

**WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL PA 18436**

MEMORANDUM

TO: All School Board Members
FROM: Matthew Barrett, Ed.D., Superintendent

DATE: August 11, 2021
SUBJECT: AGENDA - Board Meeting
WEDNESDAY, AUGUST 11, 2021 - 6:00 P.M.
District Board Room - Administration Building

1. Call to Order Bernice Fiorella, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call
5. **BOARD** **ADMINISTRATION**

___ Bernice Fiorella, President
___ Rick Hoch, Vice President
___ Jeffrey Gogolski, Treasurer
___ Dana DeSiato
___ Gary Enslin
___ William Gershey
___ Joseph Gombita
___ Michael Ochlan
___ Ethan Wood

___ Matthew Barrett, Ed.D., Superintendent
___ Cynthia LaRosa, Ph.D., Assistant to Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Paul Gregorski, High School Principal
___ Jennifer Bradley, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Maria Miller, Robert D. Wilson Principal
___ Elizabeth Watson, Principal of STEAM
___ Matthew Barr, High School Ass't Principal
___ Kerrie Fitzsimmons, EverGreen Ass't Principal
___ Jennifer DeNike, Director of Special Education
___ Katie Shemanski, Psy.D., Supv of Pupil Personnel
___ Elizabeth Gregory, EI Supervisor
___ Maria Liptak, Food Service Director
___ Brian Seaman, Technology Director
___ Robert Black, Athletic Director

SOLICITOR

___ Matthew Meagher

6. Approval of Minutes
Special Meeting for General Purposes - June 9, 2021
Board Work Session Meeting - June 9, 2021
Regular Board Meeting - June 16, 2021
7. Treasurer's Report
General Account
Student Activities Account - April, May, June 2021
8. Approval of Bills - Prepaid and Current
General Account

Food Service Account
Construction Account

9. Recognition of Public - 15 minutes

10. Section 520.1 Emergency Instructional Time

It is recommended that the Board of Education affirm Emergency Instructional Time Template Section 520.1 - 2021-2022 School Year and to provide flexibility to meet minimum instructional time requirements in the event of an emergency that prevents providing for the attendance of all pupils or usual hours of classes. Pennsylvania Department of Education considers the World Health Organization-declared COVID-19 a global pandemic and an emergency as contemplated by Section 520.1 for the 2021-22 school year.

11. Western Wayne Health & Safety Plan

It is recommended that the Board of Education approve the Western Wayne Health and Safety Plan. This plan is subject to change and will be reviewed and revised as needed.

ATTACHMENT I

12. School Safety and Security Coordinator

It is recommended that the Western Wayne District Board of Education appoint the Superintendent or his/her designee as the District's "School Safety and Security Coordinator" for the 2021-2022 school year.

13. Memorandum of Understandings

It is recommended that the Board of Education approve the following MOU's between the Western Wayne School District and Western Wayne Education Association:

- a. Flexible Instructional Days (FID)
- b. Half-time Long Term PreK Ed Position

14. Resolution for KOEZ Extension Request

It is recommended that the Board of Education approve the Resolution as proposed for KOEZ Extension request from Wayne Economic Development Corporation (WEDCO).

15. Authorization

It is recommended that the Board of Education authorize the Honesdale National Bank to debit our General Fund Account for the payment of interest and principal on all bond payments that come due during the period July 1, 2021 through June 30, 2022.

16. Service Contracts

It is recommended that the Board of Education approve the attached list of Service Contracts all for the one-year period commencing August 01, 2021.

ATTACHMENT II

17. Handbooks

It is recommended that the Board of Education approve the following Handbooks to be used for the 2021-2022 school year subject to change due to related policies and procedures:

- a. Teacher Handbooks
- b. Student Handbooks
- c. Coaches and Advisors Handbook and Student Activities Handbook
- d. Personal Service Providers Handbook
- e. Para educator Handbook
- f. Bus/Van Contractors Handbook
- g. ELD (English Language Development) Handbook
- h. PBIS Behavior Handbook

18. Transportation Drivers and Substitutes

It is recommended that the Board of Education authorize the Superintendent to approve the Western Wayne School District Transportation Drivers and Substitutes for the Transportation contractors for the 2021-2022 school year contingent upon receipt of necessary paperwork and submit the report to the Board at the September 1, 2021 meeting.

19. Transportation Contracts

It is recommended that the Board of Education authorize the Superintendent to award the Transportation Contracts for the 2021-2022 school year and submit the report to the Board at the September 1, 2021 meeting.

20. Transportation Communication

It is recommended that the Board of Education approve the purchase of a two-way communication system from Industrial Electronics Inc. for the quoted price of \$33,069.90 with additional system usage charges of \$16.00 per unit/per month. This system will be used for transportation communication and is funded through ESSERS funds.

21. Job Description

It is recommended that the Board of Education approve revised Paraprofessional Instructional Aide/Personal Care Assistant (PCA) job description effective for the start of the 2021-2022 school year.

22. Agreement - Head Start

It is recommended that the Board of Education approve the joint educational partnership between Western Wayne School District and the Agency for Community Empowerment of NEPA, Head Start Program effective July 1, 2021 to June 30, 2022.

23. Agreement - New Story

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and New Story at daily tuition rates of \$261.00; \$358.00; or \$510.00 per day for the 2021-2022 school year depending on student needs.

24. Agreement - PATH

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and PA Treatment & Healing (PATH) at a daily tuition rate of \$80.00 and Special Education AEDY rate of \$85.00 per day for the 2021-2022 school year.

25. Contract - NRG

It is recommended that the Board of Education renew our three year agreement between Western Wayne School District and NRG Controls North Inc., for predictive and preventative maintenance services as follows:

- a. District Office/High School/Middle School - Six (6) visits per year - \$10,000.00 (7/1/2021-6/30/2022); \$10,000.00 (7/1/2022-6/30/2023); \$10,300.00 (7/1/2023-6/30/2024).
- b. EverGreen Elementary - Six (6) visits per year - \$10,000.00 (7/1/2021-6/30/2022); \$10,000.00 (7/1/2022-6/30/2023); \$10,300.00 (7/1/2023-6/30/2024).
- c. Robert D. Wilson Elementary - Four (4) visits per year - \$6,500.00 (7/1/2021-6/30/2022); \$6,500.00 (7/1/2022-6/30/2023); \$7,000.00 (7/1/2023-6/30/2024).

26. Agreement - Guide Light, Limited

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Guide Light, Limited at \$475.00 per day as needed effective September 1, 2021 through June 30, 2022.

27. Agreement - Dual Enrollment

It is recommended that the Board of Education approve the Dual Enrollment Agreement between Western Wayne School District and the following schools for the 2020-2021 school year:

- a. Lackawanna College

28. Agreement - Northeast Pennsylvania Center for Independent Living

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Northeast Pennsylvania Center for Independent Living (MyCIL) at an Annual ½ day services fee per student of \$14,400.00 effective August 1, 2021 through July 31, 2022.

29. Agreement - Interpreter

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Danielle Cavanagh and Taylor Hunter as an educational interpreter at a rate of \$40.00/hr (Monday thru Friday: 7 AM-5 PM) \$45.00/hr (Monday-Friday: 5 PM -7 AM), Saturday-Sunday: 8 AM-11 PM) and Holiday: 8 AM-11 PM) for the 2021-2022 school year.

30. Agreement - VIP

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Victims' Intervention Program (VIP) at a cost of \$5,000.00 for the 2021-2022 school year.

31. Service Agreement - Wayne County Drug & Alcohol Commission

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Wayne County Drug & Alcohol Commission for Prevention Services on a program-funded basis for the sum of \$6,648.00 effective for the 2021-2022 school year.

32. Agreement - EduLink

It is recommended that the Board of Education approve a three year agreement with EduLink to provide us with PAETEP, an electronic teacher evaluation portal. The portal will included evaluation tools for teachers, non-teaching professionals and support staff at a yearly cost of \$10,532.33. Funded through ESSER funds.

33. Purchase of Bread

It is recommended that the Board of Education authorize Food Service Manager Maria Liptak to purchase bread from BIMBO Bakeries, USA, Inc. for the 2021-2022 school year.

34. Purchase of Milk

It is recommended that the Board of Education authorize Food Service Manager Maria Liptak to purchase milk from Pocono Mountain Dairies for the 2021-2022 school year.

35. School Lunches/Breakfast

- a. It is recommended that the Board of Education approve the participation in the Seamless Summer Option (SSO) for the 2021-2022 school year. This program is available to schools as part of the waivers issued by USDA in April 2021. All enrolled students of Western Wayne School District are eligible to receive a nutritious breakfast and lunch meal each school day at no charge.

Adult meal prices for the 2021-2022 school year will be \$2.25 Breakfast and \$3.75 for Lunch.

36. Settlement Agreement

It is recommended that the Board of Education approve Settlement Agreement #2021-2022-01 with the Western Wayne Education Support Professionals Association.

37. Act 80 Days 2021-2022 School Year

It is recommended that the Board of Education approve the corrected listed early Dismissal Days for students in order to conduct Act 80 activities with the Professional Staff:

- a. November 11, 2021
- b. February 18, 2022
- c. March 18, 2022

38. Agreement - *edmentum*

It is recommended that the Board of Education approve a contract extension between Western Wayne School District and *edmentum* at an approximate cost of \$61,040.00 for the 2021-2022 school year, and \$61,040.00 for 2022-2023 school year for the Western Wayne Virtual Academy program. The additional contract amounts totaling \$25,515.25 in this year and the full amount for 2022-2023 will come from ESSER Funds.

39. Personnel

a. District Substitute List 2021-2022 School year

It is recommended that the Board of Education approve the attached District Substitute list for the 2021-2022 school year per Certification, Act 24/34/151/114/153/168 Guidelines, and Employment Eligibility Verification - U.S. Department of Justice. **ATTACHMENT III**

b. Resignations

It is recommended that the Board of Education accept the following resignations:

1. Jessica Frazier, Teacher & Middle School Student Government Advisor effective the end of the 2020-2021 school year.
2. Sandra Enslin, Paraprofessional effective immediately.
3. Megan Hand, Jr High Girls Soccer Coach effective immediately.

c. Appointment - Long Term Substitute

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointments:

1. Kayla Sposto - Long Term Substitute - ½ Day PreK Teacher - Step 1M - \$59,863.00 pro-rated - with applicable fringe benefits effective for the 2021-2022 school year.
2. Theresa Valent RN,BSN, CWS - Long Term Substitute - School Nurse - Step 1B - \$55,313.00 - with applicable fringe benefits effective for the 2021-2022 school year.

d. Appointment - Professional Employee

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Jessica Fullwood - Professional Employee - English - Step 6M - \$62,363.00 with applicable fringe benefits effective the start of the 2021-2022 school year.

e. Appointment - Maintenance Supervisor

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment and that he be added to the existing Technology/Administrative Non-Act 93 Agreement with applicable fringe benefits effective September 1, 2021.

1. Ronald Franks - Maintenance Supervisor \$64,000.00 pro-rated for the 2021-2022 school year.

f. Appointments - Paraprofessionals

It is recommended that the Board of Education appoint the following as Paraprofessionals with applicable fringe benefits effective the start of the 2021-2022 school year contingent upon receipt of updated clearances:

1. Gabrielle Ronchetti - \$10.50 per hour
2. Victoria Spencer - \$16.00 per hour
3. Tammy Scoppettone - \$13.00 per hour

g. Appointment of Mentor

It is recommended that the Board of Education appoint the following mentor for the 2021-2022 school year at the salary listed in the Professional Employees Contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
Julia Farley	Alizabeth Takacs	\$1,670.00
Elaine Ort	Taber Starnes	\$1,670.00

h. Appointment - Food Service

It is recommended that the Board of Education appoint Jordan Leister as a part time Food Service Worker - 3 hrs/day with no fringe benefits at \$11.45 per hour effective the beginning of the 2021-2022 school year.

i. Appointment - Custodian

It is recommended that the Board of Education approve the following recommendation of the Superintendent and District Administrators in the following appointment:

1. Debra Lamberton - Custodian - full time - \$11.45 per hour - with applicable fringe benefits - effective upon receipt of employment paperwork and release of current employment.

j. Approval of Elementary Student Assistance Program Team Members

It is recommended that the Board of Education approve the following Elementary Student Assistance Program Team Members for the 2021-2022 school year:

1. Maria Miller - **Robert D. Wilson Elementary**
2. Erica Germani
3. Jessica Matthews
4. Kelly Vinton
5. Justin Pidgeon - **EverGreen Elementary**
6. Kerrie Fitzsimmons
7. Anna Culkin
8. Christy Davis
9. Susan Schlasta - serves both Elementary schools
10. Kenny Hemmler
11. Jill Butler
12. Sara Lowe
13. Tara Morcom

14. Melissa Cottone
15. Summer Klikus

k. Salary Correction - Football Coaches

It is recommended that the Board of Education approved the salary correction for the listed coaches for the 2021-2022 school year at the salary listed in the Professional Employees Contract:

1. Randy Wolff	Football, Head Coach-6 th yr	\$9,344.16
2. Timothy Hess	Football, Assistant Coach-18 th yr	\$5,078.70
3. Shane Grodack	Football, Assistant Coach-14 th yr	\$5,030.10
4. Donald McDonough	Football, Assistant Coach-14 th yr	\$5,030.10
5. David Shimkosky	Football, Assistant Coach-5 th yr	\$4,957.20
6. John Boandl*	Football, Assistant Coach-5 th yr	\$3,304.80
7. Kevin Roginski*	Football, Assistant Coach-2 nd yr	\$3,240.00
8. Jason Sauter*	Football, Assistant Coach-4 th yr	\$3,304.80

*two positions split 3 ways

l. Appointment - Fall Coach

It is recommended that the Board of Education approve the following coaching position for the 2021-2022 school year at the salary listed in the Professional Employees Contract contingent upon receipt of updated clearances:

1. Luke Gregory - Jr High Girls Soccer Coach	\$
--	----

m. Appointment - Advisor

It is recommended that the Board of Education approve the following Advisor position for the 2021-2022 school year at the salary listed in the Professional Employees Contract:

1. Victoria Barcarola - Varsity Club Advisor-2 nd yr	\$5,050.00
---	------------

n. Approval - Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers for the 2021-2022 school year contingent upon receipt of clearances and COVID 19 regulations. Attendance by request of the Building Principal:

1. Gail Hemmler - EverGreen Elementary
2. Donna Urian - Band
3. Kevin Urian - Band
4. Tracy Lamberton - Band
5. Gail Lamberton - Band
6. Fran Boots - Band
7. Amy DeCandis - Band
8. Sandra Summers - Band
9. Noreen Ofner - Band
10. Denise Pfister - Band
11. Kathy Shaffer - Band
12. Hope Jezorwski - Band
13. Joe Jezorwski - Band
14. Lisa Weinczyk - Band
15. Krista Mangieri - Band
16. Frank DeNunzio - Band
17. Kate Millon - Band

18. Michele Merone - Band
19. Shannon Walton - Band
20. Mary Beth Grandinetti - Band
21. Lynn Scramuzza - Band
22. Misty Tuite - Jr High Boys Soccer
23. Dana DeSiato - Wrestling and Middle & High School
24. Frances Vitovsky - FBLA

40. Informational Items:

a. UPCOMING DATES:

1. August 23, 2021 - Robert D. Wilson PreK Open House - 9-11 AM
2. August 24, 2021 - EverGreen PreK Open House - AM PreK 9-9:45 AM and PM PreK 10-10:45 AM.
3. August 24, 2021 - Freshman Orientation - 6 PM - Auditorium
4. August 25-26, 2021 - Teacher In-Service Days
5. August 30, 2021 - Senior Sunrise - 6 AM - Stadium
6. August 30, 2021 - First Day of School

- b. Intern/Student Teacher: **UNIVERSITY OF SCRANTON** - Jillian R. Paulus - School Counselor - first semester of the 2021-2022 school year - Erica Germani, Robert D. Wilson Elementary. **UTICA COLLEGE** - Cassandra Tesoriero-Hicks - Occupational Therapy Fieldwork - September 7th to December 3, 2021 - Kristen Williams. **WILSON COLLEGE** - Travis Toth - Health and Physical Education - Fall Semester Student Teaching - High School - Jamie Thomas and Steve Gregorski. **MARANATHA BAPTIST UNIVERSITY, WISCONSIN** - Emily Ballard - Elementary - August 25-November 23, 2021 - Robert D. Wilson Elementary - Julia Farley and Jessica Agnello.

41. Correspondence:

42. Federal Program Report

43. Other Business

44. Future Meetings

Wednesday, August 25, 2021 - 6:00 P.M. Board Committee Meeting, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Wednesday, September 1, 2021 - 6:00 P.M. Public Board Meeting, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Informational: Meeting held

August 4, 2021 - 6:00 P.M. Board Work Session, High School Auditorium, 1970A Easton Turnpike, Lake Ariel, PA 18436.

45. Adjournment - Board Policy - 11:00 P.M.