommended that the Board of Education approve termination of the Agreement between the Western Wayne School District and The Agency for Community Empowerment of NEPA, Head Start Program effective January 24, 2022.

25. Personnel

a. Appointment

It is recommended that the Board of Education elect Cynthia LaRosa Ph.D. to the position of District Assistant Superintendent for a term of five years beginning February 1, 2022 subject to signed contract based on the agreed upon terms.

b. District Substitute List

It is recommended that the Board of Education approve the following personnel to Be added to the District Substitute List for the 2021-2022 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification - U.S. Department of Justice, contingent upon receipt of clearances and employment paperwork:

1. Emily Ballard - Area: Guest Teacher
2. Amanda Martyn - Area: Guest Teacher
3. Anthony Morgantini - Area: Custodial
4. Bethany Salak - Area: Nurse/Teacher Aide

c. Resignation

It is recommended that the Board of Education accept the resignation of Gabrielle Ronchetti, Paraprofessional effective January 14, 2022.

d. Appointment - Paraprofessional

It is recommended that the Board of Education appoint the following as a Paraprofessional with applicable fringe benefits effective January 13, 2022.

1. Jeannie Hedglin - \$10.50 per hour

e. Transfer - Custodian shift

It is recommended that the Board of Education approve the transfer of Custodian John VanLeuven from second shift to first shift effective date to be determined.

f. Appointment

It is recommended that the Board of Education approve participation in the Special Olympics PA Interscholastic Unified Track and Field program. Siena Cardamone will be the 2021-2022 Co-Ed Inclusive Unified Track and Field Advisor at a rate of \$1,500.00 and Suzette Basile will volunteer for Western Wayne. Special Olympics PA will provide funding and resources for this program.

g. Appointment - Co-Advisors

It is recommended that the Board of Education approve the following Co-Advisor

position for the 2021-2022 school year at the salary listed in the Professional Employees Contract:

1. Steve Salley - Set Construction, Musical \$ 379.00
  2. Reed Hollendonner - Set Construction, Musical \$ 379.00
- \*one position split two ways

h. Appointment - Coaching

It is recommended that the Board of Education approve the following Interim Coaching positions for the 2021-2022 school year at a pro-rated salary to be determined.

1. Kevin Roginski - Interim Head Coach, Wrestling
2. Josh Harrison - Interim Assistant Coach, Wrestling

i. Sabbatical Request

It is recommended that the Board of Education approve the following Sabbatical Leave of Absence request:

1. PS#10-21-22 - Restoration of Health - 2<sup>nd</sup> semester of the 2021-2022 school year

j. School Police Officer

It is recommended that the Board of Education designate the following individual to act as school police officer for the District: (1) Sheri Palmer of Prompton, PA. This designation is contingent upon the above-named Individual's satisfaction of the requirements set forth under Section 778 of the Public School Code of 1949, 24 P.S. § 7-778, and the appointment of said individual by a judge of the Wayne County Court of Common Pleas. The Board hereby directs the Administration and counsel to take all actions necessary and proper to apply for this appointment, as required under Section 778 of the Public School Code of 1949, 24 P.S. § 7-778.

k. Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers for the 2021-2022 school year contingent upon receipt of necessary clearances and request of the Building Principal/Athletic Director:

1. Sarah Skirpan - Indoor and Outdoor Track & Field
2. Michael Goldstock - Indoor and Outdoor Track & Field
3. Christine Schmitt - Drama Club
4. Joshua Harrison - Wrestling
5. Zach Jones - Wrestling
6. George Lee - Wrestling

26. Informational Items:

- a. Meagher Ellis Law has been renamed Ellis Law Group, Inc. due to Attorney Matthew Meagher transitioning to his new role as Judge for the Wayne County Court of Common Pleas effective December 1, 2021.

b. Upcoming Dates:

1. January 4-14, 2022 - Keystone Testing
2. January 11, 2022 - 6<sup>th</sup> Grade Band Concert
3. January 13, 2022 - RDW 3<sup>rd</sup> & 4<sup>th</sup> Grade Winter Concert
4. January 14, 2022 - Noon Dismissal - Act 80 Day
5. January 17, 2022 - NO SCHOOL - Martin Luther King Jr. Day
6. January 20, 2022 - EverGreen 3<sup>rd</sup> & 4<sup>th</sup> Grade Concert

c. Student Teachers

**WILKES UNIVERSITY** - Jacob Weston - Secondary Math 7-12 - High School - Christine Carey - January 24, 2022 to May 6, 2022. **KEYSTONE COLLEGE** - Adam Kelly - Special Education High School - Annette Fox - March 6, 2022 to April 26, 2022.

d. **Informational: The IRS mileage rate is increasing to 58.5 cents per mile effective January 01, 2022.**

e. The Western Wayne School District received payment on our Redevelopment Assistance Capital Project (RACP) Grant in the amount of \$243,750.00. This grant was in partnership with the Redevelopment Authority of Wayne County and subsidized our High School paving Project from 2017.

27. Correspondence

28. Superintendent's Report

29. Assistant Superintendent's Report

30. Principal's Report

31. Federal Programs Report

32. Other Business

33. Future Meeting:

Wednesday, February 9, 2022 - 6:00 PM. - Board Work Session with Regular Monthly Board Meeting to follow, Veterans Memorial Auditorium, High School, 1970A Easton Turnpike, Lake Ariel, PA 18436.

Meetings held:

Wednesday, December 1, 2021 - 6:00 P.M. Reorganization Meeting, followed by Board Work Session, and the regular monthly meeting. An Executive Session was held immediately following the regular meeting for personnel, Via Zoom, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Wednesday, January 5, 2022 - 6:00 P.M. Board Work Session - Executive Session for Personnel and Legal matters immediately followed - Veterans Memorial Auditorium, High School, 1970A Easton Turnpike, Lake Ariel, PA 18436.

34. Adjournment - Board Policy - 11:00 P.M.