

**WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C EASTON TURNPIKE  
LAKE ARIEL, PA 18436**

**MEMORANDUM**

TO: All School Board Members  
FROM: Matthew Barrett, Ed.D., Superintendent  
DATE: January 8, 2025  
SUBJECT: AGENDA - Board Meeting  
WEDNESDAY, JANUARY 8, 2025

1. Call to Order William Gershey, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

**BOARD**

\_\_\_ William Gershey, President  
\_\_\_ Joseph Gombita, Vice President  
\_\_\_ Dana DeSiato, Treasurer  
\_\_\_ Angela Booths  
\_\_\_ James Collins  
\_\_\_ Christina Hinz  
\_\_\_ Michael Ochlan  
\_\_\_ Kerin Weinberger  
\_\_\_ Ethan Wood

**ADMINISTRATION**

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Cynthia LaRosa, Ph.D., Ass't Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Matthew Barr, Middle School Ass't Principal  
\_\_\_ Robert Black, High School Ass't Principal  
\_\_\_ Jennifer DeNike, Ed.D., Dir. of Special Education  
\_\_\_ Kerrie Fitzsimmons, EverGreen Ass't Principal  
\_\_\_ Elizabeth Gregory, Early Intervention Supervisor  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Tyler Jakes, Athletic Director  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Casey Newcomer, Middle School Principal  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Brian Seaman, Technology Director  
\_\_\_ Katie Shemanski, Psy.D., Supv of Pupil Personnel  
\_\_\_ Elizabeth Watson, Robert D. Wilson Principal

**SOLICITOR**

\_\_\_ Brendan Ellis

5. Approval of Minutes

Board Work Session - December 4, 2024  
Reorganization Meeting - December 4, 2024  
Regular Board Meeting - December 4, 2024  
Special Board Meeting - May 29, 2024

- 6. Treasurer's Reports
  - General Account
  - Food Service Account
  - Construction Account
- 7. Approval of Bills
  - General Account
  - Food Service Account
- 8. Accounting of Taxes
- 9. Student/Community Recognition
  - a. January - School Board Recognition Month - Thank you to the School Directors for your hard work and dedication.
  - b. Student Recognition
- 10. Recognition of Public - 15 minutes
- 11. Enrollment Report:

ENROLLMENT - DAY # 78

2024-2025 SCHOOL YEAR

GRADE	EG	RDW	MS	HS	TOTAL
EARLY INT.	15	6			21
PRE-K	56	39			95
KDG	79	62			141
GR. 1	68	42			110
GR. 2	76	56			132
GR. 3	80	52			132
GR. 4	67	57			124
GR. 5	97	40			137
GR. 6			117		117
GR. 7			120		120
GR. 8			133		133
GR. 9				141	141
GR. 10				142	142
GR. 11				148	148
GR. 12				148	148
<b>TOTAL</b>	<b>538</b>	<b>354</b>	<b>370</b>	<b>579</b>	<b>1841</b>

Totals: EG 538; RDW 354; MS 370; HS 579; **TOTAL:** 1841

12. Policies

a. First Reading

800.1 Electronic Signatures / Records

b. It is recommended that the Board of Education review the following policy:

1401. Extracurricular Participation by Charter/Cyber Charter Students

c. It is recommended that the Board of Education revise the following policy:

801 Public Records

d. It is recommended that the Board of Education retire the following policy:

012 Conflicts of Interest (this was replaced with policy 827 Conflict of Interest)

13. Budget Resolution

It is recommended that the Board of Education adopt the attached resolution regarding no increase in the rate of any tax for the support of its public schools for the 2025-2026 fiscal year by more than the index established by the Department of Education for the District. The index for the District is 4.0%. Section 327 of SS Act 1 limits our increase in real estate taxes levied in the year following countywide reassessment or change in predetermined ration to no more than the school district's index for the preceding year. **ATTACHMENT I**

14. Equipment Sale

It is recommended that the Board of Education approve the sale of the attached list of items which were advertised and bid. **ATTACHMENT II**

15. Building Use Approval

It is recommended that the Board of Education approve the following building use request:

- a. Western Wayne Band Parents Association - Middle School - 2025 Craft Fair - Friday, October 10, 2025 3:00 p.m. to 9:00 p.m. and Saturday, October 11, 2025 6:00 a.m. to 6:00 p.m.

16. Transportation - Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers for the listed contractor for the 2024-2025 school year as follows contingent upon receipt of necessary paperwork:

- a. Contractor - Henwood Busing - Driver Wendy Torres
- b. Contractor - Utegg Transportation, LLC - Driver Kimberly Glosenger

17. Overnight Field Trip

It is recommended that the Board of Education approve the following overnight field trip and chaperones:

- a. FIRST Robotics - March 21-23, 2025 - Warren Hills High School  
Chaperones: Brian Landry, Josh Shelly, Matt Rosengrant, and Ayla Savage.

18. Curriculum Guide

It is recommended that the Board of Education approve the Western Wayne High School Curriculum Guide for the 2025-2026 school year.

19. Feasibility Study

It is recommended that the Board of Education approve the participation of Western Wayne School District in a feasibility study for the potential Wayne/Pike Career & Technology Center.

20. Agreement - JC Ehrlich Co.

It is recommended that the Board of Education approve the 2025 Pest Control Service Agreement between Western Wayne School District and JC Ehrlich Co. Inc. at \$71.00 per month per building and \$45.00 per month for the field house effective until June until 30, 2025.

21. Agreement - Human Resource Center, Inc.

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Human Resource Center, Inc. for psychological evaluation, academic training, and transportation for students at a rate of \$29.56 per hour for Level 1 and \$22.60 per hour for level 2 students for the 2024-2025 school year.

22. Service Agreement - Friendship House

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Friendship House for mental health counseling and consulting services at a rate of \$56.00 per hour for the 2025-2026 school year.

23. Service Agreement - Erika Mauro MS, OTR/L

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Erika Mauro MS, OTR/L for Occupational Therapy Evaluations, hours as needed at a rate of \$100.00 per hour for the 2024-2025 school year.

24. Service Agreement - Einstein Tutoring LLC

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Einstein Tutoring LLC for Tutoring services at a one-time assessment fee of \$250.00 per student and hourly rates as outlined in the agreement, effective October 4, 2024 and continuing until mutually terminated.

25. Audit Acceptance

It is recommended that the Board of Education accept the Audit Report of the Western Wayne School District for the year ended June 30, 2024, as prepared by Brian T. Kelly, CPA & Associates, LLC.

26. Fund Balance Designation

It is recommended that the Board of Education approve the recommendation of the Business Manager to designate a portion of our ending 2023-2024 Fund Balance to manage future budgets as per Governmental Accounting Standards Board Statement Number 54 (GASB 54). Committed: \$1,137,922; Assigned: \$4,916,089 and Unassigned: \$3,495,952.

27. Personnel

a. Termination

It is recommended that the Board of Education approve the termination of the following employee for neglect of duty in the performance of employment duties effective November 4, 2024:

1. #24-25-07

b. Resignation

It is recommended that the Board of Education approve the following resignation:

1. Samantha Crawn - Food Service - effective December 20, 2024.

c. Appointment - Long Term Substitute

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Riley Gibbons - Long Term Substitute - Elementary - Step 1B - \$62,863.00 pro-rated with applicable fringe benefits, effective January 6, 2025 to the end of the 2024-2025 school year.

d. Appointment - Coaching

It is recommended that the Board of Education approve the following to the listed coaching position for the 2024-2025 school year at the salary listed in the Professional Employees Contract:

- |                  |  |             |
|------------------|--|-------------|
| 1. John Sabolick | Jr. High Wrestling (7-8-9)- 1 <sup>st</sup> Year | \$ 4,218.00 |
|------------------|--|-------------|

e. Appointment - Custodian

It is recommended that the Board of Education approve the following appointment for Custodian at \$14.00/hour with applicable fringe benefits effective January 13, 2025:

1. Susan Edwards - EverGreen - 2<sup>nd</sup> Shift

f. Appointment of Mentor

It is recommended that the Board of Education appoint the following Mentor for the 2024-2025 school year at the salary listed in the Professional Employees Contract:

<b>MENTEE</b>	<b>PROFESSIONAL EMPLOYEE</b>	<b>SALARY</b>
Riley Gibbons	Lorrie Zeiler	\$1,823.00 Pro-Rated

g. Leave of Absence

It is recommended that the Board of Education approve the following unpaid leave of absences:

1. #24-25-08 - Estimated effective February 3, 2025 to May 1, 2025
2. #24-25-09 - Estimated effective February 25, 2025 to May 16, 2025

h. Approval - Volunteer/Chaperone

It is recommended that the Board of Education approve the following to the list of volunteers/Chaperones for the 2024-2025 school year. Attendance by request of the Building Principal:

1. Trent Bryden - Middle School Band

28. Informational Items:

- a. The following Professional has attained Tenure in the Western Wayne School District:
  1. Alizabeth Takacs
- b. The Western Wayne School District has entered into an Internship Agreement with Marywood University, School Psychology program.
- c. Practicum Student: **Marywood University:** Kristen Reitano - School Psychology - effective January 13-May 16, 2025 - Stephanie Major.
- d. Student Observer: Drexel University: Courtney Kizer - 20 hours, January through March 2025 - RDW - Alizabeth Takacs.
- e. Effective January 1, 2025, the IRS mileage rate is 70.0 cents per mile.
- f. Upcoming Dates:
  1. January 6-17, 2025 - Winter Keystone Testing
  2. January 7, 2025 - RDW After school Roller-skating PreK - 2<sup>nd</sup>
  3. January 7, 2025 - 6<sup>th</sup> Grade Band Concert, Veterans Memorial Auditorium - 7:00 p.m.
  4. January 8, 2025 - EG Universal Technical Institute Presentation - 8:30 a.m. - 4<sup>th</sup> & 5<sup>th</sup> Grades
  5. January 8, 2025 - RDW Universal Technical Institute Presentation - 10 a.m. - 4<sup>th</sup>-5<sup>th</sup> Grades
  6. January 8, 2025 - RDW After school Roller-skating 3<sup>rd</sup>-5<sup>th</sup>
  7. January 9, 2025 - RDW Victim's Intervention Program
  8. January 9-11, 2025 - PMEA District Orchestra
  9. January 15, 2025 - EG PTA Meeting - 6:00 p.m.
  10. January 15, 2025 - RDW PTA Meeting - 6:30 p.m. - Cafeteria
  11. January 20, 2025 - **NO SCHOOL** - Martin Luther King Jr. Day
  12. January 21, 2025 - End of 2<sup>nd</sup> Quarter - Report Card Distribution - TBD
  13. January 22, 2025 - 7<sup>th</sup> Grade Social - 3:00-5:45 p.m.
  14. January 29, 2025 - Curriculum Night - 6:00 p.m., Veterans Memorial Auditorium

29. Correspondence

30. Superintendent's Report

31. Assistant Superintendent's Report

32. Federal Programs Report

33. Other Business

34. Future Meeting:

Wednesday, February 5, 2025 - 6:00 p.m. - Board Work Session with Regular Monthly Board Meeting to follow, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436. In case of inclement weather, the meeting will be held on February 6, 2025, or the next school day.

Meetings held:

Wednesday, December 4, 2024 - 6:00 p.m. Executive Session, followed by the Board Work Session, the Reorganization meeting, and the regular monthly meeting, 1970C Easton Turnpike, Lake Ariel, PA 18436.

35. Adjournment - Board Policy - 11:00 P.M.