

**WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL, PA 18436**

MEMORANDUM

TO: All School Board Members

FROM: Matthew Barrett, Ed.D., Superintendent

DATE: June 11, 2025

SUBJECT: AGENDA - Board Meeting
WEDNESDAY, June 11, 2025
Western Wayne Administration Building, District Board Room,
1970C Easton Turnpike, Lake Ariel, PA 18436

1. Call to Order Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

___ William Gershey, President	___ Matthew Barrett, Ed.D., Superintendent
___ Joseph Gombita, Vice President	___ Cynthia LaRosa, Ph.D., Assistant Superintendent
___ Dana DeSiato, Treasurer	___ Rose Emmett, Business Manager/Board Secretary
___ Angela Booths	___ Matthew Barr, Assistant Middle School Principal
___ James Collins	___ Robert Black, Assistant High School Principal
___ Christina Hinz	___ Jennifer DeNike, Ed.D., Dir. of Special Education
___ Michael Ochlan	___ Kerrie Fitzsimmons, Elementary Assistant Principal
___ Kerin Weinberger	___ Elizabeth Gregory, Early Intervention Supervisor
___ Ethan Wood	___ Paul Gregorski, High School Principal
	___ Tyler Jakes, Athletic Director
	___ Maria Liptak, Food Service Director
	___ Casey Newcomer, Middle School Principal
	___ Justin Pidgeon, EverGreen Principal
	___ Brian Seaman, Technology Director
	___ Katie Shemanski, Psy.D., Supv. of Pupil Personnel
	___ Elizabeth Watson, Robert D. Wilson Principal

SOLICITOR

___ Brendan Ellis

5. Approval of Minutes
Special Meeting - Presentation of the Narrative Budget - April 30, 2025
Board Work Session - May 7, 2025
Regular Board Meeting and Adoption of Tentative Budget - May 7, 2025
6. Treasurer's Reports
General Account
Food Service Account
7. Approval of Bills
General Account
Food Service Account
Construction Account

8. Recognition of Public - 15 minutes

9. Enrollment Report:

ENROLLMENT - DAY # 2024-2025 SCHOOL YEAR

GRADE	EG	RDW	MS	HS	TOTAL
EARLY INT.	18	7			25
41	54	37			91
KDG	81	62			143
GR. 1	71	40			111
GR. 2	78	53			131
GR. 3	81	50			131
GR. 4	64	58			122
GR. 5	98	41			139
GR. 6			119		119
GR. 7			122		122
GR. 8			134		134
GR. 9				136	136
GR. 10				140	140
GR. 11				140	140
GR. 12				149	149
TOTAL	545	348	375	565	1833

Totals: EverGreen - 545; RDW - 348; MS - 375; HS - 565; **TOTAL: 1833**
Last Meeting- Total: 1835

10. Year End Bills

It is recommended that the Board of Education authorize the Board Treasurer and Business Manager to review purchase orders and bills payable for the end of this fiscal year and approve the payment of 2024-2025 purchase orders or contracts which are in order and ready for payment. Bills processed under this authorization will be reported to the Board of Education at the August Board Meeting.

11. July Accounts Payable

It is recommended that the Board of Education authorize the Board Treasurer and Business Manager to approve payment of the July 2025 General Fund Accounts Payable and Payroll with a report to the Board of Education at the August Board Meeting.

12. Fund Balance Designation

It is recommended that the Board of Education approve the recommendation of the Business Manager to designate a portion of our ending 2024-2025 Fund Balance, if necessary, to manage future budgets as per Governmental Accounting Standards Board

Statement Number 54 (GASB 54). Amount to be determined based on final adjusted balances as reflected in our Annual Financial Report.

13. Adoption of the 2025-2026 Fiscal Year Final Budget

It is recommended that the Board of Education adopt the 2025-2026 Fiscal Year Final Budget showing estimated available resources of \$64,542,025.00 and estimated expenditures and ending fund balance in the amount of \$64,542,025.00 establishing real estate tax millage of 12.7723 with a 2% discount if the whole amount of the tax is paid within two months after the date of the tax notice; payment at face if the tax is paid within two months following the end of the discount period; penalty of 10% on all taxes not paid within four months after the date of the tax notice. **(ATTACHMENT I)**

14. Adoption of the 2025-2026 Tax Resolutions

It is recommended that the Board of Education adopt the attached 2025-2026 Tax Resolutions. **(ATTACHMENT II)**

15. Homestead/Farmstead Resolution

It is recommended that the Board of Education approve the attached Homestead/Farmstead Resolution: **(ATTACHMENT III)**

16. Federal Program Allocations

It is recommended that the Board of Education approve filing applications for Federal Program allocations for the 2025-2026 school year as follows:

- a. Title I
- b. Title IIA
- c. Title III
- d. Title IV

17. Printing of Tax Duplicates

It is recommended that the Board of Education approve a contract with Government Software Services, Honesdale, PA to print school tax duplicates and bills for Real Estate for the year 2025 as proposed at \$0.09 each, per name printed for the two copies of the Real Estate Duplicate and the Occupation/Per Capita Duplicate and the sum of \$20.00 each per duplicate bound. The sum of \$0.2495 for each tax statement prepared.

18. Americans with Disabilities Act (ADA) - Title IX Coordinator

It is recommended that the Board of Education appoint the Assistant Superintendent as the district's ADA Officer and Title IX Coordinator, in compliance with the American Disabilities Act, for the 2025-2026 school year.

19. Affirmative Action Compliance Officer

It is recommended that the Board of Education appoint the Assistant Superintendent as the district's "Affirmative Action Compliance Officer" for the 2025-2026 school year.

20. Right-to-Know Officer

It is recommended that the Board of Education appoint the Assistant Superintendent as the district's "Right-to-Know" Officer for the 2025-2026 school year.

21. Early Intervention Assurance

It is recommended that the Board of Education approve the Early Intervention Assurance for the Operation of Special Education Services and Programs for the 2025-2026 school year.

22. Agreement - Head Start

It is recommended that the Board of Education approve the joint educational partnership between Western Wayne School District and the Agency for Community Empowerment of NEPA, Head Start Program effective July 1, 2025 to June 30, 2026.

23. PSBA Participation Agreement

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Pennsylvania School Board Association (PSBA) for the terms and conditions of participation in the Policy Maintenance Program effective July 1, 2025 to June 30, 2026.

24. Summer Transportation Contracts

It is recommended that the Board of Education approve the Transportation Contracts for the Extended School Year Program, Summer 2025 for the following contractors contingent upon enrollment at State Formula: **(Attachment IV)**

25. Transportation Driver Substitute

It is recommended that the Board of Education approve the following Western Wayne School District Transportation Driver Substitute for the listed contractor for Summer 2025 ESY program:

a. Contractor John Cobb - Driver Evan Brown - Van

26. Memorandum of Understanding

It is recommended that the Board of Education approve a memorandum of understanding between Western Wayne School District and Western Wayne Education Association for the use of District issued technology and other related equipment.

27. Waiver of Expulsion Hearing and Stipulation

It is recommended that the Board of Education adopt the proposed Waivers of Expulsion Hearing and Stipulations relating to the following students, thereby excluding the students from the Western Wayne School District in accordance with the terms thereof:

- a. S# 08-24-25
- b. S# 09-24-25
- c. S# 10-24-25

d. S# 11-24-25

28. Overnight Field Trips

It is recommended that the Board of Education approve the following overnight field trip and Chaperone:

- a. FBLA National Leadership Conference - Anaheim, CA - June 27 to July 3, 2025.
Chaperone - Christine McClure.

29. Building Use Approval

It is recommended that the Board of Education approve the following building use request:

- a. Annual Car & Craft Show- Robert D. Wilson Elementary School - To benefit Dessin Animal Shelter - Sunday, July 6, 2025 from 8:30 a.m. to 4:00 p.m.
- b. North Pocono Preschool - EverGreen Elementary School - Summer program - weekdays, June 9 to August 22, 2025 from 7:00 a.m. to 5:00 p.m.

30. Agreement - Northern Light Counseling & Integrative Wellness

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Northern Light Counseling & Integrative Wellness for the 2025-2026 school year. All billable counseling services will incur no out-of-pocket cost to the District, as they will be covered by the students' insurance. A \$75.00 fee will apply for non-billable units, which may potentially be covered under the PCCD Mental Health Grants.

31. Intergovernmental Agreement for Special Education Services NEIU#19

It is recommended that the Board of Education approve an agreement with NEIU #19 for Special Education Services for the 2025-2026 school year as needed as the Special Education population requires, at an estimated cost of \$125,000.00 and to approve the Northeastern Educational Intermediate Unit Resolution pursuant to said contract.

32. Agreement - Programs of Western Pennsylvania School for the Deaf

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Programs of Western Pennsylvania School for the Deaf 2025 Summer Preschool (Early Intervention) program effective July 7, 2025 through July 31, 2025 at a cost of \$2,000.00 per student.

33. Agreement - Wayne Memorial Hospital - Project Search

It is recommended that the Board of Education approve an agreement between Western Wayne School District, along with Wayne Highlands and Wallenpaupack School Districts, and Wayne Memorial Hospital to collaborate to create a High School Project SEARCH program at Wayne Memorial Hospital for students with disabilities.

34. Agreement - Geisinger Orthopaedics and Sports Medicine

It is recommended that the Board of Education approve the continued Service Agreement between Western Wayne School District and Geisinger-Community Medical Center for

services of an Athletic trainer and a marketing partnership for a three-year period as follows: Year 1 2025-2026 - \$52,322.40; Year 2 2026-2027- \$53,892.07; Year 3 2027-2028 - \$55,507.44.

35. Service Agreement - Interprettek

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Interprettek for interpreting services at the standard rate of \$152.00 (2 hours or less) for onsite and video remote interpreting(VRI); over 2 hours will be charged in 30-minute increments at \$38.00; +\$10.00 per hour for evenings, weekends and holidays, effective July 1, 2025, to June 30, 2026.

36. Western Wayne Education Support Professionals Association Contract

It is recommended that the Board of Education approve the tentative collective Bargaining agreement with the Western Wayne Education Support Professionals Association for 2025-2030, and that the Board President and Secretary be authorized and directed to sign the agreement on behalf of the District.

37. Transportation - Extracurricular

It is recommended that the Board of Education award contractors Cavage Transit, Inc., Caruth Bus Lines, Inc., and Utegg Transportation, LLC., the extracurricular transportation runs for the 2025-2026 school year at the following rates: Rate per mile \$4.34 with a minimum for mileage of \$115.86 and a waiting time at the hourly rate of \$15.39 per hour. This is a 2.9% increase. Additionally, to meet the needs of the district if we are unable to secure transportation with Cavage Transit, Inc., Caruth Bus Lines, Inc., or Utegg Transportation, LLC. for extracurricular transportation, we reserve the right to make provisional awards as needed.

38. Elementary Reading Series

It is recommended that the Board of Education approve the use of the reading series Into Reading by Houghton Mifflin Harcourt for ELA instruction at an estimated cost of \$287,000.00, covering a 3-year period.

39. Personnel

a. Retirements

It is recommended that the Board of Education accept the following resignations for retirement:

1. John Box - Teacher - Effective July 2, 2025.
2. Cynthia Dennis - Food Service - Effective the end of the 2024-2025 school year.

b. Resignation

It is recommended that the Board of Education accept the following resignation:

1. Amanda Effenberger - Food Service - Effective the end of the 2024-2025 school year.

c. Appointment - Extended School Year 2025

It is recommended that the Board of Education appoint the following to the listed position for the 2025 extended school year, contingent upon enrollment, at the rate listed in the Professional Employees Contract:

1. Suzette Basile - Paraprofessional - School Aged \$18.24/hour
2. Shana Carmody - Social Worker \$40.50/hour

d. Appointment - Summer School 2025

It is recommended that the Board of Education appoint the following to the listed position for the 2025 summer school program, contingent upon enrollment, at the rate listed in the Professional Employees Contract:

1. Vincent Tomassoni - Science Teacher \$40.50/hour

e. Appointment - Social Worker

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. _____ - Social Worker - Step ____ - \$ _____ with applicable fringe benefits effective the start of the 2025-2026 school year (194 days per year) pending adjustment upon updated contract.

f. Appointment - Assistant Director of Special Education

It is recommended that the Board of Education appoint _____ as Assistant Director of Special Education in accordance with the Act 93 Agreement effective upon release of current employment.

g. Appointment - Elementary Teacher

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Marisa Callejas- Professional Employee - Elementary Teacher - Step 1M +48 - \$80,163.00 pro-rated with applicable fringe benefits pending adjustment upon updated contract, effective the start of the 2025-2026 school year.

h. Transfer - Secretary

It is recommended that the Board of Education approve the transfer of Andrea Covey from a 10-month Secretary/Paraprofessional to a 12-month Secretary effective August 1, 2025.

i. Appointment - Coaching

It is recommended that the Board of Education approve the following to the coaching position listed for the 2025-2026 school year at the salary listed in the Professional Employees Contract pending adjustment upon updated contract:

1. Alex Amoline - Jr. High (7,8,9) Boys Soccer - 1st Year \$2,839.00
2. Heather Fedoryk - Jr. High (7,8,9) Girls Soccer - 1st Year \$2,839.00

j. Approval - Volunteer

It is recommended that the Board of Education approve the following to the list of volunteers for the 2025-2026 school year:

1. Alexander Kuha - Football
2. Raphael Rostock - Football

3. Gillian Groom - Varsity Cheerleading - Football

k. Correction - Extracurricular

It is recommended that the Board of Education approve the following corrections for the 2025-2026 school year, salaries pending adjustment upon updated contract:

1. Maria Masankay - SAP Team Member - 8 th Year	\$1,514.10
2. Eric Olsommer - Yearbook Advisor salary - 2 nd Year	\$6,000.00
3. Brian Landry - Hotrod Club Advisor salary - 21 st Year	\$1,723.17
4. Patrick Farley - Hotrod Club Advisor salary - 19 th Year	\$1,690.81

l. Appointment - SAP

It is recommended that the Board of Education approve the following to the listed position for the 2024-2025 school year at the salary listed in the Professional Employees Contract:

1. Lori Krol - SAP Team - 9 th Year	\$1,514.10
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m. Appointment - Advisor

It is recommended that the Board of Education approve the following to the listed position for the 2024-2025 school year at the salary listed in the Professional Employees Contract:

1. Melinda Maros - Memory Book Advisor - 5 th Year	\$1,806.42
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40. Informational Items:

- a. STUDENT OBSERVER: **Eastern University** - Lacey Falloon - May 28, 2025 to June 6, 2025.
- b. The Safety and Security coordinator provided the Board of Education with the 2024-2025 Safety and Security report in Executive session.

c. Dates to Remember:

June 24, 2025	- Summer School Registration - 8:00 a.m. to 11:00 a.m.
June 25, 2025	- Summer School Registration - 9:00 a.m. to 12:00 p.m.
July 1-30, 2025	- Summer School
July 9,10,11, 2025	- Cap & Gown Photos

41. Correspondence

42. Superintendent's Report

43. Assistant Superintendent's Report

44. Federal Programs Report

45. Other Business

46. Future Meetings:

July Regular Monthly Meeting - The Board of Education will recess for the month of July.

August 6, 2025 - 6:00 p.m. - Board Work Session with Public Board Meeting

to follow, District Board Room, Administration Building, 1970C Easton Turnpike,
Lake Ariel, PA 18436

47. Adjournment - Board Policy - 11:00 p.m.